



LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,
43 Salisbury Road, Exmouth, EX8 1SL

Tel 279665/ 07866 535580

Email: clerk@lympstone.org

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Chairman: Cllr Richard Eastley
Tel 266165

28th September 2014

To All Members of the Parish Council

You are summoned to attend a meeting of the Lympstone Parish Council, at **7.30pm** on **Monday 3rd November 2014** in the Village Hall. The business to be transacted is set out below.

Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

	PUBLIC SESSION	7.30
1	Apologies	7.45
2	Declarations of Interest	7.50
3	Minutes – To confirm the minutes of the meeting held on 20 th October 2014	7.55
4	Lympstone Pre-School Claire Whiter and Vicki Drinkwater will speak about the future of Lympstone Pre-school.	8.00
5	Planning application 14/1708/FUL Demolition of outbuilding and part boundary wall, and construction of dwelling including formation of new vehicular access and provision of parking area at Oak Cottage, Church Road – Discussion, following the site visit.	8.15
6	Report of the Police	8.20
7	Neighbourhood Plan update	8.25
8	Reports of District Councillors	8.30
9	Chairman's report	8.35

10	Working Together for the future of East Devon Cllr Mrs Rogers to report You can find all the presentations online at: http://new.eastdevon.gov.uk/news/2014/10/groups-come-together-to-tackle-isolation/	8.40
11	Application for financial assistance Lypstone Tennis Club – application is attached. Lypstone Sailing Club - application is attached	8.50
12	Letter from NHS Northern, Eastern and Western Devon Clinical Commissioning Group – attached	9.00
13	Finance Payments Financial summary Budget monitoring Cleaner’s wages	9.10
14	Matters raised by Councillors. – (These are not normally discussed in depth but investigated and considered at the next meeting.)	9.15
15	County Councillor’s report	9.25

**MINUTES OF THE MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 20TH OCTOBER- 2014 IN THE VILLAGE HALL.**

PRESENT: Councillors: P Acca R Estcourt
D Atkins R Longhurst
J Bailey Mrs K Rogers
Mrs D Beatty Mrs T Scott
C Carter (In the Chair)

Also Present: District Councillor Ingham and 3 members of the Public.

Apologies: Cllrs Mrs J Clark and R Eastley

PUBLIC SESSION

No comment was made in the public session.

124	<p>Declarations of Interest There were no declarations at this point in the meeting</p>
125	<p>Minutes RESOLVED: that the minutes of the meeting held on 6th October 2014 be confirmed as a correct record and signed by the Chairman. Cllr Estcourt reported that he had not been informed about ‘Working together for the future of East Devon’. The Clerk apologised for this oversight.</p>
126	<p>Neighbourhood Plan update Cllr Longhurst reported that EDDC had approved the appointment of Mr McGurk as the Inspector for the Neighbourhood Plan. He had indicated that he would deal with this in writing and so there would not be a public inquiry. It was hoped that this would be completed reasonably quickly and then a public referendum could be held. Cllr Atkins reported that there was now a member of staff to deal with Neighbourhood Plans. Cllr Ingham supported a request for a referendum to be held as soon as practicable after the Inspector’s report.</p>
127	<p>Purchase of defibrillator The Friends of Lympstone Surgery had offered a donation of £200 towards the cost of this equipment. RESOLVED: that the offer be received with thanks.</p>
128	<p>1st Aid training in the Village The Council discussed offering 1st Aid training to anyone who might be interested. Details of a possible course were circulated. The Clerk reported that this Company was based in Cornwall and so they had passed the request on to Coldwell training of Exmouth. A one-day course in Emergency 1st Aid would cost either £200 + £15 per head or £45 per head with a maximum of 12 people. A module for defibrillator training could be added on. They recommended that this takes place when the defibrillator is in place. This will form part of the application for funding for the defibrillator from the British Heart Foundation. The Clerk suggested that attendance could be targeted at those businesses in the centre of the Village near to where the defibrillator might be located, together with the VHMC and the Youth Club with any remaining places offered to the public.</p>

