LYMPSTONE PARISH COUNCIL

Clerk to the Council: Miss L Tyrrell
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Chairman: Cllr Kathy Rogers
Tel 01395 263534

27th August 2019

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.30pm** on **Monday 2nd September 2019** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.
The agenda and all attachments can be found online at www.lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public Session	**7.30**
1	*INFORMATION:* **Apologies**	**7.45**
2	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on 22nd July 2019 attached.	**7.50**
3	*INFORMATION:* **To receive any Declarations of Interest**	**7.55**
4	*INFORMATION:* **Presentation from Jurassic Fibre Broadband**	**8.00**
5	*INFORMATION:* **Guest speaker Mr Twamley, EDDC NP Officer** – The future of Lympstone Neighbour Plan	**8.10**
6	**Clerk's report (see attachments):** *ACTION:* i) **LPC Rules and Regs for using PCs fields and risk assessment** – Agree the documents for public use. ii) **The Green** – new signage and new padlocked post. iii) **LFC Contract** – Agree the terms for LFC. iv) **Confirm Gulliford Payment** – agree the completed works to wall repair. v) **Sign from FOGBG at Gulliford Burial Ground** – grant permission from LPC vi) **Grant Requests:** WI *re: Community defibrillator and bench,* LFC *re: kit,*	**8.20**

	Community Hub *re: War memorial* ***vii)*** **Meeting with National Trust** - agree date and time *DISCUSSION:* viii) **Correspondence Received** – Re: Mill footpath, Dogs fouling, Traffic, Car Parking, Pre School and plants, Community Hub Village event, Lympstone Garden Club. *INFORMATION:* **ix) Zurich Insurance Renewal** x) **Fire service proposals and consultation** **xi) East Devon Heaths public consultation** **xii) Lympstone Cemetery Gates** – Update **xiii) Finance -** Payments / Financial summary / Budget report **xiv) Clerk's Action List**	
7	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**8.35**
8	*ACTION:* **Planning Applications** **19/1557/CPL** – Certificate of lawfulness for the provision of a porous hard surface to be used for any purpose incidental to the enjoyment of The Workshop, Longmeadow Road, Lympstone EX8 5LF a dwellinghouse at any point outlined in red on the attached plan. **19/1483/FUL** - Change of use of land from agricultural to domestic curtilage at Great Loxhill **19/1745/TRE** - G1, Sycamore : remove stems from building T3, Hornbeam : remove T4, Lime : remove 3 stems T7, Oak : stem up to 10m T8, Oak : sever G11, Sycamore : sever G12, sycamore : sever G13, Sycamore : sever G14 Hazel : remove stems from building G15, Ash/Sweet Chestnut/False Acacia : remove stems from building at The Rectory. **19/1625/COU** - Change of use of land from agriculture to campsite for the siting of up to 30 caravans/motor homes at Greenacres Campsite, Hulham Road. **19/1801/FUL** - Demolition of Highcliffe Bungalow and Highcliffe Mews, and construction of one replacement dwelling at Highcliffe Bungalow.	**8.40**
9	*INFORMATION:* **EDDC Planning decisions -** See attached list: August 19	**8.45**
10	*ACTION:* **Toddler Play Area and Activity Trail** – Decide on the next steps for the areas in Candy's Field.	**8.50**
11	*INFORMATION:* **Reports of Lead Councillor** Any reports requiring a decision are attached. **Facilities and Estates** – Cllr Atkins to report estates, their use and management in the Parish. *Rotated monthly:* **Communications** – Cllr Young *(was Herald/Website)* **Transport, Parking and Planning** – Cllr Hill and All Cllrs. To receive an update and report from The Getting Around focus group. **Community** – Cllr Atkins, Cllr Rogers *(was YC/VH/NP/CTCRM)* **Environment** - Cllr Young *(was Flood/Emergency/Allotments)* **Heritage and Structure** – Cllr Rogers and Cllr Young *(was Gulliford/Exe Estuary*) To receive an update and report from The Exe Estuary Trail group. **Finance, Grants, Funding and Compliance** – Cllr Ducker and All Cllrs	**8.55**
12	*DISCUSSION:* **Matters raised by Councillors**	**9.00**

4. Clerk's report:
ACTION:
LFC Contract:

Lympstone Parish Council
Lympstone Football Club contract
for the use of Candy's Field and Cliff Field

1) This Agreement for Use is made on the XXX day of August 2019 between Lympstone Parish Council (LPC) and Lympstone Football Club (LFC) and is a grant of permission for LFC to use LPC property and the conditions for such use.

2) This Agreement replaces the Licence granted 1 day of May 1998.

3) Candy's Field – The LFC may use Candy's Field

   a) On Saturday mornings from 10am until noon during the football season 1st Nov – 1st April.

   b) On Wednesday evenings from 5pm until 6pm for players under the age of 8 or 9 during the months of April, May and August to October.

   c) On Thursday evenings from 6pm until 7pm for players under the age of 10 during the months of April, May and August to October.

