**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY 7th JANUARY 2019 IN THE VILLAGE HALL.**

|  |  |
| --- | --- |
| PRESENT: | |
| **Councillors** | Mrs J Clark (Chairman), Mrs K Rogers (vice Chairman), P Acca, D Atkins, C Carter, P Corcos and Miss H Dimond |
| **Clerk** | Miss L Tyrrell |
| **County Councillors** | R Scott and J Trail. |
| **District Councillors** | R Longhurst and B Ingham |
| **Public** | 25 members |

**Public Session**

The Chairman welcomed and wished everyone present a very Happy New Year.

A resident raised their concern for a drain cover in The Strand which was disintegrating and a becoming a danger to the public. He had reported it to DCC about 3 or 4 months ago and nothing had been done. The cover is made for a footpath but because of its position, vehicles are driving over it.

RESOLVED that the Clerk to urgently report and notify DCC and contact BT as soon as possible to rectify.

Another resident explained to all members that her grandson had been hit by a car driving too fast round Pretty Corner. The Chair reminded all members that if an incident like this was witnessed then it must be reported to the police immediately.

A resident reported that she had been involved with positive meetings with DCC and Network Rail regarding the Exe Estuary Trail and a feasibility study. As the study had to be of a DCC standard she had met with the Head of Highways, Mrs Meg Booth. A lot of criteria was also to be met by Network Rail. All parties involved are working well together and she would report back to the council with all parties findings and conclusions of the future of the trail.

A resident explained how disappointed they were with the NP. How, on four separate occasions the NP refers to a development and Development Brief at the Lympstone Nurseries site and is disappointed that the Development Brief had not been adopted by the PC. He also believed that Cllr Atkins had referred to EDDC did not always adhere to the PCs request re the NP. The Chairman explained that the Development Brief had not been formally approved and with hindsight this matter should have been tidied up at the time. She agreed that it is frustrating that some higher councils do not honour neighbourhood plans, and added that this has been highlighted at Government level and is currently being raised through the House of Lords for a review.

Another resident expressed that they felt the Cllrs had picked and chosen from the NP. In particular, the land at the bottom of the BUAB of the Nurseries site. Cllr Dimond explained that the whole area is identified by EDDC as a brown field site.

A resident questioned that the Cllrs submitted decision to EDDC goes against the NP. Cllr Dimond explained that the developer is submitting reviewed plans and had a meeting today with EDDC which proposed moving the houses to the East of the land. Then there would be another public consultation. The Chair reminded all the members of the public that the consultation regarding the Nurseries Development had now closed, the planning application was now being dealt with solely by EDDC and the developer.

A resident wanted clarification as he understood the PC would recommend that the attenuation tank at the Nursery Site would be moved, and this had not been submitted in the PC comment to EDDC. Cllr Dimond responded that she did not recall stating this.

A resident asked if the council supported the NP. Cllr Dimond replied that the PC supported the application.

Another resident stated that the developers are building on the field.

The Chair explained that an attenuation pond is allowed on the field. She again reiterated that the consultation had closed and that the Parish Council would not be resubmitting another comment.

District Cllr Longhurst interjected and explained there were some things to understand and if it is law then it cannot be changed. The attenuation pond is not a development, so it was allowed in the green wedge, the car park made of grasscrete is not a development so was also allowed. The developer had only gone into the green wedge at the bottom of the development with the gardens and their garages, which was a development. Therefore, unless that land is returned to green wedge, he would not support the application. The developer had looked favourably on this argument and had met with EDDC today.

Another resident asked who would pay for the maintenance of the attenuation pond. The Chair replied that the management company of the properties would do this. A resident asked who would then enforce the management company to maintain the pond. The Chair explained that this would be discussed when it was appropriate and would not discuss future unknowns.

**159 Apologies:**

Cllr R Hilton and Cllr S Turner.

**160 Minutes**

A member of the public challenged the planning committee minutes – they were agreed and amended as necessary. Cllr Atkins proposed the minutes were accurate, Unanimous. Cllr Atkins also congratulated the Clerk on the exceptional presentation and detail of the minutes.

RESOLVED that the minutes of the meeting held on 3rd December 2018 and the Planning Committee meeting held on 11th December 2018 be confirmed as a correct record and signed by the Chairman.

**161 To receive any Declarations of Interest**

The Chairman reminded the meeting that she would not take part in discussion or voting on planning applications. The Chair left the room for Riverside and Trelissa planning applications.

