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LYMPSTONE PARISH COUNCIL

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25th January 2016

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm**, on **Monday 1st February 2016** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session. Please note there is no Planning Committee meeting.

A J Le Riche, Clerk to the Parish Council

AGENDA

1	Public Session	7.30
2	Apologies	7.45
3	To receive any Declarations of Interest	7.45
4	Minutes – To confirm the minutes of the meeting held on 18 th January 2016 attached	7.50
5	Planning Applications None at the time the agenda was prepared. Any received will be circulated	7.55
6	Planning decisions	8.00
7	Report by the Police	8.05
8	Report by the District Councillors for the Parish	8.10
9	Chairman's report	8.15

10	Exe Estuary Trail Mrs Carter will address the meeting.	8.20
11	Dinan Way extension To discuss proposals for a slight variation in the possible southern route for this new road.	8.30
12	Neighbourhood Plan projects 1 Mrs Lyon will address the meeting. 2 HM The Queen's 90 th birthday celebrations – details attached.	8.45
13	Appointment of parish member to the EDDC Standards Committee – details attached.	8.50
14	Opportunity to join the Devon Countryside Access Forum Details attached	8.55
15	Finance a) Payments made and to be authorised – list attached b) Financial summary c) Budget Monitoring report attached	9.00
16	Matters raised by other Councillors. (These are not normally discussed in depth but investigated and considered at the next meeting.)	9.05
17	Items for information, Copies will be available at the meeting:	9.05
18	Report by County Councillor on matters relating to the Parish	9.10

Her Majesty The Queen's 90th Birthday celebrations - From the Lord Lieutenant

1) THE QUEEN'S BIRTHDAY BEACONS - 21ST APRIL 2016

You can find information on the above event by clicking here www.brunopeek.co.uk.

You may know of Beacons from previous Beacon lightings, whether they be the Beacon Brazier on top of a tall wooden pole erected for other similar events, gas fuelled Beacons used for The Queen's Diamond Jubilee Beacons in 2012, or VE day this year. Your Council may wish to get involved in lighting Beacon or Bonfire to join this event in which case you will need to register.

If your Council is not able to participate please pass this information onto any other local organisations you feel would like to consider being part of this once in a lifetime 'tribute' to Her Majesty The Queen on 21st April 2016 being HM The Queens actual Birthday. More information can be obtained from Bruno Peek LVO OBE OPR, Pageantmaster, The Queen's 90th Birthday Beacons, Tel: + (0) 7737 262 913

2) CELEBRATION ON SUNDAY 12th JUNE 2016

A letter from David Fursdon, HM Lord-Lieutenant of Devon, for all Town and Parish Clerks and Councillors:

I would like to tell you about an event which is being planned for the occasion of Her Majesty the Queen's 90th birthday in 2016. The focus of the event will be a celebration of the longevity and the breadth of Her Majesty's patronage of over 600 organisations in the UK and around the Commonwealth since 1952.

As The Queen's commitment to a life time of service is cause for national celebration, on Sunday 12th June 2016 the Mall will be home to a magnificent event, The Patron's Lunch; a classic British 'street party' style lunch for 10,000 guests. This lunch will host attendees from charities and organisations to which The Queen acts as patron, with further tickets available for a public ballot. Members of the public will also have the opportunity to enjoy the celebrations via big screens in St James' Park and Green Park. The lunch will take place at the end of a weekend long celebration to mark Her Majesty's 90th birthday, starting with a service at St Pauls Cathedral on the Friday 10th June, followed by Trooping the Colour on Saturday 11th.

It is not just on the Mall that it is hoped the celebrations will take place. Hopefully this will inspire communities around the Country to host their own lunches and street parties in celebration. I would ask that you encourage your communities to get involved, bringing The Patron's Lunch to life across the County and re-igniting the community spirit.

The three core themes to this project are:

- *Charity; a fundraising platform for over 300 charities of which The Queen is patron,
- *Celebration; a chance to publically celebrate and honour her commitment to service,
- *Community; engaging communities all over the country.

In addition to any community fundraising efforts, The Patron's lunch event itself will raise money for a newly created Patron's Fund, to support the charitable organisations to which Her Majesty is patron. For more information on the project and how people can get involved check the website www.thepatronsLunch.com

We will be gathering information on the Lieutenancy website www.lordlieutenantofdevon.org.uk about any events we know are taking place in Devon. We would appreciate you keeping us updated on any events happening in your area as you hear about them, by emailing us at lieuten@devon.gov.uk

Email from EDDC

Dear Sir/Madam **Standards Committee vacancy for town/parish council member** I am writing to you to ask for your help in our recruitment of parish and town council members for the Standards Committee. As you will be aware, this Council has a Standards Committee whose role it is to promote integrity and maintain high standards of conduct by both district and town/parish councillors. This Committee currently has 2 vacancies for a town/parish council member who must be present when matters relating to a town/parish council or its members are being considered. We are keen to hear from any town/parish council member who would like to fill this vacant position and who is not also a member of a district council. If your council is able to recommend a member, I would be grateful if you could provide details of the councillor concerned, including the length of time that he/she has been a councillor, experience gained whilst being a town/parish councillor, reasons for wanting to be chosen as a town/parish council member and any other information considered to be relevant. Experience of tribunals or magisterial appointment is also relevant, as the committee will deal with code of conduct complaints. The Standards Committee now meets 4 times a year and I have enclosed a copy of the minutes from our September meeting together with my annual report to the Committee as they give a good idea of the types of matters dealt with by the Committee. As indicated above, we also ask members to sit on occasional sub committees to make decisions about code of conduct complaints. This is an interesting, very part-time role for a town/parish councillor who is interested in promoting high standards in public service and who has a fair and analytical approach to decision-making. We will make sure you have the right support to fulfil this role.

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Invitation to join the Devon Countryside Access Forum

The Devon Countryside Access Forum is a statutory local access forum under the Countryside and Rights of Way Act 2000. It has fifteen members who advise on the “improvement of public access to land for the purposes of open-air recreation and the enjoyment of the area.” The Forum has a remit to give independent advice to a number of Government bodies, in addition to Devon County Council, district and borough councils and parish and town councils.

Devon County Council is currently appointing members to the Forum and would like to receive applications from anyone with an interest in recreational access. **I should be very grateful if you could pass this e-mail onto your networks and publicise via social media or in your parish/town.**

We would love to hear from landowners and managers, access users and people with other relevant professional interests such as health, planning, education, sport, sustainable transport and business, or people who could represent groups currently under-represented such as young people or ethnic minority groups. Although membership is voluntary, a generous mileage rate is paid.

Why don't you consider applying to join the Forum? It's an interesting opportunity and you can:-

- contribute to the debate- share experience and expertise from your specific field;
- meet and work with others- listen to and share ideas to solve access problems;
- be informed- receive regular local and national access updates and information relating to access law, policy, legislation, and how it can benefit social, economic and environmental issues;
- help make a difference- influence local and UK policy affecting access.

For details and an application form please see www.devon.gov.uk/dcaf The closing date is February 25th 2016.

If you have any questions please do not hesitate to contact me.

Hilary Winter
Forum Officer
Devon Countryside Access Forum

Lympstone Parish Council
Finance reports - 1st February 2016

1 Payments			
DD	EDF electricity for toilets		£12.00
DD	EDF electricity for lights (Nov & Dec)		£72.44
	Optima Graphics Herald printing		£264.00
	Exmouth Town Council - hire of handyman for December		£150.00
	Lympstone methodist Church - Room hire		£30.00
	Mrs Edworthy wages for January		£207.70
	A J Le Riche Salary & expenses January		£630.27
	HMRC - Tax / NI January 2016		£156.17
	SWW water for toilets		181.95
	Total		£1,704.53

2 Financial Summary

Current Account			
	Opening balance at 1st April 2015		£50,245.93
	Receipts		£46,377.58
	Total receipts		£96,623.51
	Transfer from dep ac		
	Total paid in to current ac		£96,623.51
	less, Payments		£49,898.57
	Net balance		£46,724.94
	Unpresented cheques		£0.00
	Receipts not on statement		£0.00
	Balance per bank statement		£46,724.94
Deposit Account			
	Balance at 1st April 2015		£160.28
	Interest to 3rd January 2016		£0.60
	Transfer to current ac		£0.00
	Total		£160.88

3 Budget Report

This is attached.

Budget Monitoring 2015 - 16				
Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT		£4,358.35	
100	S137	£1,000.00	£814.16	£185.84
101	Other Grants	£1,600.00	£1,760.59	-£160.59
201	Clerk's Salary	£8,700.00	£7,323.88	£1,376.12
203	Office expenses	£1,000.00	£872.12	£127.88
208	Village Hall Hire	£400.00	£439.30	-£39.30
209	Miscellaneous	£50.00	£1,500.13	-£1,450.13
301	Chairman's Allowance	£150.00	£150.00	£0.00
302	Subs	£525.00	£504.78	£20.22
307	Courses, Travel etc	£250.00	£474.95	-£224.95
308	Insurance, Audit, Elections	£2,000.00	£3,065.42	-£1,065.42
313	Miscellaneous add works to War Memorial	£50.00	£0.00	£50.00
400	Herald Printing	£3,500.00	£2,499.00	£1,001.00
602	Grass Cut 2*	£4,500.00	£3,276.00	£1,224.00
605	Other Maintenance	£500.00	£214.35	£285.65
608	General tree work inc Candys Field	£600.00	£0.00	£600.00
612	Bin emptying	£150.00	£158.00	-£8.00
616	Benches etc inc Handyman	£2,000.00	£1,467.00	£533.00
618	Notice Boards - Maintenance	£100.00	£13.00	£87.00
633	Play Equipment Mtce	£400.00	£1,057.92	-£657.92
640	Lighting in Candy's field	£400.00	£291.79	£108.21
701	Wages	£2,650.00	£2,007.40	£642.60
702	Consumables, rates, elec	£250.00	£219.34	£30.66
703	Rates, Utilities	£700.00	£836.92	-£136.92
706	Repairs including decoration	£1,000.00	£541.80	£458.20
800	Burial Ground	£250.00	£0.00	£250.00
850	Communications	£100.00	£0.00	£100.00
900	Planning	£250.00	£29.00	£221.00
1000	Travel & Transport	£0.00	£0.00	£0.00
1101	Youth Club Building Maintenance	£1,000.00	£759.54	£240.46
1102	Gas Elec	£1,800.00	£540.45	£1,259.55
1200	Environment	£200.00	£0.00	£200.00
1300	Website etc	£200.00	£250.00	-£50.00
1600	Youth Club - New works	£0.00	£0.00	£0.00
1700	Ext funded	£0.00	£0.00	£0.00
2000	Np funding	£1,500.00	£601.30	£898.70
2100	Parishes Together	£0.00	£0.00	£0.00
2200	Community Covenant	£0.00	£0.00	£0.00
2300	NP Projects	£3,000.00	£0.00	£3,000.00
2400	Cont for VH car park	£3,000.00	£0.00	£3,000.00
2500	DCC Funding	£0.00	£0.00	£0.00
2600	Best Kept Village works	£300.00	£0.00	£300.00
2700	New surface to extension car park	£10,000.00	£10,351.00	-£351.00
2750	Lights to new car park	£3,521.08	£3,521.08	£0.00
2800	Gully cleaning and jetting	£2,000.00	£0.00	£2,000.00
	Total	£59,596.08	£45,540.22	£14,055.86
	Add VAT		£49,898.57	

	Receipts - Budget Performance			
		Budget	Actual	Balance
	Precept	36,400.00	36,400.00	0.00
	Council Tax support grant	1,867.00	1,867.00	0.00
	DCC re Candys Field	400.00	0.00	-400.00
	Herald Adverts	4,000.00	3,656.20	-343.80
	Burial fees	1,000.00	2,348.00	1,348.00
	Lympstone FC re Candy's Field	50.00	0.00	-50.00
	Flower beds	50.00	0.00	-50.00
	Western power re Wayleaves	6.38	6.38	0.00
	Miscellaneous	0.00	275.00	275.00
	Website adverts	120.00	0.00	-120.00
	Sub total	43,893.38	44,552.58	659.20
	VAT Refund (part year).	1,500.00	0.00	-1,500.00
	Parishes Together	0.00	0.00	0.00
	External funding	0.00	1,825.00	1,825.00
	VHMC	0.00	0.00	0.00
	MoD Community Covenant	0.00	0.00	0.00
	NP Income	0.00	0.00	0.00
	Sub total	1,500.00	1,825.00	325.00
	Total	45,393.38	46,377.58	984.20