



# LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,  
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Chairman: Cllr Chris Carter  
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30<sup>th</sup> August 2016

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm**, on **Monday 5<sup>th</sup> September 2016** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

## AGENDA

1	<b>Public Session</b>	<b>7.30</b>
2	<b>Apologies</b>	<b>7.45</b>
3	<b>To receive any Declarations of Interest</b>	<b>7.45</b>
4	<b>Minutes</b> – To confirm the minutes of the meeting held on 18 <sup>th</sup> July and 22 <sup>nd</sup> August 2016 attached	<b>7.50</b>
5	<b>Planning Applications</b> <b>16/1203/ FUL &amp; 1204/LBC</b> Amended plans re Replace metal entrance gates with timber gates at Hayes Raleigh, Burgmanns Hill  <b>16/1970/FUL</b> Amendments and enlargement to front dormer window, construction of dormer window to rear and installation of rooflights to side elevation at 7 Harefield Cottages, The Strand	<b>7.55</b>
6	<b>Planning decisions</b> <b>16/1008/CPE</b> Lawful development certificate for the use of land as garden - Sowden Lodge, Courtlands Lane CPE Refused. <b>16/1547/FUL</b> Retrospective application for conversion of existing garage to provide additional dwelling unit, construction of dormer to rear and conversion of loft room into bedroom - Leustona Longmeadow Road Lympstone Exmouth EX8 5LL Approval retrospective (conditions)	<b>8.00</b>

	<p><b>16/1618/TCA</b> Fell Horse Chestnut and Cherry tree. - 1 Belle Vue Cottages, Chapel Road Lymptstone Exmouth EX8 5ER Approval - standard time limit</p> <p><b>16/1201/LBC</b> Re-rendering areas of defective and blown render, replacement of 4 No first floor windows and 2 No back doors, installation of flue, extractor fan and soil pipe, and infilling of bedroom cupboard - Thorne Farm Exmouth Road, Approval with conditions</p> <p><b>16/1508/FUL</b> Loft conversion incorporating rear dormer window. - 3 South Terrace Longmeadow Road - Approval - standard time limit</p>	
<b>7</b>	<b>Report by the Police</b>	<b>8.05</b>
<b>8</b>	<b>Report by the District Councillors for the Parish</b>	<b>8.10</b>
<b>9</b>	<b>Chairman's report</b>	<b>8.15</b>
<b>10</b>	<p><b>Dedicated First Responder kit.</b></p> <p>The Chairman will report on a proposal to buy this.</p>	<b>8.20</b>
<b>11</b>	<p><b>Parking on School Hill</b></p> <p>To consider an email from Mr Ian Scott regarding problems for Emergency service vehicles accessing the School and village hall. (attached).</p>	<b>8.25</b>
<b>12</b>	<p><b>DCC County Minerals Plan</b></p> <p>Devon County Council is in the final stages of preparing a new Minerals Plan which will cover the period to 2033. The Pre-submission Consultation version of the Plan has been reviewed by an Inspector and this has resulted in a number of modifications to the Plan being necessary to ensure that it is capable of being found sound and legally compliant by the Inspector. These modifications are subject to consultation between <b>Monday 1<sup>st</sup> August</b> and <b>Friday 23<sup>rd</sup> September 2016</b>. Details can be found at:  <a href="https://new.devon.gov.uk/planning/planning-policies/minerals-and-waste-policy/devon-minerals-plan/have-your-say-modifications-consultation">https://new.devon.gov.uk/planning/planning-policies/minerals-and-waste-policy/devon-minerals-plan/have-your-say-modifications-consultation</a></p>	<b>8.30</b>
<b>13</b>	<p><b>EDDC Local Plan – Villages Plan</b></p> <p>EDDC are now consulting on the Village Plan. Details are attached.</p>	<b>8.35</b>
<b>14</b>	<p><b>Review of Electoral arrangements for East Devon</b></p> <p>The Local Government Boundary Committee for England (LGBCE) is about to undertake a review of the electoral arrangements across East Devon. This will include determining the appropriate number of district councillors for the district. The Parish Council is invited to send representatives to a presentation at Knowle, Sidmouth at 6.00pm on Wednesday, 28th September 2016 where the LGBCE will explain the background and details of the electoral review of East Devon District Council. Attendance will give a better understanding of the reasons and implications of the review.</p>	<b>8.40</b>
<b>15</b>	<p><b>Working together for East Devon</b></p> <p>This year's Working Together Event for voluntary and community groups will take place at EDDC offices in Sidmouth on Friday 7th October. It's from 9.30am to 2.30pm. The Council is invited to send a representative.</p>	<b>8.45</b>
<b>16</b>	<b>Clerk's Action List – attached</b>	<b>8.50</b>
<b>17</b>	<p><b>Lead Councillors</b></p> <p>To review the roles of Lead Councillors</p> <p>NP Delivery Group - Cllr Mrs Clark</p>	<b>8.55</b>

