

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY
13TH MAY 2019 IN THE VILLAGE HALL.**

PRESENT:	
Councillors	D Atkins, J Clark, A Connelly-Cole, C Ducker, K Hill, K Rogers and D Young
Clerk	Miss L Tyrrell
County Councillors	R Scott
District Councillors	B Ingham
Public	16 members

19/01 Election of Chairman for 2019/2020

Mrs Clark welcomed all members and asked for proposal of a new Chair. Cllr Young proposed Cllr Rogers and Cllr Ducker seconded. Unan.

RESOLVED that Cllr Rogers be elected Chairman for the Municipal year.

The Chairman signed a Declaration of Acceptance of Office. And read it out to all present.

19/02 Election of Vice Chairman for 2019/2020

Cllr Rogers proposed Cllr Young for the position of Vice Chairman and Cllr Atkins seconded. Unan.

RESOLVED that Cllr Young be elected Vice-Chairman for the Municipal year.

The Vice Chairman signed a Declaration of Acceptance of Office. And read it out to all present.

Public Session

The Chairman welcomed everyone present and invited the public to speak.

- Mrs Lyons from Lympstone Community Hub wanted reaffirmation they would have a new Cllr representative.
- Mrs Carter from the Exe Estuary Trail would also like a lead Councillor and invited someone to attend their next meeting.
- The Chairman reassured both residents that there would be PC representatives to continue support from the Parish Council.
- A resident proposed a motion of thanks to Mrs Jenny Clark who had worked hard and done a sterling job of being the previous Chairman to the Council. All members of the Council and Public supported this.

19/03 Apologies:

District Cllr Geoff Jung
County Cllr Trail

19/04 Minutes

Cllr Atkins proposed the minutes were accurate. Cllr Hill seconded. Unanimous.

RESOLVED that the APM and PC minutes of the meetings held consecutively on 1st April 2019 be confirmed as a correct record and signed by the Chairman.

19/05 To receive any Declarations of Interest

Cllr Atkins declared an interest in Amberwood planning ref 19/0833/FUL

19/06 Vacancies

This item was brought forward.

The Chairman explained that a member of the public had expressed an interest in being co-opted on as a Parish Council. Mr Richard Eastley had written a letter to the PC and spoke about himself. He was a very experienced Councillor and had served previously on the Parish and District Council. Cllr Young proposed that Mr Eastley was co-opted on to the Council. Cllr Rogers seconded. Unan. Mr Eastley signed both the Declaration of Office and Code of Conduct in front of the Clerk. Lympstone Parish Council now had seven Councillors standing but vacancies remained.

RESOLVED that Mr Eastley was successfully co-opted on to Lympstone Parish Council.

The Chair asked all members to introduce themselves to the members of the Public. All councillors took turns to speak; Cllr David Atkins, Cllr Angela Connelly-Cole, Cllr Charlotte

Ducker, Cllr Richard Eastley, Cllr Keith Hill, Cllr Kathy Rogers (Chairman) and Cllr David Young (Vice Chairman).

19/07 Lead Councillor – Elect new Councillors to working groups.

The Chair introduced the working groups and asked Cllrs for their thoughts on moving forward.

Facilities and Estates – Cllr Atkins agreed to remain.

Communications – Cllr Young agreed to remain. (*was Herald/Website*)

Transport, Parking and Planning – It was agreed that all Councillors would be involved with planning discussions and decisions made.

Cllr Hill would take the lead for Transport and Parking.

Community – Cllr Atkins remained the lead for the Youth Club and the Neighbourhood Plan. Cllr Rogers remained the lead link with CTCRM (*was YC/VH/NP/CTCRM*)

Environment – Cllr Young agreed to be the link contact to LFRG.

Cllr Atkins implied that a link Cllr for the Allotments may not be needed in the future with the restructure of the Trustees. (*was Flood/Emergency/Allotments*)

Heritage and Structure – Cllr Rogers and Cllr Young would be the lead Cllrs for Gulliford burial ground. Cllr Connelly-Cole agreed to be the link Cllr for the Exe Estuary. (*was Gulliford/Exe Estuary*)

A new group was agreed and created called **Finance, Grants, Funding and Compliance** – Cllr Ducker would be the lead Cllr for the group, all Cllrs would also be members.

RESOLVED that the Finance, Grants, Funding and Compliance group would meet every 6 months to review policies, finance and staffing.

19/08 Appoint Bank Signatories

Cllr Young and Cllr Hill put themselves forward as new bank signatories along with present signatories Cllr Atkins and Cllr Rogers. Unan.

RESOLVED that Cllr Young and Cllr Hill to become additional bank signatories.

19/09 Clerk's report (see attachments):

19/09.1 Correspondence Received

The Clerk read the following correspondence:

Heathfield Allotments 9/5/19

Dear Lucy, Could I make a couple of changes to the list of names going forward for agreement by the council please. I understand that the full names of the Trustees should be entered onto the minutes so have added some middle names where necessary. This covers us with the Charity Commission. Also, following the resignation of John Welton, we wish to appoint a new Trustee who will fill the position of Social Secretary. The Trustees are now as follows:

DIANA SUSAN CORCOS - Chair

PATRICIA ANNE CRISP - Treasurer

CAROLINE ANN DARBY - Secretary

CLAIRE LOUISE WHITER - Waiting List & Plot Allocation Secretary

IAN ROBERT SCOTT - Site Manager

ANDREW WADHAMS - Site Manager

SUSAN DOREEN SNELL - Social Secretary

DAVID GRAHAM ATKINS - Parish Council Liaison Officer

Please could this be brought to the attention of the council at the next meeting.

Regards, Diana Corcos

Cllr Atkins would be the liaison Cllr to the Allotments rather than a Trustee. He was happy to stand down if someone else wanted to take the role. It was decided that he would continue until someone else offered in the future.

RESOLVED that the PC agreed the new Trustees of Heathfield Allotments.

Burial Ground Gates

The clerk read the letter received from Mr Masterson. The general outcome was that Mr Masterson did not wish to proceed with his initial idea of replacing the burial ground gates but wanted to repaint the current gates. The Chair felt that Mr Masterson should have the opportunity to meet with her and be allowed to repaint the gates. She suggested that a trust could be set up for his initial idea of raising funds for new gates to be replaced in the future.

Cllr Eastley suggested a letter should be written from the PC to Mr Masterson of thanks and appreciation. Unan.

RESOLVED that the Clerk write a letter of thanks to Mr Masterson.

19/09.2 Working parties inc introducing 'Staffing, Strategy and Policy committee'.

This item had been resolved and renamed at 19/07.

19/09.3 Confirm Appointment of Internal Auditor

The Clerk read Ms Sarah Jenkins experience and terms of appointment which was unanimously approved by the Council.

RESOLVED that Ms Sarah Jenkins would proceed with the PCs internal audit.

The Clerk queried the savings account of £162 and why it was necessary. Cllr Atkins explained that historically it was opened for any large donations to be kept separate to the current account. Cllr Connolly-Cole proposed keeping the account open but transferring the current funds into the current account. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk to investigate the process of transferring money to the PCs current account.

19/09.4 Finance

Cllr Atkins highlighted the fact that the initial part of the precept had been paid into the PCs account. He highlighted his concerns of the new large houses being built in the Parish having a lower council tax band comparable to the smaller houses in the Parish.

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Young seconded. Unan.

RESOLVED that the following payments be approved:

Payments (April 2019)

01/04/19	PLUSNET YC REF: 3453454-1	£39.98
01/04/19	South West Water Business REF: 2151970901	£184.76
01/04/19	Optima Graphics - Herald printing	£398.00
01/04/19	ROSPA Play safety	£107.40
01/04/19	P Corcos - LFRG expenses	£30.00
01/04/19	Miss L Tyrrell salary March 2019	£588.24
01/04/19	Miss L Tyrrell expenses March 2019	£117.29
01/04/19	Mrs C Edworthy - Wages March 2019	£242.73
01/04/19	HMRC - Tax and NI March 2019	£152.90
01/04/19	Gulliford Joint Committee -LPC contribution 2019-2020	£200.00
01/04/19	DALC - Preparing for elections training	£36.00
01/04/19	Diamond Facilitation	£429.50
01/04/19	Bespoke Web Design	£22.50
01/04/19	DALC - HMRC/PAYE and Preparing for Audit training	£96.00
04/04/19	EDF - Lights in toilets REF: 671024465401	£27.00
15/04/19	EDF - Lighting, Candys Field Acc no: 9208111111	£69.68
15/04/19	EDF - YC Electricity REF: 671079829135	£32.00
15/04/19	EDF - YC Gas REF: 671079829166	£56.00
24/04/19	EDDC - Waste collection 1/4/19-31/3/20	£299.00
24/04/19	Peter Tate Ltd	£120.00
24/04/19	J Morrish	£80.00
24/04/19	A Western	£250.00
24/04/19	DALC Membership 1/4/19-31/3/20	£452.78
24/04/19	P Corcos - LFRG expenses and YC sink	£75.00
24/04/19	Exmouth and District Community Transport Group	384.44
24/04/19	Groundwork UK - returned unspent NP grant	£6,985.47
24/04/19	Optima Graphics - Herald printing	£405.00

