



LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,
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Exmouth, EX8 4AD
Tel 07866 535580

Chairman: Cllr Jenny Clark
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30th May 2017

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm**, on **Monday 5th June 2017** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

	Public Session	7.30
1	Apologies	7.45
2	Minutes – To confirm the minutes of the meeting held on 8 th May 2017 attached	7.47
3	To receive any Declarations of Interest	7.49
4	Planning Applications 17/0355/LBC Removal of fire insert in sitting room and install log burning stove at Strand House, The Strand 17/1015/FUL Construction of first floor extension, associated balcony to rear and construction of second floor balcony to rear at 6A Dawlish Park Terrace. 17/1044/AGR Agricultural storage building at Atlantis, Sowden Lane. 17/06236/OUT Outline application for the construction of 1 residential dwelling with all matters reserved at Candy's, Burgmanns Hill. 17/0813/CPE Lawful development certificate for the use of land as garden at Sowden Lodge, Courtlands Lane	7.50
5	Planning Decisions 17/0814/LBC Install flue in side east elevation at first floor - Pax Cottage, 1 Bakers Cottages Longmeadow Road - Approval - standard time limit 17/0423/LBC Installation of roof lantern in flat roof rear extension - Rogues Roost Longmeadow Road: Approval - standard time limit	8.00

6	TPO NO: 17/0076/TPO To note that this TPO has been made in respect of land at Ottertots Day Care Nursery, Hulham Road. But TPO NO: 16/0060/TPO was not confirmed	8.05
7	Police Report	8.08
8	County Councillors' reports	8.10
9	District Councillors' reports	8.15
10	Lympstone Youth Club The Leader and his daughter have now given notice of resignation. The Chairman will report further to the meeting.	8.20
11	Lympstone Herald To discuss the process for the appointment of a new Editor.	8.30
12	Street naming Land to the West of Strawberry Hill. The suggested name is not acceptable and so the Council is requested to offer a new name. Details are attached. Please bring your ideas to the meeting.	8.40
13	Lympstone Pre-school <ul style="list-style-type: none"> • To discuss the present position with regard to this building. • The Planning application had not been submitted at the time the agenda was despatched. If it is received before the meeting, it will be considered. • Heads of terms for a lease to Lympstone Learning Alliance • Terms for a building licence to DCC – to be discussed. 	8.45
14	Projects for grant applications To give further consideration and to prioritise the items suggested by the Clerk.	8.55
15	Flood resilience There has been a further meeting with the EA. One of the actions was to give us a huge 1.2 m x 0.8 m flood risk map of Lympstone, Cllr Corcos recommends that this be laminated for durability and to annotate. The cost is approx £28. The EA are arranging two Flood Warden Training evenings in August. The training is free but we need to provide the venue etc. The training is from 6.30 - 9.30 pm and there could be 15- 20 participants. To make this slightly more 'attractive' to the Wardens, I'd like to have it in the upstairs meeting room of The Redwing and to provide sandwiches and a glass of wine. The Council is requested to fund the cost of this.	9.00
16	EDDC Sporting Champions The Chairman of EDDC will be holding a garden party at the Knowle and would like to invite sporting champions from all over the district of East Devon to attend the party as a way of thanking them for their contribution to their local community. A sporting champion could be a volunteer referee, umpire, score keeper, coach or something else along these lines. The Council is requested to suggest one nominee.	9.05
17	Finance	9.10

	<ul style="list-style-type: none"> • Payments, • Financial Summary, • Budget report • Letter from the Internal Auditor 	
18	Clerk's Action List – attached	9.15
19	Reports of Lead Councillors. Any reports requiring a decision are attached. Emergency Planning – Cllrs Mrs Clark, Corcos & Dimond. Estates - Cllr Atkins –Facilities - Cllr Acca – Links with CTC-RM – Cllr Mrs Rogers. Lympstone Herald – Cllr Carter NP Delivery Group - Cllr Mrs Clark – Installation of traffic mirror, Sowden End Planning – Cllr Dimond Transport and parking - Cllr Longhurst Village Hall – Cllr Atkins Youth Club – Cllrs Acca and Longhurst Website – Cllr Corcos	9.20
20	Matters raised by other Councillors. (These are not normally discussed in depth but investigated and considered at the next meeting.)	9.25

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 6th March 2017 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	R Hilton
		D Atkins	R Longhurst
		C Carter	M Lyon
		Mrs Clark	Mrs K Rogers
		P Corcos	D Young
		H Dimond	

Also Present: County Councillors Scott & Trail, District Councillor Ingham, 9 members of the Public and the press.

