



Chairman: Cllr Jenny Clark

LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,
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3rd April 2018

To All Members of the Parish Council

You are summoned to attend a meeting of Lymestone Parish Council, to be held **7.30pm, or at the conclusion of the Annual Parish Meeting, whichever is the later on Monday 9th April 2018** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

	Public Session	7.30
1	Apologies	7.45
2	Minutes – To confirm the minutes of the meeting held on 5 th March 2018 attached	7.46
3	To receive any Declarations of Interest	7.47
4	Appointment of Clerk To formally confirm the appointment of a new Clerk and the terms of the appointment.	7.48
5	Sewerage and drainage at Longmeadow Road and Strawberry Hill Report of the Flood Resilience Group	7.55
6	Planning Applications 18/0319/VAR Variation of condition 8 (drainage strategy) of planning permission 17/0267/VAR (construction of 2 no. dwellings) to allow revised drainage scheme on land on the West side of Exmouth Road, Lymestone. 18/0462/VAR Variation of condition 7 (drainage strategy) of planning permission 17/0053/FUL (construction of detached dwelling and garage) to allow revised drainage scheme. Land on the West side of Exmouth Road, Lymestone. 18/0104/FUL Loft conversion with new roof finish, balcony and rear dormer, addition of front entrance lobby/porch and first floor side windows and rooflights at 28 Sowden	8.05

	<p>Lane.</p> <p>18/0478/FUL Conversion of existing barn to provide one dwelling with associated amenity space and parking. – Barn at Atlantis, Sowden Lane.</p> <p>18/0611/FUL Construction of single storey rear extensions and alterations to first floor side facing window at 19 Highcliffe Close.</p> <p>18/0653/FUL Construction of single storey extension at Zephyrs, Harefield Drive.</p> <p>18/0671/FUL Replacement porch and addition of flue to roof at Cross Cottage, Quay Lane.</p>	
7	Planning decisions - See attached list.	8.20
8	Chairman's report	8.23
9	<p>Candy's Field</p> <p>Devon Air Ambulance Night landing site</p>	8.30
10	Lympstone Youth Club - update	8.35
11	<p>Longmeadow Road</p> <p>To discuss initiating a road widening scheme between Maltfields and the A376. Aerial view from Google Earth attached. Cllr Atkins to report.</p>	8.40
12	<p>Plaque at the Harbour</p> <p>The Chairman had reported that this was deteriorating. Members of the Harbour Board had also been watching the slow deterioration of the plaque and have taken photographs so that there is a record of the wording. The plaque is cut on soft limestone and, although it has been re-cut within the last 20 years, but was now beyond repair. The Harbour Board has a plan to remove the old stone and insert a new one made of granite. The original wording will be maintained but we intend, for historical purposes, to record that the harbour walls were restored between 2008 and 2018 by the Association. They asked if the Parish Council can help with the cost, estimated at £980.</p>	8.45
13	<p>Temporary car park at Underhill Close</p> <p>To consider requesting EDDC to enter into an arrangement to make this a permanent car park – Cllr Longhurst to report.</p>	8.50
14	<p>Underhill car park</p> <p>Discussion and debate ahead of an input to the Lympstone Car Park Consultation</p> <p>To consider expressing an interest in taking over the car park. Cllr Longhurst to report.</p>	8.55
15	<p>Land off Courtlands Lane</p> <p>To consider contacting the owner regarding the future of this land.</p>	9.00
16	<p>Finance</p> <p>Payments</p> <p>Financial summary</p> <p>Budget report</p>	9.05

17	Clerk's Action List – attached	9.10
18	Reports of Lead Councillors. Any reports requiring a decision are attached. Emergency Planning – Cllr Corcos Estates - Cllr Atkins. Facilities - Cllr Acca Links with CTC-RM – Cllr Mrs Rogers. Lympstone Herald – Cllr Hilton NP Projects Group – Cllr Mrs Clark Planning – Cllr Dimond Transport and parking - Cllr Longhurst Village Hall – Cllr Atkins Website – Cllr Corcos Youth Club – Cllrs Acca & Corcos	9.15
19	Matters raised by Councillors	9.25

**MINUTES OF A MEETING OF LYPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 5TH MARCH 2018 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	R Hilton
		D Atkins	Mrs K Rogers (In the Chair)
		H Dimond	D Young

Also Present: County Councillor R Scott, District Councillor Ingham, and 10 members of the Public.

