



Chairman: Cllr Jenny
Clark
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LYMPSTONE PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS,
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1st May 2018

To All Members of the Parish Council

You are summoned to attend the Annual meeting of Lymestone Parish Council, to be held **7.30pm**, on **Monday 7th May 2018** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

A J Le Riche, Clerk to the Parish Council

AGENDA

	Public Session	7.30
1	Election of Chairman The Chairman will sign a Declaration of acceptance of office	7.45
2	Election of Vice Chairman	
3	Apologies	
4	Minutes – To confirm the minutes of the meeting held on 9 th April 2018 attached	7.50
5	To receive any Declarations of Interest	
6	Neighbourhood Plan Projects The Chairman will report.	7.55
7	Sewerage and drainage at Longmeadow Road and Strawberry Hill Update from the Lymestone Flood Resilience Group– see also the planning applications	8.00
8	Planning Applications 18/0319/VAR Further amended plans relating to the amended drainage strategy Variation of condition 8 (drainage strategy) of planning permission 17/0267/VAR (construction of 2 no. dwellings) to allow revised drainage scheme on land on the	8.05

	<p>West side of Exmouth Road, Lymptstone.</p> <p>18/0462/VAR Variation of condition 7 (drainage strategy) of planning permission 17/0053/FUL (construction of detached dwelling and garage) to allow revised drainage scheme. Land on the West side of Exmouth Road, Lymptstone.</p> <p>18/0574/FUL Replacement of garden shed with garden studio. Ferndale, The Strand</p> <p>18/0727/FUL Construction of single storey rear extension at 46 Jackson Meadow</p> <p>18/0701/FUL Demolition of existing dwellings and replacement with two new dwellings at The Old Garden Burgmanns Hill.</p> <p>18/0688/FUL Change of garage roof to a mansard roof with approved ridge height from previous application and addition of front facing dormer windows at Hillside The Strand</p> <p>18/0689/FUL Installation of dormer windows to front façade Hillside, The Strand.</p> <p>18/0869/FUL Conversion of two barns/stables to form one dwelling with a link extension and use of remaining buildings for ancillary domestic purposes at Strawberry Fields Livery Yard, Meeting Lane.</p> <p>18/0903/FUL Replacement dwelling and provision of vehicular access driveway at Blue Haze, Church Path Terrace</p> <p>18/0972 Replacement single storey rear extension with balcony above at 5 Gulliford Cottages, Exmouth Road.</p>	
9	Planning decisions - See attached list.	8.15
10	Chairman's report	8.16
11	County Councillors reports	8.20
12	District Councillors reports	8.25
13	<p>Lymptstone Flood Resilience Group</p> <p>Draft Flood Risk Protocol for developers in Lymptstone.</p>	8.30
14	<p>Village Hall bin store</p> <p>Cllr Acca to report.</p>	8.35
15	<p>Exe Estuary Trail</p> <p>Neil Willson will talk about a solar lighting trial on the EET leading to the railway bridge. This is a matter for DCC but the Parish Council's support will help.</p> <p>To request EDDC and DCC to re-allocate this to a Prioty 1 project on the CIL 123 list.</p>	8.40
16	<p>S106 Funding</p> <p>There are some open space contributions available and large sum is due when the first house is occupied off Strawberry Hill. EDDC Officers would like to meet a Working Party that has power to deal with such matters.</p> <p>It is recommended that this should be the Chairman, Vice-chairman and two others.</p>	8.50
17	<p>Parishes Together fund</p> <p>To consider supporting an application by Budleigh Salterton Town Council for a project to address speech, language and communication needs. –details have been circulated. The Head Teacher at Lymptstone Primary School asks the Parish Council to</p>	8.55