1 Election of Chairman for 2017/18

Cllr Mrs Clark was unanimously elected Chairman for the ensuing municipal year.

Cllr Mrs Clark signed a Declaration of Acceptance of Office before the Clerk and was handed the Chain of office by the outgoing Chairman, Cllr Carter.

2 Election of Vice –Chairman for 2017/18

Cllrs Lyon and Mrs Rogers were nominated and a secret ballot was requested.

On counting the votes, Cllr Lyon received 8 votes and Cllr Mrs Rogers received 3 votes. Cllr Lyon was declared elected as Vice-chairman for the ensuing municipal year.

PUBLIC SESSION

Questions were raised about the closure of part of the village car park during works by SWW. The Chairman informed the meeting that Councillors had met with SWW, Balfour-Beatty and Consultants to discuss this. A new 600cu m holding tank was to be constructed with the aim of reducing sewage discharges into the River Exe. 40 car parking spaces would be displaced for about six-months. SWW had approached the national Trust about using Avenue Field for this and the suggestion of land at the top of Underhill Close was also being investigated.

3 County Councillors

The two new County Councillors, Cllr Jeff Trail and Richard Scott introduced themselves and set out their ideas for working together for their Ward which included part of Exmouth, Lympstone and Woodbury.

Cllr Atkins made reference to the Dinan Way link which was opposed by this Parish Council and asked the two County Councillors to consider their position on this.

4 Declarations of Interest

Cllr Clark reminded the meeting that she would not take part in discussion or vote on planning applications.

Cllr Lyon reminded the meeting that application no 17/0636 was to the rear of his house but did not unduly affect him.

5 Minutes

RESOLVED: that the minutes of the meeting held on 28th March and 6th April 2017 be confirmed as a correct record and signed by the Chairman.

6 **Planning Applications**

17/0846/PDQ Prior approval for proposed change of use of agricultural building to form 1 no. dwelling (Use Class C3) and associated operational development under Class Q (a) and (b) - Atlantis Sowden Lane. **Support** - subject to the building being considered structurally capable of conversion

It was noted that there is an application for a new agricultural storage building in a much more prominent location within the holding and consideration needs to be given to whether this is the appropriate site for such a building. Unfortunately notification of this application was received too late to be formally considered by the Parish Council and will be considered at the next meeting on the 5 June

17/0814/LBC Install flue in side east elevation at first floor - Pax Cottage, 1 Bakers Cottages, Longmeadow Road.

Confirm **Support** for this very minor proposal

17/0053/FUL Construction of detached dwelling and garage Land on the West side of Exmouth Road - Amended plans re drainage, (Land Off Longmeadow Road). **Object.** The Council is still very concerned about these drainage proposals given the extensive area of non-permeable surfaces on the site with the increased surface water runoff that will result. There have been considerable problems with run off from this site during the construction of the two dwellings already approved and the Council requests East Devon to take the necessary enforcement action to prevent this happening in future.

17/0636/FUL Construction of 1no front facing dormer and 2no side facing

Dormers at 13 Meadow Close- amended plans. **Object** The front facing dormer windows are too wide and should ideally be no more than two lights wide. The side facing dormers are unaltered and result in the rear extension becoming an ugly flat roofed box.

17/0765/FUL Increase height of garage roof, Hillside, the Strand. **Support**

7 **Planning decisions**

The Council noted the following planning decisions:

17/0426/TCA Amended works to trees at - Eleanors, Church Road - Approval - standard time limit

17/0368/FUL Construction of detached outbuilding to provide additional accommodation - Orchard Barn, Sowden Lane - Withdrawn

17/0473/FUL Extension and alterations to existing garage at 27 Sowden Lane. Approval with conditions

17/0750/GPD Construction of single storey rear extension measuring 6 metres in depth, with a maximum height of 3.85 metres and an eaves height of 2.9 metres - 2 Greenhill Avenue - Prior approval not required

8 **Lympstone Pre-school**

Cllr Longhurst reported that the deadline for completion of the project had been extended to the end of October. The planning application would be submitted in the next 2-3 weeks. He confirmed that the building would be clad in Larch and would have a pitched roof. Vicki Drinkwater confirmed that the pre-school were aware of this and were talking to the VHMC about continuing in the Village Hall until the new building was ready. Members of the Pre-school were asked to prepare an article for inclusion in the Lympstone Herald.