	<p>Cllr Carter suggested liaising with the sailing Club as they held courses regularly. RESOLVED: that the Clerk arrange 1st Aid training with a defibrillator awareness module as detailed above. 2 That a nominal charge of £5.00 per head be made.</p>
129	<p>Applications for financial assistance Applications had been received from: Lympstone Young Persons Society – purchase of inflatable - £600 1st Lympstone Scouts – purchase of tools for woodsman training – say £100 Lympstone Garden Club – waiver of hire charge for portable staging - £200. Exmouth & Honiton CAB – IT update- £250 Ring & Ride Annual contribution - £250</p> <p>Cllr Bailey declared a personal interest in the Ring and ride scheme and Cllr Carter declared a personal interest in the CAB.</p> <p>RESOLVED: that all the applications be approved.</p>
130	<p>EDDC / DCC Town and Parish Councils event An invitation has been received to send two representatives to this event which will be held at 5.30pm on Tuesday 2nd December 2014 at Knowle.</p> <p>RESOLVED: that the Chairman and Clerk be authorised to attend.</p>
131	<p>Bicton College Notice of a Fireworks display on 5th November 2014 has been received from Bicton college. This was noted and the Clerk was asked not to report similar notifications in future.</p>
132	<p>Clerk’s Action Sheet The Council received and considered the Clerk’s Action Sheet and the following comments were made; 368 Spotless Cleaning had quoted £125 for cleaning the toilet floor and this work would be carried out shortly. 369 A second contractor had visited the Activity trail. He was suggesting the use of a rubber mulch type surface which would meet fall-height criteria and would wear well. Quotes were awaited. 369 The Council noted the approximate cost of the new community notice board for Glebelands. 100 The Clerk reported that a quote had been received from the manufacturer for new gates at the toddler play area. Cllr Acca was happy with this but would check the measurements.</p>
133	<p>Business items Amenities Cllr Acca reported that repairs were needed at the toilets. He and the Clerk would arrange this. Travel and Transport including the Cycle Way The Clerk reported receipt of a response from the Government to the Council’s letter supporting the campaign for more investment in transport infrastructure in the South-west. Village Hall Cllr Mrs Scott reported on a recent meeting of the VHMC. The PV panels had been paid for using VH funds. These would now produce a regular income. There is £15k in the VH account and so there is no specific fundraising at the moment. There is a wish-list for the following future projects: renew the heating system (£35K), resurface both car parks in association with the Parish Council, resurface the footpath to the committee</p>

	<p>room and tennis courts, and Provide new storage cupboards.</p> <p>The Pre-school is heading for financial difficulty. The VHMC had agreed to reduce the rent in return for the Pre-school carrying out maintenance. However, this would not be enough. The Clerk reported that the pre-school would be speaking to the Parish Council at its next meeting.</p> <p>The Photo-montage presented by CTC-RM was to be hung in the corridor outside the toilets. – All members expressed disgust and anger at the idea of hanging this gift in the corridor. Members felt that the community, including the VHMC should be proud of its links with CTC-RM and should treat this gift with respect.</p> <p>RESOLVED: that the VHMC be requested, most strongly, to change this decision and hang the montage in the public area of the bar for the next 12 months.</p>
134	<p>Matters raised by Councillors.</p> <p>Working Together for the future of East Devon</p> <p>Cllr Mrs Rogers asked for this to be included on a future agenda. This was agreed.</p> <p>Cllr Estcourt reported that the landlord of The Saddlers Arms had given his notice to leave. Apparently, the owners had doubled the rent of the premises.</p> <p>Cllr Mrs Scott informed the meeting that Devon CPRE would be presenting certificates for the Best kept Village competition at a Reception on 29th October 2014, starting at 6.30pm, in the Function Room. All members were invited to attend. Sharon Wayland and Greg Crum had offered to take on next year's entry to the competition and they would need the support of the Parish Council.</p> <p>RESOLVED: that the offer of Sharon Wayland and Greg Crum to take over the BKV entry and arrangements be accepted with thanks and they be assured that they will have the full support of the Parish Council.</p> <p>Cllr Longhurst reported that the car park Working party had not yet received any further information from EDDC and so it had not met.</p>

Chairman

Application for funding October 2014 - Financial Assistance For Local Groups

Name of Organisation: **Lympstone Tennis Club**

Contact details: **Liz Griffiths, Secretary, Northcote, Clay Lane, Lympstone, EX8 5AE, 01395 227536**

Please tell us about your organisation. We would like to know what area you cover, who uses your facilities and how often and how your group is run:

We are an active club. Our current membership totals 127 (a mix of adults, juniors and families) and the majority of members live in the village. We play on the 2 acrylic courts alongside the village hall and rent the committee room for our club sessions and matches. Despite our moderate size the club has an excellent reputation. We are particularly proud of the high standard of our courts which were resurfaced last year.

Our members can choose to play independently or join in club sessions which run each Tuesday and Saturday. Currently coaching for both adults and juniors takes place weekly. We also run our own tournaments. Some members like to play competitively and we enter teams in the local tennis leagues. These matches take place throughout the year and we use our courts for all our home fixtures. Visiting clubs travel from towns including Newton Abbot, Oakhampton and Crediton. We have met with success with trophies on display in our cabinet in the committee room.

The club has a committee of 8 who are voted in at our annual AGM. They organise the maintenance of the courts, coaching, club sessions and social events for the members.

Please tell us about the support your organization has in the community and any measures you take to ensure all sections of the community are included in your activities:

Whilst many of members are longstanding, we welcome new members and they are able to join at any point in the year. We have no cap on our membership total and have not set targets for specific demographics. The age range of members ranges from 5 to retirement age and above. We have an even mix of men and women. Subsidised membership fees are offered to juniors and students.

We have always been supportive of junior members and have offered specific coaching to help them learn and enjoy their tennis. We have achieved this through our on-going links with the school. For example we promoted this summer's junior coaching with a mail shot given to every child at the school. We price the coaching at cost to encourage maximum take up. This year we allowed the school children to use our courts for tennis sessions organised by the school itself.

In May we held an open day in support of the National Great British Tennis Weekend organised by the Lawn Tennis Association. This event was for club members and anyone in the community who wanted to come and give tennis a go. We advertised the event in The Lympstone Herald and on notice boards throughout the village. There was a good turnout from both children and adults. As a result new members joined and we organised a series of "rusty racquet" sessions for those who were out of practice. The Open Day was funded directly by the club and featured in the Exmouth Herald.

We also run social events which are open to non-tennis members of the community. This year we raised money for the club and village hall through a successful wine tasting evening.

Our website includes information which informs both for members and non-members about future club activities and membership details. Our details are also available through the club section on the village website.

Please say what you want the money for and how you know there is a need for your activity. If this is to buy equipment, LPC can buy this and donate it to your Group. This is usually more cost effective.

1) We are looking for funding for a PVC banner which we plan to attach to the court netting. This will be tasteful and used to promote the club to help us maintain our membership. It will also act as a screen for times of the year when the players are affected by the sun.

2) We also wish to buy 2 score boards. These are used at most of the clubs we visit in the area and will be very beneficial for our matches and tournaments. I'm sure they will be used generally by members as it does take the pressure off remembering the score!

If the grant is for a particular project, what is the total cost and where is the balance coming from.

The cost of the banner is estimated at £100

The score boards are estimated at £250

Do you have a Constitution? If so, please supply a copy. **Yes - attached**

Accounts. Please supply a copy of your last set of accounts and give details of your current account balance.

Please see attached.

Please note that we put aside profits each year from our membership fees into a holding fund which will be used for repairs and resurfacing of the courts which is an on-going project. We are now trying to build up a new reserve after an expenditure of over £15,000 in 2013.

Policies

If your Organisation deals with people, please list the policies you have in place to ensure that they are protected.

We ensure that our Junior Coach passes a CRB check.



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Tel 266165

Name of organisation:
Lympstone Sailing Club

Contact details:
Judith Carter. Vice commodore, Lympstone Sailing club, the harbour Lympstone EX8 5EX

Please tell us about your organisation. We would like to know what area you cover, who uses your facilities and how often and how your group is run.
Club of 500 people of all ages providing sailing and sail training at low cost. Club is run by volunteers. Local membership encouraged.

Please tell us about the support your organization has in the community and any measures you take to ensure all sections of the community are included in your activities.
We have open days, sail training for all ages, and we allow a sea scout group to use our facilities for 3 days every year at no charge

Please say what you want the money for and how you know there is a need for your activity.
If this is to buy equipment, LPC can buy this and donate it to your Group. This is usually more cost effective.

We are constantly having to maintain our building and need to put new drains into the Male changing room. This involves laying new drains.

If the grant is for a particular project, what is the total cost and where is the balance coming from.

Estimated cost £2,500. A contribution towards this would be welcomed - the balance of the money coming from fund raising activities and members subscriptions

Do you have a Constitution? If so, please supply a copy.

Accounts. Please supply a copy of your last set of accounts and give details of your current account balance.

Policies

If your Organisation deals with people, please list the policies you have in place to ensure that they are protected. Child safety policy, Safety Manual, First aid training

NHS Northern, Eastern and Western Devon Clinical Commissioning Group

Chair: Dr Tim Burke
Chief Officer: Rebecca Harriott
Newcourt House,
Old Rydon Lane,
Exeter, EX2 7JU
Tel. 01392 205205 www.newdevonccg.nhs.uk

24 October 2014

By email

Dear colleague,

Re: Urgent and necessary measures to address patient demand

As a key stakeholder I am writing to inform you that we expect to announce a series of urgent and necessary measures to address a worsening of the CCG's financial situation.

As you will be aware, last year the CCG returned a £14.5 million deficit (known as the control total) and this year we have been predicting the same.

Our confidence in meeting the control total at the end of the current financial year has gradually declined as the situation has become clearer; in short, demand for services is outstripping what we can afford.

Whatever the actual cause of the increase in demand, it is having a serious effect on the financial position of our own organisation – and if we fail to deal with it now as the area's main commissioner, services will suffer.

We must act to protect essential services through our busiest winter months and ensure that care is there for our patients when they really need it.

The CCG has already begun to implement a series of measures designed to improve efficiency in the system and encourage patients to contribute to improving their own health outcomes.

This includes the following:

- Requiring morbidly obese patients to lose weight prior to routine surgery
- Requiring smokers to quit for at least six weeks prior to routine surgery
- Introduce criteria-based approval for routine procedures such as hernias, botox injections and cataracts
- Reduce unnecessary consultant to consultant referrals
- Suspend treatments where there is little or poor evidence of outcomes.

These measures bring the CCG into line with similar organisations in the NHS. However, they are not enough.

The CCG is working up a series of measures to prioritise those patients most in need, while at the same time, increasing efficiency in the wider system – and the CCG itself.

Our clinical chairs and managing directors are now busy working up proposals, in collaboration with NHS England and others, so that we can submit a paper to the next Governing Body on November 5.

This paper will be published on the CCG's website on October 29 – seven days before the meeting.

Throughout the implementation of our 'in-year' plan we will be prioritising those services and requirements laid out in the NHS Constitution.

They include (but are not limited to):

- Consultant-led treatment within a maximum of 18-weeks from referral for non- urgent conditions
- Maximum four-hour wait in A&E from arrival to admission
- Maximum seven day wait for follow-up after discharge from psychiatric in-patient care
- Being seen by a cancer specialist within a maximum of two weeks from GP referral where cancer is suspected
- Maximum 62-day wait from referral from an NHS cancer screening service to first treatment
- Patients waiting for a diagnostic test should have been waiting less than six weeks from referral

Ambulance trusts to respond to 95 per cent of category A calls within 19 minutes of a request being made.

To meet the challenge of prioritising patient need while at the same time meeting our control total, the Governing Body will be asked to temporarily change how we work.

We are intending to split our management and administration resource between 'business as usual' and 'in-year priorities'.

'Business as usual' will be led by Jerry Clough while the in-year priority areas, below, will be led by the following:

- Acute contract management – Jerry Clough, chief operating officer and western managing director
- Urgent care – Caroline Dawe, managing director, northern
- Planned care – John Finn, managing director, eastern
- Continuing Healthcare – Lorna Collingwood-Burke, chief nurse
- CCG running costs – Hugh Groves, director of finance
- Prescribing / medicines management – John Finn, managing director, eastern
- Individual patient placements – Paul O'Sullivan, director of partnerships
- Other smaller contracts – Hugh Groves, director of finance.

Finally, just a reminder that the Governing Body paper detailing the proposals will be available on our website at www.newdevonccg.nhs.uk from October 29.

Should you have any questions about the paper when it is published please contact d-ccg.easternlocality@nhs.net

I will, of course, be happy to answer any queries that you have.

Thank you.

Yours sincerely,

John Finn

Eastern Locality Managing Director

NHS Northern, Eastern and Western Devon Clinical Commissioning Group

Lympstone Parish Council
Finance reports - 6th October 2014

Payments to be made			
DD	EDF - Lights in Candy's Field		32.27
DD	EDF - electricity for toilets		15.00
2099	The Poppy Appeal (Chairman's Wreath)		25.00
2100	Lympstone Entertainments re Garden Club grant		200.00
2101	Honiton & East Devon CAB - grant		250.00
2102	Exmouth Community Transport Group contribution		250.00
2103	ALRUG subscription		5.00
2104	Optima Graphics - Herald printing		290.00
2105	Cllr Bailey - travel expenses Highways Conference and DALC AGM		43.88
2106	Mrs de la Rue - plants		12.00
2107	Glasdon UK ltd - Litter bin		193.63
2108	Spotless Cleaning Co (Exmouth) Toilets and notice boards		210.00
2109	DALC - Attendance at AGM		20.00
2110	Mrs C Edworthy wages October 2014		201.50
2111	A J Le Riche salary & expenses October 2014		613.60
2112	HMRC - Tax / NI October 2014		151.84
	Total		2,513.72
2 Financial Summary			
Current Account			
	Opening balance at 1st April 2014		37,151.54
	Receipts		43,950.18
	Total receipts		81,101.72
	Transfer from dep ac		
	Total paid in to current ac		81,101.72
	less, Payments		28,509.87
	Net balance		52,591.85
	Unpresented cheques		3,522.60
	Receipts not on statement		-1,210.20
	Balance per bank statement		54,904.25
Deposit Account			
	Balance at 1st April 2014		159.93
	Interest to 1st September 2014		0.07
	Transfer to current ac		0.00
	Total		160.00
3	Budget Report		
	This is attached.		
4	Cleaners Wages		
	The Cleaners wages have been increased in line with the		
	National minimum wage		

Lympstone Parish Council 3rd November 2014				
Budget Monitoring 2014 - 15				
Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT		2688.09	
100	S137	1,000.00	327.40	672.60
101	Other Grants	1,600.00	415.73	1,184.27
201	Clerk's Salary	8,600.00	4,978.92	3,621.08
203	Office expenses	1,000.00	569.67	430.33
208	Village Hall Hire	400.00	350.00	50.00
209	Miscellaneous	50.00	0.00	50.00
301	Chairman's Allowance	135.00	135.00	0.00
302	Subs	525.00	365.33	159.67
307	Courses, Travel etc	150.00	80.00	70.00
308	Insurance, Audit, Elections	4,000.00	1,934.37	2,065.63
313	Miscellaneous add works to War Memorial	1,417.00	1,432.32	-15.32
400	Herald Printing	3,000.00	1,456.00	1,544.00
602	Grass Cut 2*	3,300.00	2,256.50	1,043.50
605	Other Maintenance	500.00	169.16	330.84
608	General tree work inc Candys Field	1,475.00	1,175.00	300.00
612	Bin emptying	100.00	0.00	100.00
616	Benches etc inc new bench	600.00	500.00	100.00
618	Notice Boards - Maintenance	100.00	0.00	100.00
633	Play Equipment Mtce	200.00	168.00	32.00
640	Lighting in Candy's field	280.00	169.63	110.37
701	Wages	2,400.00	1,350.34	1,049.66
702	Consumables, rates, elec	200.00	95.89	104.11
703	Rates, Utilities	1,000.00	329.32	670.68
706	Repairs add extra electrical repairs (£630)	250.00	852.45	-602.45
800	Burial Ground	250.00	179.00	71.00
850	Communications	100.00	0.00	100.00
900	Planning	100.00	230.84	-130.84
1000	Travel & Transport	0.00	0.00	0.00
1101	Building Maintenance	1,000.00	252.58	747.42
1102	Gas Elec	1,800.00	666.29	1,133.71
1103	YC rates	0.00	0.00	0.00
1200	Environment	200.00	0.00	200.00
1300	Website etc	200.00	0.00	200.00
1400	Snow Clearance	500.00	0.00	500.00
1500	Localism Bill	0.00	0.00	0.00
1600	Youth Club - New works	0.00	0.00	0.00
1700	VH Awning	0.00	0.00	0.00
Ext	Np funding	4,000.00	2,519.58	1,480.42
	Parishes Together	2,885.00	2,885.00	0.00
	Community Covenant	0.00	0.00	0.00
	NP Projects	3,000.00	0.00	3,000.00
	Cont for VH car park	3,000.00	0.00	3,000.00
	DCC Funding		0.00	0.00
	Best Kept Village works	300.00	10.00	290.00
	Total	49,617.00	28,542.41	21,074.59

	Receipts - Budget Performance			
		Budget	Actual	Balance
	Precept	35,750.00	35,750.00	0.00
	Council Tax support grant	2,197.00	2,197.00	0.00
	DCC re Candys Field	400.00	0.00	-400.00
	Herald Adverts	4,000.00	2,184.80	-1,815.20
	Burial fees	1,000.00	470.00	-530.00
	Lympstone FC re Candy's Field	50.00	100.00	50.00
	Flower beds	50.00	0.00	-50.00
	Western power re Wayleaves	6.38	6.38	0.00
	Miscellaneous	0.00	750.00	750.00
	Website adverts	120.00	0.00	-120.00
	Sub total	43,573.38	41,458.18	-2,115.20
	Recharge utilities to Youth Club	0.00	0.00	0.00
	VAT Refund (part year).	0.00	0.00	0.00
	Parishes Together	1,964.00	1,964.00	0.00
	External funding	0.00	0.00	0.00
	VHMC	0.00	0.00	0.00
	MoD Community Covenant	0.00	0.00	0.00
	NP Income	528.00	528.00	0.00
	Sub total	2,492.00	2,492.00	0.00
	Total	46,065.38	43,950.18	-2,115.20