**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY**

**5th NOVEMBER 2018 IN THE VILLAGE HALL.**

|  |  |
| --- | --- |
| PRESENT: | |
| **Councillors** | Mrs K Rogers (vice Chairman) P Acca, D Atkins, C Carter, Miss H Dimond and Cllr D Young |
| **Clerk** | Miss L Tyrrell |
| **County Councillors** | R Scott |
| **District Councillors** | B Ingham and R Longhurst |
| **Public** | 14 members |

**Public Session**

A resident wanted to know if anything could be done to improve the front of the village stores in The Strand. He added that it was a great, convenient shop but wondered if anything could be done about the unsightly images portrayed in the windows. Cllr Dimond replied that the shop windows had to be covered to hide the back of shelves, cupboards etc and explained that the Parish Council doesn’t has control of the internal aspects of a building. Cllr Dimond explained she would make further enquiries. Cllr Atkins explained that the shop had been closed for many years and it had been successfully reopened, he believed the shop showed there was still life and business in the centre of the village. Another resident agreed that it did look unsightly but reiterated Cllr Dimond’s point that you could not control the inside of a building. Cllr Rogers explained the concerns had been noted.

Another resident wanted to know what could be done about the timings of the traffic lights at the Saddlers Arms. County Cllrs Trail and Scott explained that the timings of the traffic lights had been investigated with highways and reminded all members that the timings had not, and would not, be changed. Cllr Atkins added that the hedge alongside the road at the traffic lights needed pushing back then it would allow two cars to safely pass.

The resident added that perhaps it could be the sensor on the lights that are reacting to the first three cars but not beyond the hedge so changed to red more frequently. Cllr Trail explained he would take that point back to Highways. Cllr Trail also added that Highways had noted that all the hedges on the A376 had been cut but not cleared effectively and appropriately. Cllr Scott added that a survey is being held at the traffic lights in due course.

Another resident thanked the PC for its support at the DMC. Although he added that he was dismayed at the outcome from EDDC who allowed SWW to go unchallenged. He felt saddened that the EDDC officers did not stick to their reports. The SWW report that went to EDDC was the same one they submitted in June. He explained that SWW had reported that the drainage system was adequate without any evidence. He also asked why a report, seemingly at the last minute, had been submitted by LFRG in support of SWW. He believed that this report should have gone through the PC first for approval to submit before EDDC received it. He added that the developer from this site in LMR had never been involved with the investigations and should have been. The resident questioned; Where did LFRG get their evidence from? What did they base this on? He felt that if EDDC could override the PC and parishioners’ proof and evidence then what was the point of future LPC planning meetings? He felt the that the views of LPC and the NP had been disregarded. Cllr Rogers responded and explained that she had been present at the DMC with Cllr Dimond to put everyone’s points forward. She believed the Cllrs had fought very hard to object to the planning decisions.

Cllr Atkins added that he had been advised through a professional body to go through a company called Onspot to investigate the drainage. Cllr Atkins read their findings: ‘*The gradient from a point outside the site down to gully 1 is 1 in 78. If a connection were to be made into the manhole on the culvert then gradient could be even steeper. Either way it looks to be a feasible option to lay a new surface water sewer subject to the location of the existing foul sewer and other utilities.’* Cllr Atkins had personally paid for this and felt more should still be investigated.

A member of LFRG responded regarding the decision of EDDC to approve the revised drainage scheme for the Longmeadow Road development. He explained that SWW had allowed the developer to connect to the already overloaded combined sewer. Due to pressure from the villagers SWW were continuing to work hard to remove unnecessary flows and improve and reline the system, which should substantially reduce the overload on the system. He explained that the LFRG continued dialogue with SWW ensured the rest of the village drainage system was kept working as it should.

Another resident wanted clarification regarding the Strawberry Hill development and where the surface water was going. The LFRG explained that they had pressed SWW to investigate alternative routes and felt optimistic that surface water would be directed to Parsonage Stile. The meeting was advised that the DMC had approved the revised drainage scheme at Longmeadow Road.