4) Cliff Field – The LFC may use Cliff Field

   a) Note that Cliff Field was sown with a harder wearing grass seed mixture so that it could stand more use than Candy's Field.

   b) On Saturday mornings from 10:00am until noon during the football season 1st Nov – 1st April.

   c) On Wednesday evenings from 5pm until 6pm for players under the age of 11 or 12 during the months of April, May and August to October.

   d) On Thursday evenings from 6pm until 7pm for players under the age of 13 during the months of April, May and August to October.

   e) On XXX evenings from 6pm until 7pm for players under the age of 10 during the months of April, May and August to October.

5) Please note only use on days and time specified is allowed by this Agreement. Any other day or time will require LPC's permission requested in writing at least one month in advance.

6) Candy's Field has two pitches one North to South and one East to West thus not interfering with the M.U.G.A, landing area for nighttime use of the Air Ambulance nor the tree.

7) Grass cutting and maintenance by LFC:

   a) During the football season the grass will be cut once a fortnight and monthly during the rest of the year.

   b) The grass in Candy's Field will be cut to the closest edge of the cycle humps and squared off in line with the pitches and to the North hedge. An additional one metre will be cut around the pitches where the spectators stand.

   c) The pitch in Cliff Field will be cut with an additional one metre around the pitch where the spectators stand. Around the scout hut and toilets will also be cut.

   d) All arisings to be left on the area or disposed of offsite.

   e) Any worn or bare patches are to be reseeded.

f) All pitch equipment, marking and white lining to be the LFC's responsibility.

g) The LFC shall be responsible for the removal of all and any such litter or debris that shall be on or adjacent to any or all the pitches and their access routes following their use.

h) No tents, marquee, or other temporary or permanent structures of any kind shall be erected or placed on any part of either Candy's Field or Cliff Field.

8) In periods of wet weather, the pitches must not be used. Contact must be made with either LPC Clerk or LPC lead Councilor for Estates (at this current time, Cllr David Atkins on 01395 264003) who will make the decision to allow play or not.

9) Note that there is no changing facilities or toilet provision and any requirement must be sought from the Youth Club Leader who may wish to charge to cover cleaning etc. and/or the Scouts.

10) No vehicular access to be allowed onto either of the fields, including Avenue Field, at any time to comply with National Trust and LPC rules.

a) Failure to comply with this rule will mean use on all and any of these fields will be withdrawn immediately and the LFC will undertake to provide full recompence for all and any damage done.

b) In exceptional circumstances, limited temporary permission may be applied for in writing at least 28 days prior to any use and any such use shall be strictly in accordance with agreed terms and conditions.

c) This restriction shall also include all and any access drives, gateways, etc.

11) The LFC must ensure it is fully insured and a copy of this insurance policy needs to be supplied to LPC on signing this contract and thereafter a copy of the new policy on its renewal date.

12) Either Lympstone Football Club or Lympstone Parish Council can terminate this contract with one months' notice in writing.

13) The contract will be reviewed on an annual basis from date of contract.

Signed:

On behalf of Lympstone Parish Council

LPC: _____ *Position:*_____

Print name: _____ *Date:* _____

On behalf of Lympstone Football Club

LFC: _____ *Position:* _____

Print name _____ *Date:*_____

Grant Requests:
WI *re: Community defibrillator and bench,*
LFC *re: kit,*
Community Hub *re: War memorial*

Meeting with National Trust:
15 August 19

Dear Lucy
As I think you're aware, Sophie Fitzgerald has asked me to arrange a meeting with you to discuss Avenue Field and Cliff Field. This would be with Sophie and our Area Ranger, Rob Skinner.
I wonder if Monday 28th October at 2.00pm would be suitable – on site?
I am sorry this is so far ahead but due to holidays, budget rounds and conferences this is about the earliest I can find.
I look forward to hearing from you.
With kind regards
Anthea Morley-Smith
Business Support Co-Ordinator

DISCUSSION:
Correspondence Received:
Mill footpath:
13 August 19

Dear Lucy,
I'm uncertain as to whom I should be addressing this to, so I have chosen you!
As you may know DCC decided in early July to make a section of the public footpath over my mother's, Susan Goddard, land into a bridlepath. This is the public footpath that runs from Longbrook Lane over the waterfall and down to the ford that crosses Watton Brook at the end of Stone Lane. In addition, they will also make that part of Watton Brook known as Watery Lane into a bridlepath.
For various reasons, which I would be happy to outline, we objected to the the footpath being made into a bridleway. We supported the 'official' recognition of Watery Lane as a highway/bridleway.