24/04/19	PVM Supplies - toilet rolls	£104.98
24/04/19	Teign Trees and Landscapes South West Ltd	£204.00
24/04/19	Westcountry Rivers Trust	£1,890.00
24/04/19	Mrs C Edworthy - Wages April 2019	£234.00
26/04/19	Gulliford Joint Committee -LPC contribution for wall repair	£4,500.00
30/04/19	HMRC - Tax and NI April 2019	£199.81
30/04/19	Miss L Tyrrell - wages April 2019	£694.27
30/04/19	Miss L Tyrrell - expenses April 2019	£81.29
30/04/19	P Corcos - B&Q Plumbing expenses	£38.43
30/04/19	PLUSNET ref: 3453454-1	£39.98
07/05/19	EDF - Lights in toilets REF: 671024465401	£16.00

Receipts (April 2019)

01/04/2019	EDDC – Precept	23,396.00
01/04/2019	Herald Advert - Richard Waddell 19/016	45.00
01/04/2019	Herald Advert - Richard Waddell 19/015	36.00
02/04/2019	Herald Advert - DAVE MANNING	75.00
04/04/2019	Herald Advert - LYMPSTONE PRE SCHOOL	50.00
12/04/2019	Herald Advert - LENS CLEANING	15.00
16/04/2019	Herald Advert - DAB ELECTRICAL SOLUTIONS	75.00
26/04/2019	Western Power	7.54
26/04/19	Herald Advert – S Wilkes	45.00

Financial summary (April 2019):

Balance on 09 April 2019	£84,131.60
Total Paid In	£90.00
Total Paid Out	£1966.97
Balance on 22 April 2019	£82,254.63

Budget Monitoring (April 2019):

Code	Item	Budget	Spent	Balance
10	VAT	£5,000.00	£486.10	4,513.90
100	S137 *	£500.00	£0.00	500.00
101	Other Grants	£1,000.00	£384.44	615.56
201	Clerk's Salary	£10,000.00	£1,635.22	8,364.78
202	Clerks Expenses	£800.00	£15.30	784.70
203	Office expenses	£1,200.00	£183.28	1,016.72
208	Village Hall Hire	£0.00	£0.00	0.00
209	Miscellaneous	£500.00	£0.00	500.00
301	Chairman's Allowance	£150.00	£0.00	150.00
302	Subs	£600.00	£452.78	147.22
307	Courses, Travel etc	£500.00	£110.00	390.00
308	Insurance, Audit, Elections	£3,500.00	£0.00	3,500.00
313	Miscellaneous inc Beacon bonfire <i>*returned grant</i>	£500.00	*£6,985.47	-6,485.47
400	Herald Printing	£4,500.00	£803.00	3,697.00
602	Grass Cut	£4,000.00	£205.00	3,795.00
605	Other Maintenance	£1,000.00	£0.00	1,000.00
608	General tree work inc Candys Field	£500.00	£170.00	330.00
612	Bin emptying	£500.00	£249.17	250.83
616	Handyman	£4,000.00	£0.00	4,000.00
618	Notice Boards - Maintenance	£100.00	£0.00	100.00