Cllr Young declared an interest with Fircroft planning application.

Cllr Corcos declared an interest in The Workshop planning application.

**162 Flood Risk management**

Cllr Corcos thanked everyone who came to the drop-in meeting. He believed around 80 people in total had attended to listen and learn about who the LFRG are, what they do and their future plans. He highlighted another Strawberry Hill road closure due on the 14th January from the KD Home development for surface water drainage. The LFRG were hoping that an alternate drainage route, through Glebelands and down to the exe estuary could be made operational. Cllr Atkins had questioned Mrs Tregale from SWW to open up drainage in Glebelands as between No.7 and upwards towards the bungalows they only go to soakaways. The current drainage plan is to go down Strawberry Hill, Birch Road and into the Brook.

A resident asked why no one had informed him as he had riparian ownership in the Brook. He did not want to be responsible for more water coming into the Brook and the potential effects it could have if the Brook was overloaded. Cllr Corcos reassured that he would ask SWW and DCC about this.

Another resident asked why home owners had not yet been notified by the road closure. Cllr Corcos suspected that DCC were waiting for confirmation from the developer before informing home owners. Cllr Atkins suggested the concerns should be raised with County Cllr Scott when he arrived. District Cllr Longhurst asked what the planning suggestion had been. Cllr Dimond explained that the original plan was to take the water to the field above Pretty Corner and was not aware of any other plans. Cllr Atkins explained that SWW had got the original drainage wrong and they should have dealt with this in the first instance.

A resident added that the road should not be dug up until DCC had this clarified.

RESOLVED that the clerk raise this issue with Cllr Scott and Cllr Trail and arrange an onsite meeting with them both.

Cllr Corcos also requested permission and support for the LFRG to submit a bid for Communities Together Funding for a soil survey in the Wootton Brook catchment (in conjunction with Woodbury Parish Council). The aim was to support the flood risk management work since the structure and condition of the soil are fundamental to the risk of runoff and to the selection of potential interventions. Cllr Corcos proposed. Unan.

RESOLVED that LFRG to apply for Communities Together funding for a joint project with WPC.

**163 Casual Vacancy**

The Chair announced that we now had two Councillor vacancies as Cllr Turner had today resigned. She believed there would also be several more vacancies by the May elections. She explained that there would be a future meeting (21st January) for all Cllrs to review the working groups. These would be renewed and expectations from working groups discussed. It was hoped that more members of the public could be more actively involved with working groups.

RESOLVED that the clerk add the two vacancies again in the report for the Herald.

**164 Planning Applications**

18/2743/FUL - Construction of single storey extension at The Workshop, Longmeadow Road. **Object**

This site is in Flood Zone 3. It is outside the built up area boundary as defined in the Neighbourhood Plan and in the Green Wedge.

The conversion of the building to a dwelling was allowed following an appeal. One of the Inspector’s reasons for allowing the appeal was the fact that it provided a small dwelling in line with Policy 4 of the Neighbourhood Plan. It is therefore disappointing that immediately permission was granted the applicant is seeking to extend the property.

The Environment Agency requested the removal of permitted development rights. The extension will affect the performance of the flood plain and it is difficult to see how it will be improved as claimed by the agent.

The extension will be visible from the footpath and will be the principal feature in the view of the property when approached from Longmeadow Road. It is flat roofed and clad in timber and it therefore does not accord with Policy 7 of the Neighbourhood Plan. If it is to be approved, it should at least have a pitched roof.

The block plan includes a small note saying, ‘package treatment plant’. This treatment plant (a Klargester biodisc) has already been installed without getting the necessary planning and building regulations approval. There is considerable concern that the consent for the change of use specified that foul sewage would be disposed of by connecting to the main combined sewer. There is no obvious reason why this has not been done.  The installation of a treatment plant in a Flood Zone is unacceptable to the Council.

The Council has been told that the installation of the treatment plant is not part of the application and understand that the enforcement officer is chasing a formal application for it. However, given the history of the site the Council wants to make sure that there is no way that the applicant can claim that permission for a treatment plant has been granted because it is shown on the block plan.  The applicant should be asked to remove the note from the block plan or amend the application so that the details are fully included in this application.

**18/2787/FUL -** Demolition of existing dwelling and garage and construction of a replacement dwelling and garage at Wellsacre, Wotton Lane. **Support**

This involves the loss of an historic cottage but given the extent of the repair work needed a replacement dwelling would appear to be justified.  The proposed dwelling has a footprint similar the existing property and has a traditional form.