	<p>support this project as the School will be involved.</p> <p>An enquiry has also been sent to all Parish Councils in East Devon to find out if they are interested in joining a project for a DAA Night landing site. There is support for an application from several parishes. Would the Council like to proceed in this way?</p>	
18	<p>General Data Protection Regulation 2018</p> <p>Chairman and Clerk (LT) to report.</p>	9.00
19	<p>EDDC Car Parking Review</p> <p>The Parish Council is invited to have a say by filling in the online questionnaire before 1 June 2018: http://eastdevon.gov.uk/consultation-and-surveys/car-park-review/</p> <p>Anyone else can also fill in this questionnaire; local residents, businesses, organisations, town and parish councils, visitors to the area etc.</p>	9.05
20	<p>Underhill car park</p> <p>The Parish Council's interest in taking over this car park has been registered with EDDC. The Council is requested to give further consideration to this. Details of usage of the temporary car park at Underhill Close compiled by Viv Day are also attached.</p>	9.10
21	<p>EDDC Garden Party – Art Champions</p> <p>The East Devon District Council Chairman, will be holding a garden party at the Knowle on Saturday 18 August 2018. He would like to invite art champions from all over the district of East Devon to attend the party as a way of thanking them for their contribution to their local community. The Council is requested to nominate an art champion</p>	9.15
22	<p>Finance</p> <p>Payments</p> <p>Financial summary</p> <p>Annual Accounts 2017/18 attached.</p> <p>National salary Increase. Details have been circulated. The Clerks request that these be implemented.</p>	9.20
23	<p>Clerk's Action List – attached</p>	9.25
24	<p>Reports of Lead Councillors. Any reports requiring a decision are attached.</p> <p>Emergency Planning – Cllr Corcos</p> <p>Estates - Cllr Atkins.</p> <p>Facilities - Cllr Acca</p> <p>Links with CTC-RM – Cllr Mrs Rogers.</p> <p>Lympstone Herald – Cllr Hilton</p> <p>NP Projects Group – Cllr Mrs Clark</p> <p>Planning – Cllr Dimond</p> <p>Transport and parking - Cllr Longhurst</p> <p>Village Hall – Cllr Atkins</p> <p>Website – Cllr Corcos</p> <p>Youth Club – Cllrs Acca & Corcos</p>	9.30
25	<p>Matters raised by Councillors</p>	9.40

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON
MONDAY 9th APRIL 2018 IN THE VILLAGE HALL.**

PRESENT:	Councillors:	P Acca	H Dimond
		D Atkins	R Longhurst
		C Carter	J Montgomery
		Mrs J Clark	Mrs K Rogers
		P Corcos	D Young

Also Present: 10 members of the Public.

Apologies: Cllr R Hilton, County Councillors R Scott and J Trail.

	<p>PUBLIC SESSION</p> <p>Mrs Beatty said that the new traffic lights had a shorter phase for vehicles coming out of Lympstone than previously and this was contributing to the build-up of traffic at the junction. Cllr Scott was to arrange for this to be checked and changed if needed. The Clerk was asked to remind him of this.</p> <p>Mr Scott referred to the budget item of £2,000 for gully emptying and reported that the gullies on School Hill and the Village Hall car park were blocked.</p> <p>Mr Mildenhall thought that the gully on the Village Hall car park had been blocked for about 15 years. In discussion with Cllr Atkins it was thought that it was not viable to replace this gully when the car park was re-surfaced. This would take water into the combined sewer.</p>
212	<p>Minutes</p> <p>RESOLVED: that the minutes of the meeting held on 5th March 2018 be confirmed as a correct record and signed by the Chairman.</p>
213	<p>Declarations of Interest</p> <p>Cllr Mrs Rogers reminded the Council that she lived near to the site off Strawberry Hill.</p> <p>Cllr Acca declared an interest in two payments.</p> <p>Cllr Mrs Clark reminded the meeting that she would not take part in discussion or voting on planning applications.</p>
214	<p>Appointment of Clerk</p> <p>The Chairman introduced and reported on the appointment of Lucy Tyrrell as the new Clerk and the Clerk outlined her terms of appointment.</p> <p>RESOLVED: that the appointment be confirmed.</p>
215	<p>Sewerage and drainage</p> <p>The Report of the Flood Resilience Group was received.</p> <p>Mr Tyrrell thanked the Parish Council for the effort that had been put in to try to rectify this unfortunate situation. However, the momentum appeared to have stopped. He felt that EDDC still needed to be involved as the final decision maker on planning matters and DCC needed to be involved as slurry was still draining onto their highway and into their drains.</p> <p>SWW needed to be taken to task on changing their mind in allowing a connection to the</p>

