

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 2nd OCTOBER 2017 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	H Dimond
		D Atkins	R Hilton
		Mrs Clark	R Longhurst

Apologies: Councillors Carter, Corcos, Mrs Rogers and Young; County Councillors Scott & Trail, District Councillor Ingham.

Also Present: and 10 members of the Public

	<p>PUBLIC SESSION Mr Moody asked if there had been an approach to the owner of the temporary car park and Cllr Longhurst confirmed that there had. He would report on the details later in the meeting.</p>
87	<p>Minutes RESOLVED: that the minutes of the meeting held on 4th September 2017 be confirmed as a correct record and signed by the Chairman.</p>
88	<p>Declarations of Interest Cllr Clark reminded the meeting that she would not take part in discussion or vote on planning applications. Cllr Hilton declared an interest in plan no 17/</p>
89	<p>Planning Applications 17/1774/FUL Replacement porch; enlarged windows, dormer window and balcony to north-west elevation; addition of flue to roof. Cross Cottage, Quay Lane. The cottage is in the Conservation Area and subject to an Article 4 direction which was made to protect the historic character of the estuary side. Dormer windows were traditionally small two light windows to attic bedrooms. The proposed dormer window is completely out of scale and would be highly visible from the foreshore and the harbour wall. The large dormers already allowed at Harefield Cottages detract from the character of these estuary side properties and it would be a pity to allow a large dormer in the relatively unspoilt area around Cross Cottage. Object. The Council fully support the views of the Conservation Officer. 17/1761/VAR Variation of condition 2 (plans condition) of planning permission 15/1970/MFUL to allow changes to design of dwellings, removal of garaging and replacement with parking and amendment to position of Plot D1, land to the West of Strawberry Hill Support - the replacement of the garages with car parking spaces will reduce on road parking. However the Council is concerned that the kerbing for the entrance splay extends beyond the base of the hedge line and existing footway and is therefore a potential hazard The LPA is requested to check that the entrance has been correctly laid out in accordance with the</p>

	<p>approved plans.</p> <p>17/1920/FUL New access to field with hardstanding at Great Orchard, Sowden Lane. Site visit, with power to make a decision.</p> <p>17/2166/FUL Remodelling of dwelling including construction of first floor extension, provision of balcony and cladding - Highgrove Longmeadow Road. Support This scheme will improve the overall appearance of this property.</p> <p>17/2118/FUL Alterations and extensions to roof to allow for loft conversion, including dormer window and roof lights to side elevations. - 7 Highcliffe Close. Support</p> <p>17/2198/FUL Construction of external staircase at 8 Birch Road. Object An external staircase would look inappropriate in this area and an internal staircase should be provided. This has been achieved with other properties on Birch Road with similar extensions into the roof space.</p>
90	<p>Planning decisions The Council noted the planning decisions since the last meeting.</p>
91	<p>Chairman's report The Chairman reported on a very busy month. Sue Briggs had been appointed Youth Leader and was already getting involved in the works. Great progress had been made on the facelift for the Youth Club. The stage was being partitioned to use for storage. She gave special thanks to the Councillors, Youth Leader and volunteers who had all put in a considerable effort. Andy Western was to take over maintenance in the cemetery. Cllr Atkins would report on costs later but it had always been important that the cemetery was maintained to a high level. Automatic lighting and locking had been installed in the public toilets. It was AGREED that the toilets should be open from 6.00am – 11.30pm. The kick about area was being moved in readiness for DCC to start on the new Pre-school. The Youth Club was looking for new furniture. There would be an opening evening when everything was in place.</p>
92	<p>Police report There was no police report</p>
93	<p>County Councillor's report There were no County Councillors' reports.</p>
94	<p>District Councillors' reports There was no report.</p>
95	<p>Lympstone Pre-school The Youth Shelter had been removed. The basket swing had been moved to its new location. The MUGA had been lifted and was ready to reinstall.</p> <p>Cllr Longhurst reported that he had paid £1.00 to DCC as part of the community contribution</p>

	<p>and would hold back the rest of the funds until work began.</p> <p>There was an Agreement between DCC, Lympstone Learning Alliance and the Parish Council which covered the future of the building once it was completed. This had been circulated to members.</p> <p>The Clerk pointed out that if the Lympstone Learning Alliance ceased to exist, then the building would be passed to the Parish Council but under the Agreement, the Parish Council would be responsible for insuring and maintaining the building and using its best endeavours to secure pre-school provision. It had no powers to do this and so would have to engage with a third party.</p> <p>RESOLVED: That the Clerk be authorised and instructed to sign the Agreement on behalf of the Parish Council.</p> <p>Vicki Drinkwater had met the proposed Site manager. He had said that his current project came to an end shortly and then he would be ready to pick up this project. He anticipated that this would be at the end of October.</p> <p>There was a covenant on Candy’s Field which said that any proposed building had to be approved by the Rector. The Clerk had requested suitable plans and sent them to him. He supported the project but had asked about the method of heating. DCC regarded this as a conditional approval and asked for his full approval. Further details had been requested and sent on. Vicki Drinkwater offered to take plans and details to him and this was accepted with thanks.</p> <p>Finally, Cllr Atkins stated that there were many aspects of this project that had been handled very poorly by the County and District Councils and had required considerable effort by the Parish Council and Lympstone Pre-school to keep it moving. The Clerk fully supported this statement.</p> <p>New MUGA</p> <p>Cllr Longhurst was waiting for a meeting with the Development Director of the FA before finally submitting an application for funding.</p>
<p>96</p>	<p>Lympstone Youth Club</p> <p>The Chairman reported that the VHMC would be giving notice to terminate the water supply to the Youth Club. The Clerk was asked to arrange for a new supply when the supply to the Pre-school was installed.</p> <p>Cllr Acca would be carrying out further works to the stage area later this week.</p> <p>The Probation service will be painting the outside of the building on 14th & 15th October. He would follow this up.</p>
<p>97</p>	<p>A new Code of Conduct.</p> <p>The Chairman had asked the Clerk to investigate a new Code of Conduct that might allow members who had interests in other Groups and activities in the Parish to speak or vote on these at Parish Council meetings.</p> <p>The Clerk submitted a proposed new Code of Conduct that would allow the Parish Council to grant dispensations to speak or vote in some circumstances. This had been circulated to all members.</p>