**18/2869/FUL -** Removal of existing front extension and replacement with porch; removal of existing rear single storey extension and replacement with glazed porch; enlarged openings to windows and doors; replacement windows; replacement of roof coverings and installation of dormer and roof windows at Riverside, The Strand. **Support**

This will improve the appearance of the property which is in an important location facing the Estuary. The use of traditional timber windows is welcome – an all too rare occurrence despite an Article 4 direction covering the replacement of windows on properties facing the Estuary.

**18/2870/FUL** - Construction of detached garage at Trelissa, Courtlands Lane. **Support**

**18/2748/FUL -** Alterations and extensions to dwelling to provide first floor accommodation, provision of cladding and aluminium windows, and detached garage at Fircroft, Marley Drive. It was proposed by Cllr Atkins that a site meeting was required. Unan.

RESOLVED that a site visit was agreed for Saturday 12th January at 10am.

**165 Planning decisions**

**18/2491/FUL -** Construction of single storey rear extension at 21 Underhill Crescent. ***APPROVED***

**18/2271/LBC -** Remove 9no. steps and replace with 10no. steps to existing staircase; install handrail and raise level of landing at 1 Haynes Cottages. ***Awaiting decision***

**18/2489/FUL** - Construction of 2 storey side extension, terrace, installation of rooflights to side elevation and conversion of garage to annexe at Cranham, Burgmann's Hill. ***APPROVED***

**18/1719/FUL** - Construction of new dwelling and new vehicular access at Ivy Cottage (amended plans). ***Awaiting decision***

**18/2589/MFUL**- Demolition of existing polytunnels/greenhouses and erection of 10 dwellings, public open space and a car park for use by the church at Lympstone Nurseries. ***Awaiting decision***

RESOLVED that the EDDC decisions were noted.

**166 Chairman’s report**

The Chairman reported how busy the village had been over the festive period and there was a real buzz of fun and enjoyment. She listed the Christmas services and Carol concerts held in the Church, the Mummers’ play and the cold but enjoyable event where swimmers had braved the Boxing Day swim in the River Exe at the Harbour!

She reiterated the importance for new people to come forward and join the PC. She explained the elections (both Parish and District) were approaching in May and implied that many current Cllrs may stand down. She reminded members of the public present that they were welcome to come and talk to any of our Cllrs to find out more out becoming a parish councillor.

**167** **County Councillors reports**

County Cllr Trail wished everyone a Happy New Year. Cllr Atkins brought up the ownership of the strip of land outside the wall of the Swan Public House and the double yellow lines demarking the highway. DCC are claiming this land as theirs and Cllr Atkins challenged this. County Cllr Trail and Scott explained they would take this back to highways to clarify.

RESOLVED that Cllr Atkins find out the name on his letter from DCC claiming this strip of land as theirs and forward to Cllr Scott.

A resident addressed Cllr Scott through the Chair to ask why the riparian owners hadn’t been asked about using the brook for additional surface water drainage. Cllr Scott explained that a company can apply to DCC and then it is the company’s responsibility once they have permission. Cllr Scott offered to meet with the resident to discuss what needed to be done. Cllr Atkins also added a meeting would be necessary to discuss reoccurring drainage issues at Longmeadow Road.

RESOLVED that the Clerk to co-ordinate a meeting with County Cllrs, Cllr Atkins, Cllr Corcos and Mr Tyrrell.

It was also brought to Cllr Scott’s attention the deteriorated man hole cover that was discussed in the earlier public session.

RESOLVED that Cllr Scott agreed to investigate this safety matter.

**168 District Councillors reports**

Cllr Ingham explained he had challenged EDDC on their code of conduct regarding expenditure and questioned the money spent on Queens Drive. He had received many emails of support from the public. Another point he had enquired with EDDC was when members of the council left whether they had received a financial gain for their severance. Cllr Ingham had spoken out at EDDC about a gagging order regarding past members and their pay-outs on leaving.

Cllr Longhurst shared the good news regarding an ex-military gentleman, who had taken up residency under the railway bridge in The Strand. Cllr Longhurst was happy to report that he had been registered and was now warm and comfortable in temporary accommodation. The gentleman wanted his thanks shared to the community of the village who helped and East Devon Council who acted quickly to support him.