Cllr Longhurst has submitted draft Heads of terms for a lease to Lympstone Learning Alliance. The Clerk had reviewed these and his comments were also included.

All Councillors were asked to consider the proposed terms and give their comments to the Clerk for discussion at the next meeting.

Terms for a building licence to DCC – to be discussed at the next meeting. Members were asked to put their ideas to the Clerk beforehand.

Cllr Longhurst had made enquiries for funding for moving the MUGA. Sport England had suggested that there should be a contribution for the sports that would make use of the area.

Cllr Atkins was meeting a representative from Wicksteed's later in the week to get a quote for the works and the Clerk was meeting SNC for a quote to move the basket swing and the MUGA.

9 Parishes Together funding

Approval had been given to funding of £1,722.60 to carry out minor flood alleviation measures on the upper reaches of the Wotton brook. Details were displayed.

Cllr Corcos also pointed out that DEFRA had a grant programme for such works and DCC had included works in Lympstone in their bid.

10 Avenue Field

The Council considered two requests to use Avenue Field for car parking:

a) on the w/e of 15/16th July during the Lympstone Open Gardens (now 12 gardens opening) in aid of Exmouth & Lympstone Hospiscare - Supported

b) For six months as a temporary car park while the Underhill car park is out of use. The National Trust was not in favour of this but the Clerk suggested that there could be some element of betterment for the Field paid for by SWW in return for this use. Cllr Atkins was discussing this with representatives of the National Trust. The Council supported this approach.

11 Gulliford cemetery

The Council considered an email regarding the state of the walls to Gulliford Cemetery when some masonry had fallen onto the daughter of the new owners of Boundary Cottage.

The Clerk suggested that any works could form a Parishes Together application with Woodbury Parish Council.

RESOLVED: that Woodbury Parish Council be informed of this matter and of the possibility of a Joint Parishes Together application.

12 Finance

Payments,

RESOLVED: that the following payments be approved:

DD	EDF - electricity for lights in Candy's Field	£46.62
2395	Optima Graphics - Herald printing	£315.00
2396	EDDC Bin emptying 2016 - 17	£368.21
2397	EDDC Bin emptying 2017 - 18	£420.00
2398	Lym Methodist Church property Fund - room hire	£10.00
2399	M Freeman - EET Reporting signs & Phone top up	£54.58
2400	Mrs C Edworthy - Wages for April 2017	£225.00
2401	A J Le Riche salary & expenses April 2017	£648.06
2402	HMRC - Tax & NI April 2017	£160.99
DD	EDF electricity for toilets	£11.00
DD	EDF - Youth Club electricity	£15.00
DD	EDF - Youth Club gas	£17.00

	Total	£2,291.46
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13 Financial Summary

The Council received and noted the following financial summary:

Current Account

Opening balance at 1st April 2017	£47,862.70
Receipts	£23,715.00
Total receipts	£71,577.70
Transfer from dep ac	
Total paid in to current ac	£71,577.70
less, Payments	£4,164.03
Net balance	£67,413.67
Unpresented cheques	£10,416.27
Receipts not on statement	£0.00
Balance per bank statement	£77,829.94

14 Budget report

The Council received and noted a budget report for May 2017

15 Annual Audit 2016/17 Statement of Governance

The Clerk read out the annual governance statement and confirmed that all points had been met.

RESOLVED: that the annual governance statement be approved and signed.

16 Annual accounts 2016/17

The Clerk presented and explained the annual accounts for 2016/17. A copy is attached to the minutes.

RESOLVED: that the accounts be approved and signed by the Chairman.

17 Annual Audit Return 2016/17

The Council received the annual audit return and noted that the details were drawn from the annual accounts.

RESOLVED: that the annual audit return be approved and signed.

18 Clerk's Action List

The Council received and noted the Clerk's action list.

