



Chairman: Cllr
Jenny Clark
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LYMPSTONE PARISH COUNCIL
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28th November 2017

To All Members of the Parish Council

You are summoned to attend a meeting of Lymestone Parish Council, to be held **7.30pm**, on **Monday 4th December 2017** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

There will be an opportunity to visit the Youth Club before the meeting from 7.00pm

Seasonal refreshments will be served at the end of the Meeting.

A J Le Riche, Clerk to the Parish Council

AGENDA

	Public Session Paul Humphries, Architect will talk about a proposal for self- build starter homes on land off Strawberry Hill.	7.30
1	Apologies	7.45
2	Minutes – To confirm the minutes of the meeting held on 2 nd October 2017 attached	7.46
3	To receive any Declarations of Interest	7.47
4	Casual Vacancy To consider any expressions of interest in filling this vacancy: John Montgomery – letter attached	7.48
5	Planning Applications 17/2814/GPD Construction of single storey rear extension measuring 4m in depth, with an eaves height of 2.6m and a maximum height of 3.1m - 10 Glebelands	7.55
6	Planning Decisions - A list is attached.	8.00
7	Chairman's report	8.05

8	Police Report	8.10
9	County Councillors' reports	8.15
10	District Councillors' reports	8.20
11	Gulliford Burial Ground Cllr Atkins and the Clerk to report.	8.25
12	Lympstone Pre-school Progress report	8.35
13	Lympstone Youth Club Progress report	8.45
14	New Multi Use Games Area Cllr Longhurst to report.	8.55
15	Finance – reports attached	9.05
16	Clerk's Action List – attached	9.10
17	Reports of Lead Councillors. Any reports requiring a decision are attached. Emergency Planning – Cllr Corcos Estates - Cllr Atkins. Proposed football pitch on Avenue Field Facilities - Cllr Acca Links with CTC-RM – Cllr Mrs Rogers. Lympstone Herald – Cllr Hilton NP Delivery Group - Cllr Mrs Clark Planning – Cllr Dimond Transport and parking - Cllr Longhurst Village Hall – Cllr Atkins Youth Club – Cllrs Acca & Corcos Website – Cllr Corcos	9.15
18	Matters raised by Councillors.	9.25

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 6th NOVEMBER 2017 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	H Dimond
		D Atkins	R Longhurst
		C Carter	Mrs K Rogers
		Mrs J Clark	D Young
		P Corcos	

Apologies: Councillor R Hilton, and County Councillor Trail,

Also Present: County Councillors R Scott District Councillor Ingham and 14 members of the Public

PUBLIC SESSION

Mr Downes asked for an update about the temporary car park. Cllr Longhurst explained that the owner had not dismissed the suggestion of some sort of letting to the Parish Council but wanted firm details in writing.

Mr Mildenhall gave a vote of thanks to Cllr Atkins for keeping a watching brief on moving the MUGA and the first steps in constructing the new Pre-school building. This was fully supported.

104 Minutes

RESOLVED: that the minutes of the meeting held on 2nd October 2017 be confirmed as a correct record and signed by the Chairman.

105 Declarations of Interest

Cllr Clark reminded the meeting that she would not take part in discussion or vote on planning applications.

Cllr Carter declared an interest in plan no 17/2161

106 Casual Vacancy

EDDC had confirmed that the Parish Council could now fill this vacancy by co-option. The vacancy had been advertised on the notice boards and the website but only in the last week.

RESOLVED: that this be discussed at the next meeting.

107 Planning Applications

17/2297/FUL Construction of detached garage at 7 Meadow Close. **Support.**

17/2415/RES Reserved matters for the construction of 1 no dwelling (pursuant to 14/1567/OUT) seeking approval for access, appearance, landscaping, layout and scale Land Adjacent To 21 Strawberry Hill

The site is outside the built up area boundary and its development is contrary to Strategy 7 of the Local Plan. However the Council felt it had **no option but to accept** the proposal in view of the outline consent.

The access is poor and the argument that the use of this plot could be intensified so that there is no objection to it being used for a new house seems rather thin. It is difficult to think of an intensification of use which is likely to occur that would be equivalent to the traffic generated by a new house.