**169 CIL Projects**

The Chair had asked the Cllrs to view the original list of CIL projects and went through each item. Although the first list was still prevalent (apart from the upgrading of the train station which had been completed) the second list had been completed (apart from the rebuild of the path and the disabled access into the VH). In addition, the PC had successfully updated the Youth Club. The moving of the swing would not take place as this swing is used by the over 11s and should therefore be by the Youth Club. be completed due to reasons why it could not be moved. Cllr Atkins had complied a list and suggested additional projects which included: hardening the path diagonally across Candy’s Field, street lighting that needed updating, relief car parking (ongoing), widening the road at the Saddlers Arms traffic lights junction (ongoing), improved lighting under the railway bring in The Strand and to replace the existing British Legion notice board.

RESOLVED that Cllr Acca to ask the British Legion to apply to the PC for a new notice board.

A resident asked about a commercial noticeboard under the bridge instead of using telegraph poles to advertise.

RESOLVED that the Chair and Mrs Lyons as part of the NP community hub group decide on a new suitable place for a new notice board.

RESOLVED that the Clerk to update the original CIL list.

**170 Tender for trees in Candy’s field**

Cllr Atkins brought up the dead elms removal behind the preschool was required as soon as possible due to a new fence being erected. It was agreed to accept the contractor from DCC to remove the dead elms. Unan.

RESOLVED that the Clerk to accept this tender and notify contractor to begin works.

Trees in Candy’s field - Two tenders had been received. They were opened and read. They were inconsistent in the work that had been asked for tender. The work would need to be reconfirmed and decided by email. It was suggested that the chopped up wood could be left for members of the public to collect.

RESOLVED that the Clerk to confirm with tree contractors for an exact quote on a set format provided by the Clerk. Also, to ask for a new price to include leaving the wood chopped in small enough logs for members of the public to take for personal use.

RESOLVED that the Clerk to explain and remind DCC that Candy’s field belongs to LPC.

**171 Contract of employment**

Both Cllr Acca and Cllr Atkins agreed that there should be a contract and schedule of works for the handyman (and the handyman had asked for this). Cllr Atkins had written a new draft contract of employment.

RESOLVED that Cllr Atkins email the draft contract to the Chair.

**172 Gulliford Cemetery**

The Chair reported to all members the position and predicament of the wall as it is. She explained the current goodwill of the neighbour who still had the fallen wall in her garden. She explained that there is an old gate next to the cemetery but also in the neighbour’s garden who is happy for the contractor to use to access the wall for ease. She explained if the wall isn’t repaired immediately then the bricks will have to be sorted twice.

The Chair opened and read the two quotes received.

The Chair explained the slight issue of WPC who are jointly responsible for the repair and had not committed to the payment. Cllr Atkins added that the Chair at WPC has indirectly prevented the start of work as she has instructed the Clerk of WPC to apply for a grant.

Mrs Cole from FOGBG spoke and explained the support of LPC and WPC is paramount as Parishioners from both Parishes are buried there. She asked that both PCs attend and listen to a talk from FOGBG at the cemetery.

The Chair suggested to go ahead with the work and invoice WPC after.

RESOLVED that the Clerk ask the two contractors who tendered for a start timescale. Cllrs to then decide on a contractor via email.

RESOLVED that the Chair to speak to the neighbour to explain and update regarding the wall.

**173 Trafalgar Road to Candy’s Field Path.**

Cllr Atkins reported that three people had responded to express their views on the path. Cllr Rogers would meet with CTCRM to discuss the shared responsibility and the possibility of widening the path, removing of trees and permission to erect staggered gates to slow the cyclists and scooters when entering the field.

RESOLVED that Cllr Rogers to arrange a meeting with CTCRM.

**174 Budget and Precept 2019-2020**

Cllr Atkins went through the amended budget proposal. It was unanimously agreed by all councillors to submit to EDDC.

RESOLVED that the Clerk to submit the proposed budget and precept request to EDDC.