	Estates - Cllr Atkins Facilities - Cllr Acca Community - VACANT Links with CTC-RM – Cllr Mrs Rogers. Lympstone Herald – Cllr Carter Planning – Cllr Dimond Village Hall – Cllr Atkins Transport and parking - Cllr Longhurst	
<b>18</b>	<b>Reports of Lead Councillors.</b> Any reports requiring a decision are attached. Amenities revised prices for grounds maintenance.	<b>9.05</b>
<b>19</b>	<b>Finance</b> Payments made and to be authorised – list attached Financial summary Budget monitoring Insurance Renewal	<b>9.15</b>
<b>20</b>	<b>Matters raised by other Councillors.</b> (These are not normally discussed in depth but investigated and considered at the next meeting.)	<b>9.20</b>
<b>21</b>	<b>Items for information,</b> Copies will be available at the meeting:	<b>9.25</b>
<b>22</b>	<b>Report by County Councillor</b> on matters relating to the Parish	<b>9.25</b>
<b>23</b>	<b>Exclusion of the Press and Public</b>	<b>9.30</b>
<b>24</b>	<b>Tenders for painting works</b> Tenders for three painting works are due in today. The Clerk will present tenders to the meeting.	<b>9.30</b>

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON  
MONDAY 18<sup>th</sup> JULY 2016 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	R Longhurst
		C Carter	M Lyon
		P Corcos	Mrs K Rogers
		H Dimond	D Young
		S Everett	

Apologies: Cllrs D Atkins and Mrs Clark, Also Present: 1 member of the Public.

**PUBLIC SESSION**

No comment was raised in the public session.

**49 Minutes**

RESOLVED: that the minutes of the meeting held on 4<sup>th</sup> July 2016 be confirmed as a correct record and signed by the Chairman

**50 Declarations of Interest**

Cllr Young declared a personal interest in planning applications no's 16/1614 & 1615

**51 Planning Applications**

**16/1614/FUL & 16/1615/LBC**, Alterations to external stud wall, modification of access and passage extension Sowden House Longbrook Lane SUPPORT

**16/1618/TCA** Fell Horse Chestnut and Cherry tree. 1 Belle Vue Cottages Chapel Road SUPPORT

**16/1547/FUL** Retrospective application for conversion of existing barn to provide additional dwelling unit, construction of dormer to rear and conversion of loft room into bedroom Leustona, Longmeadow Road – SUPPORT the additional shall not be used as a separate dwelling or for any commercial, industrial or business purpose.)

**52 Planning decisions**

**16/0780/LBC** [Repairs to brick walls at entrance to driveway - Exe View House Exe View Road](#) Approval with conditions.

**16/1005/FUL** [Single storey extension to outbuilding to form annexe - Shenfield Greenhill Avenue Lympstone](#) Approval with conditions (the annexe shall not be used as a separate dwelling or for any commercial, industrial or business purpose.)

**53 Clerk's Action List**

The Council received the Clerk's Action List.

Toilets – Cllr Acca reported that the electrician had offered an alternative solution which was simpler and cheaper than the original proposal. RESOLVED: that this be accepted and the works be put in hand.

Dinan Way extension. RESOLVED: that a meeting be requested with Devon County Cllr A Leadbetter and Officers to discuss the current position regarding this proposed road.

**54 Footpaths**

The Council received a report by the Parish Footpath Warden, Jenny Moon.

One of the problems was hedges starting to spread across footpaths. It was AGREED that an

article should be included in the September Lympstone Herald reminding landowners of the need to keep hedges clear of paths and to remove clippings rather than leave them in the base of the hedge.

Trees and banks on the East Devon Way were also becoming a nuisance.

The Clerk was asked to pass the footpath maps to Cllr Dimond.

The Chairman reminded members that there would be a 'Beating the Bounds' on 3<sup>rd</sup> September 2016.

## **55 Reports by Lead Councillors**

**Facilities** – Cllr Acca reported that the new bench had been installed at Sowden End. He had received complaints about nettles on the path from Trafalgar Road to Candy's Field and so he had asked the handyman to start clearing all the weed growth. It was hoped that the MoD would be reducing tree cover including removing dead trees, in the Autumn.

Cllr Longhurst reported that The Green was looking rather sad. Cllr Acca agreed to discuss this with Sharon Wayland.

Cllr Everett reported that the rubbish was still on Station hill but the adjoining grassed area had been cut.