17/2161/FUL Demolition of existing house and construction of a new house with an integral garage Sunnycote, Greenhill Avenue. **Object**, Greenhill Avenue has a mix of single storey and two storey properties with the exception of Michael House. However this replaced a property which already had a third storey. The proposed house is twice the size of the

existing on a narrow site. The Neighbourhood Plan seeks to ensure that new housing reflects the grain/density /pattern of surrounding development. (Policy 6) This dwelling would be out of scale with the general pattern of development in the area.

The site is immediately next to a bungalow which would face on to a high, nearly blank wall and would be completely overshadowed by the proposed dwelling.

17/1920/FUL New access to field with hardstanding Great Orchard, Sowden Lane

The Council simply wishes to re-iterate the views expressed on the original application

It is appreciated that the proposed access is better than the existing access. This lane still has a rural feel despite the state of the land opposite the site, and it is important that this is retained. The Council has **no objection** to the proposed access subject to

- the existing access being completely closed and the bank re-instated, (including the area that has been excavated out).
- the use of a simple agricultural timber five bar gate rather than the domestic style boarded gates proposed.

17/2285/LBC Replace 3no. windows on ground floor side (West) elevation and replace 1no. door on side (West) elevation. 1 Bridge Cottages. **No objection** to the replacement of the windows with powder coated aluminium windows but a more sympathetic design of windows might be considered such as casements with a simple horizontal glazing bar. The Council is happy to follow the views of the Conservation Officer.

108 Planning decisions

The Council noted the planning decisions since the last meeting.

109 Village Hall

Horse chestnut tree. EDDC had received enquiries regarding the protected status of the Horse chestnut tree growing in the grass area adjacent to the carpark for the village hall and believed there was a proposal to fell the tree to improve parking arrangements. The Tree Officer requested the views of the district councillor's and Parish Council before acting. Dave Tyrrell, Parish Tree Warden had been asked for his view and pointed out that the tree had been planted as a replacement tree for one that had been felled some years ago. This tree was about half way through its normal life and was in good condition. He also made reference to the loss of other trees in this area.

RESOLVED: 1 that EDDC be urged to make a TPO in respect of this tree.

2 that Mr Tyrrell be asked to advise on new tree planting in the Parish and that provision be made in the next budget for this.

Village hall car park resurfacing.

The Chairman reminded the meeting that the Parish Council was liable for a large proportion of maintenance of the Village Hall car park. She had met Mr Mildenhall to discuss this.

Major work would be needed in the next 2-3 years. Alan Child had drawn up a draft specification for the works but some items needed clarifying.

The Parish Council then needed to consider the process to be followed towards carrying out this work as there was a large sum of public money involved. She suggested that each side should nominate two contractors from which tenders would be invited and the CDM Regulations 2015 should be followed.

Cllr Atkins suggested that the works should be carried out sooner rather than later as parts of the surface were breaking up.

The Chairman agreed to draw up draft tender documents for a future meeting.

Cllr Carter left the meeting at 8.30pm.

110 Chairman's report

The Youth Club had reopened and was proving very popular. She expressed her thanks to all those, including County Councillor Richard Scott, who had helped achieve the transformation of the building.

RESOLVED: that a visit to the Youth Club be arranged to take place at 7.00pm before the next meeting.

Cllr Mrs Rogers had attended the Otter to Exe Parishes Meeting and found this very useful. In particular: there was discussion about maintaining and replenishing Defibrillators.

The Fire Brigade needed to be added to the Emergency Plan.

The Air Ambulance needed places to land in each village that were lit.

She had agreed to host the next meeting, which would be held in February 2018.

The Chairman reminded Members that there would be wine and mince pies at the end of the next meeting.

111 Police report

There was no police report

112 County Councillor's report

Cllr Scott thanked Mr Tyrrell for his valuable information on looking after trees.

He had enjoyed helping out at the Youth Club and paid tribute to those who had taken part as a great community effort. He and Cllr Trail would be willing to offer some financial support from their community budgets.

He reminded the meeting that the Highways Conferences would be taking place soon. The Chairman reminded Cllr Scott that the main concerns were lack of maintenance of hedges and verges. Cllr Atkins was to arrange a tour of the Parish with Cllr Scott. Cllr Scott said that he would be free during the day from 7th December onwards.