19 District Councillors reports

Cllr Longhurst reported that since the housing targets for the Neighbourhood Plan were compiled 47 houses had been approved against the target of 40.

There was a request to change a field into garden land at Courtlands lane. The Clerk was asked to investigate.

Channel 4 was seeking parishes to join a TV programme relating to the Village of the Year. It

was AGREED that this should be included on the next agenda.

At a Special meeting of EDDC, Cllr Atkins was nominated to be an Honorary Alderman in recognition of his long and outstanding service as a Parish and District Councillor. Cllr Atkins was congratulated upon this, well-deserved nomination.

20

Reports of Lead Councillors

Facilities: Cllr Acca reported that the handyman had now started work in the Parish and the results were being noticed. Councillors were asked to notify Cllr Acca of any jobs. He had repaired the seats by the Youth Shelter but there was damage to the toddler play area surface. The Clerk was asked to arrange a repair.

Links with CTC-RM – Cllr Mrs Rogers reported on a change of Officers. She would be getting to know them with a view to maintaining links.

Lympstone Herald – Cllr Carter reminded members of the short deadline for articles this month. He also confirmed that he wished to hand over to a new Editor and asked the Council to make arrangements for this by September.

Planning – EDDC were changing the way they dealt with applications. There was to be a ‘Householder’ team to deal with regular applications.

Website – The redesign had begun. Cllr Corcos would circulate a draft layout for comments.

The Meeting finished at 8.55 pm

Chairman

Lympstone Youth Club

Hello Tony

It is with a little sadness that Lauren and I have decided to call it a day.

The other currently active committee members, Di Beatty and Peter Accas, have been informed of our decision and Di Beatty has replied saying she will not be continuing once we finish.

In the event that no one is prepared to continue with LYPS I give notice that in accordance with the tenancy agreement I signed on behalf of LYPS that we shall return control of the building to the parish council with effect from the 1st September.

I shall also notify EDDC that I will no longer be license holder or point of contact for the building in regards rates and payment for bin collections and that they should contact you.

I believe also that the constitution states that all assets should be passed into the care of the parish council for future use for the youth of the village so I assume that arrangement will need to be made to close the bank account and pay the proceeds, £3000 ish, to the parish council though I would appreciate clarification on the process if no one is prepared to step forward.

Regards Eddie

Tree Preservation Order

To: Clerk To Lympstone Parish Council

From: Arboricultural Team, EDDC

Your Ref:

Our Ref: 17/0076/TPO Date: 10 May 2017

SUBJECT:
TREE PRESERVATION ORDER

PROPOSAL: Land at Ottertots Day Care Nursery, Hulham Road, Exmouth, Devon
TPO NO: 17/0076/TPO

I would inform you that the above Tree Preservation Order has been made in respect of land in your area.

Should you require any further information, please do not hesitate to contact me.
Arboricultural Team

Countryside Services

Street naming

Thank you for considering the naming options for the new development in Strawberry Hill. I'm afraid Strawberry Close does not meet the criteria set out in our Street Name and Numbering Policy<<http://eastdevon.gov.uk/planning/residential-and-business-address-information/street-name-and-numbering-policy/>>.

The section I'm referring to is:

New street names must avoid duplicating any similar name already in use in a town/village or in the same postcode area. A variation in the terminal word, for example, "street", "road", "avenue", will not be accepted as sufficient reason to duplicate a name. A common request is to repeat existing names in a new street or building title (for example a request for a street called Church Close or a block of flats called Church Court off an existing street called Church Way). This is not allowed as it can have a detrimental effect in an emergency situation. This is in line with Government guidance found in circular 3/93.

We have used names from Tithe Maps in the past and the link to these details for Lympstone is here;

<http://www.eastdevonaonb.org.uk/dro/>

Lympstone Parish Council

Lease of land at Candy's Field to Lympstone Learning Alliance

Proposed Terms of Lease

Lessor: Lympstone Parish Council

Lessee: Lympstone Learning Alliance

Purpose of contract

To permit the Lessee to occupy and build on land owned by the Lessor a building to be used predominantly **but not exclusively as a pre-school**

The land to be leased

Land within Candy's Field, Lympstone, Devon, yet to be identified.

Lease Rent

The land will be leased at the rate of £1 per year (12 months).

Period

99 yrs

Delivery date : **XXXXXXX**

Lessee's Obligations

- All repairs to boundary fences and hedges and all future improvements to the fences and hedges
- Compliance with the laws and regulations on hygiene, environmental protection, security, fire, explosion prevention and fire extinguishment.
- Lessee undertakes to maintain the Site in good condition at Lessee's own risks and expense and to keep all Lessee's belongings inside the Site at all time
- Lessee undertakes to procure and maintain insurance covering any damages occurring within the Site to third parties and its personal property from fire and other risks, or as required under applicable law
- Lessee undertakes that there will be no illegal or prohibited matters, objects, substances materials, products and/or the like allowed to operate, manufactured or held inside the Site.
- Lessee agrees that the rights under this Agreement shall not be transferred to any third party by any means without written approval from Lessor
- Lessee shall return the Site and any buildings erected thereon to Lessor upon termination of the Agreement in good condition.
- In the event of termination of the Lease the Lessee shall within ninety (90) **business days** following the termination date remove all fixtures belonging to Lessee from the Site.
- In the event of termination of the Lease the Lessee recognises that all building on the site will revert to the Lessor
- Lessee agrees to be responsible for payment of any and all taxes or fees levied by applicable laws

Lessor's Obligations

- Lessor shall deliver exclusive and lawful possession of the entire Site to Lessee on or before the commencement date
- Lessor has registered the Lease Agreement with the relevant land office as required under applicable UK law.
- Lessor undertakes that Lessee shall lawfully, peacefully and freely hold, occupy, use, operate, and enjoy the Site in order to fulfill its obligations and exercise its rights under the Lease.
- Lessor undertakes that no third party shall have a right or claim to the Site during the term of the Lease **except for the construction of a new building intended for Lympstone Pre-school and any ancillary works.**

- Lessor warrants and represents that it has obtained all approvals **from XXXX** for Lessee to lawfully enter into this Lease Agreement
- Lessor warrants and represents that it is the lawful and sole owner during the Lease and that there are no encumbrances, mortgages, liens or security interests on the Site **other than those already notified to the Lessee's Agents, and contained in a conveyance of the land to the Parish Council**
- Lessor warrants and represents that the Site will be free from any occupants as at the Delivery Date. Lessor has confirmed by writing to the Lessee that the Site has been cleared of any occupants.
- Lessor warrants and represents that the Site is free from pollution, unexploded ordinances and environmental damage. **No. The parish Council has no knowledge of this. The lessee] must make its own checks.**
- Lessor has registered the Lease Agreement with the relevant land office as required

Authorization to Build.

Lessee is hereby authorized by Lessor to carry out all construction works on the Site, in accordance with the Lease **in accordance with a building Agreement between the lessor and Lessee.**

Details to be confirmed.

Lessor's Access to Site.

Lessor, Lessor's agents and employees shall have no right of entry onto the Site, except as provided by applicable laws or pursuant to the provision of the lease without prior written consent of Lessee.

Ownership of Buildings Erected by Lessee.

Subject to the terms of the lease, the erected buildings and all works and developments carried out by Lessee or its legal successors will remain the property of Lessee

Assignment.

The site is intended for a new building for Lymptstone Pre-school. The lessee may let the building to Lymptstone pre-school, without rent. Otherwise, the

Lessee shall **NOT** have the right to conditionally assign or transfer the Site in whole or in part without Lessor's consent. Lessor may **NOT** assign or conditionally assign its interest in this Lease Agreement PROVIDED THAT the assignee assumes in writing all of Lessor's obligations and liabilities under this Lease Agreement. Lessee may inform Lessor of any assignment or transfer of the Site it enters into and may request from the Lessor an acknowledgement of such assignment or transfer.

Termination by Lessee.

Lessee has the right to terminate this Lease Agreement, upon written notice to Lessor, without penalty.

Under such circumstances the Lessor will take over the site and any building thereon from the Lessor.

Termination by Lessor.

Lessor shall have the right to terminate this Lease Agreement should there be any breach by the Lessee of any of its material obligations, representations under this Lease Agreement or the Lessee has failed to take appropriate measures to rectify this breach within 60 days after receiving written notices of the breaches from Lessor.

Registration of the Lease.