	<p>combined sewer but which was the subject of two planning applications which would be considered later.</p> <p>He also referred to an article saying that SWW had installed 3000l attenuation tanks to some homes in Exmouth as a trial method of reducing the volume of surface water entering the sewerage system whereas in Lympstone they were allowing more water to enter a system that was already overloading and surcharging. He and his neighbours were suffering great stress for the uncertainty surrounding the likelihood of flooding to their homes.</p> <p>Mr Cotton explained that the planning applications had been submitted to EDDC on 15th March 2018 and SWW had responded on the 16th March to say there was no objection to the proposed connection to the combined sewer. He had contacted SWW who said that they had received no complaints and therefore assumed that the situation was acceptable. He felt that SWW should have asked for each house to have attenuation tanks with a controlled outflow.</p> <p>Cllr Atkins reminded the meeting that District Cllr Mike Howe was to arrange a meeting with senior officers at DCC and SWW to discuss this but this did not appear to be taking place. Cllr Cllr Jeff Trail had also taken a lead and asked for all correspondence to go through him but now he had withdrawn and passed this back to the Parish Council.</p> <p>Ian Stratford, a retired Highway Engineer informed the meeting that the main cause of failure of the surface of a road was water flowing. This was starting to show in Longmeadow Road and, he suggested, would get worse.</p> <p>In reply to Mr Stewart, Cllr Corcos said that the EA had taken samples of the surface water that was flowing into the Wotton Brook and found that it was not polluted.</p> <p>Cllr Longhurst said that it was clear that a new pipe was needed to help separate the surface water in order to reduce overloading of the sewer. A similar scheme had been carried out in Woodbury last year. Investigations had started in Lympstone but the scheme got no further. He accepted that not all of the houses would be connected to this but if a proportion of the existing houses could be connected this would make a difference.</p> <p>Mr Tyrrell agreed with this. He said that this was the first time that SWW had been involved in a planning application, as for previous developments, developers had to provide a connection to the Wotton Brook.</p>
216	<p>Planning Applications</p> <p>18/0319/VAR Variation of condition 8 (drainage strategy) of planning permission 17/0267/VAR (construction of 2 no. dwellings) to allow revised drainage scheme on land on the West side of Exmouth Road, Lympstone.</p> <p>18/0462/VAR Variation of condition 7 (drainage strategy) of planning permission 17/0053/FUL (construction of detached dwelling and garage) to allow revised drainage scheme. Land on the West side of Exmouth Road, Lympstone. These were the two applications that were the subject of the previous discussion and much discussion at previous meetings. Cllr Dimond had circulated a draft response.</p> <p>RESOLVED: that Lympstone Parish Council strongly objects to the above applications for revision of the drainage strategy (specifically, changing the discharge of surface water from discharge to the Wotton Brook to discharge to South West Water (SWW) plc's combined sewer in Longmeadow Road). This objection follows careful consideration by Parish Councillors, review by the Lympstone Flood Resilience Group (a working group of the Parish Council, currently working on the <i>Lympstone Flood Risk Management Project</i> in partnership with the EA, DCC, SWW and EDDC), and consultation with local village residents.</p> <p>The reasons for the objections are listed below:</p> <ol style="list-style-type: none"> 1. SWW plc stated originally that there should be no connection to the public foul/combined

	<p>sewer. No doubt this view was reached because of a history of sewage surcharging into nearby properties (with SWW paying compensation to property owners). The combined sewer is known to be inadequate for existing connections.</p> <ol style="list-style-type: none"> 2. The Parish Council supports the view in (1) that no connection should be made until appropriate improvements have been made to the combined sewer system to avoid sewage flooding. 3. Without any further consultation, SWW later agreed to surface water being discharged to the public foul/combined sewer in direct contradiction of their earlier statement. SWW has stated that ‘all alternative means of surface water drainage have proven to be unachievable’. However, no evidence of a proper investigation has been provided. We are aware of two residents on Longmeadow Road being contacted by the developer to seek a route to discharge to Wotton Brook, but this was not followed up. The Parish Council requests that the developer and SWW provide a full and detailed account of the alternatives investigated (including, for example, the pumped option which was suggested in the original proposal), and the reasons why they were unachievable, before the applications are determined. 4. It is not appropriate for the community of Lympstone to face increased risk of property flooding with sewage simply because the developer has drainage difficulties that should have been resolved before construction was started. 5. The developer should not have connected to the combined sewer without the planning permission which is now being sought. <p>In addition to the above, there are clearly problems with the existing attenuation system since Longmeadow Road is permanently wet at the bottom access to the site.</p> <p>The Parish Council urges EDDC to:</p> <ul style="list-style-type: none"> • Refuse these applications, • Secure a satisfactory surface water drainage connection (an appropriate attenuated flow to the Wotton Brook), • Take any necessary enforcement action against the developer, and • In any future cases where the approved drainage strategy cannot be implemented, ensure that a planning application for a revised scheme is submitted <u>before</u> any work is undertaken. <p>It was also agreed that the objection should be added to the Parish website.</p> <p>18/0104/FUL Loft conversion with new roof finish, balcony and rear dormer, addition of front entrance lobby/porch and first floor side windows and roof lights at 28 Sowden Lane. – NO OBJECTION.</p> <p>18/0478/FUL Conversion of existing barn to provide one dwelling with associated amenity space and parking. – Barn at Atlantis, Sowden Lane. The applicant spoke about this development. He was informed that there was a public sewer nearby which would remove the need for a septic tank. - SUPPORT</p> <p>18/0611/FUL Construction of single storey rear extensions and alterations to first floor side facing window at 19 Highcliffe Close. NO OBJECTION.</p> <p>18/0653/FUL Construction of single storey extension at Zephyrs, Harefield Drive. SUPPORT</p> <p>18/0671/FUL Replacement porch and addition of flue to roof at Cross Cottage, Quay Lane. - SUPPORT</p>
217	<p>Planning decisions</p> <p>The Council noted recent planning decisions.</p>