113 District Councillors' reports

Cllr Ingham reported that the Chairman and Vice-chairman of the DMC had not agreed with the Parish Council's view in relation to the planning application for 8 Birch Road and so they had approved the application.

Mr Tyrrell reported on changes to the Planning search webpages and said that he could no longer find a list of applications for Lympstone.

Cllr Longhurst reported that EDDC had now started receiving large amounts of CIL Money and asked for this to be included on the next agenda.

He had attended the Villages Plan Inquiry. The GESP process was proceeding.

114 Lympstone Pre-school

Cllr Young reported that he had maintained contact with DCC and NPS and now that work had begun, there would be regular meetings.

The tree at the entrance to Candy's Field had had to be cut back to avoid damage during deliveries.

The Chairman asked about public information and Cllr Young confirmed that there would be a drop-in event at the Youth Club.

Cllr Atkins reported that the building sections should be delivered on Thursday morning.

The Chairman asked about the water supply to the Youth Club.

The Clerk reported that Wernicks were arranging this with SWW. A payment for the initial

SWW fee was included on the list that was to be authorised later in the meeting. She asked for an audit trail for this.

Cllr Longhurst reported that he had passed further funds to DCC as the community contribution towards this project. In turn, DCC were providing £4k towards the cost of fitting out the building. A bid for the balance would be made to the Community Foundation. He proposed to return £8k of the Parish Council's contribution towards the scheme but wondered if the Parish Council might use this to pay for fittings and equipment.

115 Lympstone Youth Club

Cllr Mrs Rogers expressed sincere thanks to Sue Briggs and her family for the work that they had put in voluntarily to achieve the refurbishment of the building. This was warmly supported.

Cllr Corcos said there were still some works to do and asked for a list to be submitted to the next meeting.

The Clerk reported that the LYPS bank account was in the process of being changed but until this was completed, he asked if the Parish Council was willing to make any payments on a rechargeable basis. This was AGREED.

The Council also confirmed that the Youth Leader would be paid by LYPS.

116 War Memorial

The Council noted that the War memorial had been listed grade II.

117 Boats on The Green

The Clerk reported concerns expressed by Keith Hill that boats that were left on the slipway by The Green moved about during high winds and high water and sometimes they blocked the area to pedestrians.

RESOLVED: that the views of the Harbour Board be sought on this.

118 Report of the Footpath Warden

Jenny Moon, the Parish Footpath Warden reported: I have walked the footpaths and the majority are in a much better condition than in the recent past. I did some clipping back of odd brambles and nettles but that is par for the course. I need to go back to the path by the railway line because I forgot to take the secateurs with me when I did it and that was of course the worst for the odd brambles but it is easily passable.

The Parish Council was very grateful for the work that Jenny was doing and expressed their thanks to her for keeping the footpaths open for users.

119 Grant application – Lympstone FC

The Clerk reported that an application for a grant had been received from Lympstone FC for the purchase of equipment for the youth football teams.

The Council noted that this was a retrospective application but the Clerk pointed out that the invoice was in the name of the Parish Council.

RESOLVED that a grant of £314.25 be paid to Lympstone FC in reimbursement for the purchase of equipment.

2 that the Football Club be invited to submit their application in advance next year.

120 Finance – payments

RESOLVED: that the following payments be approved:

DD	EDF - electricity for lights in Candy's Field		£46.57
2445	Optima Graphics - Herald printing		£404.00
2446	DALC - Cllr Rogers attendance at AGM		£25.00
2447	Mrs Letcher plants		£16.75
2448	A Western grounds works		£200.00
2449	Trinity Plant hire - Moving the MUGA		£3,540.00
2450	Cllr Acca - YC Refurbishment materials		£206.17
2451	Cllr Corcos - YC Refurb materials		£323.20
2452	Cllr Mrs Rogers - YC refurb materials		£53.74
2453	Cllr Mrs Rogers - YC craft materials		£52.49
2454	Mrs S Briggs - wages Sept / Oct	£320.00	
	YC Refurb materials	£36.59	
	Y C activity materials	<u>£126.89</u>	£483.48
2455	Mrs C Edworthy - Wages		£232.50
2456	A J LE Riche salary & expenses October	£647.38	
	YC Refurb materials	£185.63	
	Stationery & Stamps	£13.72	
	Repairs to play area	<u>£100.00</u>	£946.73
2457	HMRC Tax & NI October		£241.19
2458	C Brown – YC pool table		200.00
2459	PVM Supplies - toilets		10.82
2460	SWW water supply to youth club		90.00
2461	CANCELLED		0.00
2462	Mrs S Briggs – YC Supplies		115.51
DD	EDF electricity for toilets		£9.00
DD	EDF - Youth Club electricity		£49.00
DD	EDF - Youth Club gas		£34.00
DD	Plusnet - YC Broadband		£11.00
			<u>7,188.15</u>