The parties shall, to the extent required by law and practice, properly register this Lease Agreement with the relevant Land Registry Office, and any other relevant government office that may serve as

a place for registering or recording leases, within 45 days from the date that this Lease Agreement is executed.

Force Majeure.

An Event of Force Majeure shall have the same effect in relation to this Lease Agreement as provided in the Lease

Partial Invalidity.

If any term of this Lease Agreement shall be invalid or unenforceable, the remainder shall be valid as written to the fullest extent permitted by law.

Governing Law.

This Lease Agreement shall be interpreted and governed by the laws of England.

Entire Agreement.

This document contains the entire agreement of the parties and supersedes all previous communications, representations and agreements, whether oral or written, with respect to the Site. This Lease Agreement may not be modified except in writing signed and acknowledged by both parties.

Terms for a building Licence and agreement

Vehicular access to the site is via School Hill and the extension to the Village hall car park.

Access across the car park must be agreed with the VHMC in writing before the contract commences. It must be accepted from the outset that the surface, gates and fences are all in good and serviceable condition at the commencement of this agreement. Any damage to the surface of the car park, any gates and fences must be repaired or replaced to the full satisfaction of the VHMC

An access way across Candy's Field to the site must be created and securely fenced for the duration of the works. The access way must leave a protected pedestrian access to the gate to Greenhill Avenue and the path to the School.

This access way will cross the existing path around Candy's Field. It must be accepted from the outset that the surface is in good and serviceable condition at the commencement of this agreement. Any damage must be repaired or replaced to the full satisfaction of the Parish Council.

The access way will cross the underground cable supplying power to the 'street lights in Candy's Field. Any damage to this cabling must be repaired by SSE Contracting and the surface must be back filled and seeded to the full satisfaction of the Parish Council. Steps should be taken to protect this cabling and the lights before any other work commences.

Ground works for the building will require the removal of a section of the existing path and lights. The route and specification for a new path shall be approved by the Parish Council before any work commences. The location of new lights shall be agreed by the Parish Council before any work commences. The existing lights shall be removed and any new lights shall be erected and connected by SEE Contracting.

Any damage to the Youth Club building shall be repaired or replaced or a financial settlement agreed with the Parish Council

At the conclusion of the works and on practical completion, the access way shall be removed and the Field shall be reinstated to its former condition. If re-seeding is necessary, then the area involved shall be protected until the grass has become established and had its first cut.

Contractors shall be signed up to the Considerate Constructors Scheme.

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Projects for grant applications

The fencing at the Toddler play area needs replacing, possibly in steel to match the new gates and

The equipment needs painting again

The slide unit needs replacing

One of the items on the Activity trail needs new safety surfacing.

Lympstone Parish Council
Finance reports - 5th June 2017

	Payments for approval	
DD	EDF - electricity for lights in Candy's Field	£46.62
2403	Optima Graphics - Herald printing	£315.00
2404	A western - Handyman works	£200.00
2405	SNC (Southwest) - playground repairs	£174.00
2406	D Hinchcliffe - Internal audit fee	£100.00
2407	Mrs C Edworthy - Wages for May 2017	£232.50
2408	A J Le Riche salary & expenses May 2017	£664.63
2409	HMRC Tax / NI May 2017	£161.19
DD	EDF electricity for toilets	£9.00
DD	EDF - Youth Club electricity	£15.00
DD	EDF - Youth Club gas	£17.00
	Total	£1,888.32

2 Financial Summary

Current Account

Opening balance at 1st April 2017	£47,862.70
Receipts	£24,548.60
Total receipts	£72,411.30
Transfer from dep ac	
Total paid in to current ac	£72,411.30
less, Payments	£6,453.59
Net balance	£65,957.71
Unpresented cheques	£10,010.00
Receipts not on statement	-£33.60
Balance per bank statement	£75,934.11
Deposit Account	
Balance at 1st April 2017	£161.44
Interest to 1st May 2017	£0.02
Transfer to current ac	£0.00
Total	£161.46

Allocated balances	
Elections	£1,500.00
Reserve for Village hall car park inc 2017-18	£15,000.00
NP Projects up to 2016-17	£6,702.00
Total allocated balances	£23,202.00