**Links with CTC-RM** – Cllr Mrs Rogers reported that the MoD was planning to cut weeds and trees back in September. She was reminded that the solar lights could not be fitted until the trees had been cut back.

**Lympstone Herald** – Cllr Carter reported that some advertisers were now making annual payments and some payments were being received by bank transfer rather than cheques or cash.

**Travel and Transport** – Cllr Longhurst reported that he was nominated to the Exe Estuary Management Committee by Woodbury Parish Council and was happy to represent Lympstone too. This was accepted. He was also a member of the Lower Exe Mooring Authority. Non-club members were supposed to pay a fee for launching but this was not being monitored.

**Website** – Cllr Corcos reported that the website was now being hosted by Bespoke Web designs at a cost of £80.00pa. This included enhanced storage and minor assistance with changes. He and Mary Turner would be attending a Wordpress Course on 20<sup>th</sup> and 21<sup>st</sup> August 2016, which should also help with making changes to the website.

He and Mary were developing relationships with group leaders in order to get information for the website.

## **56 Matters raised by Councillors**

The Chairman would be attending an Officers Mess evening at CTC-RM.

He commented that the Exe Regatta, hosted by Lympstone Sailing Club had been successful and well received.

The Meeting finished at 8.15 pm

Chairman

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON  
MONDAY 22<sup>nd</sup> AUGUST 2016 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	H Dimond
		D Atkins	R Longhurst
		C Carter	M Lyon
		Mrs Clark	Mrs K Rogers
		P Corcos	

Apologies: Cllrs S Everett and D Young, Also Present: 4 member of the Public.

**PUBLIC SESSION**

Mr Scott reported on problems experienced by the Emergency Services in getting up School Hill due to inconsiderate parking. The Parish Council had commented upon DCC proposals and the Clerk had requested an update. He agreed to make further enquiries.

Mr Scott also reported on the nuisance caused when the School alarm was triggered during the School holidays but not dealt with for some time.

Mr Mildenhall reported that the new air conditioning and heating system had been installed and was working.

**57 Declarations of Interest**

Cllrs Atkins, Mrs Clark Longhurst and Lyon declared interests in Lympstone Pre-school and Cllr Mrs Clark reminded the Council that she would not take part in discussion on planning applications.

**58 Planning Applications**

**16/1431/FUL** Proposed extension to form pre-school room. - Ottertots Day Care Nursery Hulham Road- SUPPORT with continued concern over the access provision to this business.

**16/1853/FUL** - Formation of new lean-to roof above entrance, installation of new roof windows and modification of existing windows and French doors on east elevation. Modification of existing first floor window and door on west elevation at Wedge The Strand - SUPPORT

**14/0330/MOUT** Outline application for residential development (up to 350 dwellings) with associated roads and open space. The provision of land for mixed-use employment; land for commercial and community uses and land for the provision of a primary school. All matters reserved with the exception of the proposed vehicular access points onto Dinan Way. Land at Goodmores Farm, Dinan Way.

The Clerk reminded the Council that the following objection was made to the original application. He also circulated Appendix N to the Lympstone Neighbourhood Plan which related to that portion of the site that was in Lympstone Parish.

“1) No proper identification of which area of the site falls within the Lympstone boundary and therefore which facilities (eg number of properties) were under discussion. It is considered that the development is too large for the site

2) Traffic figures were for 2001 and so were 13 years out of date and did not give a fair

indication of pressure on local and surrounding roads especially Wotton Lane and Summer Lane.

3) If this development is not specifically linked to the Dinan Way extension it will put more pressure on Wotton Lane and Summer Lane both of which are singled track for much of their distance.

4) There is no evidence that a primary school is needed.

5) The reduced rain absorption on this site will cause additional pressure on the Withycombe Brook which has already caused serious flooding issues in Withycombe village over the past 2 years”

RESOLVED: that the objection be continued but that EDDC be informed that the proposed access points onto Dinan way are acceptable.

## **59 Lympstone Pre-school**

Cllr Longhurst updated the Council on the formation of a community charity. The charity Commission had objected to ‘Foundation’ and so the Group was now called the Lympstone Community Foundation. It was now formed as a Community Group but had not yet received charitable status.

The first project for the association was to secure a new building for Lympstone Pre-school. Four options had been considered with the favoured choice being a new building on land adjoining the Youth Club in Candy’s Field.

So far, £50,000 had been pledged towards the cost of a new building. DCC had also pledged £50,000 and were giving assistance in preparing a funding application for a further £100,000. Since that time, the Government had offered an alternative funding scheme for 5 Pre-schools in Devon. DCC had a ‘turn-key’ solution which would cost £500,000 but would receive £375,000 from the Government, leaving £125,000 to be funded locally. Perversely, this would be the most economic route for Lympstone. This option would provide a building for a 39 place Pre-school.

