



LYMPSTONE PARISH COUNCIL

Clerk to the Council: Miss L Tyrrell
c/o Minnows,
Longmeadow Road,
Lympstone, Devon EX8 5LF
Tel: 07890717081

Chairman: Cllr Kathy Rogers
Tel 01395 263534

Email: lympstonepc@gmail.com
www.lympstone.org

25th June 2019

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm** on **Monday 1st July 2019** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

The agenda and all attachments can be found online at www.lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public Session	7.30
1	INFORMATION: Apologies	7.45
2	ACTION: Minutes To confirm the minutes of the PC meeting held on 3 rd June 2019 attached.	7.50
3	INFORMATION: To receive any Declarations of Interest	7.55
4	Clerk's report (see attachments): ACTION: <ul style="list-style-type: none"> i) Lympstone Proposal for HATOC 19/20: The Strand, No Waiting at Any Time shortening of the limited waiting bay to prevent obstructive parking at the pinch point. – Decide response to DCC. ii) Handyman's Terms of Reference – Decide on the Handyman's written contract terms. iii) Insurance – Add red telephone box and defibrillator to insurance policy? iv) Solar lights – Location of solar lights for the Scouts. DISCUSSION: <ul style="list-style-type: none"> v) Correspondence Received - Re: Dogs fouling (Candy's Field and Public footpaths) INFORMATION: <ul style="list-style-type: none"> vi) Definitive Map Review – Rights of Way Committee 4th July 2019 vii) DCC Footpaths No1: Public path diversion order and No3: Public path 	8.00

	<p>extinguishment order – Orders received by DCC regarding the Mill.</p> <p>viii) Public toilet door lock – Quotes received.</p> <p>ix) Muga Sports lines – Quotes received.</p> <p>x) Meeting with EDDC Officers Sulina Tallack and Jamie Buckley regarding the Toddler Play Area and Activity Trail</p> <p>xi) Finance - Payments / Financial summary / Budget report</p> <p>xii) Clerk's Action List</p>	
5	INFORMATION: Reports from the Chairman, East Devon District Councillors and Devon County Councillors if any.	8.15
6	<p>ACTION: Planning Applications</p> <p>19/1247/FUL - Proposed new agricultural storage building at Land North Of Badger Down Marley Drive Lypstone Exmouth</p> <p>19/1156/FUL - Erection of agricultural building (barn 2) at Land At Meeting Lane Meeting Lane Lypstone</p> <p>19/1322/FUL - Demolition of existing dwelling and garages/outbuildings and construction of new replacement dwelling and construction of single storey garage and store at Chatterpark Courtlands Lane Exmouth.</p>	8.20
7	INFORMATION: EDDC Planning decisions - See attached list: June 19	8.25
8	ACTION: Garden Club; Junior Schedule Grant – To discuss the request received.	8.30
9	ACTION: Permission to use Candy's, Cliff and Avenue field – Discuss the requests received to use Candy's, Cliff and Avenue Fields. Agree rules of usage and parking (Including - Clubs: LFC, Functions: Fete, Birthday, Wedding and Fundraising)	8.35
10	DISCUSSION: VHMC Governance Paper – To discuss the proposed by VHMC. Mr Mildenhall will attend and speak.	8.40
11	DISCUSSION: The Public Conveniences – Follow up from meeting with EDDC Officer, Adrian Priest.	8.45
12	<p>INFORMATION: Reports of Lead Councillor</p> <p>Any reports requiring a decision are attached.</p> <p>Facilities and Estates – Cllr Atkins to report estates, their use and management in the Parish.</p> <p><i>Rotated monthly:</i></p> <p>Communications – Cllr Young (<i>was Herald/Website</i>)</p> <p>Transport, Parking and Planning – Cllr Hill and All Cllrs. To receive an update and report from The Getting Around focus group.</p> <p>Community – Cllr Atkins, Cllr Rogers (<i>was YC/VH/NP/CTCRM</i>)</p> <p>Environment - Cllr Young (<i>was Flood/Emergency/Allotments</i>)</p> <p>Heritage and Structure – Cllr Rogers, Cllr Young and Cllr Connelly-Cole (<i>was Gulliford/Exe Estuary</i>) To receive an update and report from The Exe Estuary Trail group.</p> <p>Finance, Grants, Funding and Compliance – Cllr Ducker and All Cllrs</p>	8.50
13	DISCUSSION: Matters raised by Councillors	9.00

4. Clerk's report:

ACTION: Lympstone Proposal for HATOC 19/20: **The Strand, No Waiting at Any Time shortening of the limited waiting bay to prevent obstructive parking at the pinch point.** – Decide response to DCC.

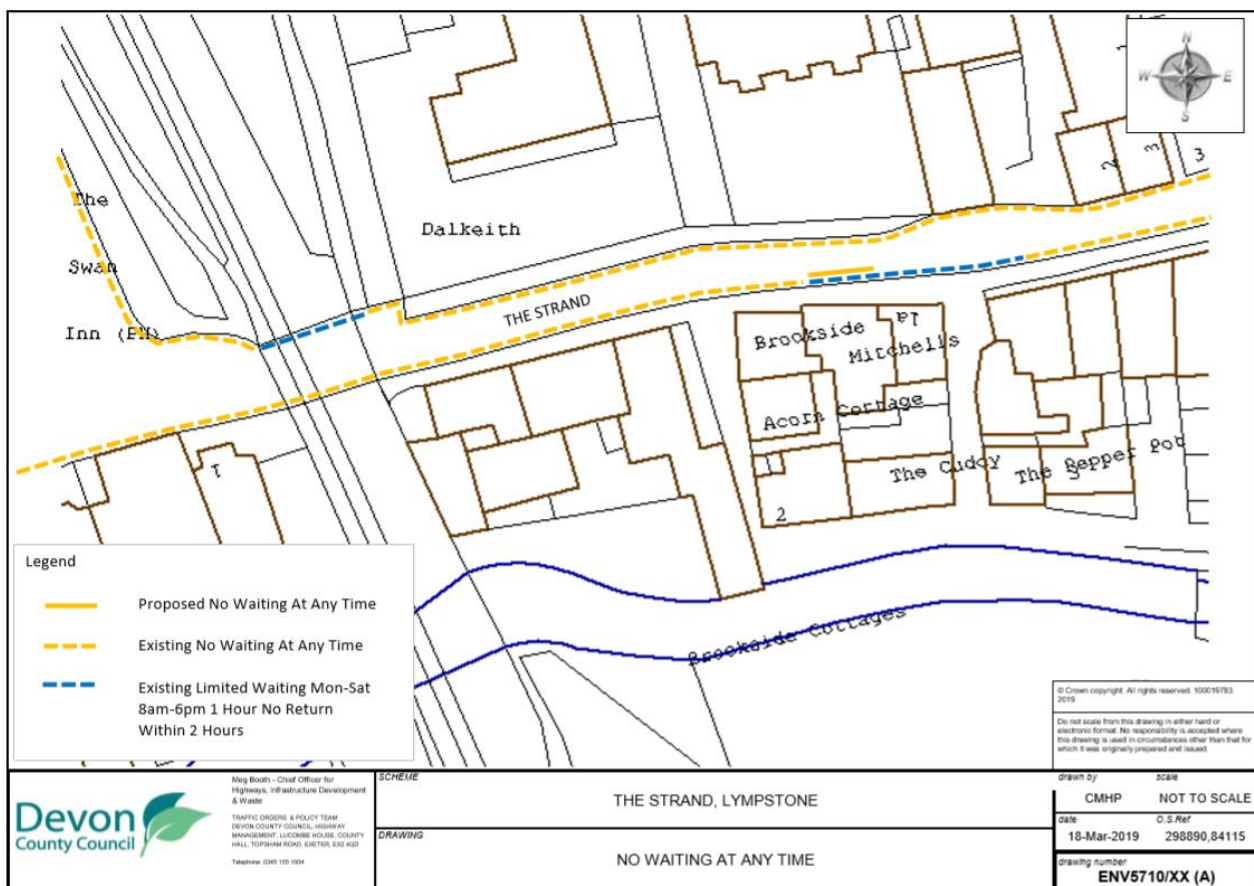
Dear Lucy,

17 June 2019

Apologies for the delay in responding. The proposal was submitted because members of the public are finding it difficult to pass vehicles parked at the end of this limited waiting bay. Vehicles were reported to be mounting the footway on the opposite side of the road in order to pass.

The proposal is to reduce the length of the limited waiting bay by approximately 5m, so the equivalent of one vehicle space. This should hopefully prevent vehicles from having to drive along the footway in the future. The removed length will be replaced by double yellow lines (no waiting at any time).

Best Regards, Chris Passey - Assistant Traffic Technician, DCC



DISCUSSION: Correspondence Received - Re: Dogs fouling (Candy's Field and Public footpaths)

Hi Lucy,

30 May 2019

I am not sure what else to suggest regarding the anti social behaviour of not picking up after dogs or keeping dogs on leads. You have done all you can to inform and educate your constituents.

The trail camera, I do not know how successful this has been, I understand that Streetscene West tried to set one up but it did not work properly.

I can check the signage re "dogs on lead", if you want those can you confirm how many you need? I will send you the pick it up stickers in the post at the same time.

In the meantime if you want the "pick it up" stencilled in the area, Streetscene West can provide them if requested in hot spot areas.

Once you confirm the number of dogs on lead signage, I will send these out in the post to you.

Karen Arnett, Technical Officer, EDDC

18 June 2019 - Sign found by Mr Tyrrell at the entrance to the footpath at Frogs Meadow:



INFORMATION: Definitive Map Review – Rights of Way Committee 4th July 2019



Miss Tyrrell
Clerk to Lypstone Parish Council
Minnows
Longmeadow Road
Lypstone
Exmouth
EX8 5LF

Highways, Infrastructure Development &
Waste
Public Rights of Way
Lucombe House
County Hall
Topsham Road
Exeter
EX2 4QD
Tel: 01392 383370
Email: alison.h.smith@devon.gov.uk

6th June 2019

Dear Miss Tyrrell

Definitive Map Review Lypstone Parish

I refer to my previous correspondence and am writing to advise that reports on the review in Lypstone parish will be considered by Devon County Council's Public Rights of Way Committee on 4th July 2019 at County Hall, Topsham Road, Exeter EX2 4QD at 2.15 pm.

Approximately eight days before the meeting date a copy of the Committee Agenda and the Reports will be available to view on the County Council's website at
- <https://democracy.devon.gov.uk/ieListMeetings.aspx?Committeeld=171>

The meeting will be held in the Committee Suite at County Hall, Topsham Road, Exeter and may be broadcast live on the internet by a webcast from the Devon County Council website at <https://devoncc.public-i.tv/core/portal/home>

Yours sincerely

Alison Smith

Mrs Alison Smith
Definitive Map Review Officer

**NOTICE OF MAKING OF AN ORDER
HIGHWAYS ACT 1980
WILDLIFE AND COUNTRYSIDE ACT 1981
DEVON COUNTY COUNCIL
FOOTPATH NOS. 1 AND 3, LYPMPSTONE**

The orders below were made concurrently on 23rd May 2019 under sections 118 and 119 of the Highways Act 1980 and section 53 of the Wildlife and Countryside Act 1981. The effect of each order is described below:

**FOOTPATH NO. 1, LYPMPSTONE (PART)
PUBLIC PATH DIVERSION AND DEFINITIVE MAP AND STATEMENT MODIFICATION
ORDER 2019**

The above order, made on 23rd May 2019 under Section 119 of the Highways Act 1980 and Section 53A(2) of the Wildlife and Countryside Act 1981, will divert part of public Footpath No. 1, Lypmpstone running from a point approximately 15m west of Stone Lane, crossing the meadow to a point approximately 4 metres south east of the bridge crossing the Wotton Brook to a line running from a point approximately west of Stone Lane, following the bank of the Wotton Brook until re-joining the existing path as shown on the order map.

**FOOTPATH NO. 3, LYPMPSTONE
PUBLIC PATH EXTINGUISHMENT AND DEFINITIVE MAP AND STATEMENT
MODIFICATION ORDER 2019**

The above order, made on 23rd May 2019 under Section 118 of the Highways Act 1980 and Section 53A(2) of the Wildlife and Countryside Act 1981, will extinguish Public Footpath No. 3, Lypmpstone running from its junction with Footpath No.1, Lypmpstone GR SX 99418404 to its junction with footpath No.3, Lypmpstone at GR SX99338405 to the north of the Mill as shown on the order map.

A copy of the order and the order map have been placed and may be seen free of charge at the offices of East Devon District Council, Blackdown House, Border Road, Honiton, Devon, EX14 1EJ from 9.00am to 4.00pm, Monday to Friday, at www/devon.gov.uk/haveyoursay or on request to the Clerk to the Parish Council. Copies of the order and map may be bought from the address below at the price of £5.00.

Any representations about or objections to the order must be sent in writing to the County Solicitor, Devon County Council, County Hall, Exeter, EX2 4QD not later than 31st July 2019. **Please state the grounds on which they are made.** Copies of any objections or representations received may be circulated to interested parties.

If no such representations or objection are duly made, or if any so made are withdrawn, the Devon County Council may confirm the order as an unopposed order. If the order is sent to the Secretary of State for the Environment, Food & Rural Affairs for confirmation, any representations or objections which have not been withdrawn will be sent with the order.

DATED: 26th June 2019



JAN SHADBOLT
County Solicitor
County Hall
Exeter EX2 4QD
(Ref: JDH/B16430)

Dear Lucy,

12 June 2019

Re: Lymestone Public WC's - Ladies lock replacement

Thank you for your invitation to provide a quotation for the lock replacement works to the ladies WC at the Lymestone public WC's. We are pleased to confirm our quotation for all necessary labour materials and plant to complete the works to the above as follows:-

Lock replacement

- Supply and install new Eurospec Security Cylinder Pull with Mini Lever.
- Supply and install new Eurospec EasiT Euro Profile Nightlatch.

For the Sum of £449.91 + VAT

Whilst considering the above we would like you to note the following:-

1. We have made no allowance for decoration works to the existing doors or any areas within the male or female wc's.
2. We have made no allowance for a new time lock mechanism.
3. We have not allowed to overhaul the existing door, only refit new ironmongery.
4. We have assumed free use of water and electricity will be made available for the duration of the works.
5. All works have been allowed for within Normal Working hours.

We trust the above is clear and satisfactory; however should you have any queries please do not hesitate to contact us. In the meantime we look forward to hearing from you in due course.

Kind Regards, Paul Burton BSc(Hons), Estimator, Skinners

Muga Sports lines – Quotes received.



QUOTATION Bill Of Quantities

Description of Work:

Tennis
Netball
5-a-side Football
Basketball
Minimum Visit Charge

Continued...

Our Ref: 10690/1-TB-TB

Item	Qty	Cost	Total
item	1	£275.00	£275.00
item	1	£390.00	£390.00
item	1	£300.00	£300.00
item	1	£425.00	£425.00
sum	1	£550.00	£550.00

BASED ON DETAILS PROVIDED

Subject to final site measure

TOTAL

All works subject to final measure unless otherwise agreed as a lump sum
Additional extra cost for unsociable hours, night and weekends
Notice required for starting work
Minimum site visit charge for line marking machine and crew
Surface type that materials are to be applied to
Visits required for completion of the estimated works

20%
7 Days
£550.00
1 Visits

Quotation



Our Ref: 29880
Estimator: Lucy/Amelia
Date: 14 June 2019

Lucy Tyrrell
Lymptone Parish Council
Minnows
Longmeadow Road
Lymptone
Nr. Exmouth
EX8 5LF

Tel: 07890717081
Email: lympstonepc@gmail.com

Re: Quotation for Macadam Anti Slip Coating & Clean
Site: Candy's Field, School Hill, Lymptone, Nr Exmouth, Devon EX8 5JY

Description Of Works	Qty	Unit	Depth	Rate	Value
Preparation Works (19m x 10m)					
Chemically treat the surface with moss and algae substance	190	m²		£1.65	£313.50
Thoroughly clean porous macadam sports surface	190	m²		£2.85	£541.50
Sub Total					£855.00
Anti Slip Colour Coating					
Supply and install anti slip colour coating	190	m²		£8.95	£1,700.50
Supply and install 50mm Line Markings for Tennis	1	No.		£395.00	£395.00
Sub Total					£2,095.50
Total Scheme Value					£2,950.50
Price based on good access and nearby water supply within 30m (Please let us know if this is not possible)					
Extra Over Options					
Supply and install polyurethane court binder to help strengthen existing surface	190	m²		£4.90	£931.00
Up to 5 no. minor repairs using 2mm emerald stone mixed with polyurethane binder					£350.00
Supply and install 50mm Line Markings for Netball	1	No.		£395.00	£395.00
Supply and install 50mm Line Markings for Basketball	1	No.		£495.00	£495.00
Price is subject to VAT at the current rate and is a NETT total and therefore includes all discounts inc MCD					
Quotation is based on the minimum order value shown above & payment within 14 days, S.T.S.					
Price is valid 30 days from date of quotation					
Any acceptance of Quoted works assumes acceptance of our Standard Terms and Conditions of Business Soft Surfaces T&C's					
Tel : 01625 445760 Fax : 01625 525619 Email : info@softsurfaces.co.uk					

Finance - Payments / Financial summary / Budget report - To be added

Clerk's Action List - Lymptone Parish Council: Clerks Action List – June 2019

Month and Minute	Response	Date Actioned
Apr - 223.3	The Clerk to discuss ways forward with EDDC to discuss the spending of CIL money (review in June meeting). - Arrange an onsite meeting with Councillors – Arranged for 10/6 POSTPONED	20/5
Feb – 182.1	The Clerk to identify the cost of sport flooring lines on the MUGA.	10/6 x 3
Mar - 203	The Clerk to contact an NP EDDC Officer and discuss availability to meet with the PC for 2/9/19	Emailed 18/6

May – 19/09	Clerk to investigate the process of transferring savings account money to the PCs current account.	
May – 19/15	Clerk to contact the NP Officer from EDDC and invite him to a PC meeting. (2 nd September)	18/6
June - 19/20.2	Publish public notice on 17 th June re finances (notice boards and website) Annual Audit 2018/19 Governance Statement - send to PKJ Littlejohn	17/6
June - 19/20.3	Annual Audit 2018/19 Accounting statements – send to PKJ Littlejohn	17/6
June - 19/20.5	Clerk to write to the owners of both Lypstone House and the new development in regard to overgrown nettles and brambles.	
June - 19/20.6	Clerk to purchase a complete painted new door from X2 Connect for £948 + VAT and have it delivered to Cllr Rogers resident in preparation for fitting.	
June - 19/20.9	Clerk publish the report on the noticeboards and website regarding CIL money and send a copy to EDDC.	17/6, 10/6
June - 19/21	Clerk request volunteers to support the YC in the Herald.	4/6
June - 19/21	Clerk to forward grant information received from DCC to EET.	6/6
June - 19/22	Clerk send the planning recommendations from LPC to EDDC.	12/6
June - 19/22	Clerk to arrange a site meeting with the owners of Tadpoles and all Cllrs.	4/6
June - 19/25	Clerk contact Adrian Priest from EDDC and arrange a site meeting re public toilets.	10/6
June - 19/26.1	Clerk contact Mr Beer to look at the issue in the gentlemen's public toilets.	6/6
Additional actions:		
	Met with KR and DY	31/5
	Site meeting at Tadpoles	7/6
	Meet arranged with Sulina Tallack, Jamie Buckley and Cllrs - POSTPONED	10/5
	Met with Paul Burton re Lock on public toilets	11/6
	Emailed planning west with agreed planning decisions	12/6
	Gulliford cemetery wall (ongoing)	
	Monthly Defib report	17/6
	Site meeting with EDDC Officer Adrian Priest re public toilets	26/6

7) INFORMATION: EDDC Planning decisions - June 2019:

19/0851/FUL - Construction of single storey side/rear extension at Haldon View. **APPROVED**

19/0592/VAR - Variation of condition 2 (plans condition) of planning permission **18/0462/VAR** - (erection of detached dwelling and garage), to allow alterations to roof, addition of basement, external changes to approved scheme, including new garden boundary walls at Land On The West Side Of Exmouth Road (Longmeadow Road) Lypstone. **APPROVED**

19/0833/FUL - Construction of detached garage/workshop with accommodation over at Amberwood, Exmouth Road. **REFUSED**

8) ACTION: Garden Club; Junior Schedule Grant

8 June 2019

The Garden Club produces a Junior Schedule for the August Show to encourage children in the Parish to grow fruit and vegetables and make art contributions. They will be distributed to the 3 schools in the Parish, Lypstone School, the Pre-school and St Peters as well as being available from the village shop for other children who don't attend those schools.

You recently offered to help us apply to the PC for a grant to help cover the costs of this. I have now ordered 250 copies at a cost of £135 and would be grateful for help in applying for support.

Many thanks, Linda