633	Play Equipment Mtce	£1,000.00	£89.50	910.50
640	Lighting in Candy's field	£600.00	£81.56	518.44
701	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£5,600.00	£875.52	4,724.48
702	Flood equipment and Maintenance	£500.00	£0.00	500.00
703	LFRG expenses	£500.00	£96.44	403.56
706	Gulliford Cemetery	£800.00	£4,700.00	-3,900.00
800	Burial Ground	£500.00	£125.00	375.00
1101	Youth Club Building Maintenance	£1,000.00	£63.43	936.57
1102	YC Utilities	£2,000.00	£83.60	1,916.40
1300	Website etc	£400.00	£22.50	377.50
1400	Adverse weather	£200.00	£30.00	170.00
1500	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
2100	Parishes Together	£1,500.00	£1,575.00	-75.00
2300	NP Projects	£0.00	£429.50	-429.50
2400	Cont to repairs to VH Car Park	£500.00	£0.00	500.00
2500	DCC Funding	£0.00	£0.00	0.00
2600	YC Recharge	£0.00	£0.00	0.00
	Total	£50,950.00	£19,365.71	£31,584.29
	Add VAT		<u>£486.10</u>	
	Total		£19,851.81	

19/09.5 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

Lympstone Parish Council: Clerks Action List – April 2019

Month and Minute	Response	Date Actioned
Jan – 170	<i>The Clerk to accept this tender and notify contractor to begin works. Regarding the dead Elms behind the pre-school. Work to be completed 11/4/19</i>	8/1 , 28/3
Feb - 182.6	<i>The Clerk to pay the grant request to Community Transport of £384.44 in April 2019.</i>	24/4
March - Public Session	Cllr Atkins and the Clerk to meet and identify overgrown hedges in the Parish.	
Mar - 196.2	The Clerk to work with the tree warden and decide on appropriate places. Review the decision with the PC in the Summer.	Emailed EDDC 2/4
Apr - 223.1	A new mirror is purchased for Sowden End, and Cllr Acca asked to reinforce the back with a filler.	
Apr - 223.1	The Clerk include this report regarding the defibrillator in the Herald.	2/4
Apr - 223.1	The Clerk invite Mr Masterson (or a nominated person) to the PC meeting in June to explain his proposals and actions.	17/4
Apr - 223.3	The Clerk to discuss ways forward with EDDC to discuss the spending of CIL money (review in June meeting). - Arrange an onsite meeting with Councillors (1/5/19)	
Apr - 223.5	The Clerk to contact Janice Alexander, the housing need officer and defer the survey.	3/4
Apr - 223.9	The Clerk to meet with Cllr Atkins to discuss identifying a new internal auditor.	2/4
Apr - 223.10	The Clerk add to the next agenda – Wood chippings in Avenue Field from LFC for their use of parking in the field.	26/4

Apr - 227	The PC and FC meet to clarify the land and boundary to cut and remove the cuttings. Discuss the protection of the trees with FC. In addition, PC and LFC to discuss the grass cuttings in Cliff field.	15/4
Apr – 227	Cllr Atkins, Cllr Acca, Cllr Clark and the Clerk to meet and write up Handyman's contract.	24/4
Apr - 228	The Clerk to contact the harbour board for an explanation of this issue.	3/4
Apr - 231	The Clerk contact Stuart Baker, the EDDC Arboriculture Officer and inform him of the Honey fungus in the dead oak..	3/4
Additional actions:		
	Met with JC and KR	1/3
	Gulliford Joint committee mins	3/4
	End of grant report completed (NP-Groundworks)	3/4
	Gulliford cemetery wall (ongoing)	
	Internal audit preparation	15,16,17/4
	Monthly Defib report	23/4
	Meet with JC, DGA, PA, KR – AW contract	24/4, 25/4
	Arrange and meet with Cllrs to discuss Candy's field	1/5

19/10 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.

The Chairman explained that a most enjoyable and exciting afternoon had been held with the recent landing of the Merlin helicopter from RNAS Yeovilton on Cliff Field. All the Pre-school and Primary School Children had attended, went on board and shown around this phenomenal opportunity. Many local people also got to experience this exciting event. A huge thank you went to all involved in the organisation and co-ordination of this from the Royal Navy and Royal Marines. The Chairman also explained that Friends of Gulliford had met and had begun clearing and tidying the burial ground. It had been decided that a wild meadow at the far end of the ground would be kept for the nature that resided there.

County Cllr Scott congratulated Cllr Rogers on her appointment of Chairman, he also congratulated Cllr Ingham and Cllr Jung on their appointments of District Councillors. He reiterated the sincere thanks to the Royal Navy and Royal Marines for the helicopter landing and the wonderful opportunity it had provided for the community. He also reminded all members to support the military wives fund raising event for The Royal Marines Charity. County Cllr Trail was not present but had sent correspondence to the Clerk which was read out:

Good morning Lucy,

Please accept my apologies but I will be handing over the reins at Exmouth Town Council.

May I request that on my behalf you welcome and give thanks to those members who have been elected and sincere thanks and gratitude to those who were unsuccessful or who have decided to stand down. It is never easy to recruit new Councillors but myself and Cllr Richard Scott will continue to give as much support to Lympstone Parish Council as we have over the last 2 years.

Kind regards, Cllr Jeff Trail BEM DCC Exmouth Division

District Cllr Ingham congratulated the Chair, Vice Chair, new and reappointments of the Parish Council. He added that he and Cllr Jung were delighted to represent both Lympstone and Woodbury Parish. Cllr Ingham explained how the Nurseries site that was recently approved at the DMC, all members on the board were impressed with all speakers and the strength of the Parish. He added that the Neighbourhood plan review was important to revisit, and he would be happy to continue to support the group. He also explained how many residents are very concerned about dogs and their mess in the fields and suggested additional signage was needed.

RESOLVED that a letter of thanks from the PC is sent to RNAS Yeovilton and the Royal Marines.

19/11 Planning Applications

Cllr Atkins suggested that as there is now a new Council, all members should attend site meetings before making a final decision on planning applications. All Cllrs would then get the opportunity to meet, understand and hear from the applicants themselves. Cllr Hill supported

this motion as he felt it would be of great benefit to see the site in person before a decision was made.

These planning applications were not discussed as they had already been supported by the PC and approved by EDDC: **19/0436/LBC** - Construction of replacement rear extension, changes to internal doorway at 1 lower Harefield and **19/0435/FUL** - Construction of replacement rear extension (revised scheme to approved application 18/1211/FUL) at 1 Lower Harefield

19/0851/FUL - Construction of single storey side/rear extension at Haldon View. **SUPPORT**

19/0592/VAR - Variation of condition 2 (plans condition) of planning permission and **18/0462/VAR** - (erection of detached dwelling and garage), to allow alterations to roof, addition of basement, external changes to approved scheme, including new garden boundary walls at Land On The West Side Of Exmouth Road (Longmeadow Road) Lympstone.

Cllr Atkins believed this plan was still unsatisfactory for the removal of the surface water. He proposed a site meeting to check the attenuation tank for mud as he believed this was currently insufficient. He proposed to also meet the owners on site and view with them. Cllr Hill seconded. Unan.

A resident expressed concerns of application until the attenuation tank was sorted out it should be removed. The current sewer already has many issues with backing up. No EDDC inspectors have been out and therefore there is no way of knowing if the attenuation tank is working effectively or not. During the building of the other houses the lorries were driving over it so it could have broken up under the surface. The tank is on a slope and should be flat. No one knows what is inside the tank and if the PC discussed the planning application then they were accepting it. The Chairman added a site was necessary to see the plot and ask the owners. She explained that the PC could only express concerns but did not make the final decision. Cllr Atkins added that he had drafted a letter to SWW to be sent from the PC.

Another resident added that you would only know if the tank was working properly by taking it out and starting again.

RESOLVED that the Clerk arrange a site meeting with owners of Longmeadow Road new build and Amberwood with all Cllrs.

RESOLVED that the Clerk to type and circulate Cllr Atkins SWW letter to all Cllrs for approval.

RESOLVED That the Clerk to ask EDDC an extension on the response time from the PC.

19/0923/FUL - Replacement of existing agricultural building with new building following storm damage (retrospective application) at Land East Of Longbrook Lane Longmeadow Road.

SUPPORT

19/0833/FUL - Construction of detached garage/workshop with accommodation over at Amberwood, Exmouth Road.

Cllr Atkins declared an interest and left the room.

The owner was present and explained his application. The Chair pointed out that this building would be in green wedge and she was concerned of the accommodation planned over the garages. The owner explained that the plans were incorrect, and it would be an office not accommodation as written on the official plan. The Chair proposed a site meeting. Unan.

RESOLVED that the Clerk arrange a site meeting with owners and all Cllrs. (See Appendix 1)

19/0895/FUL - Construction of side extension and loft conversion with rear dormer at 3 Park view, Wotton Lane. **SUPPORT**

19/12 Planning decisions

RESOLVED that the EDDC decisions were noted.

19/13 Wood chippings in Avenue Field

Cllr Atkins explained that the wood chipping to the entrance of Avenue Field were working well but needed topping up. It was agreed that LPC would provide chippings and ask the FC to distribute them at the entrance to the field.

RESOLVED That Cllr Atkins would obtain wood chippings for the field.

19/14 Parish Council Dinner

Cllr Atkins proposed a council dinner as last February's dinner was missed. He proposed dinner and drinks in the redwing. The Chair suggested that Cllr Atkins contact the Redwing and let all Cllrs know the details. She also reminded all members that Mrs Clark would be hosting an informal gathering planned for old and new Cllrs at her house.

RESOLVED that Cllr Atkins would contact the Redwing regarding a Parish Council dinner.

19/15 Reports of Lead Councillor

Any reports requiring a decision are attached.

19/15.1 Facilities and Estates – Cllr Atkins

Cllr Atkins reiterated the problem with dogs off the lead and not having their mess picked up in Candy's field. The PC had received correspondence and was read out. He proposed that that another report in the Herald was necessary. He also explained that Cllrs would need to police the field and tackle irresponsible dog owners directly. He believed it had to be taken back to EDDC dog warden to investigate further. Cllr Atkins added that the signage was an issue and they did need to be upgraded so members of the public are advised further.

Cllr Atkins also explained that the path at Glebelands is the responsibility of EDDC so any additional poo bins there need to be brought to EDDCs attention.

The Chair suggested the issue of irresponsible dog owners must be highlighted both in the Herald and on the website.

RESOLVED that the Clerk to contact EDDC dog warden.

RESOLVED that the Clerk to include irresponsible dog issue in Herald and Cllr Young to post on website.

Cllr Atkins explained that the dead Oak in Candy's field currently had a woodpecker so would not be removed until it had gone. He also mentioned the hardening of the diagonal path across Candy's field to improve the walk way. The Cllrs requested a price for this work.

RESOLVED that Cllr Atkins to investigate the cost of a harder diagonal path.

Cllr Atkins reminded all members that the dip in the field above the pipe has sunk again and is a health and safety issue. He has asked a contractor a price to fill this. The Chair asked if Mrs Russell could write to the PC to grant us permission to continue filling this in, she added that although it was not necessary, it would be just courtesy to have the permission granted.

Cllr Atkins showed all Cllrs the new AONB plan (March 19) received and requested that the Clerk got more copies for all members.

RESOLVED that the Clerk request 6 more copies of the AONB plan.

Cllr Atkins reported that the Ash tree at the bottom of the path from Candy's Field to Burgmanns Hill had Ash die back. He had asked the tree warden to put in a cost for the removal of it. He would also ask the tree warden his advice on a suitable replacement tree.

Rotated monthly:

19/15.2 Communications –Cllr Young (was Herald/Website)

Cllr Young reported that he had considered a review of the website. He explained that locating certain attachments on the website was not always compatible with different devices. He was meeting with Mrs Turner and Bespoke website designs to review the accessibility.

19/15.3 Transport, Parking and Planning - Cllr Hill (Transport and Parking) All Cllrs (Planning)

Cllr Atkins highlighted how much effort and work Mr Stratford had done with the 'Getting Around' focus group. It had grown and was of a massive benefit to a wider group.

RESOLVED that the Clerk send the report from the facilitator Mark Robertson to all members of the Council and NP review group.

19/15.4 Community – Cllr Atkins, Cllr Rogers (was YC/VH/NP/CTCRM)

The Chair reported that a fallen tree, which had been reported by a member of the public, along the path between Candy's Field and Trafalgar Road had been removed for safety reasons. She thanked the tree warden for acting so swiftly and removing it that same day it was reported. The Chair had reported this to the CTCRM as the tree belonged on their land.

19/15.5 Environment Cllr Young (was Flood/Emergency/Allotments)

Cllr Atkins explained that the Allotment members had become more of a social activity than actively growing crops and weed control. He expressed a little disappointed that they had changed the trustees and made the PC just a liaison Cllr and therefore would like to stand down.

Mr Scott from Heathfield Allotments added that they had a responsibility to maintain the allotments. They had tidied up the constitution for the charities commission. He was happy to report to the PC and approve trustees appointed on a regular basis. He was also happy to regularly email the meeting minutes of the trustees.

Cllr Hill queried if the allotments were provided for people to grow vegetables etc who didn't have their own gardens.

A resident asked why the public are not able to walk through the allotments anymore and felt it had become a private club. Mr Scott responded with the fact that the Allotments needed securing and keeping safe from vandals and that was the reason why the bottom gate was now permanently locked. There was no restriction intended for the public.

District Cllr Ingham agreed with what had been said and explained that long term it was vital for the PC to remain involved with the allotment to protect the future of them.

The Chair agree that the PC were kept involved.

19/15.6 Heritage and Structure – Cllr Rogers and Cllr Connelly-Cole (was Gulliford/Exe Estuary)

The Chair explained how hard friends of Gulliford had worked to tidy up the burial ground. The Joint Gulliford Committee meeting was due to meet. Cllr Atkins explained that HiLine had removed the large ash tree in the neighbour's garden there and further legal investigation was taking place by WPC.

Mrs Carter reminded the NP review group that the exe estuary trail had not been mentioned in the 'getting around' focus group and it should remain a priority.

Cllr Atkins explained that £3000 had been budgeted for and allocated towards the Exe Estuary trail, he assured Mrs Carter that it would be included once the NP review group had completed the review of the original NP plan.

Cllr Connelly-Cole added that she would meet with Mrs Carter to keep the Exe Estuary Trail as a priority.

The Chair reminded all members that we would be inviting an NP officer from EDDC to recommend the best way forward with the review. He would be present at an open meeting.

RESOLVED that the Clerk to contact the NP Officer from EDDC and invite him to a PC meeting.

19/16 Matters raised by Councillors

Cllr Hill explained that the mud that had been dug out from the Harbour and dumped in the estuary had been shifted by the water but still felt it was not good practice.

RESOLVED that the Clerk to chase up this with the harbour board.

Cllr Atkins explained that SWW had repaid the developer at Strawberry Hill in respect of digging up SH for the surface water from the development. He believed the PC need to press SWW to enquire why it had appeared that nothing had been done. He had drafted a letter to SWW to enquire why. (NB Mr Brewer LFRG has given Cllr Atkins an update on a connection to surface water drain to Parsonage Style).

Cllr Hill queried the 20mph speed limit. Mr Stratford explained that this was currently being investigated and discussed by the Getting Around focus group.

Meeting closed **9.15 pm**

Chairman:

Date:

Appendix 1:

Lympstone PC Planning Site Meeting 23/5/19

5.30pm

Present: Cllr A Connelly-Cole, Cllr R Eastley, Cllr K Hill, Cllr K Rogers and Cllr D Young.

Apologies: Cllr D Atkins, Cllr C Ducker

19/0833/FUL - *Construction of detached garage/workshop with accommodation over at Amberwood, Exmouth Road.*

Lympstone Parish Council are sympathetic towards the garages but not the proposed accommodation/office above. The proposed planning does not show any plans for drainage or sewage waste. The planning does not conform to East Devon Local Plan: Strategy 8 Green Wedge and Lympstone Neighbourhood Plan: Objective CA22 Green Wedge. It is also planning outside of the BUAB of both Lympstone and Exmouth.

Recommendation: That Lympstone Parish Council would support a single-story double garage with storage but question the potential accommodation on the proposed plans in the Green Wedge. The PC approve subject to conditions of garages only and not any additional domestic use.

6.00pm

Present: Cllr D Atkins, Cllr A Connelly-Cole, Cllr R Eastley, Cllr K Hill, Cllr K Rogers and Cllr D Young.

Apologies: Cllr C Ducker

19/0592/VAR - *Variation of condition 2 (plans condition) of planning permission and 18/0462/VAR - (erection of detached dwelling and garage), to allow alterations to roof, addition of basement, external changes to approved scheme, including new garden boundary walls at Land On The West Side Of Exmouth Road (Longmeadow Road) Lympstone.*

Recommendation: That Lympstone Parish Council support the applicant subject to the ongoing drainage issues identified at the site that the owner will address.