Another resident enquired about the parking issues in the centre of the village and whether there were any plans for additional parking to be made. Cllr Atkins responded with the fact that there was none and explained this had recently been thoroughly investigated and there was absolutely no spare land available for additional parking. Cllr Atkins added his own major concerns with the current parking on double yellow lines and no one being available to rectify this issue.

Another resident asked about the 2014 PC Nurseries development site brief. He wanted the PC to explain how they would make this document available to the public. Cllr Rogers made it clear that this was not something for the current developer to use and asked the resident exactly what he wanted from the brief. The resident added that it was a document that had been paid for by public money and part of the NP so believed the document should be publicly available. Cllr Young explained it was publicly available on the Lympstone website and was an historical document. Cllr Atkins explained that no documents are advertised as everything could always be found on the website, at all times, and viewed by anyone. It was suggested to the resident to write to the Lympstone Herald and explain that this advisory document was available to and for the public to view on the Lympstone website. District Cllr Longhurst added that his notes from previous meetings during 2014 were also available for anyone to view.

**Apologies:**

Mrs J Clark (Chairman), Cllr P Corcos and Cllr R Hilton.

**112 Minutes**

A member of the public challenged the planning committee minutes – they were agreed and amended as necessary. Cllr Atkins proposed the minutes were accurate. Cllr Acca seconded. Unanimous.

RESOLVED that the minutes of the meeting held on 1st October 2018 and the Planning Committee meeting held on 25th October 2018 be confirmed as a correct record and signed by the Vice Chairman Cllr Rogers.

**113 To receive any Declarations of Interest**

There were no declarations of interest.

**114 Flood Risk management**

Cllr Dimond read through the October LFRG report.

**115 Casual Vacancy**

Members were reminded that there was still one Councillor vacancy on the Parish Council. The Clerk reported that there been no interest received.

**116 Planning Applications**

**18/2250/FUL -** Extend rear garden terrace at The Zephyrs. **Support**

**18/2273/FUL -** Construction of single storey side extension, first floor extension to the rear and provision of cladding at 14 Highcliffe Close. **Support**

**18/2384/FUL -** Construction of single storey side extension at Orchard Cottage, Longmeadow Road. **Support**

**18/2439/FUL** - Construction of conservatory at 37 Jackson Meadow. **Support**

**18/2426/FUL** - Demolition of existing dwelling and garage and construction of replacement dwelling and associated outbuilding at River Lea, Courtlands Lane

**No objections** provided that the new dwelling is built on the footprint of the existing house plus the footprint of the approved extension

**117 Planning decisions**

October 2018:

**18/1995/OUT -** Outline planning application for a predominantly single storey dwelling with annex (including accommodation for a carer) on the car park/paddock situated at the head of Underhill Close, Lympstone (all matters reserved other than access) at Land South Of Underhill Close.  **REFUSED**

**18/2022/FUL -** Change of use of tea room to become part of existing dwelling and dormer window to rear elevation at Shears Place, The Strand. **APPROVED**

**18/1946/FUL -** Construction of two storey side and rear extension, single storey side extension, front and rear dormer windows, veranda and detached garage; raising of gable roof at Candys Burgmanns Hill. **Awaiting decision**

**18/1160/LBC** - Store And Garage Adjoining Strand House The Strand Lympstone. **Awaiting decision**

**18/2120/VAR -** Variation of condition 2 (plans condition) of application 15/2123/FUL(replacement of single storey extension and loft conversion including dormer window on north east elevation and 3 new dormers to south west elevation) to allow retention of additional window in dormer of north east elevation and alteration to approved window arrangement. At Rivendell, Longmeadow Road. **APPROVED**

RESOLVED that the EDDC decisions were noted.