121

Financial summary

The Council received the following financial summary:

Current Account		
Opening balance at 1st April 2017		£47,862.70
Receipts		£56,678.60
Total receipts		£104,541.30
Transfer from dep ac		
Total paid in to current ac		£104,541.30
less, Payments		£27,712.04
Net balance		£76,829.26
Unpresented cheques		£5.00
Receipts not on statement		£0.00
	Balance at Bank	£76,834.26

Deposit Account		
Balance at 1st April 2016		£161.44

Interest to 1st October 2017		£0.07
Transfer to current ac		£0.00
	Total	£161.51

122 **Budget report**

The Council received and noted a budget report for October 2017.

123 **Clerk's Action List**

The Council received and noted the Clerk's action list.

The Clerk was requested to add putting obscure film on the rear windows of the youth club.

The Clerk was also asked to add sending a letter to EDDC regarding planning infringements at Sowden End.

124 **Reports of Lead Councillors**

Emergency Planning Cllr Corcos reminded the meeting that there were grants available to help property owners who were at risk from flooding. He asked for this to be included in the Lymstone Herald. Three people would be going to the next Flood Resilience Forum.

Estates – Cllr Atkins reported the gates to The Avenue and Avenue Field were both broken and needed replacement

RESOLVED That the new gates be ordered.

He and the Clerk had visited Gulliford Burial Ground and met the owner of Boundary Cottage. Repair works were extensive to both the brick and stone walls. The owner had agreed to carry out the repairs to the brick wall but not to the stone walls. She had also expressed an interest in buying the Burial Ground as she thought that it had historic connections with the house. A meeting of the Gulliford Joint Committee would be held to discuss this, followed by reports to each Parish Council.

Facilities – Cllr Acca reported that the post at the entrance to Candy's Field had been snapped off. He had carried out a temporary repair.

Links with the MoD – Cllr Mrs Rogers reported that the MoD would provide a footpath from their houses to Meeting Lane if the Parish Council took ownership of the land.

The MoD contractors had agreed to do part of the work. Cllr Scott confirmed that DCC would provide 25% of the cost. There was a need for a meeting between MoD, DCC and the Parish Council to take this forward.

Planning – The Council had received a pre-application consultation for the development of land to the West of Strawberry Hill, being next to the site currently being developed. The Architect had offered to meet the Council to present the scheme.

RESOLVED: that his offer be taken up by allocating time in the public session of the next meeting.

Village Hall. Cllr Atkins reported that the VHMC had now agreed to continue to allow foul water to use the sewer across their site. It was only the water supply that would be discontinued.

Website – Cllr Corcos proposed adding a Facebook page to the website which was now getting around 2000 hits per month. This was AGREED.

125 **Matters raised by Councillors**

Cllr Longhurst said that he would report on discussions about a new MUGA to the next meeting.

The Meeting finished at 9.35 pm

Chairman

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Mr Tony Le Roche

8 Dukes Avenue

Exmouth

EX8 4AD

24th November 2017

Dear Tony

I should like to apply for the position you currently have on the Parish Council.

Having lived in the village for the last 16 years, I've seen many changes, some good, some not so good. What concerns me most is the changing face of the village and the fact it is losing its character. Too many luxury homes being built, with no consideration for the young and not so well off. It's becoming a millionaires playground, and is in risk of dying as a village community. There is an urgent need for low cost housing to be provided, and I don't mean £300,000 homes like Jackson Meadow. We need housing that people in their 20's can afford.

