



LYMPSTONE PARISH COUNCIL

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Chairman: Cllr Chris Carter
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1st December 2015

To All Members of the Parish Council

You are summoned to attend a meeting of Lymestone Parish Council, to be held **7.30pm**, on **Monday 7th December 2015** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session. Please note there is no Planning Committee meeting.

A J Le Riche, Clerk to the Parish Council

AGENDA

1	Public Session	7.30
2	Apologies	7.45
3	To receive any Declarations of Interest	7.45
4	Minutes – To confirm the minutes of the meeting held on 16 th November 2015	7.50
5	Planning Applications 14/3022/MOUT Amended plans Outline application for the construction of 98 residential dwellings and associated parkland and open space seeking approval for access only (matters of appearance, landscape, layout and scale reserved)- Application revised from original submission by reducing site area and removal of access from Marley Drive. Land At Higher Marley Road The Parish Council's previous comment on this application was: [OBJECT] The access point has very poor visibility both East and West, there are no adequate pavements and the road is presently unsafe at this point due to its constant use as a rat run. The development is unsustainable and will create the need for more vehicle use to get to the shops schools and health care.	7.55

	<p>The development contradicts the Lymptstone neighbourhood plan and will form cohesion between parishes. Drainage and sewage arrangements are inadequate. This development is on a substantial clay seam which in turn will cause surface water to run off at such a rate it will impact greatly on the Withycombe & Wotton brooks thus causing flooding lower down these important water courses. We believe that the proposed attenuation ponds will be inadequate for the size of development and will lead to pollution and effect wildlife habitats. The loss of trees some of which are protected will not only be detrimental to the environment but will destroy a well- loved and prominent visual sight.</p> <p>15/2556/PDQ Prior approval for proposed change of use of agricultural building to form 1 no dwelling (use class C3) under class Q. Cattle Building, Courtlands Lane</p> <p>15/2600/FUL Two storey and single storey extensions incorporating an extended balcony (renewal of application 12/2350/FUL) at River Lea, Courtlands Lane.</p>	
6	<p>Planning decisions 15/2434/FUL Erection of single storey side extension, loft conversion to include increasing ridge height, construction of front and rear dormers and balcony to front elevation - 35 Jackson Meadow . Approval - standard time limit 15/1914/VAR Variation of condition 5 of the approved application 15/0673/VAR to remove the requirement for the lime based render and replace with a silicon render - Meadow Gate, Church Road Approval with conditions 15/1838/OUT Outline application with all matters reserved for the construction of 4 no dwellings - Land South of Underhill Close, Lymptstone – Withdrawn 15/1821/FUL & 15/1822/LBC Retention of replacement roof to front extension and elevation - Little Underhill Underhill :Approval retrospective (no conds).</p>	8.15
7	Report by the Police	8.20
8	Report by the District Councillors for the Parish	8.25
9	Chairman’s report	8.30
10	<p>Lymptstone Pre-school. To note that the funding application has been rejected, hear the views of the VHMC and to give further consideration to the financial situation of the Pre-school.</p>	8.35
11	<p>Community Flood Plan Group Notes attached. Cllr Dimond to report further on next meeting which will be at the Methodist Church.</p>	8.50
12	<p>Digital Skills Workshops ‘Get up to Speed’ - run free talks and workshops for communities and businesses to help boost digital skills in order that people can make the most of current or future faster broadband speeds. ‘Get up to Speed’ is part of the Connecting Devon and Somerset programme. They have just developed a new session looking at how the different Google Apps can help communities communicate, collaborate and store information (more info below).</p>	9.00

	<p>And are offering to run a session for Lympstone. They run a number of other sessions such as a hands-on introduction to iPads, or a beginner's guide to social media for communities. You can view our full activity menu by clicking here.</p> <p>The sessions are completely free, all they need is a suitable venue with Wi-Fi</p> <p>Google Apps</p> <p>In this free interactive workshop, discover how Google's Apps can help you communicate, collaborate and store!</p> <ul style="list-style-type: none"> • Keep in touch with friends and family • Stay organised at home and work • Create, edit and share web based documents, spreadsheets & presentations • Save and access your photos, videos & files on the cloud 	
13	<p>Parishes Together funding</p> <p>1 Exmouth Town Council are looking for support to purchase Christmas lights. These could also be available at other times of the year for various activities including HM The Queen's 90th birthday celebrations.</p> <p>2 Dunkeswell Parish Council are looking at a project to provide facilities to project planning applications in readiness for when EDDC stop sending out paper copies. The Parish Council already has this facility but the funding could be used to provide a fixed projector and a laptop in one of the rooms in the Village Hall or the Methodist Church or both.</p> <p>3 To consider any other projects. Options need to relate to more than one Parish. The School and Football Club both have members from other parishes.</p>	9.05
14	<p>Defibrillator</p> <p>I have attached a picture of the defibrillator. I think that it would be difficult to provide a solar light above this to illuminate it during hours of darkness.</p>	9.10
15	<p>Finance</p> <p>a) Payments made and to be authorised – list attached</p> <p>b) Financial summary</p> <p>c) Budget Monitoring report attached</p> <p>d) Cheque signatories – There are four. The Council is asked to consider adding another.</p> <p>e) External Audit – to consider accepting the Sector led appointment of an external auditor or to opt out and for the Parish Council to appoint an external auditor.</p>	9.15
16	<p>Matters raised by other Councillors. (These are not normally discussed in depth but investigated and considered at the next meeting.)</p>	9.20
17	<p>Items for information, Copies will be available at the meeting:</p>	9.25
18	<p>Report by County Councillor on matters relating to the Parish</p>	9.25

Community Flood Plan Group Meeting

16 November 2015

Present Jenny Clark (chair), Helen Dimond, David Young, Alan Burton, Don Mildenhall, Alfie Beer, John Welton, Jane Fletcher-Peters(Environment Agency)

Matters arising from Jane's notes of the last meeting

Item 8 Cllr Young didn't recall saying he would research ownership of the bridges. Jane said that the EA would be able to provide this information. This led to a question of the relationship with the various sections of the EA - regular contact with the Flood Incident Duty Officer (FIDO) , Bryn Williams in relation to the flood defences and David Miller of the operations team. Work was scheduled for the screens in the brook.

Wotton Brook.

Jane had brought a large scale map – it was difficult to see exactly which properties backed on to the Brook. It was evident that there were a large number and it was doubtful that all of them understood their responsibilities. Alfie said that he had encountered considerable difficulty in getting people to undertake clearance work of their section. They often thought as it was a result of material being carried down from higher up the Brook it wasn't their responsibility and in any case was the responsibility of the EA. Owners could be identified from local knowledge and needed to be made aware of their responsibilities as explained in the Living on the Edge booklet. Groups of owners could band together to get clearance work carried out with possible help from the Parish Council. Action Jane to provide a large scale map showing the course of the Brook (without the flood risk area shown) Helen and Jenny to identify riparian owners People to be encouraged to send in photos of flooding in the village through article in Herald (Helen to write)

Long term solutions

Jenny thought we ought to consider longer term solutions to reduce the amount of water reaching the Brook during heavy rainfall be persuading landowners to provide holding ponds on their land. Jane said that a scheme along these lines had been done for Buckfastleigh. John asked if there was a hydrological map for the catchment area .

Action Jane to provide details of Buckfastleigh scheme and investigate information about the catchment area.

Community Flood Plan

The draft was a start. It would be useful to group the areas at risk of flooding into coastal, river and surface water. The template was a bit repetitive so it could be adapted to our circumstances.

Action Alan and Helen to continue to work up the Plan.

Community involvement

Alfie said that he thought a number of people didn't understand when they would be at risk of flooding. Helen suggested a 'raising awareness' session - this would include

- A speaker from the EA - dealing with the interaction of tides , low pressure and heavy rainfall.
- Some information about flood defences for individual properties and possible a bulk order to reduce costs . Suppliers are listed in the Blue Book
- Information for riparian owners
- What to do in the event of a flood

Agreed that this would be organised in early January

Action: Helen to follow up with help from others in the group and write article for the Herald.

There was also a need to let people know when their property would be at risk by the use of a simple information board in the centre of the village - a lockable white board?

Action: Jenny to follow up with the Parish Council.

Storage of sand, sandbags and signs

Helen said that the Medical Centre were likely to be agreeable to a store being put up behind the centre. However the group felt that a store by the sailing club would be better. This had met with opposition in the past . Advice was needed from the EA as to what exactly would be needed.

Action Jane to advise on requirements and Alfie to raise at next meeting of the Harbour Association.

Flood Wardens

More were needed for the Brook , at least another two.

Action Alfie to approach suitable people.

Establishment of refuge

Jemmy and Don agreed that they saw the Village Hall acting as a temporary refuge – rather than it being set up for people to stay overnight. It was likely that most people would be able to stay with family or friends or with others in the community (a list of people willing to host anyone could be drawn up). Insurance companies were quite quick in fixing up accommodation.

Funding

Devon Communities Together were going to publish details of a grant scheme, £250 for preparation of a flood plan and £1000 towards equipment.

Matters needing action from previous meeting

Investigation of having a community based river level gauge in the Wotton Brook (EA)

Whether Telfers field is still working as intended as a flood holding area (EA)

Setting up a multi-agency meeting (need to be clear what this would cover)

Communications in an Emergency - at least four people needed to be on call.



Finance reports December 2015

Lympstone Parish Council Finance reports - 7th December 2015

Payments			
DD	EDF - electricity for lights in Candy's Field		£35.79
DD	EDF electricity for toilets		£12.00
2254	Optima Graphics Herald printing		£315.00
2255	EDDC Election costs		£1,104.67
2256	Miller Signs - Chairman's board and Defibrillator sign		£120.00
2257	Exmouth Town Council - hire of handyman for October		£225.00
2258	SLCC - membership renewal		£131.00
2259	Coldwell training - 1st Aid course		£305.00
2260	Lympstone PCC grant from DCC		£475.00
2261	Mrs Edworthy wages for November		£207.20
2262	A J Le Riche Salary & expenses November	£625.51	
2262	Plants	£22.96	
2262	Lights for Scouts	£94.98	
2262	Refreshments for 1st Aid course	<u>£50.41</u>	£793.86
2263	HMRC - Tax / NI November 2015		£156.17
	Total		£3,880.69
2 Financial Summary			
Current Account			
	Opening balance at 1st April 2015		£50,245.93
	Receipts		£44,034.78
	Total receipts		£94,280.71
	Transfer from dep ac		
	Total paid in to current ac		£94,280.71
	less, Payments		£43,700.46
	Net balance		£50,580.25
	Unpresented cheques		£760.95
	Receipts not on statement		-£300.00
	Balance per bank statement		£51,041.20
Deposit Account			
	Balance at 1st April 2015		£160.28
	Interest to 3rd October 2015		£0.42
	Transfer to current ac		£0.00
	Total		£160.70

Budget Monitoring 2015 - 16				
Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT		4,218.08	
100	S137	£1,000.00	1,325.60	-325.60
101	Other Grants	£1,600.00	500.00	1,100.00
201	Clerk's Salary	£8,700.00	5,870.50	2,829.50
203	Office expenses	£1,000.00	755.66	244.34
208	Village Hall Hire	£400.00	439.30	-39.30
209	Miscellaneous	£50.00	925.13	-875.13
301	Chairman's Allowance	£150.00	150.00	0.00
302	Subs	£525.00	373.78	151.22
307	Courses, Travel etc	£250.00	120.00	130.00
308	Insurance, Audit, Elections	£2,000.00	1,960.75	39.25
313	Miscellaneous add works to War Memorial	£50.00	0.00	50.00
400	Herald Printing	£3,500.00	1,945.00	1,555.00
602	Grass Cut 2*	£4,500.00	3,136.00	1,364.00
605	Other Maintenance	£500.00	865.22	-365.22
608	General tree work inc Candys Field	£600.00	0.00	600.00
612	Bin emptying	£150.00	158.00	-8.00
616	Benches etc inc Handyman	£2,000.00	1,092.00	908.00
618	Notice Boards - Maintenance	£100.00	13.00	87.00
633	Play Equipment Mtce	£400.00	752.92	-352.92
640	Lighting in Candy's field	£400.00	222.79	177.21
701	Wages	£2,650.00	1,592.50	1,057.50
702	Consumables, rates, elec	£250.00	219.34	30.66
703	Rates, Utilities	£700.00	682.72	17.28
706	Repairs including decoration	£1,000.00	329.80	670.20
800	Burial Ground	£250.00	0.00	250.00
850	Communications	£100.00	0.00	100.00
900	Planning	£250.00	29.00	221.00
1000	Travel & Transport	£0.00	0.00	0.00
1101	Youth Club Building Maintenance	£1,000.00	759.54	240.46
1102	Gas Elec	£1,800.00	540.45	1,259.55
1200	Environment	£200.00	0.00	200.00
1300	Website etc	£200.00	250.00	-50.00
1600	Youth Club - New works	£0.00	0.00	0.00
1700	Ext funded	£0.00	0.00	0.00
2000	Np funding	£1,500.00	601.30	898.70
2100	Parishes Together	£0.00	0.00	0.00
2200	Community Covenant	£0.00	0.00	0.00
2300	NP Projects	£3,000.00	0.00	3,000.00
2400	Cont for VH car park	£3,000.00	0.00	3,000.00
2500	DCC Funding	£0.00	0.00	0.00
2600	Best Kept Village works	£300.00	0.00	300.00
2700	New surface to extension car park	£10,000.00	10,351.00	-351.00
2750	Lights to new car park	£3,521.08	3,521.08	0.00
2800	Gully cleaning and jetting	£2,000.00	0.00	2,000.00
	Total	£59,596.08	39,482.38	20,113.70
	Add VAT		43,700.46	

Receipts - Budget Performance			
	Budget	Actual	Balance
Precept	36,400.00	36,400.00	0.00
Council Tax support grant	1,867.00	1,867.00	0.00
DCC re Candys Field	400.00	0.00	-400.00
Herald Adverts	4,000.00	2,391.40	-1,608.60
Burial fees	1,000.00	1,270.00	270.00
Lympstone FC re Candy's Field	50.00	0.00	-50.00
Flower beds	50.00	0.00	-50.00
Western power re Wayleaves	6.38	6.38	0.00
Miscellaneous	0.00	275.00	275.00
Website adverts	120.00	0.00	-120.00
Sub total	43,893.38	42,209.78	-1,683.60
VAT Refund (part year).	1,500.00	0.00	-1,500.00
Parishes Together	0.00	0.00	0.00
External funding	0.00	1,825.00	1,825.00
VHMC	0.00	0.00	0.00
MoD Community Covenant	0.00	0.00	0.00
NP Income	0.00	0.00	0.00
Sub total	1,500.00	1,825.00	325.00
Total	45,393.38	44,034.78	-1,358.60