Apologies: Cllrs C Carter, Mrs J Clark, P Corcos, R Longhurst & J Montgomery; County Councillor J Trail

PUBLIC SESSION

Mrs Beatty pointed out that the signs for the Activity Trail and the gate at the end of the path by 'Candy's' had been down for some while. The Clerk reported that they will be re-erected when the weather improved.

190 Minutes

RESOLVED: that the minutes of the meeting held on 5th February 2018 be confirmed as a correct record and signed by the Chairman.

191 **Declarations of Interest**

Cllr Mrs Rogers reminded the Council that she lived near to the site off Strawberry Hill.

192 Sewerage and drainage at Longmeadow Road and Strawberry Hill

The Council gave further discussion to the matters raised at the public meeting on 27th February 2018.

Cllr Mrs Rogers felt that it had been a very worthwhile meeting. County and District Councillors were to coordinate a meeting between relevant bodies.

Mr Tyrrell was clear that there were several bodies that had some responsibility for the mess but none were accepting responsibility. He asked the Parish Council to write to SWW to ask why the site could not drain into the Wotton Brook.

He also referred to drainage proposals for the site at Strawberry Hill which was now to drain by a 6" pipe, into the feeder stream that ran behind Pretty Corner. This was in an easterly direction whereas that site had always drained in a westerly direction.

The Clerk pointed out that this also raised the question of the drainage strategy which said that surface water would drain at the rate of a greenfield site but at present there was no drainage from this site to this feeder stream.

Cllr Atkins said that Brian Cotton was dismayed that the public meeting did not give full discussion to drainage from the Strawberry Hill site.

193 Planning Applications

18/0277/MFUL Construction of 5 storey accommodation block for Royal Marines personnel and kit store and boot wash Royal Marines CTC, Exmouth Road. SUPPORT

18/0365/FUL Removal of existing conservatory and erection of new single storey extension at 2 Paynes Cottages, Longmeadow Road. SUPPORT

18/0431/FUL Change of use of roof covering from thatch to slate and first floor balcony at Barn

Cottage, Meeting Lane OBJECT. The Parish Council would prefer the roof covering to remain as thatch.

194 Planning decisions

17/2957/FUL Alterations and enlargements to bungalow to form two storey dwelling, and construction of detached garage/workshop - 1 Orchard Close: Approval with conditions.

18/0072/GPD Construction of single storey rear extension measuring 4m in depth, with an eaves height of 2.622m and a maximum height of 3.048m - 10 Glebelands - Prior approval not required.

Cllr Dimond reported that an appeal had been lodged against the refusal of planning permission for 17/1168/FUL Change of Use from workshop and garage to single dwelling (resubmission of application 16/2740/FUL) Heathfield, Longmeadow Road RESOLVED: that Cllr Dimond be authorised to submit further information in support of refusal of this application.

195 County Councillor's report

Cty Cllr Scott asked for basic information on the overarching problem of sewerage and drainage in the Parish. District Councillor Mike Howe was co-ordinating a meeting to deal with the current problems but Cllr Scott felt there was a need to look at the bigger picture to prevent these problems from re-occurring.

It was AGREED that the Clerk would draft a statement for Cllrs to consider before passing it on. Cllr Scott also suggested that the Parish Council should ask DCC to ask what SWW are going to do to solve the drainage problems in Lymestone.

DCC would be carrying out clearance works on the pavements and the carriage way edges on the whole length of the A376 but this had been delayed due to the bad weather. In particular they would be looking at drains where the grill was covered preventing water going down.

Cllr Atkins referred to three drains that were block and Cllr Scott reminded Members that these should be reported via the DCC website to get the quickest response.