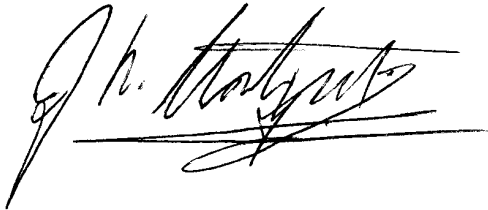
I see parking to be another concern. With many families now owning two cars, and the village now firmly on the tourist map, I feel it necessary to find a solution to this problem. Far too many cars now parked on pavements at night, and never enough spaces to park.

We need plan for the future. Developing Lympstone as a close knit village. Somewhere where young people can raise their families, and catering for the next generation.

I feel that having lived here for so long, it's time to put something back. I've spoke to Peter Acca who is in favour of me making a contribution, and is happy to second my application.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Montgomery', with a horizontal line drawn underneath it.

John Montgomery

Lympstone planning decisions

17/2198, 8 Birch Road

The Planning response for this application was not included on the Planning Website or in the Delegated Officer's report. This was taken up with the Planning dept and the following reply was received:

Tony, Thank you for your email.

Unfortunately, it does appear that the parish Council's comments were not uploaded onto the planning database or reflected in the officer's report. We will ensure that this does not happen again in the future.

Whilst not acceptable, in this instance as the Ward Members comments echoed the views of the Parish Council, these concerns were taken into account in the decision making process by the Chair and Vice Chair of the Plans Committee.

Gavin Spiller
Principal Planning Officer/Team Leader
West Team, Development Management

17/2285/LBC Replace 3no. windows on ground floor side (West) elevation and replace 1no. door on side (West) elevation. - 1 Bridge Cottages : Approval - standard time limit

17/1920/FUL New access to field with hardstanding - Great Orchard Sowden Lane Status: Approval with conditions

[Alterations and extensions to roof to allow for loft conversion, including dormer window and roof lights to side elevations. - 7 Highcliffe Close Lympstone Exmouth EX8 5HF](#)

Ref. No: 17/2118/FUL | Received date: Mon 04 Sep 2017 | Status: Approval with conditions | Case Type: Planning Application

[Remodelling of existing dwelling including construction of first floor extension, re instatement of balcony and cladding - Highgrove Longmeadow Road Lympstone Exmouth EX8 5LF](#)

Ref. No: 17/2166/FUL | Received date: Fri 08 Sep 2017 | Status: Approval with conditions | Case Type: Planning Application

[Construction of external staircase - 8 Birch Road Lympstone Exmouth EX8 5LB](#)

Ref. No: 17/2198/FUL | Received date: Wed 13 Sep 2017 | Status: Approval with conditions | Case Type: Planning Application

[Construction of detached garage. - 7 Meadow Close Lympstone Exmouth EX8 5LQ](#)

Ref. No: 17/2297/FUL | Received date: Mon 25 Sep 2017 | Status: Approval with conditions | Case Type: Planning

Finance reports - 4th December 2017

DD	EDF - electricity for lights in Candy's Field		£47.73
2463	Optima Graphics - Herald printing		£404.00
2464	A Western grounds works inc Cemetery		£450.00
2465	Allison West - Bespoke Web Designs Web hosting		£80.00
2466	Working Links - YC Painting		£384.00
2467	Recipro Ltd - YC paint		£90.30
2468	Mrs S Briggs - wages November		£230.00
2469	Mrs C Edworthy - Wages		£232.50
2470	A J Le Riche salary & expenses October	£647.38	
	Stationery & Stamps	£17.70	
	Flood Resilience equipment:		
	Grit bins	£645.36	
	Hydra barriers	£124.80	
	Sand scoops	£15.24	
	Gloves	£10.68	
	Sack trucks	£73.08	
	Absorbees	£64.12	£1,598.36
2471	HMRC Tax & NI October		£201.19
2472	Lympstone FC - grant		£314.25
2473	RBL Poppy Appeal		£25.00
DD	EDF electricity for toilets		£9.00
DD	EDF - Youth Club electricity		£49.00
DD	EDF - Youth Club gas		£34.00
DD	Plusnet - YC Broadband		£11.00
	Total		<u>£4160.33</u>