**118 Chairman’s report**

Due to illness, the Chairman was not present, and the Vice Chairman reported. The Armistice Day weekend of remembrance was reiterated, and a timetable of planned events was available for the public to take. Cllr Rogers reminded everyone how much hard work, dedication and preparation had been invested in ensuring the weekend would run as successfully and as smoothly as possible, especially by Linda Lyon of the Community Hub group. There was also a debate on allowing cars for disabled users to access and park on Avenue Field. It was decided that, weather pending, a decision would be made nearer or on the day if this would be a feasible option.

Cllr Rogers also explained that the Chairman had asked to request an additional meeting to review and renew the working groups and lead links of the Council. 26th November and 17th December were two possible dates pencilled in for the Council to meet and discuss the current committees and working groups.

**119** **County Councillors reports**

Cllr Acca thanked both County Cllrs Scott and Trail for their monetary donation and support towards the Armistice Day events being held in the Village.

**120 District Councillors reports**

District Cllr Longhurst explained how sorry he was thatwe lost our objection at the recent DMC meeting. He assured members that SWW had assured a scheme in place that would prevent future discharge and backflow to happen in the current drainage systems. He explained how Heathfield was passed following the decision of the Planning Inspector and that several members who may have opposed the decision were unable to vote as they had not been at the site meeting. He added if a member of the public objected passionately on a planning application then to contact him directly and it would have to go straight to DMC. Cllr Atkins asked Cllr Longhurst to investigate the work at Heathfield and check that it was still presently within building regulations (as building had already begun). Cllr Longhurst agreed he would look in to it.

District Cllr Ingham explained how EDDC officers misinterpreted the NP and how the review must consider the flooding issues in more depth to protect the village in future. He added that he had put forward a motion to review the housing need in East Devon. Cllr Ingham discussed the developments at Queens Drive and how EDDC want to change the Road and Car Park. Only last week at a cabinet meeting there had been an urgent item to go ahead. He added that he had serious reservations of one company being involved and was annoyed by EDDC becoming stubborn and dogmatic on their approach to spending money and risk taking.

**121 Response to Building Control**

Cllr Atkins asked for the PCs permission to send the draft reply he read to Assent building control in response to their previous email and our previous formal complaint. He explained that future implications of the private road and needed to be highlighted. Cllr Dimond added that a copy should be sent to DCC. Cllr Atkins proposed the letter. Unan.

RESOLVED: that the response to Assent building control to be sent.

**122 Neighbourhood Plan Review**

District Cllr Longhurst reported that he had compiled a list of volunteers to form a new NP group and steer meetings. He hoped to begin collating and form a broad outline of ideas to move the NP forward. By January 2019 the new NP group will hold a village meeting with these ideas for members of the Parish to add own ideas to.

RESOLVED that Cllr Longhurst to let the Parish Council know when the public village meeting would be held.

**123 Community Infrastructure Levy (CIL)**

All Cllrs were updated with the information from EDDC regarding CIL.

RESOLVED that the clerk find the CIL list of NP projects from EDDC and add to next months agenda.

The Clerk to also find out if there is another grant course available to put interested Cllrs on.

**124 Lympstone Football Club**

Cllr Atkins felt that the PC had been too generous in passing grants.

A resident added that the football club needed to show that they are looking after current equipment before applying for more money for future needs. No one from LFC was available to comment.

RESOLVED that the item is deferred until after the upcoming budget allocations are decided.

**125 Footpaths**

Cllr Dimond explained the new diversion proposed for the footpaths through the Mill. She added that the owners wanted to regulate the use of their field; maintain safety and keep the field dog mess free for future grass cutting and haymaking. Cllr Atkins proposed the support. Unan.

Cllr Scott added that this proposal was an application to vary footpaths and was subject to a different process than the footpath review that was being undertaken by DCC. A public meeting was not necessary for this diversion proposed.

RESOLVED that the clerk write to Richard Spurway, Public Rights of way Warden at DCC supporting the proposal.

**126 Footpath Ownership**

Cllr Atkins explained that he would support our footpath warden, Jenny Moon, with Dave Tyrrell, with the review and update of the current footpath ownership.

