



# LYMPSTONE PARISH COUNCIL

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31<sup>st</sup> May 2016

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm**, on **Monday 6<sup>th</sup> June 2016** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

## AGENDA

<b>1</b>	<b>Public Session</b>	<b>7.30</b>
<b>2</b>	<b>Apologies</b>	<b>7.45</b>
<b>3</b>	<b>To receive any Declarations of Interest</b>	<b>7.45</b>
<b>4</b>	<b>Minutes</b> – To confirm the minutes of the meeting held on 23 <sup>rd</sup> May 2016 attached	<b>7.50</b>
<b>5</b>	<b>Planning Applications</b> 16/1161/FUL & 1162/LBC Re-rendering front elevation of property, and repairs to boundary wall Southerleigh Church Road 16/0307/FUL Alterations to dormer window to create juliet balcony - Franklyn The Strand 16/0797/CPE Certificate of lawfulness for the sub-division of the building into 3no flats 6A Dawlish Park Terrace	<b>7.55</b>
<b>6</b>	<b>Planning decisions</b> 16/0691/LBC Removal of existing render on front wall and replace with lime render incorporating insulation and wood fibreboard; Raising of plinth and repair of timberwork; Replacement of flat roof on rear extension and re-felting; Re-slate main roof with natural slate - Old Orchard, Exmouth Road, Approval with conditions	<b>8.05</b>

<b>7</b>	<b>Report by the Police</b>	<b>8.10</b>
<b>8</b>	<b>Report by the District Councillors for the Parish</b>	<b>8.15</b>
<b>9</b>	<b>Chairman's report</b>	<b>8.20</b>
<b>10</b>	<b>Draft Exmouth Sports Pitch Strategy</b> Details from EDDC have been circulated.	<b>8.25</b>
<b>11</b>	<b>Finance</b> Payments made and to be authorised – list attached Financial summary Budget monitoring Clerk's national salary increase	<b>8.35</b>
<b>12</b>	<b>Matters raised by other Councillors.</b> (These are not normally discussed in depth but investigated and considered at the next meeting.)	<b>8.45</b>
<b>13</b>	<b>Items for information,</b> Copies will be available at the meeting:	<b>8.50</b>
<b>14</b>	<b>Report by County Councillor</b> on matters relating to the Parish	<b>8.55</b>



[Cottage Church Road](#): Approval with conditions

16/0817/FUL [Construction of dormer on front elevation. - 12 Highcliffe Close](#) Approval - standard time limit

**17 HM The Queen's 90<sup>th</sup> birthday celebrations, 11<sup>th</sup> June 2016**

Cllr Mrs Clark reported on progress towards these celebrations. She described the proposed layout of Candy's Field. Power would be taken from the Youth Club. Parts of the Village hall would also be used.

There would be a final briefing with Groups on 6<sup>th</sup> June 2016.

It was intended to have a stall to show what the Parish Council does. Cllr Mrs Rogers agreed to organise this and to set up a rota for Councillors to 'man' the stall. The Chairman and others agreed to take part. Cllr Mrs Rogers will set up a rota.

There was a need for more stewards to help things run smoothly. Cllr Dimond volunteered.

There would be posters for the event and these would change regularly to feature the range of activities.

There would be a fancy dress competition with a 'Royal' theme, in the evening.

Lympstone Film Society would be showing 'A Royal Night Out' on Friday evening.

Lympstone Entertainments were sponsoring 'Just Misbehavin' who would be performing at 3.00pm.

There would be Blue Badge parking only at the Village Hall and there would be some parking at Lympstone Nurseries.

The Clerk had arranged for a firework display to finish the evening off at a cost of £500 + VAT.

Cllr Mrs Clark was thanked for her considerable effort in arranging these celebrations and together with the Clerk, was authorised to continue and to incur expenditure to ensure the success of the event.

**18 Community Infrastructure levy**

It had been suggested that the Parish Councils should review its preference for projects that could be funded by Community Infrastructure Levy fund. The Clerk submitted the text of an email to EDDC which asked for Neighbourhood Plan projects to form the Parish Council's preferences. This was noted.

**19 Neighbourhood Plan Projects**

Mrs Lyon spoke about the current projects. There was a need for a Study to show if it was technically possible for an alternative route to run alongside the railway line. However, there was caution as Network Rail did not usually allow works on or near any bridges.

The Village Welcome Booklet was being updated in a more generic form and would be distributed to each household and be available in key locations.

Cllr Mrs Clark had reported on HM The Queen's 90<sup>th</sup> birthday celebrations. The Group was expecting to spend around £2,000 but there would be some income to offset part of this.

The Council supported this work.

**20 Footpath from Jackson Meadow to the lower village**

There has been no response from the builder to carry out or contribute to this work. The Council is requested to consider the principle of this path before proceeding further. The VHMC have been consulted and any response will be reported.

The Clerk displayed a plan showing the options that had been considered.

Cllr Longhurst reminded the Council that this development had not been subject to a S106 Agreement on the grounds that it was not viable. However, as the development was nearing completion, the District Council would be examining the costs and income to determine whether there should be a financial contribution. If so, then the Parish Council should ask for this to be used to fund a new path.

RESOLVED: that the Clerk makes this request to EDDC.

**21 Frequency of meetings**

The Council gave further consideration to reducing the frequency of meetings.

Cllr Dimond had met Darren Roberts, Team Leader Area West, from EDDC Planning dept. and felt that it should be possible for responses to be sent for most applications. In most cases there would be time to submit a response but if necessary, the Council could ask for an extension of time.

Cllr Mrs Clark had circulated suggestions for having monthly meetings with an extra quarterly meeting to deal with specific matters.

However, it was felt that these could be brought into a monthly cycle.

Cllr Dimond also asked for lead Councillors to submit written reports that could be circulated with the agenda rather than having verbal reports at the meeting, when decisions were needed.

RESOLVED: that from September, a cycle of monthly meetings be adopted on a trial basis.

**22 Clerk's Action List**

The Clerk went through his action list.

RESOLVED: that only one new sign to the car park and toilets be ordered, facing back towards the railway bridge.

**23 Reports by Lead Councillors**

Burial Ground – Cllr Atkins was unable to empty the bins and so the Clerk was asked to arrange for the handyman to do this.

Community - Cllr Young had withdrawn from this. The Council was requested to consider a replacement.

It was AGREED that this would be deferred until Cllr Everett was available.

Website – Cllr Corcos was continuing to look at the basis and content for the village website. He had met with Jono Clark to discuss options for a new platform that could be maintained without any programming skills. The Council supported this work.

Planning – EDDC were consulting on validity requirements for planning applications. She would be preparing a response. The Council supported this and authorised Cllr Dimond to

submit the Parish Councils response.

Cllr Dimond also reported that the Conservation Officer was leaving EDDC. The work on the Lympstone Conservation Area was not finished and was long overdue.

The Clerk was asked to add travel and transport to the list of Leads.

## **24 County Councillor's report**

Cllr Hughes informed the Council that Cllr Andrew Moulding of Axminster had been elected Chairman of the County Council, with Cllr Rosemary Rowe as his Deputy.

Work was due to start on geotechnical and archaeological assessments for the Dinan Way link. DCC no longer owned Plus as they had closed all of their old persons' homes.

Libraries were now run by a Community Trust. There were no closures planned but there could be changes in the way that the service was provided in some areas.

DCC needed to find another £32m in savings during the current year.

Each County Councillor had £10k to give in grants for capital works and £10k for community grants. These would be shared between Exmouth (£4k), Lympstone (£3k) and Woodbury (£3k). He was keen to hear of proposals for this money, which would be channelled through the Parish Council

After the meeting had ended, the Chairman discussed the resignation of Cllr Ingham as a Trustee of the Allotments Trust and the appointment of Mr Ian Scott and Mrs Corcos to fill the two vacancies.

This was AGREED

The Meeting finished at 9.30pm

Chairman

## Draft Exmouth Sports Pitch Strategy

In June 2015, East Devon District Council adopted its Playing Pitch Strategy (PPS). A key action plan arising from the PPS was to identify sites for the delivery of additional sports pitches to meet the needs of Exmouth. As such, officers have produced a Draft Exmouth Sports Pitch Strategy which recommends a combination of new sites on which to deliver sports pitches and improvements to existing sites having objectively assessed a number of potential sites around the town on sustainability and suitability grounds. Another action plan arising from the PPS was to encourage provision of additional football pitches for Lympstone FC. The views of key stakeholders are now being sought to feed into the process and inform final recommendations to elected Members later in 2016.

It is important to note that the recommendations in the strategies are not a substitute for planning permission and do not mean that such proposals would necessarily gain planning permission. All planning applications are considered on their own merits against the development plan and any relevant material considerations at the time.

We would like to hear the thoughts of Lympstone Parish Council on the recommendations and sustainability and suitability assessment that has underpinned them. Some of the sites which have been considered are within Lympstone parish and as such must be judged against the Lympstone Neighbourhood Plan as much as the Local Plan. Consultation on the draft strategy will run from Friday 27th May 2016 until **5pm on Friday 8th July 2016**. Any comments received after this point will not necessarily be taken into account.

The Draft Sports Pitch Strategy for Exmouth can be accessed at: <http://eastdevon.gov.uk/planning/planning-policy/evidence-and-research/environment-and-green-infrastructure/open-space/exmouth-sports-pitch-strategy/> or a hard copy is available at the Council Offices reception.

**Cllr Dimond** reports that this raises major issues as the sites off Hulham Road and the relocation of Exmouth Rugby club to Courtlands Cross are favoured. Both of these are in Lympstone Parish.

However it is not clear if there is provision for 2 pitches for Lympstone FC and no mention of a cricket pitch for Lympstone.

**The Clerk** would also like to point out that there is the possibility of the development of these two areas leading to coalescence with Exmouth if Exmouth based Clubs were based on pitches in Lympstone. The noise from rugby and football could also compromise the setting of A la Ronde and the new Hotel at Lympstone Manor.

Graeme Thompson of EDDC replies:  
“Hi Tony,

Thanks for your email. I appreciate that a couple of the sites are within Lympstone parish and that is why the views of Lympstone PC are particularly important here.

### Courtlands Cross

You will see that the draft strategy suggests that Courtlands Cross could be used to host both additional pitches for Exmouth RFC and be the home ground for Lympstone FC. It is unlikely that a cricket square could also be accommodated on the site without losing hedgerows of landscape importance or

requiring the East Devon Way to be diverted or alternatively losing rugby/football pitches (see the layout on p.2 at <http://eastdevon.gov.uk/media/1732578/appendix-5-e11.pdf>).

What I would say is that the strategy is clear that this site is very sensitive in terms of landscape and coalescence so any facilities would have to be minimal and designed to a very high standard (it suggests green roof and grasscrete for parking for instance). That being the case I would hope that pitch development in this location may actually help to reinforce the green wedge and become a block to coalescence. It could potentially also further help to defend against the housing intentions of the land owners.

#### Hulham Rd

Whilst being within Lympstone parish, this site is outside the green wedge and well enclosed/contained so I would not see any significant impacts in terms of coalescence being likely here. The site could help to serve the needs of the Goodmores Farm residents.

**Lympstone Parish Council**  
**Finance reports -6th June 2016**

**Payments for approval**

DD	EDF - electricity for lights in Candy's Field		£35.79
DD	EDF electricity for toilets		£11.00
2287	Optima Graphics - Herald printing		£315.00
2288	Exmouth Town Council - hire of Handyman, 2 days		£150.00
2289	Exmouth & District Community Transport Group		£266.76
2290	Cranbrook Town Council - training for Cllr Mrs Clark		£40.00
2291	SNC (Southwest) Playground repairs (VAT only)		£29.00
2292	British Gas Youth Club gas		£197.97
2293	Mrs Edworthy wages for May		£223.20
2294	A J Le Riche Salary & expenses May	£630.47	
	Key box & key for Youth Club	£35.94	
	Stamps	£5.50	
	Website domain renewal	£13.19	£685.10
2295	HMRC - Tax / NI May 2016		£156.17
			£2,109.99

**2 Financial Summary**  
**Current Account**

Opening balance at 1st April 2016		£42,624.19
Receipts		£23,520.70
Total receipts		£66,144.89
Transfer from dep ac		
Total paid in to current ac		£66,144.89
less, Payments		£5,576.19
Net balance		£60,568.70
Unpresented cheques		£145.00
Receipts not on statement		£0.00
Balance per bank statement		£60,713.70

**Deposit Account**

Balance at 1st April 2016		£161.00
Interest to 1st April 2016		£0.12
Transfer to current ac		£0.00
<b>Total</b>		£161.12

## LYMPSTONE PARISH COUNCIL 2016 - 17

**Budget Monitoring**

## Expenditure

Code	Item	Budget	Spent	Balance
10	VAT	£0.00	£234.42	-£234.42
100	S137	£6,000.00	£0.00	£6,000.00
101	Other Grants	£1,600.00	£0.00	£1,600.00
201	Clerk's Salary	£8,850.00	£1,453.38	£7,396.62
202	Pension contributions	£570.00	£0.00	£570.00
203	Office expenses	£1,000.00	£127.21	£872.79
208	Village Hall Hire	£400.00	£392.50	£7.50
209	Miscellaneous	£50.00	£100.00	-£50.00
301	Chairman's Allowance	£150.00	£0.00	£150.00
302	Subs	£525.00	£0.00	£525.00
307	Courses, Travel etc	£250.00	£0.00	£250.00
308	Insurance, Audit, Elections	£2,000.00	£100.00	£1,900.00
313	Miscellaneous add works to War Memorial	£50.00	£954.75	-£904.75
400	Herald Printing	£4,000.00	£605.00	£3,395.00
602	Grass Cut 2*	£4,000.00	£0.00	£4,000.00
605	Other Maintenance	£500.00	£32.94	£467.06
608	General tree work inc Candy's Field	£300.00	£0.00	£300.00
612	Bin emptying	£225.00	£210.00	£15.00
616	Benches etc inc Handyman	£2,000.00	£375.00	£1,625.00
618	Notice Boards - Maintenance	£100.00	£0.00	£100.00
633	Play Equipment Mtce	£1,000.00	£232.50	£767.50
640	Lighting in Candy's field	£450.00	£171.75	£278.25
701	Wages	£2,700.00	£423.70	£2,276.30
702	Consumables, rates, elec	£250.00	£0.00	£250.00
703	Rates, Utilities	£1,000.00	£20.90	£979.10
706	Repairs including decoration	£1,000.00	£0.00	£1,000.00
800	Burial Ground	£0.00	£0.00	£0.00
850	Communications	£0.00	£0.00	£0.00
900	Planning	£0.00	£0.00	£0.00
1000	Travel & Transport	£0.00	£0.00	£0.00
1101	Youth Club Building Maintenance	£1,000.00	£0.00	£1,000.00
1102	Gas Elec	£1,200.00	£142.14	£1,057.86
1200	Environment	£0.00	£0.00	£0.00
1300	Website etc	£250.00	£0.00	£250.00
1400	Adverse weather	£200.00	£0.00	£200.00
1700	Ext funded	£0.00	£0.00	£0.00
2100	Parishes Together	£1,650.00	£0.00	£1,650.00
2200	Community Covenant	£0.00	£0.00	£0.00
2300	NP Projects	£3,000.00	£0.00	£3,000.00
2400	Cont for VH car park	£3,000.00	£0.00	£3,000.00
2500	DCC Funding	£0.00	£0.00	£0.00
2600	Best Kept Village works	£0.00	£0.00	£0.00
2700	New surface to extension car park	£0.00	£0.00	£0.00
2750	Lights to new car park	£0.00	£0.00	£0.00
2800	Gully cleaning and jetting	£2,000.00	£0.00	£2,000.00

	Total	£51,270.00	£5,576.19	£45,693.81
	Receipts - Budget Performance			
		Budget	Actual	Balance
	Precept	42,000.00	21,000.00	-21,000.00
	Council Tax support grant	1,363.00	681.50	-681.50
	DCC re Candys Field	400.00	0.00	-400.00
	Herald Adverts	4,000.00	1,214.20	-2,785.80
	Burial fees	1,000.00	625.00	-375.00
	Lympstone FC re Candy's Field	50.00	0.00	-50.00
	Flower beds	0.00	0.00	0.00
	Western power re Wayleaves	6.38	0.00	-6.38
	Miscellaneous	0.00	0.00	0.00
	Website adverts	0.00	0.00	0.00
	Sub total	48,819.38	23,520.70	-25,298.68
	VAT Refund (part year).	0.00	0.00	0.00
	Parishes Together	1,623.60	0.00	-1,623.60
	External funding	0.00	0.00	0.00
	MoD Community Covenant	0.00	0.00	0.00
		0.00		
	Sub total	£1,623.60	£0.00	-£1,623.60
	Total	£50,442.98	£23,520.70	£26,922.28
	Santander Deposit Ac 2016 - 2017			
	Opening Bal		£161.00	
	Interest to 1st May 2016		£0.12	£161.12

### Clerk's salary Scales

The NJC for Local Government Services has reached agreement on new pay scales for 2016 and 2017 with effect from 1<sup>st</sup> April in each year.

The effect of these is to increase the Clerk's hourly rate from the current £12.317 ph to £12.44p ph from 1<sup>st</sup> April 2016 and then £12.564 ph from 1<sup>st</sup> April 2017.

It is requested that these national pay increases are implemented.