I don't know if the 'modification orders' to make this happen have been published in the local newspapers and, at the same time, have been sent to the parish council as required. Once this is done, there is a 42 day period when comments and objections may be made.
My mother feels that as more than 90% of the users of this part of the footpath are pedestrians, that it should remain so, particularly when there is a time honoured alternative already there for horses and vehicles, in the form of Watery Lane. We are also concerned about the potential damage caused to the mill leat that runs several feet above the path by the waterfall. The earth bank that supports it is vulnerable to horses churning up the path directly below it, in what is already a constricted area. Were the leat to be breached, the flood would wash away the footpath and the cost of repair would be very considerable. We are also concerned that the bridleway will be used by bicycles which is not something many pedestrians want.

However, these considerations are ours and we believe the parish council will have views on what is a valuable community asset?
To that end, it might be an idea if I came to the next parish council meeting, to explain what we think are the issues, and to hear what the council thinks before we decide on whether or not to object and on what grounds.

I suspect there may be a number of issues on the agenda for that day. If so, and there isn't enough time to discuss this, then I would be happy to meet with one or more councillors to get their views. I would also be happy to send you a 2 page summary of the issues as we see them, as this would give councillors time to consider the matter before reaching any conclusions.
I look forward to hearing from you, and thank you for your time.
Stephen Goddard

Dogs fouling:
19 July 19
Dear Lucy Tyrell,
We live in Bryher in Chapel Road and we suffer greatly from irresponsible dog owners allowing their animals to foul outside our house. We absolutely support anything the Council can do to stop these

selfish people. Only yesterday we had to clear again after one of these incidents.
Yours sincerely, Gloria and Nigel McCarthy.

7/8/19
Dear Lucy,
Further to our correspondence regarding dog fouling outside our house, I walked around to Lympstone surgery this morning and found dog faeces outside our house again and in front of the bungalow, Wedgwood, next door. It really is too bad and I am at a loss as to how to deal with this disgusting problem. Is there any notice that we could have attached to our wall as a deterrent ?
My husband and I are very pleased that you are going to discuss this at the next council meeting.
Yours sincerely, Gloria McCarthy.

9th Aug 2019
Hi Lucy,
Just checked with Janet Wallace, Principal Environmental Health Officer and we no longer have any dog signs that we can provide and we are no longer producing any more.
Regarding the dog stickers I will send 50 stickers in the post to you and you can always email business support to request any more stickers that you require.
In terms of the stencilling, Environmental Health no longer take responsibility for this, this is now the responsibility of streetscene department and you can always contact Customer Service Centre to make any future requests for stencilling in hot spot fouling areas. However on this occasion I will send an email direct to CSC to generate a lagan request to refer to Streetscene West team to respond to.
Also the trail camera, this has not been as easy to use in catching offenders, but I believe this is because the trail camera is not being properly installed and set up. It needs to be set up by someone who is a techy and understands how to use the equipment….

HI Csc
Can you please generate a lagan request for Streetscene West to place the Pick it Up Stencil around the footpath of Candys Field, Lympstone.
Cheers
Karen Arnett
Technical Officer, East Devon District Council

Traffic:
29th July 2019
Dear Neil,
I hope you won't mind my emailing you as the person I understand is organising the village traffic (& parking) survey.
I live at Dingles on Church Road and have become increasingly concerned at two traffic issues past my home - the speed traffic going past and the frequent damage to my house caused by large vehicles.
There has been a very significant increase in speed since the double yellow lines were placed along the nursery site. When cars parked there, vehicles simply had to drive slowly around those bends. I now find that vehicles speed through those bends then accelerate past the Church and on down the road. With my home being right on the road, it has become very dangerous to simply step out of my front door, especially when I am going out with my young grandchildren.
I have watched to see how my house is being damaged; both the bay window and thatch bonnet are frequently bashed into by large vehicles. This occurs due to the speed and due to vehicles having to squeeze past each other (often again too fast).
I understand that Dingles is one of the oldest buildings in the village. It is, of course grade II listed. I therefore have the responsibility to maintain it carefully. I am aware that other homes are being similarly damaged by vehicles.
As I say, I hope you don't mind my emailing you about this.
I was not available to assist with the traffic survey but am very happy to help with your task. Please do contact me if I can assist.

Thank you.
Kind regards,
Juliet Williams

Car Parking:
15 August 19

Re. Chapel Road. I wish to register a complaint about parking on the one hour limit. There are regularly two large vans and others who park all day on these areas. The result is short term visitors to the surgery to collect prescriptions or visitors and deliveries to local properties cannot park and have to resort to parking on the yellow lines, risking a fine and causing possible obstruction. They also park in front of the resident's garages and parking bays causing a nuisance. I can see no justification for allowing this to continue even though we appreciate that tolerance is needed in villages like ours. These are often builders vans but there is no reason why they cannot park in the car park once they have off loaded necessary items.
Many residents are inconvenienced just to benefit a small number of lazy individuals.
Please do not respond by booking the poor residents who have to park on double yellow lines because of these, but apply the law by booking people who outstay the one hour limit. Brian Cotton

21st August 19
Lucy, since my email I have been transferred to DCC who have acknowledged my request and are investigating. I will copy you any reply I get. Regards, Brian.

Pre School and plants:
9th August 2019
Hi Lucy,
Following the councillors boat check and subsequent decision that it will not be suitable due to damage we have a plan b...please could you circulate to the counsellors for a decision?
Linda Lyon has offered to volunteer her time and donate some plants to the preschool and has suggested we dig a 3ft trench along the front wall of the preschool building fence line and plant up with rosemary and lavender. This will provide a lovely sensory zone and will disguise the unsightly walled area. We may also plant up a couple of tyres for some aesthetic breaks to the planting....
Please advise if you are happy with us proceeding in the autumn
Thank you
Vicki

Community Hub Village event:
13 August 19

Dear All,
A quick update on where we are :-
1) The Hall is booked on Sunday 22 September from 2pm – 10pm. That gives us 2 hours to set up before the afternoon session of 4pm – 5.45pm where we will be serving free tea/coffee/biscuits/cakes and giving away free ice creams to kids (the ice cream man is booked for the Village Car Park!). This will take place in the Function room with tables and chairs laid out. In the evening session from 6pm – 8pm we will give out a free voucher for an alcoholic or soft cold drink and have some free nibbles. Further drinks may be purchased at the bar. There will be live entertainment during both sessions, especially activities for kids in the afternoon.
2) We have had a good response from the local clubs etc and they will be set up in the Main Hall.
3) Jenny and I will be working on a draft 'Living in Lympstone' booklet over the next couple of weeks. This will be displayed and we hope to get some volunteers to take this forward, so it can be published. We also need to pull something together to 'advertise' the Community Hub and to find more volunteers for the future – including the VE 75th Anniversary weekend (Friday 8 – Sunday 10 May). We have already booked the Hall for this weekend and a Band for the Saturday evening. We'll send out some drafts in a couple of weeks for comment.
4) Volunteers! Can any of you spare an hour to help us set up, welcome visitors and walk round chatting to any people who look as though they are on their own. Please could you let me know if/when you would be able to help out.
5) Jenny & I will book the Redwing loft one evening, probably end August/beginning September, to invite anyone to come along to find out more details (ie club members etc) and to confirm displays so we can produce a plan. We'd then have another session about a week beforehand to confirm the layout to the clubs.
Many thanks
Jenny & Linda

Lympstone Garden Club:
10 Aug 19
Hi Lucy
Many thanks for the cheque for Lympstone Garden Club. We are most grateful. Please pass on our thanks to members of the Parish Council.
Best wishes
Anne Crisp

INFORMATION:
Fire service proposals and consultation:
15th July 2019
Hello,
We contacted you a short while ago to let you know that we are consulting on changes to the fire and rescue service in Devon and Somerset. Under the new proposals, we are looking to move underused resources from where the risk is low and invest more into work to reach the most vulnerable members of society and help keep them safe. This includes proposed closures of a number of fire stations where risk and activity is low and the removal of fire engines that are underused.
Please help us promote our consultation
The consultation on changes to the fire service runs until 22 September and I was wondering if you might be able to help us promote it – or please feel free to pass on to your communications colleagues if you prefer. We want to hear from as many people as we can. We have a number of drop-in consultation events across Devon and Somerset - find out more here:
http://dsfire.gov.uk/SaferTogether/ServiceDeliveryConsultation//TakePartInTheConsultation.cfm?siteCategoryId=18&T1ID=211&T2ID=460
How you can help
If you are able to – there are a few ways you can help:

- *Share the poster for your local consultation event – full set of posters here: https://www.facebook.com/pg/Dsfireupdates/photos/?tab=album&album_id=2368883273159652*
- *Post on social media about the consultation – see attached graphic and suggested copy as follows:*
  - *Devon and Somerset Fire and Rescue Service are consulting on proposed changes. Please take part in the consultation to have your say on how the changes could impact you and your life. http://bit.ly/DSFRSconsult #SaferTogether #DSFRS (please tag us @DSFireUpdates too if you wish)*
- *Retweet or share our posts in relation to the consultation – from www.twitter.com/DSFireUpdates or https://www.facebook.com/Dsfireupdates/*

If there is anything I can supply to you to help you help us, please let me know.
Thank you in advance for your support in promoting the consultation.
Kind regards
Rosalie Fairbairn, Communications Officer
rfairbairn@dsfire.gov.uk

East Devon Heaths public consultation:
31st July 2019
Dear Sir or Madam,
I enclose a letter which provide details of a 6 week public consultation starting 23rd September 2019 which may be of interest to your councillors and parishioners.
The consultation regards proposed improvements for visitors and wildlife on the East Devon Pebblebed Heaths.
Please note that from tomorrow (1st August), I will be away on annual leave until Monday 12th August and will not be monitoring this email account. I'll be able to respond to any enquiries on my return.
Kind regards,
Neil Harris
Habitat Regulations Delivery Manager

30th July 2019
Dear Sir or Madam,
Pebblebed Heaths Visitor Management Plan
I'm writing to you as the Habitat Regulations Delivery Manager, working on behalf of the South East Devon Habitat Regulations Partnership (SEDHRP).
Informing and advising a legally constituted Executive Committee (which is made up of one executive member from each of East Devon District Council, Exeter City Council and Teignbridge District Council, with representation from Natural England), we work with a number of partners including the Pebblebed Heaths Conservation Trust (PHCT), RSPB, Devon Wildlife Trust and others.
Our work is focused on mitigating the likely effects on wildlife from increasing recreational pressure on internationally important environmental conservation sites, as a result of a growing population. These sites are the East Devon Pebblebed Heaths, Exe Estuary and Dawlish Warren.
Together with our partners, we are committed to caring for these highly protected sites and the wildlife which is dependent upon them. With a growing population, visitor numbers to the Pebblebed Heaths are set to increase, which has the potential to cause harm to this highly sensitive area.
As part of this commitment, SEDHRP worked in partnership with PHCT to commission an advisory report to help identify some ways to improve visitor experiences and access to the East Devon Pebblebed Heaths, whilst also protecting what makes them so special. We understand the long history of local connection to the heaths, as well as the health and wellbeing benefits for people who enjoy them, too.
SEDHRP with PHCT are now seeking views on proposals in the report which will be hosted on our respective websites (see below) from the start of the consultation period on 23rd September 2019 to the end, on 4th November 2019.
No decisions have been made and all views will be taken into account before any recommendations are put to the South East Devon Habitat Regulations Executive Committee and PHCT trustees for approval.

The report suggests that if the vulnerable features could be protected, the heaths could potentially support a higher number of visitors without affecting its wildlife. Some proposals for improvements are outlined below and have been designed to provide an enhanced and enjoyable visitor experience: Improved access for emergency vehicles to improve response times. A programme of education to help people enjoy their experience through new interpretation boards, route markers for suggested routes. Improving general accessibility and layout of car parks for more efficient use and helping to protect ancient monuments and wildlife. There will be no overall loss of car park spaces across the heaths. Improving surfaces and entrances to car parks, which will improve safety and visibility when entering and leaving car parks. No introduction of car parking charges. Increasing visibility in car parks to reduce theft, criminal incidents and antisocial behaviour. Preventing roadside parking to improve safety, reduce damage to roadsides and improve the look and feel for visitors. Changing the use of one car park, reserving it for school visits and military use. Closing one or two smaller, more remote car parks to reduce antisocial behaviour. The areas of the Heaths accessed by these car parks would still be accessible from other car parks with some parking spaces reallocated to nearby areas. Public rights of way would not be affected and remain open. Provision of extra dog bins in a way which keeps with the landscape.
In order to give people the opportunity to learn more about the suggested improvements and ask questions, SEDHRP and PHCT will hold public drop-in events: Four Firs car park: Sat 28th September, 9am-1pm Joney's Cross car park: Thurs 17th October, 1-5pm Exmouth Town Hall: Thurs 10th October, 2-8pm. We will advertise the consultation across the heaths, to the media, on social media, local libraries and both SEDHRP and PHCT will host an online consultation survey, accessible via: https://www.southeastdevonwildlife.org.uk/pebblebed-heaths/ ; and https://www.pebblebedheaths.org.uk/

The report was commissioned by SEDHRP and any improvement work would initially be funded by SEDHRP. As part of a suite of mitigation measures, £500k has been earmarked for the report, the consultation and the capital work. After any works to establish the agreed improvements, PHCT would be responsible for ongoing maintenance costs.
If it would be helpful for your Parish/Town Council to receive a presentation from Kim Strawbridge, Site Manager for PHCT and myself on the advisory report and potential improvement work, please do let me know. I can be contacted by email to nharris@eastdevon.gov.uk or by phone on 07890 626 291.
Yours sincerely,
Neil Harris on behalf of the South East Devon Habitat Regulations Partnership
Kim Strawbridge on behalf of the Pebblebed Heaths Conservation Trust

Lympstone Cemetery Gates – Update
Finance - Payments / Financial summary / Budget report

Payments (July/August 2019):

03/06/19	2582	SWW Business	£57.29
03/06/19	2583	Optima Graphics - Herald printing	£439.99
03/06/19	2584	Mrs C Edworthy - Wages May 2019	£242.73
03/06/19	2585	Miss L Tyrrell - wages May 2019	£908.83
03/06/19	2586	Miss L Tyrrell - expenses May 2019	£246.85
03/06/19	2587	HMRC - Tax and NI May 2019	£25.89
03/06/19	2588	Sarah Jenkins - Internal Auditor	£200.00
04/06/19	DD	EDF - Lights in toilets REF: 671024465401	£16.00
17/06/19	DD	EDF - Lighting, Candys Field Acc no: 9208111111	£69.68
17/06/19	DD	EDF - YC Electricity REF: 671079829135	£32.00
17/06/19	DD	EDF - YC Gas REF: 671079829166	£56.00

Receipts (July/August 2019)

12/06/2019	FPI	Herald Advert - Liam Ellis Roofing	75.00
14/06/2019	FPI	Herald Advert - Peter Tosh Opticia	25.00
25/06/2019	FPI	Herald Advert - Kennedy	25.00

Financial summary (July/August 2019):

Opening balance 1st April 2019:	59,756.00
Total receipts as of 31st June 2019:	83,648.54
Total Payments as of 31st June 2019:	23,991.57
Running balance as of 31st June 2019:	59,656.97

Budget Monitoring (July/August 2019):

Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT	£5,000.00	£502.58	4,497.42
100	S137 *	£500.00	£0.00	500.00
101	Other Grants	£1,000.00	£384.44	615.56
201	Clerk's Salary	£10,000.00	£3,382.74	6,617.26
202	Clerks Expenses	£800.00	£295.00	505.00
203	Office expenses	£1,200.00	£282.07	917.93
208	Village Hall Hire	£0.00	£0.00	0.00
209	Miscellaneous	£500.00	£0.00	500.00
301	Chairman's Allowance	£150.00	£0.00	150.00

302	Subs	~~£600.00~~	~~£452.78~~	~~147.22~~
307	Courses, Travel etc	~~£500.00~~	~~£110.00~~	~~390.00~~
308	Insurance, Audit, Elections	~~£3,500.00~~	~~£200.00~~	~~3,300.00~~
313	Miscellaneous inc Beacon bonfire	~~£500.00~~	~~£6,995.47~~	~~-6,495.47~~
400	Herald Printing	~~£4,500.00~~	~~£1,647.00~~	~~2,853.00~~
602	Grass Cut	~~£4,000.00~~	~~£800.00~~	~~3,200.00~~
605	Other Maintenance	~~£1,000.00~~	~~£0.00~~	~~1,000.00~~
608	General tree work inc Candys Field	~~£500.00~~	~~£170.00~~	~~330.00~~
612	Bin emptying	~~£500.00~~	~~£249.17~~	~~250.83~~
616	Handyman	~~£4,000.00~~	~~£405.00~~	~~3,595.00~~
618	Notice Boards - Maintenance	~~£100.00~~	~~£0.00~~	~~100.00~~
633	Play Equipment Mtce	~~£1,000.00~~	~~£89.50~~	~~910.50~~
640	Lighting in Candy's field	~~£600.00~~	~~£197.13~~	~~402.87~~
701	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	~~£5,600.00~~	~~£1,443.42~~	~~4,156.58~~
702	Flood equipment and Maintenance	~~£500.00~~	~~£13.98~~	~~486.02~~
703	LFRG expenses	~~£500.00~~	~~£96.44~~	~~403.56~~
706	Gulliford Cemetery	~~£800.00~~	~~£4,700.00~~	~~-3,900.00~~
800	Burial Ground	~~£500.00~~	~~£125.00~~	~~375.00~~
1101	Youth Club Building Maintenance	~~£1,000.00~~	~~£63.43~~	~~936.57~~
1102	YC Utilities	~~£2,000.00~~	~~£330.76~~	~~1,669.24~~
1300	Website etc	~~£400.00~~	~~£68.50~~	~~331.50~~
1400	Adverse weather	~~£200.00~~	~~£30.00~~	~~170.00~~
1500	Gully cleaning and jetting	~~£2,000.00~~	~~£0.00~~	~~2,000.00~~
2100	Parishes Together	~~£1,500.00~~	~~£1,575.00~~	~~-75.00~~
2300	NP Projects	~~£0.00~~	~~£797.50~~	~~-797.50~~
2400	Cont to repairs to VH Car Park	~~£500.00~~	~~£0.00~~	~~500.00~~
2500	DCC Funding	~~£0.00~~	~~£0.00~~	~~0.00~~
2600	YC Recharge	~~£0.00~~	~~£0.00~~	~~0.00~~
	Total	~~£50,950.00~~	~~£24,904.33~~	~~£26,045.67~~
	Add VAT		~~£502.58~~	
	Total		~~£25,406.91~~	

Clerk's Action List - Lympstone Parish Council: Clerks Action List – July and Aug 2019

Month and Minute	Response	Date Actioned
	.	
May – 19/09	Clerk to investigate the process of transferring savings account money to the PCs current account.	
June - 19/20.6	Clerk to purchase a complete painted new door from X2 Connect for £948 + VAT and have it delivered to Cllr Rogers resident in preparation for fitting. (Left handed door)	25/7
ACTIONS from meeting with A Priest 26/6:		
3	That the Clerk to email Nick Christo, Street Scene Area Manager West re EDDC cleaning contracts - nchristo@eastdevon.gov.uk	23/8
4	Clerk to announce new door times to Herald and website.	
6	Clerk will check grit boxes are looked after by LFRG behind the toilets.	29/6
7	Clerk locate and fit a lid to the water butt outside the toilets.	
13	Clerk buy and fit a new disabled sign for the disabled toilet door.	
July – 19/31.2	Clerk add a termination clause to the contract for the Handyman to sign.	18/7
July - 19/31.3	Clerk add both items (defibrillator and red telephone box) to the insurance	5/8

	policy.	
July -19/31.4	Clerk let the scouts know their request had been granted.	5/8
July – 19/31.5	Clerk would investigate with EDDC the use of a camera and find costs.	5/8
July – 19/31.8	Clerk get the new lock fitted on the lady's toilets.	17/7
July – 19/33	Clerk arrange a site meeting before submitting a response from the PC to EDDC. – Badger Down and Chatterpark	3/7
July -19/35	The grant for £135.00 would be awarded to Lympstone Gardening Club.	17/7
July – 19/36	Clerk would arrange a separate meeting for Cllrs to discuss rules of use and parking in the PCs fields.	17/7
July -19/36	Clerk inform the appropriate parties of whether their requests were agreed or not for using the fields.	3/7
July -19/37	Clerk find out an evaluation of the VH in its entirety and send all documents to EDDC and DALC legal team.	DALC 6/8
July -19/38	PUBLIC Toilets - this item was deferred until September. (In the interim, Clerk to find quotes for a deep clean.)	5/8
July -19/39.3	Clerk add a notice for volunteers (GA group) to the noticeboards and website.	3/7
ACTIONS from meeting with G Webster (LFC) 11/7:		
	Contact NT and get in writing, NT rules on parking in Avenue and Cliff Field regarding every day/weekly/monthly/annual community events.	12, 18/7
	Clerk to add a termination clause to the new contract between LPC and LFC for either party to use if necessary.	18/7
ACTIONS from meeting with Cllrs regarding use of PC fields 17/7:		
	Produce new rules and regulations document on events held on LPC sites.	Draft 18/7
ACTIONS from meeting with S Tallack and J Buckley 22/7:		
	An email would be sent to the Headteacher of the Primary school regarding a consultation with the children.	Emailed JB 24/7
	Once ideas were collated a project board could begin with ideas and actual costings of different equipment.	
July – 19/44	The Clerk submit the recommendation for Meadowgate to EDDC.	27/7
July – 19/45	The Clerk queries EDDC on updated planning notifications.	5/8
July – 19/45	The Clerk to ask EDDC tree warden for an update on all trees at Glebelands.	5/8
July – 19/46	The Clerk to contact legal team regarding the use of PCs land for: vehicles, cyclists, horses and pedestrians and ownership rights.	ETC 8/8
July – 19/46	The Clerk arrange a site meeting on the Green for 30th July.	24/7
July – 19/47	The Clerk find quotes for a deep clean.	5/8
July – 19/48	Once agreed the Clerk to send amended contract to LFC to sign.	
July – 19/48	The Clerk to clarify with LFC the advertised 'Tuesday' in Candy's field on LFCs website. Also clarify when Candy's Field was agreed to be used on Wednesday and Thursdays.	
July – 19/49	The Clerk to contact EDDC Officer, Jamie Buckley, to arrange an initial public consultation with the Primary School.	24/7
July – 19/49	The Clerk contact Mr Acca to quote for a new base inside the train engine and replace the missing wooden panel at the top of the slide.	5/8
July – 19/49	The Clerk email out all Cllrs this course info.	23/7
July – 19/49	The Clerk contact Jamie Buckley, EDDC Officer for the information regarding crowdfunding.	24/7
Additional actions:		
	Met with KR and DY	27/6
	Arrange a burial	28/6
	Emailed planning west with agreed planning decisions	3/7
	Site meeting at Badger Down and Chatterpark	9/7
	Meeting arranged with LFC	11/7
	Gulliford cemetery wall (ongoing)	
	Gulliford joint committee meeting	16/7
	Meeting with Cllrs to discuss new field use	17/7
	Monthly Defib report	23/7
	Meeting re-arranged with Sulina Tallack, Jamie Buckley and Cllrs	(10/5) 22/7
	Additional PC meeting	22/7

	Arrange a cremation interment	29/7
	Arrange a site meeting at the Green	30/7
	Arrange a site meeting for trees @ VH and Burgmanns Hill	5/8
	Met with KR, DY and JC	22/8
	Met with KR and DY	23/8

7) INFORMATION: **EDDC Planning decisions** - August 19

May 2019 **- 19/0895/FUL** - Construction of side extension and loft conversion with rear dormer at 3 Park view, Wotton Lane. ***APPROVED with conditions***

June 2019 **- 18/1766/FUL** and **19/0735/FUL** - Erection of General Purpose farm building (amendment to approved application 18/1766/FUL) to re-orientate the building at Land North Of Edinburgh Crescent. ***APPROVED with conditions***

July 2019 **- 19/1156/FUL** - Erection of agricultural building (barn 2) at Land At Meeting Lane Meeting Lane Lympstone. ***APPROVED with conditions***

July 2019 **- 19/1454/FUL** - Construction of two storey side extension at Meadowbank (Formerly Adams Cottage). ***APPROVED with conditions***

July 2019 **- 19/1586/FUL** - Raising of roof ridge, construction of front dormer windows and insertion of first floor side windows to enable loft conversion. Provision of cladding and render to main dwelling and construction of garage (revised scheme to 18/2748/fUL) at Fircroft, Marley Drive. ***APPROVED with conditions***

8) *ACTION:* **Toddler Play Area and Activity Trail** – decide on the next steps for the areas in Candy's Field.

25th July 2019

Hi Lucy,

I can contact the school for you if you like? Let you know what gets sorted? There was mention in the Minutes of doing the pre-school/ nursery and youth group too? Do you have contact details for those?
Thanks
Jamie

27th July 2019

I'll keep you posted on what is discussed and decided. I'll also let you have the contact details for pre-school and YC if the council decide to include them too.

Thanks again,

Lucy

29th July 2019
Ok great thanks. Please let me know if you decide to go for a re-design of the play area or buying new equipment (rather than replacing unsafe / condemned equipment like for like or just replacing fencing) and I'll get in touch with the school to try and get in for September. If you decide to replace unsafe equipment and/or fencing no consultation would be needed. If you decide to go for new play equipment then you'll need to consult all age groups up to 14, unless you decide to target the play area to a different age group.
Thanks
Jamie

Jamie Buckley
Community Engagement and Funding Officer
East Devon District Council

12) *INFORMATION:* **Reports of Lead Councillor**
Facilities and Estates – Cllr Atkins to report estates, their use and management in the Parish.

Paper Presentation to LPC from Cllr Atkins – Estates and Lead Cllr

Chairman, members, Ladies and Gentlemen I wish to report as under:

Concerned members of the public have brought it to my attention, not, only in the past, but recently. They are of the view that the PC is not managing efficiently the 'Properties entrusted to their management' with particular reference to a charging policy and use policy. I set out below details of matters raised:

1) Recreational use of the fields known as Cliff, Avenue, Candy's, The Green, The Rag and provision of the toilets in the village car park under lease agreement from EDDC (subject to review).
2) **CLIFF FIELD** – This by agreement with the National Trust that the LPC are known as managers thereof, use and control, Health and Safety, Insurance and Maintenance – Grass and Hedge cutting. Use by the scouts of the Scout Hut and LFC, under a previous agreement.
3) **AVENUE FIELD** – Members are concerned over the use thereof for parking previous and it is suggested that a charge be levied to go towards the maintenance costs now arising for which it is considered is an undue burden on the council tax payer. It is also noted there are more requests for others to park there, when village activities are proposed (Note see NT Agreement awaited)
4) **CANDYS FIELD** – the school has a previous agreement to use the field and pays £400per annum for the privilege. Grass cutting, hedge cutting maintenance is becoming increasingly more expensive and a charging regime should be considered. (Should Council taxpayer subsidise hirers of the various facilities?)
5) **FOOTBALL** – This is where the greatest amount of concern is being expressed in that it is alleged the Saturday morning use in Candy's has a number od children attending who do not live in the village as opposed to the Parish, indeed it is considered that many come from Exmouth.
   It is alleged that as EDDC charge a commercial set of fees and Lympstone is free, we should charge the same = fairer to all.
   The same applies to Avenue Field and parking to keep Burgmanns Hill clear. There is also the matter of grass cutting and general tidying the goal posts on Cliff field to be dismantled and stored away from the field or chained to the trees at the North West corner where the grass is shaded and does not grow to the extent as at the entrance to the field.
6) **BURIAL CEMETERY AND VH** - This is subject to a review of charges on a regular basis. It also requires relatives to be made aware they are responsible for 2 years after internment for filling in sunken areas and also where memorials are erected they must be kept in an upright state, a matter the PC can deal with but a charge will have to be applied.
7) **THE GREEN** – Use by the small vehicle crossing over our land to park on their patch. It is considered that the use constitutes a legal requirement and payment (Tony LeRiche did not consider it necessary to regularise the position). Wear and tear, damage possibilities?
8) **THE RAG** – Notices required 'Please clean up after use' or 'No BBQs allowed without permission'? Unorthodox use of any of the above is banned.
   Please refer to the Clerk via email or phone.
9) **WALLS IN THE PARISH THAT NEED INSPECTION:**
   a. Sowden next to Post Box. Danger of collapse and South Town House and Lane to North.
   b. Cox's Hill – Mr Spokes, bend area.
   c. Church Road? Strawberry Hill – Lympstone House and Bungalow.
   d. Footpath – Glebelands – Vicki's to Meeting Lane.
   e. Gulliford Burial Ground.
10) **THE TOILETS** – It is a concern that the toilets are not in good state and could require a substantial refurbishment, replace equipment, decorate, cleaning daily routine. Consideration of establishing a

multi sex use = closing male or female. It is suggested a survey is established to log users and numbers using the facilities. Also the viability of providing such facilities now.