DCC would like to Parish Council to act as ‘Responsible Authority’ for this scheme but nothing further was known about this.

Cllr Longhurst had spoken to a Lottery adviser, who said that they could not offer funds for a Pre-school but could offer funding for a new Youth Club building. He wondered if it would be possible to combine this with a project for a new Pre-school.

Members of Lympstone Pre-school had seen the proposals for the ‘turnkey’ solution and found that it would offer excellent space for them. There would be 32 children starting in September but numbers changed during the year. The proposal offered outdoor space but the Pre-school would also like to discuss with the VHMC, the option of continuing to use the existing outdoor space at the Village Hall.

Cllr Mrs Rogers suggested that if a new Youth Club could be included, then it might be beneficial of the Pre-school building to be next to the Village Hall to give easier access to the outdoor space.

The Council adjourned to visit the site and discuss the area involved.

The Council then resumed.

The Council agreed that the suggestion of swapping sites with the Youth Club could bring

some benefits.

Cllr Longhurst then explained the next steps to securing the new building and involving the Youth Club.

Cllrs Atkins, Mrs Clark Longhurst and Lyon then withdrew whilst the Council considered this matter.

RESOLVED: 1 that the extra sum of £5,000 included in the budget for S137 be pledged to the provision of a new building for Lympstone Pre-school.

2 that the Clerk inform DCC of this pledge.

3 that agreement in principle be given to leasing land in Candy's Field for the provision of a new building for Lympstone Pre-school.

4 that Cllr Longhurst be authorised to discuss with DCC and the Lottery, the possibility of including a new Youth Club building in the overall project.

5 that Cllr Acca be authorised to inform Eddie Mingo of this proposal and to discuss the implications and requirements with him.

Cllrs Atkins, Mrs Clark Longhurst and Lyon then returned to the meeting and the Clerk explained the decisions of the Council to them.

The Meeting finished at 9.15 pm

Chairman



## First Aid Responder kit

### Background information:

For over 15 years' UK ambulance trusts have worked with local volunteers to develop Community First Responder schemes. CFR volunteers are trained to provide emergency care, including defibrillation, to seriously ill patients whilst an ambulance is en route to the scene. The chance of survival for a patient in cardiac arrest if defibrillated immediately is 85% with the odds decreasing by 10% for every minute that passes with no treatment. Early defibrillation is therefore a potentially life-saving intervention which CFRs can perform whilst the ambulance is en route. A number of clinical papers stand as testament to the efficacy of both Public Access Defibrillation (PAD) CRS and CFR schemes.

<https://www.resus.org.uk/resuscitation-guidelines/adult-basic-life-support-and-automated-external-defibrillation/>

Lympstone has a diverse and dynamic sporting and elderly community: with have a large proportion of senior citizens, and Transit cyclists, Horse riders, Runners, Sailing, etc. this all increases the risk of needing rapid support in a life-threatening emergency. It is widely accepted response times and defibrillation, CPR by competent user has proven to improve life or death outcomes.

As things are at the moment the kit serves Exmouth and all the surrounding villages and is shared amongst the co-responders in this regard. I and another co-responder are pleased to serve Lympstone as and when we can and, of course if the kit is available. A dedicated kit will mean we can cover more times and respond quicker than the current situation allows. If we recruit another two village co-responders we could probably give 365 24/7 cover for the village.

SWAT will replenish the kits as and when at no further cost to the village. The initial outlay is a capital one off expenditure. The CFR Kit costs:

Item	Cost	Item	Cost
Defib + pads	£835.00	Adult / Child 02 masks	£1.70
2D Black Mag-Lite Torch	£16.00	Disposable Razor	£0.50
Univisor – Community First Responder	£8.50	Pulse oximeter	£349.23
Magnetic Compressed Gas Sign 100x100	£0.95	Sphygmomanometer	£10.36
Devon Map	£7.80	Stethoscope	£6.99
Suction Easy Disposable Suction Unit	£1.70	Pulse-ox Paed Finger Probe	£136.48
Adult & Child BVM	£11.94	Airwave Pager 3 x years	£734
Shears	£0.70	Mobile Phone 3 x years	£435
Wound Care items	£3.06		
Oropharyngeal Airway x 3	£0.72	<b>TOTAL</b>	<b>£2,560.63</b>

**I understand, any replacement to the kits will be provided by South West Ambulance Trust. (SWAT).**

I hope this meets with your approval and you and the rest of the councillors will feel able to support me in my endeavour to get a dedicated Lympstone Parish Co-responder Kit.

Pete J Redbourn,  
Sowden Edge, Longbrook Lane,

**Email from Ian Scott re access up School Hill.**

Dear Chris,

I attach a poor photograph (my flash is not strong enough) of a fire engine attempting to drive up School Hill and failing.

