



LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,

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Chairman: Cllr Chris Carter
Tel 01395 274104

31st August 2015

To All Members of the Parish Council

You are summoned to attend a meeting of Lymestone Parish Council, to be held **7.30pm or at the conclusion of the Planning Committee, whichever is the later**, on **Monday 7th September 2015** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

1	Public Session	7.30
2	Apologies	7.45
3	To receive any Declarations of Interest	7.45
4	Minutes – To confirm the minutes of the meeting held on 20 th July 2015	7.50
5	Report by the Police	7.55
6	Report by the District Councillors for the Parish	8.00
7	Proposal for Flagpole on The Green – Chairman to report.	8.05
8	EDDC review of polling districts and stations East Devon District Council is carrying out a review into the district's polling districts and polling places and is seeking comments from the Parish Council.	8.10
9	Review of Gypsy and Traveller accommodation Consultation by EDDC attached	8.20

10	DCC proposals for community self-help and community support (including the Road Warden Scheme) and Grass cutting. The briefings will be available, in electronic format, via the Devon Highways Town and Parish Council website (link to other websites); https://new.devon.gov.uk/devonhighways/	8.30
11	DALC AGM & Conference; Working Together for Stronger Communities Thursday 15 th October 2015, Westpoint Arena near Exeter, 10am – 4pm Details are attached.	8.40
12	Community Council of Devon 2015 Rural Futures Conference Thursday 1 st October 2015 10.00 – 16.30, The Met Office, Exeter Details are attached	8.50
13	Invitation to AONB Annual Forum event East Devon Area of Outstanding Natural Beauty Partnership Annual Forum – 21 st Century Estates, Wednesday 30th September, 6pm, Tipton St John Community Hall	8.55
14	Finance a) Payments made and to be authorised – list attached b) Financial summary c) Budget Monitoring report attached d) External Audit report	9.00
15	Matters raised by other Councillors. (These are not normally discussed in depth but investigated and considered at the next meeting.)	9.05
16	Items for information, Copies will be available at the meeting:	9.15
17	Report by County Councillor on matters relating to the Parish	9.20

Gypsy and traveller accommodation - Development Plan Document (DPD)

East Devon District Council would like to hear your views to help us develop plans and policies to guide the allocation of land for gypsy and traveller use. The replies we receive will help us to determine where new sites should be located, what type of development they should contain and how they should be laid out.

With other Devon authorities, we commissioned a needs assessment by RRR Consultants, and this forms the basis for the figures in our Local Plan. The study concluded that, between 2014 and 2034 there is a need for:

- 37 additional gypsy pitches with 22 of these needed in the first 5 years;
- 3 new travelling showpeople pitches, with 1 of these needed in the first 5 years;
- 4-5 temporary/emergency stopping places, each 4-5 pitches in the first 5 years (this applies across the study area as a whole. East Devon is not specifically mentioned, although Devon County Council state that East Devon has the highest level of unauthorised stops in the County, so it could be concluded that at least one of these temporary/emergency sites should be in East Devon); and
- 23 houses for gypsies and travellers (this would be met through the general housing stock).

Most of the immediate need arises from overcrowding of existing sites and from newly formed families on existing sites (usually children reaching maturity and having their own children) who wish to stay close to extended family. Most of the need is on the western side of the District, around the M5/A30.

What should be included?

The Gypsy and Traveller accommodation DPD may cover the topics listed below and we are particularly interested to know what alternative or additional issues you think should be addressed and what factors you consider should be taken into account in the overall plan production work.

- 1) Consider how sites could be provided by the public and private sectors and the management arrangements to support their operation;
- 2) allocate specific sites and/or land areas for new development and set maximum pitch numbers or site areas;
- 3) include policies in respect of development of:
 - a) new residential pitches;
 - b) employment/mixed residential provision;
 - c) amenity, play areas and community facilities;
 - d) other possible uses not detailed above.
- 4) establish principles of development and design standards to promote high quality development;
- 5) define mitigation which might be required to off-set potential adverse impacts that might otherwise arise as a consequence of development;
- 6) determine how to monitor the success and quality of what is being built; and
- 7) determine whether planning applications submitted to the Council should be granted planning permission and what conditions might apply.

Getting involved

You can find out more about the Gypsy and Traveller Accommodation DPD by viewing the Development Management Committee papers from the 16 June 2015 online at:

<http://eastdevon.gov.uk/media/1162155/160615-combined-dmc-agenda-compressed.pdf>

Then please either email your comments to localplan@eastdevon.gov.uk with 'Gypsy and Traveller DPD' in the subject box or post to:

Planning Policy Section
East Devon District Council
Knowle
Sidmouth, EX10 8HL

To arrive on or before: Friday 21 September 2015.

Next steps

The Gypsy and Traveller Accommodation Assessment (2014) will form the overarching evidence base for the DPD and will set the targets for pitch provision in the District. A call for sites will invite landowners to submit details of available land for consideration and an assessment of the suitability of such sites will form the basis of, or feed directly into, the publication draft of the Gypsy and Traveller Accommodation DPD. In addition to other opportunities to comment, the publication draft will be made publically available for formal comment and any comments received will be submitted, along with the DPD, and supporting evidence to the planning Inspectorate for formal examination.

Please pass this communication on to anyone else you think might be interested in getting involved.

Yours faithfully

Claire Rodway

Miss Claire Rodway
Senior Planning Officer

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Item 11

DALC AGM & Conference: Working Together for Stronger Communities

Thursday 15th October 2015, Westpoint Arena near Exeter, 10am – 4pm with lunch included

This year the theme is **working together** –the way that organisations are making the best use of their resources to benefit people living in their communities.

Speakers are drawn from the academic world – to reflect on changes to local government and society – from Devon County Council on how they are responding to new ways of working, and from organisations that have successfully harnessed local funding and expertise for locally beneficial projects.

The cost is again being kept to £20 per delegate and this year the Conference is being held on a weekday in response to member feedback.

The Community Council of Devon - Devon Rural Futures Conference,

Item 12

Thursday 1st October 2015 10.00 – 16.30, The Met Office, Exeter

Keynote speaker: Lord Richard best OBE, DL, - The role of social housing in sustaining rural communities

Sue Chalkley, CEA Hasotoc Housing Group – Integrating social housing projects into a community.

Rowan Ferguson, Head of School Policy – CoE – Working together – the future for rural schools.

The met Office – Welcome to the Met Office – a look into the future

Dr Michael Dixon, chairman of the Health College for Medicine – The heart of community health.

Open Forum led by John Lee OBE, President of Devon Communities Together

Finance reports - 7th September 2015

Payments made on 1st August 2015			
DD	EDF - electricity for lights in Candy's Field		32.27
	EDF electricity for toilets		10.00
2187	Optima Graphics Herald printing		470.00
2188	SSE Enterprises - new lights for car park		4,225.30
2189	P Tate - works to toilets		221.76
2190	Mrs Edworthy wages for July		201.50
2191	A J Le Riche Salary & expenses July		
	Case for defibrillator	520.20	
	Mini iPads for Pre school	478.00	1,623.71
2192	HMRC - Tax / NI July 2015		156.17
	Total		£6,940.71
Payments for approval			
DD	EDF - electricity for lights in Candy's Field		33.13
DD	EDF electricity for toilets		10.00
2193	British Gas - youth club		30.18
2194	South West Water re toilets		134.70
2195	Kennford Tarmac - surfacing new car park		12,307.20
2196	Gardencare - contract works		586.80
2197	Grant Thornton - Audit fee		360.00
2198	Exmouth Town Council - hire of Handyman, 3 days		225.00
2199	T Thompson website hosting		250.00
2200	Mrs Edworthy wages for August		201.50
2201	A J Le Riche Salary & expenses August	625.71	
2202	Stationery	17.45	
2203	Stamps	6.48	649.64
2204	HMRC - Tax / NI August 2015		£155.97
2 Financial Summary			
Current Account			
Opening balance at 1st April 2015			£50,245.93
Receipts			£21,254.88
Total receipts			£71,500.81
Transfer from dep ac			
Total paid in to current ac			£71,500.81
less, Payments			£19,046.49
Net balance			£52,454.32
Unpresented cheques			£0.00
Receipts not on statement			£0.00
Balance per bank statement			
			£52,454.32
Deposit Account			
Balance at 1st April 2015			£160.28
Interest to 6th August 2015			£0.30
Transfer to current ac			£0.00
Total			£160.58

Budget Monitoring 2015 - 16, September 2015

Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT		£1,607.99	
100	S137	£1,000.00	£398.33	£601.67
101	Other Grants	£1,600.00	£0.00	£1,600.00
201	Clerk's Salary	£8,700.00	£3,690.23	£5,009.77
203	Office expenses	£1,000.00	£563.19	£436.81
208	Village Hall Hire	£400.00	£350.00	£50.00
209	Miscellaneous	£50.00	£433.50	-£383.50
301	Chairman's Allowance	£150.00	£0.00	£150.00
302	Subs	£525.00	£368.78	£156.22
307	Courses, Travel etc	£250.00	£0.00	£250.00
308	Insurance, Audit, Elections	£2,000.00	£100.00	£1,900.00
313	Miscellaneous add works to War Memorial	£50.00	£0.00	£50.00
400	Herald Printing	£3,500.00	£1,340.00	£2,160.00
602	Grass Cut 2*	£4,500.00	£1,379.00	£3,121.00
605	Other Maintenance	£500.00	£150.22	£349.78
608	General tree work inc Candys Field	£600.00	£0.00	£600.00
612	Bin emptying	£150.00	£158.00	-£8.00
616	Benches etc inc Handyman	£2,000.00	£375.00	£1,625.00
618	Notice Boards - Maintenance	£100.00	£13.00	£87.00
633	Play Equipment Mtce	£400.00	£752.92	-£352.92
640	Lighting in Candy's field	£400.00	£124.58	£275.42
701	Wages	£2,650.00	£994.50	£1,655.50
702	Consumables, rates, elec	£250.00	£131.86	£118.14
703	Rates, Utilities	£700.00	£515.55	£184.45
706	Repairs including decoration	£1,000.00	£329.80	£670.20
800	Burial Ground	£250.00	£0.00	£250.00
850	Communications	£100.00	£0.00	£100.00
900	Planning	£250.00	£0.00	£250.00
1000	Travel & Transport	£0.00	£0.00	£0.00
1101	Youth Club Building Maintenance	£1,000.00	£759.54	£240.46
1102	Gas Elec	£1,800.00	£359.12	£1,440.88
1200	Environment	£200.00	£0.00	£200.00
1300	Website etc	£200.00	£0.00	£200.00
1600	Youth Club - New works	£0.00	£0.00	£0.00
1700	Ext funded	£0.00	£0.00	£0.00
2000	Np funding	£1,500.00	£601.30	£898.70
2100	Parishes Together	£0.00	£0.00	£0.00
2200	Community Covenant	£0.00	£0.00	£0.00
2300	NP Projects	£3,000.00	£0.00	£3,000.00
2400	Cont for VH car park	£3,000.00	£3,521.08	-£521.08
2500	DCC Funding	£0.00	£0.00	£0.00
2600	Best Kept Village works	£300.00	£29.00	£271.00
2700	New surface to extension car park	£10,000.00		
2800	Gully cleaning and jetting	£2,000.00	£0.00	
				£19,046.49
	Total	£56,075.00	£19,046.49	£45,682.99

Receipts - Budget Performance			
	Budget	Actual	Balance
Precept	£36,400.00	£18,200.00	-£18,200.00
Council Tax support grant	£1,867.00	£933.50	-£933.50
DCC re Candys Field	£400.00	£0.00	-£400.00
Herald Adverts	£4,000.00	£825.00	-£3,175.00
Burial fees	£1,000.00	£840.00	-£160.00
Lympstone FC re Candy's Field	£50.00	£0.00	-£50.00
Flower beds	£50.00	£0.00	-£50.00
Western power re Wayleaves	£6.38	£6.38	£0.00
Miscellaneous	£0.00	£200.00	£200.00
Website adverts	£120.00	£0.00	-£120.00
Sub total	£43,893.38	£21,004.88	-£22,888.50
VAT Refund (part year).	£1,500.00	£0.00	-£1,500.00
Parishes Together	£0.00	£0.00	£0.00
External funding	£0.00	£250.00	£250.00
VHMC	£0.00	£0.00	£0.00
MoD Community Covenant	£0.00	£0.00	£0.00
NP Income	£0.00	£0.00	£0.00
Sub total	£1,500.00	£250.00	-£1,250.00
Total	£45,393.38	£21,254.88	-£24,138.50