**175 Finance**

RESOLVED that the following payments be approved:

**Payments (Dec 2018)**

|  |  |  |  |
| --- | --- | --- | --- |
| 03/12/18 | 59 | P Acca - Lock and Keys for Candy's Field | £29.98 |
| 03/12/18 | 60 | R Riggs - Lympstone Training Band | £90.00 |
| 03/12/18 | 61 | Lympstone Village Hall | £209.30 |
| 03/12/18 | 62 | EDDC - Schedule 2 Waste Collection @ Burial Ground | £290.00 |
| 03/12/18 | 63 | SWW – toilets | £209.65 |
| 03/12/18 | 64 | Optima Graphics - Herald printing | £398.00 |
| 03/12/18 | 65 | Shelley Signs - LFRG Gauge Boards | £390.00 |
| 03/12/18 | 66 | HMRC - Tax and NI November 2018 | £135.80 |
| 03/12/18 | 67 | Miss L Tyrrell salary & expenses November 2018 | £748.34 |
| 03/12/18 | 68 | Mrs C Edworthy - Wages November 2018 | £234.90 |
| 04/12/18 | DD | EDF - electricity for lights in toilets REF: 671024465401 | £27.00 |
| 11/12/18 | 69 | Andy Western | £275.00 |
| 17/12/18 | DD | EDF - electricity for lights in Candy's Field REF: 9208111111 | £67.97 |
| 17/12/18 | DD | EDF - Youth Club gas REF: 671079829166 | £68.00 |
| 17/12/18 | DD | EDF - Youth Club electricity REF: 671079829135 | £32.00 |

**Receipts (Dec 2018)**

|  |  |  |  |
| --- | --- | --- | --- |
| 01/12/2018 | FPI | Lympstone Herald Advert -Lau Catarina | 25.00 |
| 03/12/2018 | FPI | Lympstone Herald Advert -Karen Ball | 45.00 |
| 05/12/2018 | FPI | Lympstone Herald Advert -S Jeanrenaud | 9.00 |
| 06/12/2018 | FPI | Lympstone Herald Advert -SARAH CASE | 25.00 |
| 07/12/2018 | DC | DEVONCC 4045874 - Gauge Boards | 325.00 |
| 07/12/2018 | FPI | MOUNTLANDS LANGUAGE SCHOOL LIMITED | 250.00 |
| 24/12/2018 | FPI | Lympstone Herald Advert -t archer Light Damage | 0.16 |

**Financial summary (Dec 2018):**

|  |  |
| --- | --- |
| Balance on 10 December 2018 | £54,945.98 |
| Total Paid In | £0.00 |
| Total Paid Out | £1,841.17 |
| Balance on 20 December 2018 | £53,104.81 |

**Budget Monitoring Dec 2018:**

|  |  |  |  |
| --- | --- | --- | --- |
| Expenditure |  |  |  |
| Code | Item | Budget | Spent |
| 10 | VAT | £0.00 | £5,576.48 |
| 100 | S137 \* | £1,000.00 | £590.97 |
| 101 | Other Grants | £1,600.00 | £2,200.00 |
| 201 | Clerk's Salary | £10,000.00 | £9,055.58 |
| 203 | Office expenses | £1,200.00 | £2,239.65 |
| 208 | Village Hall Hire | £400.00 | £0.00 |
| 209 | Miscellaneous | £500.00 | £862.83 |
| 301 | Chairman's Allowance | £150.00 | £0.00 |
| 302 | Subs | £525.00 | £442.74 |
| 307 | Courses, Travel etc | £250.00 | £115.00 |
| 308 | Insurance, Audit, Elections | £2,000.00 | £1,914.38 |
| 313 | Miscellaneous inc Beacon bonfire | £50.00 | £644.60 |
| 400 | Herald Printing | £4,000.00 | £3,855.00 |
| 602 | Grass Cut 2\* | £4,000.00 | £2,811.10 |
| 605 | Other Maintenance | £500.00 | £5,957.48 |
| 608 | General tree work inc Candys Field | £300.00 | £288.00 |
| 612 | Bin emptying | £225.00 | £591.67 |
| 616 | Benches etc inc Handyman | £3,500.00 | £150.00 |
| 618 | Notice Boards - Maintenance | £100.00 | £0.00 |
| 633 | Play Equipment Mtce | £1,000.00 | £7,433.08 |
| 640 | Lighting in Candy's field | £450.00 | £465.96 |
| 701 | Wages | £2,700.00 | £2,385.75 |
| 702 | Consumables, rates, elec | £250.00 | £35.70 |
| 703 | Rates, Utlities | £500.00 | £860.96 |
| 706 | Repairs including decoration | £1,000.00 | £354.00 |
| 800 | Burial Ground | £0.00 | £795.00 |
| 1101 | Youth Club Building Maintenance | £1,000.00 | £1,359.60 |
| 1102 | Gas Elec | £1,000.00 | £1,273.22 |
| 1300 | Website etc | £250.00 | £174.72 |
| 1400 | Adverse weather | £200.00 | £325.00 |
| 1500 | Gully cleaning and jetting | £2,000.00 | £0.00 |
| 2100 | Parishes Together | £1,722.00 | £0.00 |
| 2300 | NP Projects | £3,000.00 | £299.30 |
| 2400 | Cont to repairs to VH Car Park | £3,000.00 | £11,000.50 |
| 2500 | DCC Funding | £0.00 | £0.00 |
| 2600 | YC Recharge | £0.00 | £0.00 |
|  |  |  |  |
|  | Total | £48,372.00 | £58,481.79 |
|  | Add VAT |  | £5,576.48 |
|  | Total |  | £64,058.27 |
|  |  |  |  |