There have been two fire alarm activations at the school in the past week. On the first occasion it took G4S over 4 hours to arrive to turn the alarms off, the bells were ringing continually from 9.30pm to 1.30am, a matter I have taken up with East Devon District Council Environmental Dept. The firemen commented that if there was a fire at the school and cars were parked on the road they would be unable to access the site with their pumps.

I am aware that a parking order is being progressed but I don't know how long this will take.

I would like to take this matter further but am unsure if the relevant authority dealing with this is DCC or EDDC, perhaps you could advise.

It would be tragic if there was a fire at either the school or in the village hall and the Fire Brigade were delayed whilst they either moved cars or searched for the owners.

I look forward to hearing from you.

Best wishes

Ian

Don Mildenhall writes:

My understanding is that DCC included (or are including?) School Hill in a traffic order which lists and authorises about 60 parking extensions & changes, 5 in Lympstone. Once the blanket authorisation is done, it's then down to funding.

On behalf of the village hall, I'm willing to agree to the hall funding say one-third of the cost of actually painting the yellow lines and signs (which need to be 'no parking at any time') – if the school and PC fund the other portions. Perhaps that way we can get it done in weeks, not years!

Don

Response from DCC:

Hi Tony

Thanks for the email regarding funding for the School Lane element of the East Devon HATOC waiting restriction review. A budget has been put in place that will cover both the legal and works order cost for all of the proposed changes in East Devon.

The implementation of the road markings themselves is not that expensive in the terms of the work required to implement parking restrictions. The majority of the cost is related to the legal work and officer time in preparing an traffic order. To reduce these cost Devon County Council will be implementing a District wide order but this is based on implementing restrictions where we do not anticipate any significant objections. It was my understanding that the Parish Council was going to encourage motorists to utilise the Parish Hall car park at the top of School Hill to prevent any access issues?

Regards

Lee

Lee Cranmer | Senior Traffic Technician (Programme) | Highways & Traffic Management | Devon County Council | County Hall | Topsham Road | EXETER | EX2 4QW  
Tel: 01392 383000 Email: [lee.cranmer@devon.gov.uk](mailto:lee.cranmer@devon.gov.uk)

## **EDDC Village Plan**

EDDC has published a draft Villages Plan and is inviting comments on it and the accompanying Sustainability Appraisal/Strategic Environmental Assessment (SA/SEA) until 28<sup>th</sup> September 2016. The Villages Plan proposes Built-up Area Boundaries for the settlements of Beer, Broadclyst, Clyst St. Mary, Colyton, East Budleigh, Feniton, Kilminster, Musbury, Newton Poppleford, Sidbury, Uplyme, West Hill, Whimble and Woodbury. The Built-up Area Boundary for Lymington is proposed to be the same as that defined in the made Lymington Neighbourhood Plan. The Villages Plan also deals with Greendale and Hill Barton Business Parks.

Copies of the draft plan will be sent to the relevant Parish Councils and I have asked that they make this available to local people who may want to view it. Copies are also available at local libraries, at the council offices and all documents are available on line at [Villages Plan 2016 consultation – East Devon](#). Supporting documents include a habitat regulation screening, a draft consultation statement, an equalities impact assessment, criteria used to define Built-up Area Boundaries and site by site assessments for the settlements involved. A brief summary of the implications of the plan for individual settlements has also been prepared. The summary has sent to the relevant parish council and properties where a change is proposed to the existing Built-up Area Boundary.

Lympstone Parish Council

Action List – as 30<sup>th</sup> August 2016

Minute	Response	Date Actioned
52 Flagpole on The Green	Awaiting EA	27/7/15
126 Toilets	Cllr Acca to arrange works	28/6/16
152/20 Path from JM to the Village.	EDDC asked to consider this if any money from the development.	17/5/16
185 Bridge over the Wotton Brook	Everything in place for works waiting for Mr Tyrrell.	12/4/16
243/ 53 Dinan Way	Met DCC on 18 <sup>th</sup> August 2016. Note attached.	29/6/16
246 Solar Lights	Now in hand.	3/7/16
45 Parishes Together	Exmouth TC informed of support for training for Handyman. Suggestion of a second screen on the Wotton Brook has been put to the EA and DCC <b>but Mr Stewart suggests this is not needed..</b>	4/7/16
59 Pre-school	DCC informed of extra pledge and agreement to lease	19/8/16