218	<p>Drainage at the development off Strawberry Hill.</p> <p>Cllr Corcos had expressed the view that there should be an alternative drainage route possible linking up to Meeting Lane. He had put this idea to SWW and the EA last week and was awaiting a response. The question of needing agreement of all other riparian landowners downstream from the point of entry was being investigated.</p> <p>Mr Cotton had been working with DCC regarding the culvert under Pretty Corner. This was to be lined but this would make only a minor improvement. He had written asking that they refuse consent for the developer to discharge into the feeder stream that ran behind and under Pretty Corner. A response was awaited.</p>
219	<p>Temporary car park at Underhill Close.</p> <p>Cllr Longhurst reminded the Council of the brief history of this development. He had met the Head of Car Parks to discuss the possibility of EDDC continuing this car park.</p> <p>Mrs Day reported on the problems of indiscriminate parking in Underhill Crescent whilst this car park was in operation, presumably because drivers did not wish to go all the way up the steep hill to park when they could park on the road. This was making life difficult for residents getting in and out of their drives and restricting access for larger vehicles.</p> <p>Mr Stratford confirmed this to be the case as the temporary car park was rarely full and there had been very few extra vehicles parking in Underhill Close.</p> <p>The Chairman pointed out that the Parish Council had been under pressure to provide extra parking but it now seemed that this option could cause problems for residents.</p> <p>Cllr Atkins said that there was still a need but undertook to survey the Underhill car park to assess usage, particularly outside the normal working day. Cllr Dimond agreed to assist.</p> <p>The Clerk was asked to include an article in the Lymington Herald asking for views including the possibility of using the temporary car park for dedicated spaces let on licence rather than public parking.</p> <p>The forthcoming car parking consultation was mentioned.</p> <p>RESOLVED: that the Chief Executive of EDDC be informed of this Council's possible interest in taking over the car park in Underhill.</p>
220	<p>Chairman's report</p> <p>The Chairman had been involved in shortlisting and interviewing for the new Clerk, attended the Flood Group Meetings and Chaired the Otter to Exe Parishes Group.</p>
221	<p>Candy's Field</p> <p>Cllr Corcos had heard more details from Devon Air Ambulance regarding a night landing site. The equipment costs of £2,820.02 would need to be locally by the community, the labour costs of £2,911.07 would be covered through a DAA grant offered to Lymington Parish Council. Basically the Parish Council would pay for the full works and then be able to reclaim VAT. They would prefer their own contractor to do all the work. The cost would be £5,280.</p> <p>Cllr Mrs Rogers suggested that this could be the subject of a Parishes Together application or it could be a Neighbourhood Plan Project.</p> <p>RESOLVED: that the Chairman, Vice-chairman and Clerk report to the next meeting.</p>