Lympstone Parish Council 5th June 2017

Budget Monitoring 2017 - 18

Payments

Code	Item	Budget	Spent	Balance
10	VAT	0.00	293.92	-293.92
100	S137 *	1,000.00	0.00	1,000.00
101	Other Grants	1,600.00	0.00	1,600.00
201	Clerk's Salary	10,000.00	1,477.46	8,522.54
203	Office expenses	1,200.00	126.22	1,073.78
208	Village Hall Hire	400.00	360.00	40.00
209	Miscellaneous	500.00	0.00	500.00
301	Chairman's Allowance	150.00	0.00	150.00
302	Subs	525.00	362.40	162.60
307	Courses, Travel etc	250.00	0.00	250.00
308	Insurance, Audit, Elections	2,000.00	0.00	2,000.00
313	Miscellaneous inc Beacon bonfire	50.00	0.00	50.00
400	Herald Printing	4,000.00	605.00	3,395.00
602	Grass Cut 2*	4,000.00	0.00	4,000.00
605	Other Maintenance	500.00	0.00	500.00
608	General tree work inc Candys Field	300.00	0.00	300.00
612	Bin emptying	225.00	656.84	-431.84
616	Benches etc inc Handyman	3,500.00	0.00	3,500.00
618	Notice Boards - Maintenance	100.00	0.00	100.00
633	Play Equipment Mtce	1,000.00	87.50	912.50
640	Lighting in Candy's field	450.00	88.90	361.10
701	Wages	2,700.00	448.20	2,251.80
702	Consumables, rates, elec	250.00	0.00	250.00
703	Rates, Utilities	500.00	19.04	480.96
706	Repairs including decoration	1,000.00	0.00	1,000.00
800	Burial Ground	0.00	470.00	-470.00
1101	Youth Club Building Maintenance	1,000.00	0.00	1,000.00
1102	Gas Elec	1,000.00	60.96	939.04
1300	Website etc	250.00	0.00	250.00
1400	Adverse weather	200.00	47.15	152.85
1500	Gully cleaning and jetting	2,000.00	0.00	2,000.00
2100	Parishes Together	1,722.00	0.00	1,722.00
2300	NP Projects	3,000.00	0.00	3,000.00
2400	Cont to repairs to VH Car Park	3,000.00	0.00	3,000.00
2500	DCC Funding	0.00	1,350.00	-1,350.00
2600	Ext funded	0.00	0.00	0.00
	Total	48,372.00	6,159.67	42,212.33
	Add VAT		293.92	
	Total		6,453.59	

Receipts - Budget Performance

	Budget	Actual	Balance
Precept	46,000.00	23,000.00	-23,000.00
Council Tax support grant	600.00	300.00	-300.00
DCC re Candys Field	800.00	400.00	-400.00
Herald Adverts	4,000.00	848.60	-3,151.40
Burial fees	1,000.00	0.00	-1,000.00
Lympstone FC re Candy's Field	50.00	0.00	-50.00
Flower beds	0.00	0.00	0.00
Western power re Wayleaves	6.38	0.00	-6.38
Miscellaneous	0.00	0.00	0.00
Website adverts	0.00	0.00	0.00
Sub total	52,456.38	24,548.60	-27,907.78
VAT Refund (part year).	0.00	0.00	0.00
Parishes Together	1,722.00	0.00	-1,722.00
External funding	0.00	0.00	0.00
MoD Community Covenant	0.00	0.00	0.00
NP Projects	0.00	0.00	0.00
Sub total	1,722.00	0.00	-1,722.00
Total	53,778.38	24,548.60	-29,229.78

Lympstone Parish Council

Annual accounts 2016 – 17 – letter from the Internal Auditor

Shenfield
Greenhill Avenue
Lympstone,
Devon. EX8 5HW
01395 263907
22 May 2017

Councillor Mrs J Clark
Chair
Lympstone Parish Council

Dear Councillor Clark,

Internal Audit 2016/2017

I have to report that I have completed the audit of the Council's accounts for 2016/2017, and I found things in very good order

I confirm that the published Account properly reflects the Council's financial transactions in the year and accurately shows the year end bank balances of £48024.

I checked your financial systems and controls and found them to be satisfactory for your needs and properly operated.