**Lympstone Parish Council**  
**Finance reports -5th September 2016**

<b>Payments approved on 1st August 2016</b>			
DD	EDF - electricity for lights in Candy's Field		£36.65
DD	EDF electricity for toilets		£11.00
DD	EDF - Youth Club electricity		£15.00
DD	EDF - Youth Club gas		£17.00
2314	Scottish Power - Youth Club electricity		£38.23
2315	British Gas Youth Club gas - Final bill		£5.19
2316	Optima Graphics - Herald printing		£290.00
2317	Mrs Letcher - plants		£28.89
2318	Alison West, bespoke Web Designs transfer		£86.00
2319	Mr S Roberts - 90th Birthday goods		£50.00
2320	DALC - training		£30.00
2321	Mrs Edworthy wages for July		£223.20
2322	A J Le Riche Salary & expenses July		£635.20
2323	HMRC - Tax / NI July 2016		£159.43
2324	Gulliford Joint Committee - annual contribution		<u>£300.00</u>
	<b>TOTAL</b>		<b>£1,925.79</b>

<b>Payments for approval</b>			
DD	EDF - electricity for lights in Candy's Field		£36.65
DD	EDF electricity for toilets		£11.00
DD	EDF - Youth Club electricity		£15.00
DD	EDF - Youth Club gas		£17.00
2325	Grant Thornton - Audit fee		£360.00
2326	Exmouth Town Council - Hire of handyman		£150.00
2327	GCM Grass cutting		£2,024.40
2328	Mrs C Edworthy - Wages for August 2016		£223.20
2329	A J Le Riche salary & expenses August 2016		£635.40
2330	HMRC Tax / NI August 2016		£159.23
2331	Cllr Corcos - Training fees		£241.50
2332	Zurich Municipal - Insurance		£ 1,425.77
	<b>Total</b>		<b>£5,299.15</b>

## **2 Financial Summary**

<b>Current Account</b>			
Opening balance at 1st April 2016			£42,624.19
Receipts			£31,207.62
Total receipts			£73,831.81
Transfer from dep ac			
Total paid in to current ac			£73,831.81
less, Payments			£15,669.30
Net balance			£58,162.51
Allocated balances			
Elections			£1,000.00
Reserve for Village hall car park			£12,000.00
NP Projects			£9,000.00
Pledge to new Pre-school building			£10,000.00
Total allocated balances			£32,000.00

	Unpresented cheques		£30.00
	Receipts not on statement		-£400.00
	Balance per bank statement		£57,792.51
	<b>Deposit Account</b>		
	Balance at 1st April 2016		£161.00
	Interest to 1st April 2016		£0.18
	Transfer to current ac		£0.00
	<b>Total</b>		£161.18
	<b>3 Budget Monitoring report</b>		
	This is attached		

# LYMPSTONE PARISH COUNCIL 2016 - 17

## Budget Monitoring Expenditure

Code	Item	Budget	Spent	Balance
10	VAT	£0.00	£601.40	-£601.40
100	S137	£1,000.00	£0.00	£1,000.00
101	Other Grants	£1,600.00	£0.00	£1,600.00
201	Clerk's Salary	£8,850.00	£3,674.61	£5,175.39
202	Pension contributions	£570.00	£0.00	£570.00
203	Office expenses	£1,000.00	£321.63	£678.37
208	Village Hall Hire	£400.00	£392.50	£7.50
209	Miscellaneous	£50.00	£300.00	-£250.00
301	Chairman's Allowance	£150.00	£0.00	£150.00
302	Subs	£525.00	£358.84	£166.16
307	Courses, Travel etc	£250.00	£65.00	£185.00
308	Insurance, Audit, Elections	£2,000.00	£100.00	£1,900.00
313	Miscellaneous add works to War Memorial	£50.00	£1,378.51	-£1,328.51
400	Herald Printing	£4,000.00	£1,510.00	£2,490.00
602	Grass Cut 2*	£4,000.00	£0.00	£4,000.00
605	Other Maintenance	£500.00	£65.97	£434.03
608	General tree work inc Candys Field	£300.00	£0.00	£300.00
612	Bin emptying	£225.00	£210.00	£15.00
616	Benches etc inc Handyman	£2,000.00	£525.00	£1,475.00
618	Notice Boards - Maintenance	£100.00	£0.00	£100.00
633	Play Equipment Mtce	£1,000.00	£232.50	£767.50
640	Lighting in Candy's field	£450.00	£275.66	£174.34
701	Wages	£2,700.00	£1,086.10	£1,613.90
702	Consumables, rates, elec	£250.00	£10.46	£239.54
703	Rates, Utilities	£1,000.00	£52.25	£947.75
706	Repairs including decoration	£1,000.00	£0.00	£1,000.00
800	Burial Ground	£0.00	£0.00	£0.00
850	Communications	£0.00	£0.00	£0.00
900	Planning	£0.00	£0.00	£0.00
1000	Travel & Transport	£0.00	£0.00	£0.00
1101	Youth Club Building Maintenance	£1,000.00	£29.36	£970.64
1102	Gas Elec	£1,200.00	£622.41	£577.59
1200	Environment	£0.00	£0.00	£0.00
1300	Website etc	£250.00	£96.99	£153.01
1400	Adverse weather	£200.00	£0.00	£200.00
1700	Ext funded	£0.00	£0.00	£0.00
2100	Parishes Together	£1,650.00	£0.00	£1,650.00
2200	Community Covenant	£0.00	£0.00	£0.00
2300	NP Projects	£3,000.00	£3,760.11	-£760.11
2500	DCC Funding	£0.00	£0.00	£0.00
2600	Best Kept Village works	£0.00	£0.00	£0.00
2800	Gully cleaning and jetting	£2,000.00	£0.00	£2,000.00
	Total	£43,270.00	£15,067.90	£28,202.10
	Add VAT		£601.40	
	Total		£15,669.30	
100*	Cont for additional pledge to Pre-school	£5,000.00	£5,000.00	£0.00
2400	Cont for VH car park	£3,000.00	£3,000.00	£0.00
	Total budget	£51,270.00	£23,669.30	

	<b>LYMPSTONE PARISH COUNCIL</b>			
	<b>Receipts - Budget Performance</b>			
		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>
	Precept	£42,000.00	£21,000.00	-£21,000.00
	Council Tax support grant	£1,363.00	£681.50	-£681.50
	DCC re Candys Field	£400.00	£0.00	-£400.00
	Herald Adverts	£4,000.00	£1,695.20	-£2,304.80
	Burial fees	£1,000.00	£937.00	-£63.00
	Lympstone FC re Candy's Field	£50.00	£0.00	-£50.00
	Flower beds	£0.00	£0.00	£0.00
	Western power re Wayleaves	£6.38	£0.00	-£6.38
	Miscellaneous	£0.00	£0.00	£0.00
	Website adverts	£0.00	£0.00	£0.00
	Sub total	£48,819.38	£24,313.70	-£24,505.68
	VAT Refund (part year).	£0.00	£0.00	£0.00
	Parishes Together	£1,623.60	£1,623.60	£0.00
	External funding	£0.00	£0.00	£0.00
	MoD Community Covenant	£0.00	£0.00	£0.00
	NP Projects	£0.00	£5,270.32	£5,270.32
	Sub total	£1,623.60	£6,893.92	£5,270.32
	Total	£50,442.98	£31,207.62	-£19,235.36
	<b>Allocated balances</b>	31/03/2016	add from 01/04/16	Total
	Elections	£1,000.00	£0.00	£1,000.00
	Reserve for Village hall car park	£9,000.00	£3000.00	£12,000.00
	NP Projects	£9,000.00	£0.00	£9,000.00
	Pledge to new Pre-school building	£5,000.00	£5,000.00	£10,000.00
				£0.00
	Total allocated balances	£24,000.00	£8,000.00	£32,000.00

#### 4 Insurance renewal

The 5-year agreement with Zurich has now expired. They are proposing the following:

LTA Term*	Price proposed (including all applicable taxes)
1 Year	£ 1,570.51
3 Year	£ 1,498.14
5 Year	£ 1,425.77

It is recommended that a new 5 year agreement is taken up.



## Lympstone Parish Council

### CONTRACTS FOR GROUNDS MAINTENANCE for 2016, 2017 & 2018

Cllr Atkins and the Clerk have met the contractor to explain the detail of the works. In particular, the wish to improve the present standard of the cemetery has been emphasised.

This has resulted in the following request for price increases shown in bold. It is recommended that these are accepted.

		Price		
<b><u>Price submitted by:</u></b>		GCM (Current contractor who agreed to match the price of Gardencare)	Sylvatica	Tom Bell Plantation
<b>CLIFF AND AVENUE FIELD</b>				
To cut all the grass right up to the hedges in both fields THREE times between April and October to a height of 3 inches by flail or topper.	Cllr Atkins			
To cut the face and top of the hedge in Avenue Field once in October / November including removing any dead Elms.	Cllr Atkins			
ENTRANCE TO THE AVENUE - grass to be cut FOUR times in the area between the boulders and the gates and to trim around and under the benches on the Cliff Field four times between June and September. The Escalonia bush to be pruned as necessary on the FOUR occasions when the grass is cut.		£11 per cut	£30 per cut	£72.40 per cut
<b>CANDY'S FIELD</b>				
To cut all the grass, right up to the boundary hedge, to a height of 2 inches between 12- 14 cuts per year from April to October, depending on conditions. The Contractor is expected to use his judgement as to when cuts are needed to keep the grass to a level to stop it becoming untidy.		Price per cut £78.00	£155 per cut	£125 per cut  Spraying paths etc £33.10 per spray
To trim the edges, including around all fences, trees, seats, football posts, inside and outside play areas and cycle track on four occasions between April and October.		Price per cut £35.00	£45 per cut	£72.40 per cut

