

**MINUTES A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 7th MARCH 2011 IN THE VILLAGE HALL.**

PRESENT: Councillors: R. Longhurst (Chairman) R Eastley
D. Atkins C Whiter
Mrs D Beatty D Young
C Carter

Also Present: 5 Members of the Public, County Councillor B. Hughes and WPCSO Donna Baker
Apologies: Cllr P. Acca, and J Bailey

PLANNING COMMITTEE

- 1 11/0305/FUL Single storey extension and alterations at Pitt Farm, Exmouth Road
11/0352/FUL Replacement window (resubmission of 10/1062) at Seaview Cottage, Quay Lane.
Both applications were supported.

PUBLIC SESSION

There was an enquiry regarding the closure of Church Road in connection with a Royal Wedding street party.

The Chairman responded that he was only aware of one enquiry, which was to use Candy's Field. Details of how to apply for a road closure were on the village website. He asked that anyone who was interested in doing this should contact him so that events could be co-ordinated. Details would be posted on the website.

Mr Day reported that volunteers were needed for more work was planned for the embankment at the Station on Saturday from 9.00 – 11.00, with refreshments in Shear's café afterwards.

Mr Crisp noted that the Agenda for this meeting was not on the website.

157 **Minutes**

RESOLVED: that the minutes of the meeting held on 7th February 2011, be confirmed as a correct record and signed by the Chairman

158 **Declarations of Interest**

No declarations were made at this point.

159 **Report of the Police**

WPCSO Donna Baker gave the crime report, which had been circulated. The perpetrators of Items 5 & 6 had been dealt with by the Courts but they had denied any involvement in any of the other crimes and so no action could be taken.

160 **District Councillors' reports**

Cllr Atkins reported that he would give a full report to the Annual parish meeting. The Planning Committee was to review the Conservation Area. He would report on the outcome.

161 **Chairman's Report**

1 he had received a letter from Peter Reid of Church Path on various points and had responded to set out the Parish Council's position in relation to these and the responsibility of other bodies.

2 He had received positive comments about the Parish Dinner. He was thanked by those who had attended.

3 With Cllr Acca, he had attended a meeting with other Parish Councils hosted by Exmouth town Council to discuss possible joint initiatives in preparation for the reduction in services by DCC and EDDC and under the Localism Bill. Exmouth TC had taken over responsibility for the lights on the seafront and would be discussing taking over other things such as Bus shelters. Exmouth were also entering into a contract with a 'Man with a Van' to carry out ad hoc tasks and there may be scope for involvement of other Parishes in this arrangement. Joint discussions would continue.

162 Lympstone.org Website

At the last meeting, there had been discussion about the timing for publishing Agendas, reports and minutes on the website.

Clive Wilson had submitted a note giving his thoughts on these matters, which the Council discussed. RESOLVED: 1 that draft minutes be included on the website, clearly marked 'DRAFT' with a watermark.

2 that the final minutes be included on the website including any amendments, after approval at the Council meeting.

3 that subject to the need for confidentiality, agendas and accompanying reports be included on the website, when they are distributed to Councillors.

163 Posting of notices around the village

An updated Protocol for the management of notices on telegraph Poles was submitted. However, Mr Wilson pointed out that he had responded but his comments had not been taken into account.

RESOLVED That the protocol be deferred for consideration at the next meeting together with Mr Wilson's and any other comments.

164 Annual Parish Meeting

The Clerk submitted a report giving ideas for changing the format of the Annual Parish Meeting. This would include written rather than verbal reports, a Long-Service presentation to Cllr Atkins and a focus on the role of a Councillor and the election process.

RESOLVED That the proposals be supported and the precise format be agreed between the Chairman and the Clerk.

165 Review of the way in which the Council conducts its business

The Council considered the report of the Clerk which suggested that a system of ten committees had not worked and setting out options for a new way of working including merging responsibilities of Committees or having two Council meetings per month with Service 'Champions' to take a lead on various matters.

It was noted that final decisions would be for the newly elected Council but that the outgoing Members could offer some advice.

It was also emphasised that Candidates needed to be fully aware of the responsibilities and expectations of Parish Councillors.

RESOLVED 1 that the new Council be recommended to consider a system of two Council meetings per month, with the format for each meeting being decided by the new Council.

2 that an article be included in the Lympstone Herald and the Website regarding the role of Parish Councillors and the election process.