2 Financial Summary		
Current Account		
Opening balance at 1st April 2017		£47,862.70
Receipts		£56,928.60
Total receipts		£104,791.30
Transfer from dep ac		
Total paid in to current ac		£104,791.30
less, Payments		£34,935.35
Net balance		£69,855.95
Unpresented cheques		£120.00
Receipts not on statement		£0.00
Balance at Bank		£69,975.95
Deposit Account		

Balance at 1st April 2017	£161.44
Interest to 1st November 2017	£0.08
Transfer to current ac	£0.00
Total	£161.52

Allocated balances	
Elections	£1,500.00
Reserve for Village hall car park inc 2017-18	£15,000.00
NP Projects up to 2016-17	£6,702.00
Total allocated balances	£23,202.00

Budget Monitoring 2017 - 18
Payments

Code	Item	Budget	Spent	Balance
10	VAT	0.00	2,661.54	-2,661.54
100	S137 *	1,000.00	0.00	1,000.00
101	Other Grants	1,600.00	0.00	1,600.00
201	Clerk's Salary	10,000.00	5,934.61	4,065.39
203	Office expenses	1,200.00	691.52	508.48
208	Village Hall Hire	400.00	360.00	40.00
209	Miscellaneous	500.00	429.69	70.31
301	Chairman's Allowance	150.00	0.00	150.00
302	Subs	525.00	367.40	157.60
307	Courses, Travel etc	250.00	50.00	200.00
308	Insurance, Audit, Elections	2,000.00	1,885.93	114.07
313	Miscellaneous inc Beacon bonfire	50.00	47.15	2.85
400	Herald Printing	4,000.00	2,333.00	1,667.00
602	Grass Cut 2*	4,000.00	1,852.00	2,148.00
605	Other Maintenance	500.00	1,921.80	-1,421.80
608	General tree work inc Candys Field	300.00	800.00	-500.00
612	Bin emptying	225.00	656.84	-431.84
616	Benches etc inc Handyman	3,500.00	1,236.19	2,263.81
618	Notice Boards - Maintenance	100.00	0.00	100.00
633	Play Equipment Mtce	1,000.00	3,282.50	-2,282.50
640	Lighting in Candy's field	450.00	359.73	90.27
701	Wages	2,700.00	1,828.20	871.80
702	Consumables, rates, elec	250.00	96.50	153.50
703	Rates, Utilities	500.00	969.23	-469.23
706	Repairs including decoration	1,000.00	1,298.42	-298.42
800	Burial Ground	0.00	490.00	-490.00
1101	Youth Club Building Maintenance	1,000.00	1,492.64	-492.64
1102	Gas Elec	1,000.00	1,140.44	-140.44
1300	Website etc	250.00	420.38	-170.38
1400	Adverse weather	200.00	0.00	200.00
1500	Gully cleaning and jetting	2,000.00	0.00	2,000.00
2100	Parishes Together	1,722.00	0.00	1,722.00
2300	NP Projects	3,000.00	143.50	2,856.50
2400	Cont to repairs to VH Car Park	3,000.00	0.00	3,000.00
2500	DCC Funding	0.00	1,350.00	-1,350.00
2600	YC Recharge	0.00	836.14	-836.14
	Total	48,372.00	32,273.81	16,098.19
	Add VAT		2,661.54	
	Total		34,935.35	

Receipts - Budget performance

	Budget	Actual	Balance
Precept	46,000.00	46,000.00	0.00

Council Tax support grant	600.00	600.00	0.00
DCC re Candys Field	400.00	400.00	0.00
Herald Adverts	4,000.00	1,499.00	-2,501.00
Burial fees	1,000.00	425.00	-575.00
Lympstone FC re Candy's Field	50.00	0.00	-50.00
Flower beds	0.00	0.00	0.00
Western power re Wayleaves	6.38	0.00	-6.38
Miscellaneous	0.00	0.00	0.00
Website adverts	0.00	0.00	0.00
Sub total	52,056.38	48,924.00	-3,132.38
VAT Refund (part year).	0.00	7,754.60	7,754.60
Parishes Together	1,722.00	0.00	-1,722.00
External funding	0.00	250.00	250.00
MoD Community Covenant	0.00	0.00	0.00
NP Projects	0.00	0.00	0.00
Sub total	1,722.00	8,004.60	6,282.60
Total	53,778.38	56,928.60	3,150.22