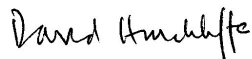
I have signed the Annual Return, having satisfied myself that the procedures which I am required to check by the external auditor are all in order.

I confirm that the Council's financial work is being well and efficiently managed.

I found nothing during the audit that needs the Council's attention.

Thank you for entrusting me with the work.

Yours sincerely



David Hinchliffe

Lympstone Parish Council

Action List – as at 5th June 2017

Minute	Response	Date Actioned
126 Toilets	Requested a quote from Sealey Electrics for automatic lighting and locking	29/05/17
Parishes Together	Application for drainage works approved informally	8/2/17
79 Footpaths	Designation of new footpaths – Evidence forms to be passed to Cllr Dimond. New Review is about to start. Awareness session to be held	
170 Gully emptying	Cllr Mrs Rogers suggests that this needs tree roots to be removed. DCC Highways officer contacted and asked to contact Cllr Mrs Rogers	1/5/17
179 SWW	Temporary parking to be on land at Underhill Close	20/2/17
198 Cemetery	Cllr Atkins has works in progress	
S106	Enquiry made of EDDC re contribution from land to the West of Strawberry hill. Not due until first houses are occupied.	
Pre-school	All enquiries are in hand. Cllr Longhurst is looking at grants for the MUGA SNC (South West) have quoted £1,795 + VAT for moving the basket swing a quote for the MUGA is awaited. Cllr Atkins has approached Wicksteeds for a price for moving the MUGA	
Handyman	Andrew has started work. Cllr Acca is directing this.	20/4/17
11 Gulliford cemetery	Woodbury PC support a parishes together application but suggest a meeting of the Gulliford Joint Committee first.	
19 village of the year	Cllr Longhurst to report.	

SEECLEAR TRAFFIC STEEL CONVEX MIRRORS (Product Code: P-758442)

The **SeeClear Stainless Steel Convex Mirror** is ideal for urban or industrial areas.

- The tough steel surface has been had numerous tests - virtually unbreakable
- It's the most durable convex mirror on the market
- Needs minimal maintenance with quick installation
- 600mm and 800mm can be mounted to any 76mm pole
- 320mm can be mounted to 52mm pole

3 Year Warranty, Unbreakable, Anti Rust

Product Information

The **SeeClear Stainless Steel Convex Mirror** is excellent for use in public environments, especially urban or industrial areas. The mirror needs little maintenance, and actually improves its viewing capability over time. It's almost indestructible, standing up to almost any test. The surface of the mirror is UV resistant and won't fade in the sunlight. It's simple to install with the free attachment bracket.

- Can withstand all kinds of punishment while in use in any type of area
- This convex mirror is ideal for use in both industrial and urban environments
- It can be installed quickly and easily using the fixings provided
- The mirror provides excellent resistance to vandalism
- The stainless steel convex mirror is virtually unbreakable - why not watch the video above to see how

tough it really is

The convex mirror also has an orange frame that makes it easy to see in bad lighting. The polished surface gives you an excellent view from the mirror, giving you a great view of blind spots in difficult junctions or in warehouses. The convex mirror now comes in 3 different sizes, giving you the a great selection to suit your circumstances. Order from [Pittman Traffic and Safety Equipment](#) today and your stainless steel convex mirror can be dispatched immediately.

Dimensions:

Diameter: 320mm

- Material: Stainless Steel Mirror
- Maximum Observation Distance: 2 Metres
- Attachment bracket: For 52mm pole

Diameter: 600mm

- Material: Stainless Steel Mirror
- Maximum Observation Distance: 6-7 Metres
- Attachment bracket: For 76mm pole

Diameter: 800mm

- Material: Stainless Steel Mirror
- Maximum Observation Distance: 9-11 Metres
- Attachment bracket: For 76mm pole

READ MORE

Options	Price	Quantity
SeeClear Steel - 600mm (758442)	<i>ex VAT</i> £129.50 £155.40	
SeeClear Steel - 800mm (758443)	<i>ex VAT</i> £179.50 £215.40	
SeeClear Steel - 320mm Wall Bracket Included (758448)	<i>ex VAT</i> £79.50 £95.40	

SUGGESTED ACCESSORIES

1. **SeeClear Road Side Convex Mirror Bracket**

ex VAT **£29.75** £35.70