To strim or flail cut the ditches once in March/April and once in October / November	Cllr Atkins			
To cut the face and top of the hedge in Candy's Field and to remove any dead Elms or other vigorous growth, once in October /November.	Cllr Atkins			
<b>THE RAG</b>				
To cut the roadside hedge at The Rag once in October / November	Cllr Atkins			
To cut the inside hedge once in October / November to a height of not more than three feet - so that people can sit on the seat and see over the top of the hedge, cut top and side. Timing to comply with Wildlife and Countryside legislation.		Price per cut £47.00	£30 per cut	£36.20 per cut
THE RAG To cut the grass SIX times between April and October on 3 to 4 week basis, to a height of one and a half inches		Price per cut £15.00	£15 per cut	£18.10 per cut
To strim around and under the benches on The Rag three times between June and September.		Price per cut £4.00	£7.50p per cut	£9.05 per cut
<b>IN THE BURIAL GROUND</b>				
The Contractor is expected to use his discretion to increase or reduce treatments to ensure that the Burial Ground is kept in a clean, tidy and respectful condition throughout the year.				
GRASS - To cut the grass right up to the hedges, between NINE and TWELVE times (at discretion depending on the weather) to a height of one and a half inches. The cutting must include the area where ashes are interred and to the left and right of the gate. The grass is to be collected ensuring that all grave stones are left clear of cuttings.		Price per cut £58.00  <b>Revised price £90.00 per cut</b>	£74 per cut	£140.50 per cut
Apply a seasonal dressing of proprietary brand Weed and Feed at six week intervals between May and October		Price per application £11.00 <b>Revised price £35 per application</b>	£155 per application	£68.10 per application

Apply a seasonal dressing of proprietary brand Weed killer to the paths at six week intervals between April and October		Price per application £11.00  <b>Revised price £35 per application</b>	£35 per application	£14.05 per application
Apply a seasonal dressing of proprietary brand Moss killer to the paths four times a year		Price per application £8.00  <b>Revised price £40 per application</b>	£35 per application	£34.05 per application
The paths are to be swept clean once per month throughout the year		Price per sweep £10.00 <b>Revised price £15 per sweep</b>	£15 per sweep	£9.05 per sweep
BRAMBLES The brambles and nettles growing from the hedge between the Village Hall and the Burial Ground are to be cut back four times between April and October.		Price per cut £18.00 <b>Revised price £50 per cut</b>	£30 per cut	£36.20 per cut
LEVELLING AND FILLING OF GRAVES Note that only graves over two years old are to be leveled, and that levelling is to be done either by lifting and reinstating turves or by grassing over the leveled graves		Price per grave £8.00 <b>Revised price £50 per grave using compost to improve the soil</b>	£30 per grave	£30.10 per grave
HEDGE To hand cut and trim the top and inside of the hedges on all boundaries to maintain the current height in October / November. The hedge along St Mary's Meadow to be kept tidy but allowed to grow to a height of 14 feet.		Price £140.00 <b>Revised price £295 per cut</b>	£150	£389.60
HIGHFIELD CLOSE – to cut the grass on either side of the entrance, on six occasions between April and October. Include edging the flower beds on each visit.		Price per cut £8.00	£30 per cut	£36.20
UNDERHILL CRESCENT - to cut the grass on either side of the entrance, on six occasions between April and October		Price per cut £8.00	£30 per cut	£36.20
MEETING LANE		Price per cut	£30 per	£36.20

At the junction of Meeting Lane and Nutwell Road, to cut the grass on the south side only. Allow 9 cuts between April and October		£8.00	cut	
SEATS AND NOTICE BOARDS TWICE between June and September to strim or mow around and under the benches and notice boards at the top of Wotton Lane; at Sowden Lane and at Trafalgar Road. Cut back any brambles that are affecting the seat or sign		£40.00	£30 per cut	£36.20
JUNCTION OF A376 & WOTTON LANE. To cut the grass and sweep the footpath once per month from March to October and to weed and tidy the shrub bed as necessary		£10 per cut	£30 per cut	£36.20
GULLIFORD DISSENTER'S CEMETERY				
To strim or cut by flail or topper, the whole area avoiding damage to any graves or tombs six times between April and October.  To cart away all arisings		Price per cut £50  Price to cart away each time £11.00	£30 per cut  Price to cart away £22.40	£36.20  Price to cart away £15