RESOLVED that Cllr Atkins and Dave Tyrrell to help our footpath warden rewrite a new footpath ownership document in the Parish of Lympstone.

**127 Cemetery Gates**

Cllr Atkins did not believe that the gates required updating and this would be kept under review.

**128 Galvanised sheeting**

Cllr Acca thanked County Cllr Scott for his help locating sheets for the PC to use for the Beacon on Armistice Day. Cllr Scott suggested that an email of thanks to be sent to the Chair at Woodbury PC for helping find the spare sheets for LPC to use.

RESOLVED that the clerk write an email of thanks to the Chair of WPC.

**129 Multi Use Games Area**

This was complete and there was nothing more to report.

**130 Refuse Collection**

The Youth Club would take their own bins to and from the YC for collections. The bin at the burial ground would permanently remain in the bin store for the public to use and collections.

RESOLVED that the Clerk to work with Cllr Acca; make a sign to display in the burial ground explaining where the bin is now located.

**131 Village Hall Bin Store**

This was complete and there was nothing more to report.

**132 Insurance**

The Chair had completed the additional Zurich insurance documents and risk assessments for Armistice Day Events. The Clerk checked the initial specialist YC insurance document for approval.

RESOLVED that the Clerk return the necessary Zurich documents required for Armistice Day events. The Clerk to return the YC documents to the Gallagher (underwriters Royal & Sun Alliance) for the young people specialist insurance.

**133 Finance**

RESOLVED that the following payments be approved:

**Payments (October 2018):**

|  |  |  |  |
| --- | --- | --- | --- |
| 01/10/18 | DD | Plusnet - Line Rental and Broadband REF: 00003866716 | £39.98 |
| 01/10/18 | 32 | PKF Littlejohn LLP - Audit | £360.00 |
| 01/10/18 | 33 | Trinity Plant Hire | £2,880.00 |
| 01/10/18 | 34 | Optima Graphics - Herald printing | £414.00 |
| 01/10/18 | 35 | The Church Buying Group | £578.43 |
| 01/10/18 | 36 | ALRUG | £5.00 |
| 01/10/18 | 37 | Westcountry Rivers Trust - Phase 1 Project | £2,064.00 |
| 01/10/18 | 38 | Andy Western | £365.63 |
| 01/10/18 | 39 | Mrs C Edworthy - Wages September 2018 | £234.90 |
| 01/10/18 | 40 | HMRC Tax and NI September 2018 | 136.40 |
| 01/10/18 | 41 | Miss L Tyrrell salary & expenses September 2018 | £677.33 |
| 01/10/18 | 42 | Cartridges Direct UK Ltd | £35.96 |
| 04/10/18 | DD | EDF - electricity for lights in toilets REF: 671024465401 | £16.00 |
| 16/10/18 | DD | EDF - electricity for lights in Candy's Field REF: 9208111111 | £67.97 |
| 16/10/18 | DD | EDF - Youth Club electricity REF: 671079829135 | £32.00 |
| 16/10/18 | DD | EDF - Youth Club gas REF: 671079829166 | £68.00 |
| 23/10/18 | DD | Plusnet - Line Rental and Broadband REF: 00003866716 | £39.98 |

**Receipts (October 2018):**

|  |  |  |  |
| --- | --- | --- | --- |
| 01/10/2018 | FPI | Lympstone Herald Advert - Adrian Walters | 225.00 |
| 02/10/2018 | FPI | Lympstone Herald Avert - Good Game Pubs (Globe) | 90.00 |
| 08/10/2018 | FPI | Lympstone Herald Advert - S Griffiths/Simon Clay | 26.40 |
| 08/10/2018 | FPI | Lympstone Herald Avert - JP Moffat | 26.40 |
| 09/10/2018 | FPI | Lympstone Herald Avert - Dave Manning | 15.00 |

