



Chairman: Cllr Jenny Clark
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LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,
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www.lympstone.org

Clerk & Responsible Financial Officer

Lympstone Parish Council needs a highly pro-active individual to take on the role of Clerk to the Council and Responsible Financial Officer. The post is currently home-based for which an allowance is paid.

This is a part-time vacancy of 13.5 hours per week but this will be reviewed. The salary will be on the Local Council Scale for part-time Clerks Points 15 - 27 (£8,873 - £12,564ph). The starting point will be dependent on qualifications and experience. There is scope to move up the scale if Local Council qualifications are held or achieved whilst in post. There may also be a small national increase in salary scales this year.

An essential part of the role is attendance at evening meetings usually on the first Monday of the month.

Further details and an application form can be found at <http://www.lympstone.org> or by emailing the Clerk at lympstonepc@gmail.com

Closing date for application is 16th March 2018

Woodbury Parish Council is also advertising for a Clerk and there may be scope to link the posts into a full-time job and possibly working from an office in Woodbury. See www.woodbury-pc.org.uk for details.