3 That the Annual Meeting of the Parish Council be held at 7.30pm on Monday 16th May 2011.

166 Post-election arrangements

The Clerk requested the Council to consider any informal arrangements for Councillors to meet prior to the Annual meeting. Election Results were expected by the afternoon of Saturday 7th May 2011.

RESOLVED: that arrangements be made for an informal gathering of Councillors at 7.30 on Thursday 12th May 2011 in the Village Hall with refreshments costing up to £50.

167 **The Great Poppy Weekend**

The Council was invited to consider organising an event to celebrate the 90th anniversary of the Royal British Legion.

RESOLVED: that the local RBL be encouraged to arrange an event and that advertising on the website and in the Lympstone Herald be offered.

168 **Payments for Approval**

RESOLVED: that the following payments be made:

1578	British Gas - Youth Club	120.70
1579	Brand New Media - substitute for cheque no 001370	3,200.00
1580	SWW - Water for toilets	440.62
1581	A Mingo - plumbing repairs to Youth club	27.00
1582	K & S Fir4e protection Fire Extinguisher service YC	60.00
1583	EDDC Emptying Litter bins	168.00
1584	Mrs C Edworthy Wages February	168.00
1585	Mrs T Laney-Hubbard Wages February	111.00
1586	Mr A J Le Riche salary & expenses February	658.45
1587	Inland Revenue	113.35
1588	Mrs K Rhodes - refund of Herald advert fee	24.00
1589	Optima Graphics Herald printing	<u>247.00</u>
	TOTAL	5,217.42

169 **Financial summary**

The Council received the following financial summary:

Opening balance at 1st April 2010 (adjusted)	8,412.47
Receipts	<u>46,100.65</u>
Total receipts	54,513.12
Transfer from dep ac	<u>10,000.00</u>
Total paid in to current ac	64,513.12
less, Payments	57,377.47
Net balance	7,135.65
Receipts not on statement:	-368.50
Transfer from Dep ac	0.00
Unpresented cheques	6,263.60
Balance per Bank Statement (29th January 2011)	13,030.75
Deposit Account	
Balance at 31/3/10	20,129.31
Interest to January 2011	14.73
Transfer to current ac	-10,000.00
Total	10,144.04

170 **Payments in April**

The Clerk requested the Council to consider authorising payments before the next meeting as he would be away for most of April and otherwise, payments would be delayed.

RESOLVED that authority be given for payments to be made, in the usual way, before the next meeting.

171 **Reports of Committees:**

Environment Committee: Cllr Eastley reported that:

1 Wotton Brook was now being cleared.

2 Equipment promised by the Environment Agency had not yet arrived.

3 A sample of a flood protection bag had been received and was passed around the meeting. It was agreed that a representative of the Manufacturer should be invited to attend a future meeting.

4 DCC had confirmed that they were unable to supply grit/salt bins but the local County Councillor might support this from his Community Fund.

Cllrs Atkins and Young had also received information about snow clearing equipment but they were not satisfied that anything was a practical proposition. They felt that the local farming community could be engaged to provide assistance. A fuller report would be submitted in June.

Youth Committee: The Clerk reported on discussions at a meeting of the Youth Committee and subsequent discussions with the Youth leader and Mr Eddie Mingo. The proposed LYPS meeting would now be held on 17th March 2011 at the Youth Club. This was an Open meeting in accordance with the Constitution and would be advertised in the Lypstone herald and on the Website.

172 **Report of the County Councillor**

There was an embargo on discussions about winter protection until after the elections. However, individual Councillors could contribute towards equipment from their Community Budget. Each County Councillor would have £25K to spend on capital works in their area next year. This could only be applied to capital works which could include new car parking at the village hall and possibly some works at the Youth Club.

173 **Items for information,** Copies were available at the meeting:

- a) DCC Social Care for Adults
- b) Guide to planning a successful celebration for the Royal British Legion see Item no 13
- c) Environment Agency Flood and Erosion Risk Strategy (To be referred to a Committee)
- d) Otter to Exe Group of Parishes Notes of a meeting.
- e) Clerks and Councils Direct March 2011
- f) DALC Newsletter
- g) DCC Temporary closure of Courtlands Lane
- h) ALRUG Newsletter February 2011
- i) EDDC Reply to letter re Refuse Collection
- j) Mr Telfer – Confirmation of tree tidying works

Chairman