**Budget report (October 2018):**



**Financial Summary (October 2018):**

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| --- | --- | --- |
| **Current Account** | |  |
| Opening balance at 1st April 2018 | | £54,003.14 |
| Receipts |  | £30,294.53 |
| Total receipts | | £84,297.67 |
| Transfer from dep ac | |  |
| Total paid in to current ac | | £84,297.67 |
|  |  |  |
| less, Payments | | £58,189.70 |
| Net balance | | £26,107.97 |
|  |  |  |
|  | Balance at Bank | £26,137.97 |
|  |  |  |
| **Deposit Account** | |  |
| Balance at 1st April 2018 | | £161.65 |
| Interest to 1st June 2018 | | £0.02 |
| Transfer to current ac | | £0.00 |
|  |  |  |
|  | **Total** | £161.67 |

**134 Clerk’s Action List**

The Council received and noted the Clerk’s action list.

In addition, a resident felt all the trees were under threat at the land adj to Heathfield. He queried if a blanket TPO could be placed on all the trees that surrounded the land. Cllr Dimond explained she would follow up this request and find out more about what could be done. County Cllr Scott added that current TPOs could be found on a mapping system provided to the previous Clerk.

RESOLVED that the Clerk to contact the Clerk at WPC and enquire about the software accessible regarding a mapping system of the Parishes.

**135 Reports of Lead Councillors**.

Emergency Planning – Cllr Dimond

Estates – Cllr Atkins

Cllr Acca explained that a new lock had been bought and fitted to the vehicular access gate at Candy’s Field and he had 10 keys cut. Cllr Acca and Cllr Young had a key, the Clerk recorded this on a key holder’s log. The Clerk had the remaining 8 keys.

Cllr Atkins had drafted a contract for grass cutting and ground maintenance of Candy’s and Cliff Field used by LFC. Cllr Acca reiterated that the storage of their equipment must be highlighted and give LFC an appropriate time limit to remove equipment.

RESOLVED that the Clerk circulate contract to all Cllrs for approval.

Dave Tyrrell (tree warden) was asked about the crowning of the large tree and the dead tree in Candy’s Field. Mr Tyrrell explained there was honey fungus growing out the bottom of the tree and therefore, he would question the stability of the tree. He believed it should be removed. Cllr Young added that if it was a safety issue then the tree should be felled immediately.

RESOLVED that Mr Tyrrell to quote for the crowning and removal of the up growth of branches on the Oak trees around the toddler play area and the felling of the dead tree.

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The use of a self-closing gate at the lower end of the lane from Trafalgar Road was discussed but it was decided to seek public opinion first before a decision was made.

RESOLVED that Cllr Atkins to add a paragraph regarding this gate to the Clerks report in the Herald and request member of the public’s thoughts and opinions.

Facilities - Cllr Acca

Cllr Acca reported that himself and Richard Acca had completed the repairs to the surface of the toddlers play area. He added that not all the rubber ordered had been used and this would be stored for any future repairs needed.

Links with CTC-RM – Cllr Mrs Rogers.

Lympstone Herald – Cllr Hilton

NP Projects Group – Cllr Mrs Clark

Planning – Cllr Dimond

Transport and parking – Vacant

The Strand parking was highlighted by Cllrs and decided that if the parking available to vehicles was removed then it would lead to people driving more quickly along the road and without so much care and attention.

Village Hall – Cllr Atkins

Website – Cllr Young

Cllr Young reported that the server had been down since yesterday, it was out of our control but would be rectified soon.

Youth Club – Vacant

**136 Matters raised by Councillors**

Cllr Atkins believed that a letter to the Planning Inspectorate regarding land adj to Heathfield should still be sent to support Parishioners and EDDC should be questioned regarding their decision on allowing the development. Cllr Dimond explained that the decision had been made so a letter would not make any difference. Cllr Atkins still concluded it would be noted. He said he would send it himself under his Hon Alderman heading.

RESOLVED that the letter would not be sent.

Cllr Rogers explained that a meeting with the Friends of Gulliford cemetery needed to be arranged.

RESOLVED that the Clerk email Angela Coles and arrange a meeting for January 2019.

# Meeting closed at 9.40pm

Chairman: Date: