# MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY 4th June 2018 IN THE VILLAGE HALL.

|  |  |
| --- | --- |
| PRESENT: | |
| **Councillors** | P Acca, D Atkins, C Carter, Mrs J Clark (Chairman), P Corcos, Mrs H Dimond, J Montgomery, Mrs K Rogers (Vice Chairman) and D Young |
| **Clerk** | Mr T LeRiche (ALR), Miss L Tyrrell |
| **County Councillors** | R Scott and J Trail |
| **District Councillors** | B Ingham and R Longhurst |
| **Public** | 7 members |
|  |  |
| **Apologies** | R Hilton |

**Public Session**

A member of the public asked the Parish councillors if parking would be discussed and the Chairman explained it would be under ‘Parking and Transport’ of the Agenda.

Another member of the public enquired when the work would be completed in Longmeadow Road. Cllr Corcos believed that all work would be completed and the road to reopen by the end of this week.

A member of the public asked about the Lympstone Nursery Development Brief. He wanted to know why it had been considered inadequate. He asked if previous minutes were going to made public and put on Lympstone Website for all Parishioners to view. The Chairman said that the landowners had not agreed with the brief. She explained that the sales particulars should not have referred to it as it had no official standing. District Cllr Longhurst added that a full consultation would be undertaken by the developers. He also explained the Development Brief would only have been to provide some initial guidance. The Clerk (ALR) explained that the Development Brief had been produced by an independent architect and paid for by the Parish Council.

**26 Apologies**

Cllr Hilton

Cllr Corcos asked if the Parish Council would accept his apologies for the next five meetings as he is taking a sabbatical to raise funds and support the Hospiscare Charity. He thanked everyone for their support. The Chairman wished him well on behalf of everyone and looked forward to his safe return in December 2018.

RESOLVED that his apologies were accepted.

**26a Minutes**

Cllr Atkins wished the following to be added: Minute no 5 – that Cllr Atkins had left the room during discussions and no 20 – to make it clear that it was the Main Car Park being referred to and the reported figures from Mrs Day and Cllr Atkins were the findings of main car park.

RESOLVED that the minutes were edited by hand accordingly by the Chairman and the minutes from the meeting held on 7th May 2018 were confirmed as a correct record and signed by the Chairman.

**27 To receive any Declarations of Interest**

The Chairman reminded the meeting that she would not take part in discussion or voting on planning applications.

**28 Sewerage and drainage at Longmeadow Road and Strawberry Hill**

Cllr Corcos read through his notes that had been circulated.

In addition, Cllr Corcos added that he was not content with South West Waters (SWW) response regarding sewerage and drainage at the Longmeadow Road development and was attending a variation meeting tomorrow (5/6/18) to push for surface water to go into the Brook and not main sewer. He added that KD Homes would have been happy to have previously discussed this with Lympstone Flood Resilience Group (LFRG).

At the Strawberry Hill development KD Homes were awaiting a report on alternative means of surface water drainage and would then need to apply for any new drainage strategy.

Cllr Corcos also explained that LFRG were making good progress with the hydraulic modelling study and the study of the upper catchment of the Brook for which funds had been secured They were getting up to date with the flood history record. Cllr Corcos thanked all the councillors for their support. Cllr Dimond will be the Parish Council link for LFRG whilst he is absent.

**29 Casual Vacancy**

This is currently being advertised.

RESOLVED that on June 11th if no election has been asked for then a co-option process can begin.

**30 Planning Applications**

**18/1029/FUL** Demolition of existing workshop and outbuildings and construction of single storey front extension at 4 Strawberry Hill. APPROVED

**18/1066/FUL** Level access to the front and rear and construction of external lift at the rear at 3 Summer Meadow. SUPPORT

**18/0701/FUL** Amended Plans Demolition of existing dwellings and replacement with two new dwellings at The Old Garden Burgmanns Hill. SUPPORT

**31 Planning decisions**

### 18/0611/FUL Construction of single storey rear extensions and alterations to first floor side facing window. - 19 Highcliffe Close: Approval with conditions

**32 Chairman’s report**

Nothing to report.

**33 County Councillors reports**

County Cllr Scott explained that he did not have much to report. He would like feedback on the Model of Care regarding Community, Health and Social care as he believed it is a good model. If anyone had any comments they could contact him and he would be happy to discuss it further. County Cllr Scott also added there was funding available for any group who provides Healthcare provision on a voluntary basis.

RESOLVED that the Clerk add this funding information to the Lympstone Herald.

County Cllr Trail informed the Parish Council that legal teams are currently discussing properties/landowners who leave mess from their land onto highways. Private ownership must clear up their own mess from their land. The local roads affected will be cleared by August/September.

Cllr Atkins informed the County Councillors that the traffic lights at the Saddlers Arms are still too slow to change to prevent the current back up of traffic on feeder roads. County Cllr Scott replied that the traffic light timings have been changed, however, priority during peak times is given to the traffic on the Exmouth/Exeter Road.

RESOLVED that County Cllr Scott will provide data for the Chairman to look at.

**34 District Councillors reports**

District Cllr Ingham explained that EDDC have a new leader Ian Thomas at Trinity Ward. He went on to inform the Parish Council that with regards to an appeal it is important to realise that the inspector’s views and opinions, on the day, may differ from a previous inspectors views and opinions.

District Cllr Longhurst mentioned the Neighbourhood Plan and suggested that the Parish Council start a new committee from the Autumn. He explained that as of next year ‘The Greater Strategic Exeter Plan’ will be published. Therefore he felt that the Neighbourhood Plan will need reviewing and updating. The clerk confirmed that this would be an item on the September agenda

District Cllr Longhurst asked for feedback regarding the new garden waste collections and all agreed it was a good scheme with many positive benefits.

District Cllr Longhurst explained that the outline planning application for Goodmores Farm submitted four years ago was soon to be considered by EDDC. He was concerned that it still included a proposal for a new school which he considered unnecessary. District Cllr Longhurst asked for the County Councillor’s support in getting this removed from the proposal

RESOLVED that County Cllr Trail will find out more and report at the next meeting.

**35 Heathfield Allotments**

The Parish Council were informed that Mrs Di Beatty has resigned as a Trustee and that the trustees wanted to put forward Carrie Bethwaite to the list of Heathfield Allotment Trustees. She would also be their secretary. The Council were asked to support this nomination which all Councillors unanimously agreed.

RESOLVED that this nomination was supported.

**36 Village Hall bin store**

Cllr Acca informed the Parish Council that he had been involved in two meetings with the Preschool and the Youth Club who also wish to store their bins with the village hall. The burial ground would also like to use the store. Cllr Acca has had a quote from his son, Richard Acca to build a bigger store at the cost of approx. £1650.00. The store will be wedge shaped to fit properly into the area.

The chairman proposed to begin the build immediately, Cllr Carter seconded. Full support was given from all councillors. The Chairman also suggested using the money set aside for the village hall resurfacing fund to pay for this.

RESOLVED that Cllr Acca to get a detailed price of work to begin.

**37 Finance – payments**

Cllr Atkins explained the blank cheque was for Trinity Plant for fittings which were approved. He also added that the removal of mud from the MUGA would be completed in due course.

RESOLVED: that the following payments be approved:

|  |  |  |
| --- | --- | --- |
| DD | EDF - electricity for lights in Candy's Field | £46.66 |
| DD | EDF - electricity for lights in toilets | £16.00 |
| DD | EDF - Youth Club electricity | £39.00 |
| DD | EDF - Youth Club gas | £68.00 |
| 2530 | Optima Graphics - Herald printing | £414.00 |
| 2531 | EDDC - Dog bin emptying | £168.00 |
| 2532 | EDDC - litter bin emptying | £252.00 |
| 2533 | SWW - toilets | £33.53 |
| 2534 | Mrs C Edworthy - Wages Mayl 2018 | £243.63 |
| 2535 | Miss L Tyrrell salary & expenses May 2018 | £521.57 |
| 2536 | A J Le Riche salary & expenses May 2018 | £833.59 |
| 2537 | HMRC Tax & NI May2018 | £275.39 |
| DD | Plusnet - YC Broadband | £11.00 |
| 2358 | D Hinchcliffe – Internal audit fee | £100.00 |
|  | Total | £3,022.37 |
|  |  |  |

**38 Financial summary**

The Council received and noted the following financial summary:

|  |  |  |
| --- | --- | --- |
|  | **Financial Summary** |  |
|  | **Current Account** |  |
|  | **Opening balance at 1st April 2018** | £54,003.14 |
|  | Receipts | £24,621.23 |
|  | Total receipts | £78,624.37 |
|  | Transfer from dep ac |  |
|  | Total paid in to current ac | £78,624.37 |
|  |  |  |
|  | less, Payments | £6,908.95 |
|  | Net balance | £71,715.42 |
|  |  |  |
|  | Unpresented cheques | £467.75 |
|  | Receipts not on statement | £0.00 |
|  |  |  |
|  | Balance at Bank | £72,183.17 |
|  |  |  |
|  | Deposit Account |  |
|  | **Balance at 1st April 2018** | £161.65 |
|  | Interest to 1st May 2018 | £0.01 |
|  | Transfer to current ac | £0.00 |
|  |  |  |
|  | Total | £161.66 |
|  |  |  |
|  |  |  |
|  | Allocated balances |  |
|  | Elections | £1,500.00 |
|  | Reserve for Village hall car park inc 2017-18 | £15,000.00 |
|  | NP Projects up to 2016-17 | £6,702.00 |
|  |  |  |
|  | Total allocated balances | £23,202.00 |