222	Lympstone Youth Club Cllr Corcos reported that a fire risk assessment was needed. Cllr Mrs Rogers offered to help.																																																																												
223	Longmeadow Road Cllr Atkins had been asked to report on the possibility of initiating a road widening scheme between Maltfields and the A376. Cllr Atkins was waiting to meet Cty Cllr Trail to discuss this.																																																																												
224	Plaque at the Harbour Cllrs Carter, Mrs Clark and Longhurst declared personal interests in this. The Chairman had reported that this was deteriorating. The Harbour Board had also been watching the slow deterioration of the plaque and had taken photographs so that there is a record of the wording. The plaque is cut on soft limestone and, although it had been re-cut within the last 20 years, it was now beyond repair. The Harbour Board plan to remove the old stone and insert a new one made of granite. The original wording will be maintained but, for historical purposes, it would record that the harbour walls were restored between 2008 and 2018 by the Association. They asked if the Parish Council can help with the cost, estimated at £980. RESOLVED: that a contribution of £280 be offered.																																																																												
225	Land off Courtlands Lane Cllr Longhurst reported that the owner was considering selling this land. RESOLVED: that the owner be informed that the Parish Council may be interested in buying this land.																																																																												
226	Finance – Payments RESOLVED: that the following payments be approved: <table><tr><td>DD</td><td>EDF - electricity for lights in Candy's Field</td><td></td><td>£44.54</td></tr><tr><td>DD</td><td>EDF - Youth Club gas</td><td></td><td>£25.00</td></tr><tr><td>DD</td><td>EDF electricity for toilets</td><td></td><td>£9.00</td></tr><tr><td>2508</td><td>RD Beer - Works to Youth Club</td><td></td><td>£719.00</td></tr><tr><td>2509</td><td>Optima Graphics - Herald printing</td><td></td><td>£388.00</td></tr><tr><td>2510</td><td>DALC - Clerk's training GDPR</td><td></td><td>£48.00</td></tr><tr><td>2511</td><td>A Western - grounds works</td><td></td><td>£392.00</td></tr><tr><td>2512</td><td>Jewson - Materials for grant to Scouts</td><td></td><td>£83.49</td></tr><tr><td>2513</td><td>R J Acca - Grant to scouts</td><td>£155.69</td><td></td></tr><tr><td>2513</td><td>R J Acca -works to Youth Club</td><td><u>£160.00</u></td><td>£315.69</td></tr><tr><td>2514</td><td>Cllr Acca - materials for Scouts grant</td><td></td><td>£413.17</td></tr><tr><td>2515</td><td>Cllr Mrs Clark - refreshments</td><td></td><td>£153.24</td></tr><tr><td>2516</td><td>Mrs C Edworthy - March 2018</td><td></td><td>£232.50</td></tr><tr><td>2517</td><td>A J Le Riche salary & expenses March 2018</td><td></td><td>£694.33</td></tr><tr><td>2505</td><td>HMRC Tax & NI March 2018</td><td></td><td>£161.19</td></tr><tr><td>DD</td><td>EDF - Youth Club electricity</td><td></td><td>£39.00</td></tr><tr><td>DD</td><td>Plusnet - YC Broadband</td><td></td><td>£11.00</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td>Total</td><td></td><td><u>£3,729.15</u></td></tr></table>	DD	EDF - electricity for lights in Candy's Field		£44.54	DD	EDF - Youth Club gas		£25.00	DD	EDF electricity for toilets		£9.00	2508	RD Beer - Works to Youth Club		£719.00	2509	Optima Graphics - Herald printing		£388.00	2510	DALC - Clerk's training GDPR		£48.00	2511	A Western - grounds works		£392.00	2512	Jewson - Materials for grant to Scouts		£83.49	2513	R J Acca - Grant to scouts	£155.69		2513	R J Acca -works to Youth Club	<u>£160.00</u>	£315.69	2514	Cllr Acca - materials for Scouts grant		£413.17	2515	Cllr Mrs Clark - refreshments		£153.24	2516	Mrs C Edworthy - March 2018		£232.50	2517	A J Le Riche salary & expenses March 2018		£694.33	2505	HMRC Tax & NI March 2018		£161.19	DD	EDF - Youth Club electricity		£39.00	DD	Plusnet - YC Broadband		£11.00						Total		<u>£3,729.15</u>
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227	<p>Financial summary</p> <p>The Council received and noted the following financial summary:</p> <table border="1" data-bbox="252 226 1369 1064"> <tr> <td colspan="2">Current Account</td></tr> <tr> <td>Opening balance at 1st April 2017</td><td>£47,862.70</td></tr> <tr> <td>Receipts</td><td>£67,877.00</td></tr> <tr> <td>Total receipts</td><td>£115,739.70</td></tr> <tr> <td>Transfer from dep ac</td><td></td></tr> <tr> <td>Total paid in to current ac</td><td>£115,739.70</td></tr> <tr> <td></td><td></td></tr> <tr> <td>less, Payments</td><td>£61,736.56</td></tr> <tr> <td>Net balance</td><td>£54,003.14</td></tr> <tr> <td></td><td></td></tr> <tr> <td>less, Unpresented cheques</td><td>£388.00</td></tr> <tr> <td>Receipts not on statement</td><td>£0.00</td></tr> <tr> <td></td><td></td></tr> <tr> <td>Balance at Bank</td><td>£54,391.14</td></tr> <tr> <td></td><td></td></tr> <tr> <td colspan="2">Deposit Account</td></tr> <tr> <td>Balance at 1st April 2017</td><td>£161.44</td></tr> <tr> <td>Interest to 1st March 2018</td><td>£0.12</td></tr> <tr> <td>Transfer to current ac</td><td>£0.00</td></tr> <tr> <td></td><td>£161.56</td></tr> </table>	Current Account		Opening balance at 1st April 2017	£47,862.70	Receipts	£67,877.00	Total receipts	£115,739.70	Transfer from dep ac		Total paid in to current ac	£115,739.70			less, Payments	£61,736.56	Net balance	£54,003.14			less, Unpresented cheques	£388.00	Receipts not on statement	£0.00			Balance at Bank	£54,391.14			Deposit Account		Balance at 1st April 2017	£161.44	Interest to 1st March 2018	£0.12	Transfer to current ac	£0.00		£161.56
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228	<p>Budget monitoring</p> <p>The Council received and noted a budget report for March 2018.</p>																																								
229	<p>Clerk's Action List</p> <p>The Council received and noted the Clerk's action list.</p> <p>162 The planning application had been withdrawn as extra plans had been requested by EDDC.</p> <p>199 the next meeting of the Gulliford Joint Committee would be held on 26th April 2018</p> <p>Cllrs Atkins and Bricknell (Woodbury PC) had suggested hiring a machine to grind the roots of the trees down to ground level to discourage return growth. The estimated cost was £150.</p> <p>RESOLVED: that this request be supported.</p>																																								
230	<p>Reports of Lead Councillors</p> <p>Links with CTC-RM – Cllr Mrs Rogers reported that a new Commandant had been appointed and she would be attending a liaison meeting soon.</p> <p>NP Projects Group – Cllr Mrs Clark asked for this to be an agenda item for the next meeting.</p> <p>Planning – Cllr Dimond reported that EDDC were offering to carry out a 'light touch' housing needs survey in response to an enquiry by a developer. A survey would be needed to support a review of the Neighbourhood Plan. RESOLVED: that the offer be accepted but that EDDC be reminded of the Lympstone Neighbourhood Plan which contained housing targets and a BuAB.</p> <p>Furthermore there were 15 affordable units being provided off Strawberry Hill and EDDC should be asked about allocation of these</p> <p>Transport and parking - Cllr Longhurst</p> <p>Village Hall – Cllr Atkins</p> <p>Website – Cllr Corcos reported that Cllr Young had offered to take over responsibility for the</p>																																								

	<p>website as he would be away for a lengthy period. This offer was accepted with thanks.</p> <p>Planning –</p> <p>Village Hall – Cllr Acca asked for the bin store to go on the next agenda. He had met Don Mildenhall to discuss the works. The Youth Club and Pre-school had also asked for facilities. The likely cost was in the region of £1,600. He was asked to provide alternative estimates for the next meeting.</p> <p>Cllr Dimond asked whether the next meeting could be on 7th May 2018 instead of 14th May. This was a Bank Holiday but the Clerks expressed support for this.</p> <p>RESOLVED: that the next meeting be held on 7th May 2018 and this be advertised on the website and in the Lympstone Herald.</p>
231	<p>Matters raised by Councillors</p> <p>Cllr Mrs Rogers reported that the street lights were out in Hunton Close. This appeared to be a Western Power problem.</p> <p>EDDC were dealing with an infestation of rats under equipment at the Village Hall</p>

The Meeting finished at 9.30 pm

Chairman

Update on Flood Risk Management for Lympstone Parish Council

By: Lympstone Flood Resilience Group, 1st May 2018

Summary of progress last month

Drainage & development issues

- **Communications with DCC and SWW** – including a meeting on 5 April to discuss drainage issues associated with the Strawberry Hill and Longmeadow Road developments. There have been several communications with DCC (Martin Hutchings) since then. However, we have not yet received the additional information SWW agreed to send us (to verify their statement that there is sufficient capacity in the combined sewer). Following SWW's recent response to Dave Tyrell regarding Longmeadow Road, a further on-site meeting with SWW is planned.
- **Further discussion with DCC (Martin Hutchings) on the planned culvert repair project at Pretty Corner (under Longmeadow Road)** – This is scheduled for 21st May to 1st or 8th June and will involve closure of part of Longmeadow Road for the 2 - 3 week period. The purpose of the project is to repair the culvert and to install a liner to help with the flow of water. (*Note: It was originally intended to be a 2 week project but the contractor has requested an extension to 3 weeks as it is anticipated that the lining work will take longer – we are awaiting confirmation on 2nd May*). The work is designed to increase the capacity to convey flows from a 1 in 2 year storm event to a 1 in 10 year event. Martin Hutchings at DCC acknowledges that this is a first phase and other work to increase the level of protection will be considered following the hydraulic modelling study.
- **Development of a draft drainage protocol for developers** (see attached) sent to EDDC, DCC, SWW and EA for review and comment. Positive response from EDDC and EA to date.
- **Direct contact with Ed Freeman, EDDC Head of Planning, who has agreed to a multi-agency meeting on the above.** We are writing to the Project Steering Group to gain members' support and confirm the best time for a meeting.
- **Meeting with Peter, Gary & Luke Salter on 10 April for a preliminary discussion on the nursery re-development** - Positive response and they agreed to talk again when the drainage strategy is being developed (prior to planning application).
- **Telephone conversation with David Matthews of KD Homes (developer of Strawberry Hill and Longmeadow Road developments) on 20 April** – Positive response and he stated that he would welcome our input in further discussion of drainage options following response from SWW.
- **Communications with councillors and village residents with strong interests re. the above drainage issues.**

Upper catchment study

- **A start-up meeting for the upper catchment study on 25 April** (following confirmation of funding from the EDDC *Parishes Together Fund*). Attendees included Yog Watkins, Westcountry Rivers Trust (specialists in catchment studies), Dr Richard Smith, EA Technical Specialist (soil management), Geoff Jung (Woodbury PC), and members of LFRG. The purpose of this study is to understand the contribution of surface water runoff from the upper Wotton Brook catchment to the flood risk in Lympstone. The plan is to conduct a strategic review of potential sources of surface water runoff in the upper catchment followed by observation of runoff pathways during significant rainfall events. Additional funding is being sought (EDDC *Parishes Together Fund* received in 2017, the EA, and other sources).

Hydraulic modelling study

- **Regular communication with the EA on planning for the modelling study.** Preparatory activities are in progress and an initial site visit/ walkover survey of the catchment is planned for mid to end of May (EA and JBA consultants).

Action planned for next month

- Follow-up discussions with developers (KD Homes and Salter Property)
- Follow-up communication with Ed Freeman, EDDC Head of Planning (following communication with Project Steering Group).
- EA/JBA site visit/walkover survey for hydraulic modelling study.
- Start of upper catchment study.
- Meeting with Flood Wardens on 22 May.
- Regular meeting of the Flood Resilience Group.

Planning decisions

18/0431/FUL Change of use of roof covering from thatch to slate and first floor balcony - Barn Cottage Meeting Lane - Approval with conditions

18/0104/FUL Loft conversion with new roof finish, balcony and rear dormer, addition of front entrance lobby/porch and first floor side windows and rooflights - 28 Sowden Lane Lympstone Exmouth EX8 5HE - Approval with conditions

18/0653/FUL Construction of single storey rear extension. - The Zephyrs, Harefield Drive:
Approval - standard time limit

Proposed Flood Risk Protocol for Developers in Lympstone

Developed by: *Lympstone Flood Resilience Group* (April 2018)

Lympstone is recognised by the Environment Agency as a community at risk of flooding (tidal, fluvial, surface water, and sewage flooding - often in combination). In view of increasing local concern, a community-led project was established in early 2018 (see box). This work is ongoing. In the meantime, the intention is to take a precautionary approach, and the aim of this protocol is to encourage developers to consult with *Lympstone Flood Resilience Group* before formal planning application is made.

Lympstone Flood Risk Management Project
<i>Led by Lympstone Flood Resilience Group (a working group of Lympstone Parish Council), Lympstone Flood Risk Management Project is a partnership approach involving all of the Local Flood Risk Management Authorities – the Environment Agency, Devon County Council, East Devon District Council, and South West Water plc. The aim of the project is to assess the flood risk in Lympstone more accurately and ensure that appropriate action is taken to reduce the risk. The work includes development of a hydraulic model, investigation of recognised local flood issues and runoff from rural land in the upper catchment, review of the performance of existing flood defences, and development of flood risk reduction measures.</i>

The following are **guiding principles** based on recognised good practices and lessons learned from recent developments in Lympstone:

1. All developers are encouraged to consult with *Lympstone Flood Resilience Group* prior to submission of planning applications.
2. The impact of any development in the Wotton Brook catchment should be at least flood neutral.
3. Wherever possible, developers should identify opportunities to reduce flood risk or contribute to local flood risk schemes where appropriate.
4. There should be an assumption against catchment transfers of surface water, especially to catchments with a recognised flood risk.
5. There should be an assumption against connections of surface water to South West Water's foul/combined sewer system.⁽¹⁾
6. Foul or combined sewers which have a history of surcharging, or are otherwise overloaded lower down the system, should be subject to prior improvement in drainage capacity⁽²⁾ before connection of additional foul drainage.
7. Surface water drainage and pollution risk reduction systems should be operational under full planning requirements on development sites before construction starts⁽³⁾.
8. Developers must ensure that maintenance of any drainage system is subject to legal responsibility for subsequent owners in perpetuity.
9. Priority for any attenuation storage of surface water should be for above ground, constructed wetlands/ponds as recommended by the Environment Agency.
10. Developers should be required to provide good site access, with a hard surface, at the first stage of development and ensure that adjacent highways are kept clean.

Where appropriate, the above should form part of the formal planning conditions for developments in Lympstone.

Notes:

- (1) *Only where there is no other option should connection to foul/combined sewer be considered. Evidence must be provided that all other options have been explored and the reason why sewer connection is the only possible option. This must be accompanied with written confirmation that SWW will accept the connection.*
- (2) *For example, by harvesting peak inflows, increased storage in the system, or reduction of flow friction.*
- (3) *The planning approval for drainage systems should include final detailed plans of all structures, and ensure that local watercourses, water quality and ecological status are protected. There must be confirmation of permission to cross private land and discharge to a watercourse or sewer network.*

Report on use of Underhill Car Park by Viv Day

Day	Time	Available spaces	Comments
Tuesday 10.4.18	10.20 am	37	School holidays all week
	3.30 pm	36	
	6.30 pm	22	
	10.15 pm	13	
	11.20 pm	15	
Wednesday 11.4.18	1 pm	38	
	7.45 pm	17	
Thursday 12.4.18	10.15 am	29	
	1.45 pm	22	Sunny, Swan garden full
	7.55 pm	0	Lights on Methodist Church – meeting?
Friday 13.4.18	11.55 am	21	
	10.15 pm	12	
Saturday 14.4.18	11.05 am	25	
	12.30 pm	27	
	8 pm	3	
Sunday 15.4.18	2.10 pm	9	
	7.30 pm	17	
Monday 16.4.18	3.30 pm	46	
	7.50 pm	8	Band night
Tuesday 17.4.18	11.30 am	41	
	10.05 pm	18	
Wednesday 18.4.18	1.50 pm	32	
	7.40 pm	12	
Thursday 19.4.18	12.15 pm	30	Hottest day of year so far
	7 pm	22	
	10 pm	1	Swan very, very busy which probably explains this!
Friday 20.4.18	12.10 am	37	
	8.45 pm	7	
Saturday 21.4.18	12.15 pm	25	
	8.15 pm	13	

Assessment of data showing use of Underhill car park

On the first day I visited at various times of day to try to get an idea of use. Thereafter I tried, where possible, to mainly cover lunchtimes and evenings as I predicted that's when demand would be highest.

Conclusions

1. During the evenings there can *sometimes* be only a few (or presumably possibly no) spaces available in the car park. On such occasions up to about six cars park in Underhill Crescent, which is not a problem – they only stay a few hours. This has always been the case.
2. This survey covered a period of school holidays and also very good weather, so usage was possibly as high as it is ever likely to be. There will always be an exceptional occasion!
3. I'm not convinced a second car park would have much usage at all, especially as car parking in Underhill Crescent is free. East Devon should probably consider very carefully whether they should spend council tax payers' money on such a project which would probably be a white elephant. If a new car park serves to merely encourage more cars into the village, Lypstone's roads will become even more dangerous and difficult to manoeuvre. If people are currently choosing to use public transport to visit the village, that is surely the better option for us all!

Incidentally, I have been told (but have no idea whether it is true) that there are houses in the village with multiple permits to use the car park. I'm not sure whether that is relevant to the discussions, but it is being talked about in the village by non-permit holders!

Viv Day
22.4.18

Lympstone Parish Council
Finance reports - 7th May 2018
Payments

DD	EDF - electricity for lights in Candy's Field		£47.73
DD	EDF - electricity for lights in toilets		£16.00
DD	EDF - Youth Club electricity		£39.00
DD	EDF - Youth Club gas		£68.00
2519	Optima Graphics - Herald printing		£388.00
2520	Bespoke Web Design - events plug-in		£14.72
2521	Playsafety - Inspection fees		£109.20
2522	DALC - subs 2018 - 19	437.75	
2522	DALC - Cllr Montgomery training	30.00	£467.75
2523	Mrs C Edworthy - Wages April 2018		£234.00
2524	A J Le Riche salary & expenses April 2018		£819.18
2525	HMRC Tax & NI April 2018		£151.35
2526	Coastal Fencing - re-fixing sign at the activity trail		£95.00
DD	Plusnet - YC Broadband		£11.00
	Total		£2,460.93

Financial Summary		
Current Account		
Opening balance at 1st April 2018		£54,003.14
Receipts		£23,913.43
Total receipts		£77,916.57
Transfer from dep ac		
Total paid in to current ac		£77,916.57
less, Payments		£3,056.34
Net balance		£74,860.23
Unpresented cheques at 20 th April 2018		£212.24
Receipts not on statement		£0.00
Balance at Bank		£75,072.47
Deposit Account		
Balance at 1st April 2018		£161.65
Interest to 1st May 2018		£0.01
Transfer to current ac		£0.00
Total		£161.66

Lympstone Parish Council

Action List – as 1st May 2018

Minute	Response	Date Actioned
137 Water supply to the Youth Club	With Andy Love. Should be done by the time of the meeting. Alternative contractor has been suggested.	
162 Pre-school	Terms of lease sent to Orchards They have started work Application for COU made and withdrawn due to plans required .	26/2/18 & 12/3/18
Signs and gate in Candy's Field	Coastal Fencing have re-fixed the sign	21/4/18
198 Candy's Field	Moving soil to be done when field dries out. Quotes to be requested for tarmacking when soil is removed.	
199 Gulliford	Gulliford Joint Committee met on 26 th April 2018. Ken Perry, retired Surveyor has examined the walls and will produce a report when the previous report was available. Jane Moffatt was unable to attend but support was given to forming a Friends of Gulliford cemetery, supported by both Councils as needed. Responsibilities for boundaries yet to be clarified.	26/4/18
Annual Accounts	Annual accounts for 2017/18 on the agenda New accounts for 2018 – 19 set up	
Annual Audit	Details received. Work to be carried out when accounts finished	
End of year PAYE	Work completed.	30/4/18