**176 Clerk’s Action List**

The Council received and noted the Clerk’s action list.

**177 Reports of Lead Councillors**.

Emergency Planning – Cllr Dimond

Estates – Cllr Atkins

District Cllr Longhurst highlighted the danger of the goal posts left between the YC and the Pre-school as a fire hazard. He explained they needed removing immediately.

RESOLVED that the Clerk to write the Football Club to remove the posts by the end of month from between the YC and Pre-school or their contract using the field would be void.

Facilities - Cllr Acca

Links with CTC-RM – Cllr Mrs Rogers.

From the Community Hub’s Armistice Day events held Cllr Rogers had been able to present a £60 donation to the Royal Marine’s Charity and read a received letter of thanks from them.

RESOLVED that the Clerk copy the letter and add to the website.

Lympstone Herald – Cllr Hilton

NP Projects Group – Cllr Mrs Clark

Cllr Longhurst updated all members on the NP review and what had been achieved by the working group so far. He invited the Cllrs to a meeting on 15th January to explain the review further and how the group envisage the village meeting on 24th Jan would look like.

RESOLVED that Clerk to include and advertise the NP village meeting in the VH on the 24th January.

Cllr Longhurst requested if the PC would support paying the Clerk on a short term basis for admin time for the group. It was agreed that £500 would be allocated towards the Clerks fee to cover admin required during the review until March. Unan

RESOLVED that £500 would be set aside for the time required for the Clerk to support the NP review group.

Cllr Corcos asked what the grant money that had been received would be spent on within the group. Cllr Longhurst explained that it would go on: consultancy fees, housing needs survey, illustrations, presentations, VH meetings, progress meetings, stationary and posters. Cllr Longhurst added that a new housing need survey was required for the new NP as the current one was out of date. He explained that the Community Land Trust (CLT) would speak to us if a need for one showed up on the housing needs survey. Cllr Rogers interjected and highlighted that a CLT had not been discussed at the NP review meetings. Cllr Cllr Longhurst had also organised a workshop and presentation for being green/non carbon energy projects which would also be included in the funding. Their findings would be presented and delivered to the village. Cllr Longhurst asked about the PC policies on solar energy and reducing waste as since 2015 the Government had reduced their regulations on how to produce your own energy. He added that the future Goodmores Farm development would be bigger than initially thought. Therefore, careful consideration would be required as there would be CIL money involved in the housing side of the development. The commercial units also needed to be considered. All this would need to be included in the NP for future reference. He also added that loneliness would be another area to consider and be included in the review. Transport/parking would be an ongoing area. Cllr Longhurst had spoken with LFRG to complete the section ‘Flooding and waste management’. Cllr Longhurst had also met and spoken with Mr Ball as Head of Harefield Trust to update him with the NP and its review.

The Chairman thanked the NP Review Group for all their time, involvement and being so comprehensive in the review so far.

Cllr Young explained the mini digger that had appeared in Candy’s Field. It was for the installation of the Devon Air Ambulance lighting pole for the helicopter landing site.

RESOLVED that the Clerk to remind the Chair to go back to the resident regarding the burial ground gates.

Planning – Cllr Dimond

Cllr Dimond explained that there was a Heritage Strategy Review taking place and if anyone had any comments to let her know their thoughts.

Transport and parking – Vacant

Village Hall – Cllr Atkins

Website – Cllr Young

Youth Club – Vacant

**178 Matters raised by Councillors**

Cllrs had noted that the lamp posts throughout the village had been used as advertising boards. It was agreed that once an event had taken place the notice must be removed. Cllrs also wanted it reminded that dogs in Candy’s Field must be kept on a lead and dog poo, must be cleaned up.

RESOLVED that the Clerk to remind villagers to remove signs off posts and clear up dog waste in the article for the Herald.

Meeting closed **10.10pm**

Chairman: Date: