



LYMPSTONE PARISH COUNCIL

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28th June 2016

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm**, on **Monday 4th July 2016** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

1	Public Session	7.30
2	Apologies	7.45
3	To receive any Declarations of Interest	7.45
4	Minutes – To confirm the minutes of the meeting held on 20 th June 2016 attached	7.50
5	Planning Applications None received at the time of the agenda. Any received prior to the meeting will be circulated.	7.55
6	Planning decisions 16/0692/FUL Conversion of ancillary building into annexe and external alterations – Harefield, Harefield Drive. Approval with conditions 16/0989/FUL Conversion and extension to garage to provide private office and bedroom - Highcliffe Cottage, Sowden Lane. Approval with conditions	8.00
7	Report by the Police	8.05

8	Report by the District Councillors for the Parish	8.10
9	Chairman's report	8.15
10	Draft Exmouth Sports Pitch Strategy To consider a response to this strategy, following on from the views expressed at the Public meeting	8.20
11	Consultation for the Cranbrook Development Plan Issues and Options Report. Details are set out below.	8.35
12	Community Infrastructure levy EDDC are holding awareness sessions for this. Details are attached.	8.40
13	Finance Payments made and to be authorised – list attached Financial summary Budget monitoring Youth Club electricity and gas – To approve a contract with EDF for these supplies with payments made by monthly Direct Debit.	8.45
14	Matters raised by other Councillors. (These are not normally discussed in depth but investigated and considered at the next meeting.)	8.55
15	Items for information, Copies will be available at the meeting:	9.00
16	Report by County Councillor on matters relating to the Parish	9.05

drainage proposals given on 16th May

16/1263/FUL Change of use of agricultural building to residential (to building with prior approval for conversion to one dwelling) and extensions and alterations to include increase in roof height, re-building of southern brick wall, infilling of porch, lowering of internal floor and excavation works to reduce ground levels | Land South of Courtlands Lane (Courtlands Barn) – Strongly object. This has been a stable for many years, and not an agricultural building. It is out of keeping to the area and would not normally receive planning permission.

15/2848/FUL Construction of two detached dwellings. Land Adj Meadowside Longmeadow Road These amendments relate to Geotechnical report and revised drainage layout supplied. Strongly object. The reports confirm the Parish Council’s fears that this site will not drain at all and will create significant surface water run-off. This has already been seen during the current construction works. The Parish Council notes that this application has been referred to the DCC Flood Risk Team. The Team are already aware of the significant risks to flooding of properties from the Wotton brook and feeder streams and have supported proposals to improve the flow of water in the Brook to protect properties from the existing level of risk. Any additional drainage into the Brook will only serve to undo this work.

if, in the event that permission is granted, the Parish Council asks that any attenuation tanks are constructed to at least the minimum size required for adoption by SWW so that they can contain surface water for the whole site and not just the area to be developed by this application. This comment does not detract from the Parish Council’s strong objection to this development. The Parish Council also objects to the site connecting to the fouls sewer which is already known to be inadequate for existing connections, with SWW paying compensation to nearby property owners when the sewer discharges into their property.

42 Planning decisions

16/0844/FUL [Proposed single storey kitchen extension enlargement of south facing window and associated alterations. - Woodville Greenhill Avenue](#) - Approval - standard time limit

16/1025/FUL [Single Storey rear extensions to dwelling and garage; provision of patio and boundary wall - 17 Highcliffe Close](#) Approval - standard time limit

43 Review of celebrations on 21st April and 11th June 2016.

a). The Chairman proposed a vote of thanks to Cllr Mrs Clark and her team of Volunteers who had organised an extremely enjoyable and successful Celebration for the Village on 11th June 2016. Many positive comments had been received in person, by email and via the website. He also expressed thanks to Cllr Mrs Rogers who had set up the Parish Council stall and for all those that had helped in this.

He also proposed a Vote of thanks to Cllr Acca and the Clerk for organising a very successful beacon bonfire party on 21st April 2016.

The Parish Council wholeheartedly endorsed these sentiments.

b). Invoices for payment

RESOLVED: that the following payments be approved:

Cheque no		
2299	Cllr Mrs Clark: Tesco drinks for re-sale	£980.74
	Licence fee for event (EDDC)	£21.00
	Otter brewery drinks for re-sale	£245.09
	3 mugs for 90 year olds	£29.97

	£15 vouchers for book rest	£10.00
	milk	£1.70
	baps	£7.69
	Pasties (Friday night)	£19.65
	bacon	£11.98
	lager (Friday night)	£19.19
		<u>£1,347.04</u>
2300	Karats Ltd – PA System	£115.00
2301	M Brankin – Hog Roast	£1,000.00
2302	Lympstone Village hall Utilities & Cleaning etc.	£100.00
2303	Angelfire Pyrotechnics - Fireworks	£600.00
2304	LYPS Water and use of toilets etc.	£60.00
2305	1 st Lympstone Sea Scouts Drinks for re-sale	£84.00

44 **Draft Exmouth Sports Pitch Strategy**

The Council were reminded that there will be a Public Meeting, 29th June, 7.00 pm in the Village Hall.

Graeme Thompson of EDDC will attend to explain the strategy. This will be followed by open discussion. All Councillors were asked to spread the word about this meeting.

The Chairman agreed to circulate a note to Members about this.

45 **Parishes Together Fund**

This will run again this year. Lympstone has funds of approximately £1,600. The Council is requested to consider suitable projects.

Exmouth Town Council had pointed out that the Handyman did not have a weed spraying certificate and it was thought that the cost of this could be shared between the four parishes that he served. This was supported.

Cllr Mrs Clark reminded the Council that during the flood awareness meeting, it had been suggested that another grid could be installed higher up the Wotton brook to catch larger items of debris and this would help to reduce the amount of debris which caused blocking at the screen in Chapel Road. The Clerk was asked to investigate this.

46 **Otter to Exe Parish Councils**

The Chairman and Clerk reported on discussion at a meeting on 14th June 2016.

Parishes Together fund was the main item for discussion when it was suggested that the purchase of marquees and a mobile PA system could be considered. Exmouth Town Council would investigate these.

47 **Clerk's Action List**

The Council received and noted the Clerk's Action List

48 **Reports by Lead Councillors**

Estates - Cllr Atkins would be meeting the contractor to go through the detail of the work and the quality and frequency of cuts. The National Trust was to have a look at the gates at The Avenue and Avenue Field with a view to repair or replacement.

Cemetery - An extra cut of the grass in the cemetery had been requested so that dead cuttings can be collected. The Clerk had been considering ways of dealing with the waste at the

Cemetery now that this is not being removed by a Councillor. He has discussed this with the Chairman and Cllrs Atkins and Acca and with the Chairman of the Village hall Committee.

He suggests that :

- The existing wheelie bins and the compost area are removed from the cemetery and the area is tidied and planted with shrubs.
- Outside the cemetery, the other side of the hedge to this area, it is proposed that the hedge and trees are cut back to the original boundary right down to ground level.
- A new compound is created to contain the Village Hall waste bins and one wheelie bin for cemetery waste.
- A contract is set up with EDDC to empty this along with the other waste bins at the Village Hall.

The Handyman can clear both areas and carry out replanting. He may be able to create the new compound as well. Otherwise a contractor will be needed for this – Usually Coastal Fencing of Exmouth.

The VHMC had not considered this formally but the Chairman suggested that there seemed to be some support. **RESOLVED:** that subject to the agreement of the VHMC, the work be put in hand.

Facilities - Cllr Acca reported that the new bin had been installed at the bottom corner of Candy's Field and EDDC have been contracted to empty it.

The handyman was still clearing dead elms from Candy's Field.

Painting contracts are needed for the toilets, parts of the MUGA and parts of the Youth Club. These will be put out to tender with the Clerk. Suggested contractors were: Mixed Emulsions (Ben Masters), Graham Brister and Peter Bond.

CTC-RM - Cllr Mrs Rogers reported that the CTC-RM Board were to review the provision of a new footpath from Meeting Lane to Nutwell Road.

Village Hall - Cllr Atkins reported that the new heating and cooling system was to be installed during August.

Website – Cllr Corcos reported that Mary Turner had joined the website 'Team'. Tim Thompson was not available to help re-order the site at the moment. Cllr Corcos and Mary Turner were interested in attending a Wordpress course at Exeter Phoenix to gain knowledge to develop the website. The cost was £141.50 per person

RESOLVED That arrangements be made for Cllr Corcos and Mary Turner to attend this course.

The Meeting finished at 8.40 pm

Chairman

Good morning

Plan Cranbrook – Consultation for the Cranbrook Development Plan Issues and Options Report

As you may be aware, we have been working with key stakeholders and organisations to produce the Cranbrook Development Plan Issues and Options report.

This document sets out a vision, key objectives, issues and options to steer the development of Cranbrook to 2031 and deliver the requirements of the East Devon Local Plan.

The document should be read in conjunction with Strategic Environmental Assessment and Sustainability Appraisal, a high level evaluation of options carried out by external consultants to assess possible social, environmental and economic impacts.

We will be consulting on these reports from **Monday 13th June 2016**. The closing date for comments is **Monday 25th July 2016 at 5pm**. We would therefore like to invite you to read the documents and let us have any comments/recommendations you wish to make.

The documents can be viewed on our website at www.eastdevon.gov.uk/cranbrook or at Council offices and Libraries around Cranbrook.

Community Infrastructure Levy

As you will hopefully be aware we will be introducing the Community Infrastructure Levy (CIL) from the 1 September 2016. The levy is a charge on development that will help to fund infrastructure such as open space, sports pitches, school places etc. that are needed to support new developments. It will fund infrastructure that is to be delivered away from the development site itself and will work alongside Section 106 agreements which will now primarily be used to secure infrastructure on the development site itself. Town and Parish Councils will also receive a proportion of CIL for spend on infrastructure. In order to prepare Members and the Town and Parish Councils across the district we are running a series of training sessions to aid understanding of the levy and how it will be collected and spent in the district. I would therefore like to invite you to attend one of the following sessions:

27 July in the Council Chamber, Knowle, Sidmouth
2.30 – 4.00pm – Town and Parish Councils

28 July in the Council Chamber, Knowle, Sidmouth
7.00 – 8.30pm – Town and Parish Councils

The Council is requested to consider attendance at one of these sessions.

Lympstone Parish Council
Finance reports -4th July 2016

Payments for approval

DD	EDF - electricity for lights in Candy's Field		£36.65
DD	EDF electricity for toilets		£11.00
	Optima Graphics - Herald printing		£300.00
	Scottish Power - Youth Club electricity		£143.27
	British Gas Youth Club gas - Final bill		£252.91
	DALC Subscriptions		£412.59
	Miller signs - Dogs on Leads and Toilets & Car Park		£188.40
	Mrs Edworthy wages for June		£216.00
	A J Le Riche Salary & expenses June	£650.01	
	Plants	£10.75	
	Cleaning materials	£12.55	
	Photo paper	£5.00	
	Stamps	£5.50	£683.81
	HMRC - Tax / NI May 2016		£169.20
	TOTAL		£2,413.83

2 Financial Summary

Current Account		
	Opening balance at 1st April 2016	£42,624.19
	Receipts	£28,821.02
	Total receipts	£71,445.21
	Transfer from dep ac	
	Total paid in to current ac	£71,445.21
	less, Payments	£11,596.51
	Net balance	£59,848.70
	Unpresented cheques	£1,959.00
	Receipts not on statement	£0.00
	Balance per bank statement	£61,807.70

Deposit Account

	Balance at 1st April 2016	£161.00
	Interest to 1st April 2016	£0.18
	Transfer to current ac	£0.00
	Total	£161.18

3 Budget Monitoring report

This is attached

4 Youth Club Gas and Electricity

A new contract and monthly Direct Debit payment has been set up with EDF

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Budget Monitoring

Expenditure

Code	Item	Budget	Spent	Balance
10	VAT	£0.00	£483.27	-£483.27
100	S137	£6,000.00	£0.00	£6,000.00
101	Other Grants	£1,600.00	£0.00	£1,600.00
201	Clerk's Salary	£8,850.00	£2,180.27	£6,669.73
202	Pension contributions	£570.00	£0.00	£570.00
203	Office expenses	£1,000.00	£192.46	£807.54
208	Village Hall Hire	£400.00	£392.50	£7.50
209	Miscellaneous	£50.00	£100.00	-£50.00
301	Chairman's Allowance	£150.00	£0.00	£150.00
302	Subs	£525.00	£0.00	£525.00
307	Courses, Travel etc.	£250.00	£40.00	£210.00
308	Insurance, Audit, Elections	£2,000.00	£100.00	£1,900.00
313	Miscellaneous Inc Fireworks and Ring & Ride grant	£50.00	£1,221.51	-£1,171.51
400	Herald Printing	£4,000.00	£920.00	£3,080.00
602	Grass Cut 2*	£4,000.00	£0.00	£4,000.00
605	Other Maintenance	£500.00	£32.94	£467.06
608	General tree work inc Candy's Field	£300.00	£0.00	£300.00
612	Bin emptying	£225.00	£210.00	£15.00
616	Benches etc. inc Handyman	£2,000.00	£525.00	£1,475.00
618	Notice Boards - Maintenance	£100.00	£0.00	£100.00
633	Play Equipment Mtce	£1,000.00	£232.50	£767.50
640	Lighting in Candy's field	£450.00	£206.66	£243.34
701	Wages	£2,700.00	£646.90	£2,053.10
702	Consumables, rates, elec	£250.00	£0.00	£250.00
703	Rates, Utilities	£1,000.00	£31.35	£968.65
706	Repairs including decoration	£1,000.00	£0.00	£1,000.00
800	Burial Ground	£0.00	£0.00	£0.00
850	Communications	£0.00	£0.00	£0.00
900	Planning	£0.00	£0.00	£0.00
1000	Travel & Transport	£0.00	£0.00	£0.00
1101	Youth Club Building Maintenance	£1,000.00	£29.36	£970.64
1102	Gas Elec	£1,200.00	£330.69	£869.31
1200	Environment	£0.00	£0.00	£0.00
1300	Website etc.	£250.00	£10.99	£239.01
1400	Adverse weather	£200.00	£0.00	£200.00
1700	Ext funded	£0.00	£0.00	£0.00
2100	Parishes Together	£1,650.00	£0.00	£1,650.00
2200	Community Covenant	£0.00	£0.00	£0.00
2300	NP Projects inc 90 th birthday celebrations	£3,000.00	£3,710.11	-£710.11
2400	Cont for VH car park	£3,000.00	£0.00	£3,000.00
2500	DCC Funding	£0.00	£0.00	£0.00
2600	Best Kept Village works	£0.00	£0.00	£0.00
2700	New surface to extension car park	£0.00	£0.00	£0.00
2750	Lights to new car park	£0.00	£0.00	£0.00
2800	Gully cleaning and jetting	£2,000.00	£0.00	£2,000.00
				£0.00

	Total	£51,270.00	£11,596.51	£39,673.49
	Receipts -			
		Budget	Actual	Balance
	Precept	42,000.00	21,000.00	-21,000.00
	Council Tax support grant	1,363.00	681.50	-681.50
	DCC re Candy's Field	400.00	0.00	-400.00
	Herald Adverts	4,000.00	1,259.20	-2,740.80
	Burial fees	1,000.00	625.00	-375.00
	Lympstone FC re Candy's Field	50.00	0.00	-50.00
	Flower beds	0.00	0.00	0.00
	Western power re Wayleaves	6.38	0.00	-6.38
	Miscellaneous	0.00	0.00	0.00
	Website adverts	0.00	0.00	0.00
	Sub total	48,819.38	23,565.70	-25,253.68
	VAT Refund (part year).	0.00	0.00	0.00
	Parishes Together	1,623.60	0.00	-1,623.60
	External funding	0.00	0.00	0.00
	MoD Community Covenant	0.00	0.00	0.00
	NP Projects	0.00	5,255.32	5255.32
	Sub total	£1,623.60	£5,255.32	-£1,623.60
	Total	£50,442.98	£28,821.02	£21,621.96
	Santander ac			
	Opening Balance		£161.00	
	Interest to 1st June 2016		£0.18	
	Total		£161.18	

Reserves

Allocated reserves	31/03/2016	add from 01/04/16	Total
Elections	1,000.00	0	£1,000.00
Reserve for Village hall car park	9,000.00	3000	£12,000.00
NP Projects	9,000.00	0	£9,000.00
Pledge to new Pre-school building	5,000.00	0	£5,000.00
			£0.00
Total allocated balances	24,000.00		£27,000.00