# MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY 7th MAY 2018 IN THE VILLAGE HALL.

PRESENT:

Councillors - D Atkins, Mrs J Clark, P Corcos, Mrs H Dimond, R Hilton, R Longhurst, J Montgomery,

and D Young.

Clerks: Mr T LeRiche, Miss L Tyrrell.

Also Present: 9 members of the Public.

Apologies: Cllr P Acca, Cllr C Carter, Cllr C Rogers. County Councillors: R Scott and J Trail.

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|  | **Public Session**  During the public session it was asked when The Green would return to an area that could be enjoyed again. The actual area in question was the area adjacent to The Green which belonged to South West Water (SWW).  RESOLVED that the Clerk would write to SWW and inquire for about this.  Another member of the public asked what was happening in the Underhill car park. Cllr Atkins explained that there had been a burst pipe and tankers were being used to take the effluent away. Cllr Atkins added that the issues should be resolved by this coming Wednesday.  Another member of the public asked about the Development Brief at Lympstone Nurseries. He wished for more information to be made public.  RESOLVED that the Clerk sent the Development Brief to the resident. Cllr Corcos would add the Brief to the Lympstone website. |
| **1** | **Election of Chairman**  Cllr Atkins proposed that Cllr Jenny Clark to continue her service as Chairman.  Cllr Longhurst and Cllr Young seconded with unanimous agreement from all councillors.    RESOLVED that Cllr Clark be elected Chairman for the coming year.  Cllr Mrs Clark signed the Declaration of acceptance of office. |
| **2** | **Election of Vice Chairman**  The Chairman proposed Cllr Cathy Rogers. All councillors were in support.  RESOLVED that Cllr Cathy Rogers to continue her service as Vice Chairman. |
| **3** | **Apologies**  Cllr Cathy Rogers, Cllr Chris Carter and Cllr Peter Acca. |
| **4** | **Minutes**  RESOLVED that the minutes of the meeting held on 9th April 2018 be confirmed as a correct record and signed by the Chairman. |
| **5** | **Declarations of Interest**  The following councillors declared an interest in the following planning applications:  Cllr Atkins - Strawberry Fields and Blue Haze  Cllr Corcos - The two applications at Hillside  Cllr Clark - Longmeadow Road and Gulliford Cottages |
| **6** | **Neighbourhood Plan Projects**  The Chairman read her report which had been circulated. It had been suggested that the NP Group would identify those in the Parish skills to offer. These people would then be called upon to take part in appropriate projects.  All the councillors agreed that the Chairman’s report was comprehensive and great to hear. There were many community projects and all councillors fully supported these.  Cllr Montgomery suggested that he would like to see more music being played in the village. He explained that Paul Downs had played a major part with this and it was probably a good idea to contact him again. He also suggested getting the brass band involved. He also wanted highlighted the provision for housing for the elderly.  Cllr Longhurst requested the use of Candy’s Field for the new preschool open day (21/07).  Cllr Clark explained that Vicki Drinkwater from Lympstone Preschool was already working with the school, youth club, scouts and brownies to develop the event.  Cllr Longhurst reported that the National Planning Policy Framework (NPPF) was advocating a two-year cycle to update neighbourhood plans. Cllr Longhurst explained that he had recommended EDDC consider a four or five-year cycle. This was discussed and it was felt that work should start of reviewing the Lympstone NP next year.  Cllr Atkins would like the council tax bands in village reviewed as he felt these were disproportionate to the many new builds now in the Parish.  RESOLVED that this be added to the agenda for the September meeting. |
| **7** | **Sewerage and drainage at Longmeadow Road and Strawberry Hill**  Cllr Corcos explained that SWW had reviewed their decision to requisition a sewer from Strawberry Hill to the feeder stream on Harefield Estate land. They were now rethinking the drainage strategy in conjunction with KD homes. Cllr Corcos wanted to thank Brian Cotton and his team for all their work and perseverance. The KD Homes owner is happy to meet and discuss all thoughts with the flood resilience group regarding the new SWW drainage system.  Cllr Atkins had reported that the damp patch on Longmeadow Road is still growing. |
| **8** | **Planning Applications**  **18/0319/VAR Further amended plans relating to the amended drainage strategy**  Variation of condition 8 (drainage strategy) of planning permission 17/0267/VAR (construction of 2 no. dwellings) to allow revised drainage scheme on land on the West side of Exmouth Road, Lympstone.  **18/0462/VAR** Variation of condition 7 (drainage strategy) of planning permission  17/0053/FUL (construction of detached dwelling and garage) to allow revised  drainage scheme. Land on the West side of Exmouth Road, Lympstone.  Cllr Dimond discussed her concerns that the developer have got their directions wrong and it was still unclear why they are doing what they propose. She recommended that the Parish Council maintained its objection.  Cllr R Longhurst will continue to object. This is the 3rd time that SWW have not attended a parish council meeting to explain this drainage scheme.  RESOLVED that Cllr Dimond to write to EDDC with the Parish Council objections.  **18/0574/FUL** Replacement of garden shed with garden studio. Ferndale, The Strand  SUPPORT  **18/0727/FUL** Construction of single storey rear extension at 46 Jackson Meadow  APPROVED  **18/0701/FUL** Demolition of existing dwellings and replacement with two new dwellings at The Old Garden Burgmanns Hill. Revised plans were expected.  RESOLVED: that a site meeting be held.  **18/0688/FUL** Change of garage roof to a mansard roof with approved ridge height from previous application and addition of front facing dormer windows at Hillside, The Strand  OBJECTION in agreement with the conservation officer.  **18/0689/FUL** Installation of dormer windows to front façade Hillside, The Strand.  OBJECTION in agreement with the conservation officer.  **18/0869/FUL** Conversion of two barns/stables to form one dwelling with a link extension and use of remaining buildings for ancillary domestic purposes at Strawberry Fields Livery Yard, Meeting Lane.  OBJECTION on grounds of it not being a suitable building to convert, it is not in the BuAB as set out in the Lympstone neighbourhood Plan and was in an unsustainable location.  **18/0903/FUL** Replacement dwelling and provision of vehicular access drivewayatBlue Haze, Church Path Terrace  The owner of Blue Haze was present and spoke regarding this.  Cllr Longhurst explained that the land proposed for the owners drive was Green wedge. He was concerned that the drive could possibly lead to future developments being built leading off the new drive. He suggested that if the owner built a smaller building and would support a Section 106 agreement to give land back to the village parish after building then this would guarantee the Green Wedge and its future protection of ever being built on.  RESOLVED that the Parish Council has no objection to the dwelling but they did have concerns regarding the proposed access and parking concerns in the agricultural land.  **18/0972** Replacement single storey rear extension with balcony above at 5 Gulliford Cottages, Exmouth Road. SUPPORT |
| **9** | **Planning decisions** The Council noted recent planning decisions |
| **10** | **Chairman’s report**  Cllr Clark had prepared and presented a report on LNP.  She had also met with Miss L Tyrrell regarding GDPR.  Cllr Clark had also met with Cllr Rogers and Clerk to review current business. |
| **11** | **County Councillors reports**  No county councillors were present. |
| **12** | **District Councillors reports**  Planning training - Cllr Rogers, Cllr Young and Miss L Tyrrell had attended the planning training put on by EDDC. |
| **13** | **Lympstone Flood Resilience Group**  A draft protocol for Developers in Lympstone was submitted. Cllr Corcos reported that the flood resilience group was proposing to act as non-statutory consultees for flood risk for developers in Lympstone. . This would enable the group to help comment on applications. Cllr Corcos was currently sharing this idea with developers and would discuss with EDDC. |
| **14** | **Village Hall bin store**  Deferred to next month due to Cllr Acca being absent. |
| **15** | **Exe Estuary Trail**  Mrs Carter had requested the Council to bring an off-road route back on to the Council agenda now that the pre-school building was finished. She urged the Parish Council to press for this to be included as a Priority 1 project on the CIL 123 list.  The Council fully supported this as it was the main NP Project.  RESOLVED that EDDC and DCC be urged to move this project to Priority 1 on the CIL 123 list. |
| **16** | **S106 Funding**  The S106 Officer had requested the Council to appoint a Working Party, with power to act, to discuss the use of S106 funds.  RESOLVED: that a Working Party comprising Cllrs Clark, Cllr Rogers, Cllr Atkins, Cllr Hilton and Cllr Longhurst be formed to deal with EDDC Officers to discuss funding available. |
| **17** | **Parishes Together fund**  It was considered to by Budleigh Salterton Town Council requested support for a project to address speech, language and communication needs. The Head Teacher at Lympstone Primary School asked the Parish Council to support this project as the School will be involved.  All councillors agreed to support.  An enquiry had also been sent to all Parish Councils in East Devon to find out if they are interested in joining a project for a DAA Night landing site. However, this would take some time with a decision being some months away.  RESOLVED that the DAA be informed that the Parish Council will proceed with this project using its own funds and those offered by the DAA.  Cllr Corcos also mentioned that there were funds from last year which were not likely to be spent. He proposed that EDDC be requested to change the purpose of this funding to contribute to the run off study on at Wotton brook. All councillors supported this. |
| **18** | **General Data Protection Regulation 2018**  The new Clerk gave a presentation about the new general Data protection Regulation. The Chairman had received some training on this in connection with her business.  RESOLVED: that the new Clerk work through the NALC Toolkit and draw up policies and procedures to ensure that the Council met its obligations. |
| **19** | **EDDC Car Parking Review**  This review had now been announced. One of the implications was that the Lympstone permits would be withdrawn and so residents would have to have a more expensive EDDC permit.  Cllr Hilton suggested a group should meet and complete the online questionnaire regarding EDDC car parking review.  RESOLVED: that Cllr Hilton and Cllr Dimond complete EDDC questionnaire on behalf of the Parish Council. |
| **20** | **Underhill car park**  Cllr Atkins reported on the usage of car parking in the temporary car park, he would continue to monitor. Cllr Atkins thanked the land owner for the use of his land for the temporary car park.  Cllr Longhurst explained that there was no time limit set if the Parish Council wanted to take over the current car park, however, they would be responsible for setting and enforcement of car parking.  RESOLVED that Cllr Atkins to report his findings next month on the temporary car park. |
| **21** | **EDDC Garden Party – Art Champions**  The chairman of EDDC was inviting Parishes to nominate Art Champions to attend his Garden party to be held on Saturday 18th August 2018.  RESOLVED that Judith Carter, Chair of Lympstone art group be invited to nominate an art Champion to represent the Parish for the garden party |
| **22** | **Finance**  **RESOLVED: that the following payments be approved:**   |  |  |  | | --- | --- | --- | | DD | EDF - electricity for lights in Candy's Field | £47.73 | | DD | EDF - electricity for lights in toilets | £16.00 | | DD | EDF - Youth Club electricity | £39.00 | | DD | EDF - Youth Club gas | £68.00 | | 2519 | Optima Graphics - Herald printing | £388.00 | | 2520 | Bespoke Web Design - events plug-in | £14.72 | | 2521 | Playsafety - Inspection fees | £109.20 | | 2522 | DALC - subs 2018 - 19 | £437.75 | | 2522 | DALC - Cllr Montgomery training | £30.00 | | 2523 | Mrs C Edworthy - Wages April 2018 | £234.00 | | 2524 | A J Le Riche salary & expenses April 2018 | £819.18 | | 2525 | HMRC Tax & NI April 2018 | £151.35 | | 2526 | Coastal Fencing - re-fixing sign at the activity trail | £95.00 | | DD | Plusnet - YC Broadband | £11.00 | | 2527 | |  |  |  | | --- | --- | --- | | A Western - grounds work |  | £450.00 | | £450.00 | | 2528 | Miss L Tyrrell salary & expenses | £414.81 | | 2529 | Cllr Corcos - Flood Resilience | £14.00 | |  |  |  | |  | Total | £3,339.74 |   The Council received and noted the following financial summary:   |  |  |  | | --- | --- | --- | | **Financial Summary** | |  | | **Current Account** | |  | | Opening balance at 1st April 2018 | | £54,003.14 | | Receipts |  | £23,913.43 | | Total receipts | | £77,916.57 | | Transfer from dep ac | |  | | Total paid in to current ac | | £77,916.57 | |  |  |  | | less, Payments | | £3,056.34 | | Net balance | | £74,860.23 | |  |  |  | | Unpresented cheques at 20th April 2018 | | £212.24 | | Receipts not on statement | | £0.00 | |  |  |  | |  | Balance at Bank | £75,072.47 | |  |  |  | | **Deposit Account** | |  | | Balance at 1st April 2018 | | £161.65 | | Interest to 1st May 2018 | | £0.01 | | Transfer to current ac | | £0.00 | |  |  |  | |  | **Total** | £161.66 |   **Annual Accounts 2017/18**  The Annual accounts for 2017/18 were presented and approved.  **Revised Salary Scales**  The Clerk reported that NALC / SLCC had agreed revised salary scales for 2018 – 2020.  RESOLVED: that the revised salary scales be adopted. |
| **23** | **Clerk’s Action List**  The Council reviewed the Clerk’s action list  Cllr Atkins reported that CWS were coming to look at the job to connect the water supply  to the Youth Club on Thursday. He also reported that the soil on the MUGA should be moved  within the next 10 days.  Nothing had been heard from Orchards regarding the registration of Candys Path. The Clerk was asked to chase this up. |
| **24** | **Reports of Lead Councillors**.  Estates - Cllr Atkins.  The trees on Avenue field on the Northside need lower branches removing. All councillors agreed and supported the Football Club to use Candy’s Field for their presentation evening.  Planning – Cllr Dimond reported on the responses to Exmouth NP  Website – Cllr Corcos will meet with Cllr Young regarding handover of Lympstone website.  Youth Club – Cllrs Acca & Corcos  Cllr Corcos and Cllr Clark met with Cllr Montgomery to take the Youth Club on. Cllr Montgomery explained that the Youth club is desperate for funding for new tables and disco equipment. Cllr Montgomery believed the cost of the disco equipment to be approximately £300/350 and would send all details on to the Clerk.  The Clerk is able to apply for funding for the Youth Club once the accounts for the last 12 months are available. |

# Meeting closed at 10.00pm