RESOLVED: that the new Code of Conduct be adopted.

The Clerk would now give a copy to each member with a request for a declaration of acceptance.

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Finance – Payments

RESOLVED: that the following payments be approved:

DD	EDF - electricity for lights in Candy's Field	£47.78
2434	Optima Graphics - Herald printing	£404.00
2435	A Western - Grounds work	£300.00
2436	Grant Thornton - External Audit	£360.00
2437	SNC (Southwest) Moving the basket swing	£2,154.00
2438	Cllr Mrs Rogers - cleaning materials for youth club	£128.91
2439	Mrs C Edworthy - Wages for September 2017	£225.00
2440	A J Le Riche salary & expenses September 2017	£647.38
2440	Keys for Youth Club	£13.00
2440	EDDC Planning fee	£98.46
2441	HMRC Tax / NI September 2017	£161.19
DD	EDF electricity for toilets	£9.00
DD	EDF - Youth Club electricity	£49.00
DD	EDF - Youth Club gas	£34.00
	Total	<u>£4,631.72</u>

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Financial summary

Current Account		
	Opening balance at 1st April 2017	£47,862.70
	Receipts	£56,663.60
	Total receipts	£104,526.30
	Transfer from dep ac	
	Total paid in to current ac	£104,526.30
	less, Payments	£21,208.56
	Net balance	£83,317.74
	Unpresented cheques	£0.00
	Receipts not on statement	£0.00
	Balance per bank statement	£83,317.74
Deposit Account		
	Balance at 1st April 2016	£161.44
	Interest to 1st September 2017	£0.06
	Transfer to current ac	£0.00

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100	<p>Budget report The Council received and noted a budget report for September 2017.</p>																		
101	<p>Clerk's Action List The Council received and noted the Clerk's action list. Parish Cemetery – The Clerk was asked to contact GMC to discuss taking the cemetery out of the contract and handing this to Andy Western. The Chairman reported that 'Trash' of Exeter could provide a bin and emptying service for £25.00 per month. This was AGREED on a 6 month trial.</p>																		
102	<p>Reports of Lead Councillors</p> <p>Emergency Planning Cllr Dimond reported that there would be another meeting of Flood Wardens at 7.00pm on 26th October 2017 in the Redwing.</p> <p>Estates – Cllr Atkins reported that the proposed new costs for maintaining the cemetery were: grass cutting £125 per cut, up from £90; Spraying £40 per spray up from £35 and hedge cutting, done by hand was £350 up from £295. RESOLVED That these prices be accepted.</p> <p>Facilities – Cllr Acca reported on minor damage to the surface of the toddler play area. He would repair this later in the week. The guttering on the Youth Club needed minor re-fixing.</p> <p>Lympstone Herald. The chairman congratulated Cllr Hilton on the first edition of the Lympstone Herald under his charge. Cllr Hilton reported that he had not fully got to grips with advertising costs and would welcome some help on this.</p> <p>Travel, Transport and Parking. The Chairman informed the meeting that the double yellow lines had now been painted on School Hill and this was making a great difference. RESOLVED: that a letter of thanks be sent to DCC for this. Cllr Longhurst reported on initial discussions regarding keeping the temporary car park for the future. The owner was not averse to this idea but at the moment, another Company had an option to develop the land. A planning application had been withdrawn and so the option was still 'live'. More detail about how a scheme would work needed to be worked up.</p> <p>Members of the public said that initially there was some concern about using this land for parking but now it was in place, their fears seemed not to be grounded. Cllr Longhurst said that he was looking at this as a completely self-financing project and suggested a public meeting when the details had been worked out. This was AGREED.</p>																		

	<p>Village Hall. The Chairman asked if the Clerk could inform the VHMC when there was to be a funeral to help avoid conflicts with other activities.</p> <p>With regard to the bin area, the Chairman suggested that a full specification of the works was needed and following that, prices could be requested.</p> <p>Mr Mildenhall reported that the VHMC was increasing its charges next year but there would be a discount for local organisations.</p>
<p>103</p>	<p>Matters raised by Councillors</p> <p>Cllr Dimond had spoken to the owners of Bronte House who said that DCC were responsible for the hedge and verge and so she had contacted them.</p> <p>Cllr Longhurst asked about the casual vacancy. The Clerk said this would be advertised this week.</p> <p>Cllr Longhurst asked about the suggested footpath from the MoD houses to Meeting Lane. It was AGREED to include this on the agenda for the next meeting for Cllr Mrs Rogers to report. He commented that DCC had maintained this verge for many years and asked if the Parish Council might need to agree to maintain it.</p>

The Meeting finished at 9.35 pm

Chairman