196 District Councillors' reports

Cllr Ingham commented that he agreed with the views regarding the failure of the EDC Planning Department to pick up the drainage problems and take them into account when determining planning applications. He recognised that the Parish Council and residents could provide valuable local knowledge and should be invited to relevant meetings.

197 Chairman's report

The Chairman was away.

198 Candy's Field

1 Surplus soil – Cllr Acca asked about the pile of surplus soil that was on the MUGA. Cllr Atkins said that Wernicks had removed this from the Pre-school site. He suggested using this to create new cycle humps for youngsters. He had received request from young people about providing these. An aerial view of the area was displayed. It was clear that the new cycle tract could not be as big as the old one but there appeared to be room between the MUGA and the football pitch.

RESOLVED: 1 that the Clerk in consultation with Cllr Atkins be authorised to arrange for surplus soil to be used to create new cycle humps in Candy's Field.

2 Surfacing of MUGA – Previous discussion has suggested that the MUGA could be grassed either as it was or by using plastic mesh matting in view of the possibility of a new full-sized

MUGA being built. However, this was not going to happen and so it was suggested that the area should be tarmacked for all year round use

RESOLVED that three quotes be sought for tarmacking the MUGA.

199 Gulliford Dissenters Cemetery

Cllr Mrs Rogers thanked all those who had joined the Work Party on 24th February. Over 40 people had taken part including some from Exeter and Cullompton. She and the neighbours had provided refreshments and good progress had been made in clearing vegetation so that a Surveyor and builders could see the extent of the work that was required.

Cllrs Atkins and Bricknell (Woodbury PC) had cut back the trees, the day before but there was still more to do. They recommended hiring a heavy duty chipper to chipper the arisings at a cost of about £180 for a day,

Mrs Moffatt had spoken to Ken Perry and he was willing to do a survey and draw up a specification of works.

There was some question over the respective responsibilities of the Joint Committee and the adjoining neighbours.

RESOLVED: 1 that approval be given to the hire of a chipper to reduce the arisings from the clearance work.

2 that the offer of Ken Perry to inspect the area and to draw up a schedule of works be accepted with thanks.

3 that the Clerk make further enquiries as to the respective responsibilities for the boundary walls.

4 that a further meeting of the Joint Committee be arranged to take matters forward.

200 Lympstone Pre-school

The new Pre-school was opening and everything seemed to be working well although there were minor snagging problems, which was to be expected.

201 Lympstone Youth Club

There had been problems with the boiler. Alfie Beer had been commissioned to carry out repairs.

Richard Acca had been commissioned to complete the work on the stage and had made a start.

202 Longmeadow Road

The Council discussed a road widening scheme between Maltfields and the A376 in order to reduce traffic build-up at the junction with the A376.

Cllr Hilton felt that this needed to be wide enough to include a pavement as there was not enough room to walk safely at the moment.

The Clerk pointed out that the first cottage on the left was currently for sale and wondered if this presented more opportunity.

It was pointed out that the phase for vehicles to exit Longmeadow Road was quite short and residents did not have the ability to change the lights when they approached the junction which they did at Exton.

Cllr Atkins was asked to work up details for such a scheme and to include Cty Cllr Scott.

203 Devon Air Ambulance,

Cllr Corcos had asked the Council to discuss ideas for fundraising and next steps to

implementation of a night landing site. Cllr Mrs Rogers suggested and it was AGREED that this should be raised at the meeting of the Otter to Exe Parishes.

204 Exmouth Neighbourhood Plan.

This is out for local consultation and details had been circulated.

It was pointed out that the BuAB included part of Lympstone at Goodmores Farm and the Council had been reminded of its opposition to the Exmouth Sports Pitch Strategy.

Cllr Dimond was authorised to respond to the consultation.

205 Exe Estuary – Codes of Conduct

The Exe Estuary Management Partnership was seeking views on updating the Estuary's Code of Conduct including walking, sailing, kayaking and kiteboarding to ensure that all users get the most positive experience.

Mr Downes said that the aim was to try to create harmony between all users and the Codes had been the subject of wide consultation. Col Wheeler had responded that “ the Harbour Board will not be making any observation on these draft Codes of Conduct as:

1. The code is purely voluntary and there are no statutory powers to enforce it.
2. Most of it is common sense.

The Board might, however, express the pious hope that no more signs appear along the Exe Estuary Trail as there are quite enough already and most of them remain unread.”

RESOLVED: that no further comment be made.

206 Finance – Payments

RESOLVED: that the following payments be approved:

DD	EDF - electricity for lights in Candy's Field		£47.73
2498	RD Beer - Works to Youth Club		£238.00
2499	Harrison Electrical - works to youth club		£135.00
2500	CANCELLED		£0.00
2501	Cheque to A J Le Riche		
	Plumb Center - toilet Supplies	291.47	
	EDDC Planning fee	231.00	
	Fence Stores Ltd - Materials for Scouts fencing	395.89	
	Express Fire - Youth Club	78.00	
	Stamps	6.72	1,003.08
2502	Optima Graphics - Herald printing		£388.00
2503	Lympstone Village Hall - YC Water		£62.30
2504	SWW - toilets		£214.14
2505	Mrs C Edworthy - Wages February 2018		£210.00
2506	A J Le Riche salary & expenses February 2018		£647.38
	HMRC Tax & NI January 2018		£161.19
	EDF electricity for toilets		£9.00
	EDF - Youth Club electricity		£39.00
DD	EDF - Youth Club gas		£25.00
DD	Plusnet - YC Broadband		£11.00
	Total		<u>£3,190.82</u>

207 Financial summary

The Council received and noted the following financial summary:

Current Account	
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Opening balance at 1st April 2017		£47,862.70
Receipts		£67,193.00
Total receipts		£115,055.70
Transfer from dep ac		
Total paid in to current ac		£115,055.70
less, Payments		£58,130.23
Net balance		£56,925.47
Unpresented cheques		£1,011.00
Receipts not on statement		£0.00
	Balance at Bank	£57,936.47
Deposit Account		
Balance at 1st April 2017		£161.44
Interest to 1st February 2018		£0.11
Transfer to current ac		£0.00
Total		£161.55
Allocated balances		
Elections		£1,500.00
Reserve for Village hall car park inc 2017-18		£15,000.00
NP Projects up to 2016-17		£6,702.00
Total allocated balances		£23,202.00

208 Budget monitoring

The Council received and noted a budget report for February 2018.

209 Clerk's Action List

The Council received and noted the Clerk's action list.

210 Reports of Lead Councillors

Estates – Cllr Atkins reported that Andy Western had now started work again and would be clearing dead weeds and brambles from the bottom of hedges in the Cemetery and Candy's Field in readiness for the first grass cut.

Links with MoD – Cllr Mrs Rogers reported that her contact had retired and so new contacts needed to be established.

Planning – Cllr Dimond referred to the Prime Minister's speech in housing.

Village Hall – Cllr Acca asked for the bin store to go on the next agenda.

211 Matters raised by Councillors

Cllr Mrs Rogers reported that WPCSO Trayhurn was working at a desk job and so PC Willis was covering this area.

She also reported that the Chairman would be sending out information about the NP review.

The Meeting finished at 9.20 pm

Chairman

Development of Longmeadow Road

18/0319/VAR Variation of condition 8 (drainage strategy) of planning permission 17/0267/FUL to allow revised drainage scheme

18/0462/VAR Variation of condition 7 (drainage strategy) of planning permission 17/0053/FUL to allow revised drainage scheme

Draft Objection to both applications.

Lympstone Parish Council strongly objects to the above applications for revision of the drainage strategy (specifically, changing the discharge of surface water from discharge to the Wotton Brook to discharge to South West Water (SWW) plc's combined sewer in Longmeadow Road). This objection follows careful consideration by Parish Councillors, review by the Lympstone Flood Resilience Group (a working group of the Parish Council, currently working on the *Lympstone Flood Risk Management Project* in partnership with the EA, DCC, SWW and EDDC), and consultation with local village residents.

The reasons for the objections are listed below:

1. SWW plc stated originally that there should be no connection to the public foul/combined sewer. No doubt this view was reached because of a history of sewage surcharging into nearby properties (with SWW paying compensation to property owners). The combined sewer is known to be inadequate for existing connections.
2. The Parish Council supports the view in (1) that no connection should be made until appropriate improvements have been made to the combined sewer system to avoid sewage flooding.
3. Without any further consultation, SWW later agreed to surface water being discharged to the public foul/combined sewer in direct contradiction of their earlier statement. SWW has stated that 'all alternative means of surface water drainage have proven to be unachievable'. However, no evidence of a proper investigation has been provided. We are aware of two residents on Longmeadow Road being contacted by the developer to seek a route to discharge to Wotton Brook, but this was not followed up. **The Parish Council requests that the developer and SWW provide a full and detailed account of the alternatives investigated (including, for example, the pumped option which was suggested in the original proposal), and the reasons why they were unachievable, before the applications are determined.**
4. It is not appropriate for the community of Lympstone to face increased risk of property flooding with sewage simply because the developer has drainage difficulties that should have been resolved before construction was started.
5. The developer should not have connected to the combined sewer without the planning permission which is now being sought.

In addition to the above, there are clearly problems with the existing attenuation system since Longmeadow Road is permanently wet at the bottom access to the site.

The Parish Council urges EDDC to:

- **Refuse these applications,**
- **Secure a satisfactory surface water drainage connection (an appropriate attenuated flow to the Wotton Brook),**
- **Take any necessary enforcement action against the developer, and**
- **In any future cases where the approved drainage strategy cannot be implemented, ensure that a planning application for a revised scheme is submitted before any work is undertaken.**

Planning decisions

17/1761/VAR Variation of condition 2 (plans condition) of planning permission 15/1970/MFUL to allow changes to design of dwellings, removal of garaging and replacement with parking and amendment to position of Plot D1 - Land To The West of Strawberry Hill. - Approval with conditions

17/2843/FUL Side and rear extensions including raising of roof height to incorporate rear dormer – 10 Birch Road Lympstone Exmouth EX8 5LB Approval with conditions |

18/0155/FUL Demolition of existing house and construction of a new house with an integral garage. – Sunnycote Greenhill Avenue Approval with conditions.

18/0442/CPL Certificate of lawfulness for the construction of single storey rear extension. – 1 Summer Meadow CPL Approve Part 1

18/0365/FUL Removal of existing conservatory and erection of new single storey extension – At 2 Paynes Cottages Longmeadow Road: Approval with conditions

Widening of Longmeadow Road



Lympstone Parish Council
Finance reports - 9th April 2018

DD	EDF - electricity for lights in Candy's Field		£44.54
DD	EDF - Youth Club gas		£25.00
DD	EDF electricity for toilets		£9.00
2508	RD Beer - Works to Youth Club		£719.00
2509	Optima Graphics - Herald printing		£388.00
2510	DALC - Clerk's training GDPR		£48.00
2511	A Western - grounds works		£392.00
2512	Jewson - Materials for grsnt to Scouts		£83.49
2513	R J Acca - Grant to scouts	£155.69	
2513	R J Acca -works to Youth Club	<u>£160.00</u>	£315.69
2514	Cllr Acca - materials for Scoits grant		£413.17
2515	Cllr Mrs Clark - refreshments		£153.24
2516	Mrs C Edworthy - March 2018		£232.50
2517	A J Le Riche salary & expenses March 2018		£694.33
2505	HMRC Tax & NI March 2018		£161.19
DD	EDF - Youth Club electricity		£39.00
DD	Plusnet - YC Broadband		£11.00
	Total		<u>£3,729.15</u>

2 Financial Summary

Current Account		
Opening balance at 1st April 2017		£47,862.70
Receipts		£67,877.00
Total receipts		£115,739.70
Transfer from dep ac		
Total paid in to current ac		£115,739.70
less, Payments		£61,736.56
Net balance		£54,003.14
less, Unpresented cheques		£388.00
Receipts not on statement		£0.00
Balance at Bank		£54,391.14
Deposit Account		
Balance at 1st April 2017		£161.44
Interest to 1st March 2018		£0.12
Transfer to current ac		£0.00
	Total	£161.56

Budget Monitoring

Expenditure

Code	Item	Budget	Spent	Balance
10	VAT	£0.00	£3,581.20	-3,581.20
100	S137 *	£1,000.00	£891.78	108.22
101	Other Grants	£1,600.00	£8,244.98	-6,644.98
201	Clerk's Salary	£10,000.00	£8,904.93	1,095.07
203	Office expenses	£1,200.00	£1,223.62	-23.62
208	Village Hall Hire	£400.00	£360.00	40.00
209	Miscellaneous	£500.00	£654.69	-154.69
301	Chairman's Allowance	£150.00	£18.96	131.04
302	Subs	£525.00	£367.40	157.60
307	Courses, Travel etc	£250.00	£50.00	200.00
308	Insurance, Audit, Elections	£2,000.00	£1,885.93	114.07
313	Miscellaneous inc Beacon bonfire	£50.00	£345.13	-295.13
400	Herald Printing	£4,000.00	£3,901.00	99.00
602	Grass Cut 2*	£4,000.00	£4,018.50	-18.50
605	Other Maintenance	£500.00	£2,282.39	-1,782.39
608	General tree work inc Candys Field	£300.00	£800.00	-500.00
612	Bin emptying	£225.00	£656.84	-431.84
616	Benches etc inc Handyman	£3,500.00	£2,311.19	1,188.81
618	Notice Boards - Maintenance	£100.00	£0.00	100.00
633	Play Equipment Mtce	£1,000.00	£3,282.50	-2,282.50
640	Lighting in Candy's field	£450.00	£537.51	-87.51
701	Wages	£2,700.00	£2,728.20	-28.20
702	Consumables, rates, elec	£250.00	£339.39	-89.39
703	Rates, Utilities	£500.00	£1,597.24	-1,097.24
706	Repairs including decoration	£1,000.00	£2,390.42	-1,390.42
800	Burial Ground	£0.00	£490.00	-490.00
1101	Youth Club Building Maintenance	£1,000.00	£3,212.30	-2,212.30
1102	Gas Elec	£1,000.00	£1,440.57	-440.57
1300	Website etc	£250.00	£500.38	-250.38
1400	Adverse weather	£200.00	£0.00	200.00
1500	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
2100	Parishes Together	£1,722.00	£0.00	1,722.00
2300	NP Projects	£3,000.00	£143.50	2,856.50
2400	Cont to repairs to VH Car Park	£3,000.00	£0.00	3,000.00
2500	DCC Funding	£0.00	£2,424.54	-2,424.54
2600	YC Recharge	£0.00	£2,151.47	-2,151.47
	Total	£48,372.00	£58,155.36	-£9,783.36
	Add VAT		£3,581.20	
	Total		£61,736.56	

Lympstone Parish Council

Action List – as 9th April 2018

Minute	Response	Date Actioned
137 Water supply to the Youth Club	With Andy Love. Should be done by the time of the meeting	
162 Pre-school	Terms of lease sent to Orchards no response. Application for COU made and withdrawn due to plans required .	26/2/18 & 12/3/18
Signs and gate in Candy's Field	Coastal Fencing requested to re-fix the sign and gate	2/4/18
198 Candy's Field	Moving soil to be done when field dries out. Quotes to be requested for tarmacking.	
199	Gulliford – Next meeting 12 th April 2018. Ken Perry and Jane Moffatt to be invited to attend. Chipper hired for 7 th April 2018 Responsibilities for boundaries yet to be clarified.	
201 Youth Club	Boiler repairs and stage works completed.	
Appointment of Clerk	Post advertised and shortlisted. Questions prepared, arrangements for interviews made. Interviews held. Appointment to be confirmed.	
Data protection	Clerk attended DALC training course. Work to be done.	
Annual Accounts	Work started on preparing annual accounts New accounts for 2018 – 19 set up	31/3/18
Annual Audit	Details received. Work to be carried out when accounts finished	
End of year PAYE	Work completed.	1/4/18