**39**  **Budget report**

The Council received and noted a budget report for January 2018.

**40 Annual Audit 2017/18 Governance Statement**

RESOLVED that the Governance statement was approved by all councillors

**41**  **Annual Audit 2017/18 Accounting statements**

RESOLVED that the Accounting statement was approved by all councillors

**42 Annual Audit 2017/18 Internal Auditor’s certificate**

RESOLVED that the Internal Auditor’s certificate was approved by all councillors

43 **Annual Audit 2017/18 Internal Auditor’s letter**

The Chairman read out the Internal Auditor’s letter. It was proposed by the Chairman that no action was needed and seconded by Cllr Atkins. All councillors agreed**.**

**44 Clerk’s Action List**

The Council received and noted the Clerk’s action list.

Tonight was the last Parish Council meeting that Tony LeRiche would attend as Clerk to the Council. The Chairman informed everyone that a meal was booked for Tony and everyone was welcome. The Chairman asked that if anyone wished to attend that they let her know. Past councillors and District councillors were also invited. Tony’s final day as Clerk to the Council is 30th June.

The new Clerk is Miss Lucy Tyrrell.

45 **Reports of Lead Councillors**.

Emergency Planning – Cllr Corcos explained that he has now handed over to the Chairman and Cllr Dimond.

Estates - Cllr Atkins.

The Chairman told the Parish Council that members of the public had informed her that the bed of the footpath from Pretty Corner were overgrown. Also, the seats at the Rag were overgrown. Cllr Atkins stated that he would observe these areas and ask Andy Western to complete any work due. Cllr Atkins and the Chairman also added they would draft a Contract of Employment for Andy Western.

A member of the public requested that any hedgerow work was not to be completed until the birds had left their nests.

Cllr Atkins also informed the Parish Council that goal posts had been given to Lympstone Parish Council from the Parish of Woodbury and these were going to be installed in Candy’s field.

Facilities - Cllr Acca reported that someone had stolen one of the toilet roll holders from the public toilets. The Clerk (ALR) informed Cllr Atkins that there was a spare one in store to replace it with.

Links with CTC-RM – Cllr Mrs Rogers informed the Council that the houses from Jackson’s Meadow have trees from the footpath alongside imposing on their fences. CTCRM are currently looking in to it.

Lympstone Herald – Cllr Hilton

NP Projects Group – Cllr Mrs Clark informed the Council that meetings are currently being pencilled in for future projects.

Planning – Cllr Dimond reported a recent planning appeal decision which had raised no objections to the garage behind Heathfield being converted to a dwelling. This over ruled objections to the proposal being in the Green Wedge and outside the built up area boundary. This could have implications for other proposals.

Transport and parking - Cllr Longhurst

Cllr Dimond suggested that the evidence demonstrated how a temporary carpark is not needed. Mrs V Day reported that extra cars were not necessary to be invited into the village and that the temporary car park was not being used. The Chairman agreed with all evidence shown. She proposed the additional car park was not needed and all councillors were in favour with one abstention. The Chairman thanked Mrs Day for all her input and efforts regarding this matter.

RESOLVED that the Clerk write and state that the additional car park is not needed.

Village Hall – Cllr Atkins

Website – Cllr Young has taken over from Cllr Corcos and will be meeting with Bespoke Web Design later this month.

Youth Club – Cllr Montgomery has taken over from Cllr Corcos and Cllr Acca. He is attending a fire course next week. Cllr Montgomery has spoken with the fire brigade and has arranged for Fire Education to be held at the Youth Club. They have also agreed to attend the Furry Dance to heighten fire safety awareness.

46 **Matters raised by Councillors**

Cllr Rogers explained that members of public have complained about the amount of dog mess in Candy’s field. It is a growing concern.

RESOLVED that the Clerk to put an article in the Lympstone Herald to keep dogs on leads or dogs will be banned from Candy’s field.

Meeting closed at 21.07