

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY
1ST JULY 2019 IN THE VILLAGE HALL.**

PRESENT:	
Councillors	D Atkins, A Connelly-Cole, R Eastley, K Hill and D Young
Clerk	Miss L Tyrrell
County Councillors	R Scott and J Trail
District Councillors	B Ingham and G Jung
Public	11 members

Public Session

The Vice Chairman welcomed everyone present and invited the public to speak as and when necessary.

- A resident asked about item 19/31.1 regarding the parking in The Strand and explained that he felt the parking bays should be kept as they acted as a traffic calming strategy. He explained the kerbs opposite had been kept low intentionally to aid traffic passing the parked cars. Cllr Connelly-Cole explained the proposal was to only remove one parking bay and reduce the waiting time. She added that the issue was the fact parked cars were there for longer than what was presently allowed. The resident also enquired when the yellow lines throughout the Parish would be repainted.

A point of order was raised by Cllr Atkins who asked the Vice Chairman if he could remove his jacket.

19/28 Apologies:

Cllr C Ducker and Cllr Rogers.

19/29 Minutes

Cllr Atkins proposed the minutes were accurate. Cllr Eastley seconded. Unanimous.

RESOLVED that the PC minutes of the meetings held on 3rd June 2019 be confirmed as a correct record and signed by the Vice Chairman.

19/30 To receive any Declarations of Interest

None

19/31 Clerk's report:

19/31.1 Lympstone Proposal for HATOC 19/20: **The Strand, No Waiting at Any Time shortening of the limited waiting bay to prevent obstructive parking at the pinch point.** Cllr Connelly-Cole agreed with the earlier comment from a resident in the open session. She added there was a need for the bays, but the issue remained that cars were being parked all the time and the limited parking signs were not being adhered to. Cllr Hill added there was the issue of large vehicles delivering to the centre of the village. He suggested that perhaps the path opposite the bays could be removed and the path alongside the houses and bays widened. Cllr Eastley suggested the removal of one bay and the limited waiting time enforced. Cllr Atkins explained that the footpath opposite the bays is intentionally lowered for cars to drive over. He also added that pedestrians can go around the back of the houses to avoid the narrow footpath and parking bays. He explained that the Getting Around focus group were looking into this proposal.

A member of the public agreed that the current footpath was not wide enough, and this short-term solution is a good idea but would not necessarily solve the problem. Another member of the public added that the village always has had large vehicles making deliveries and people today are simply not prepared to wait. Cllr Hill explained it was not the patience of people but the size of all vehicles getting larger.

Cllr Atkins suggested that more information from DCC for the Getting Around Group was needed.

19/31.2 Handyman's Terms of Reference

Cllr Atkins explained he and the Clerk had worked on the Handyman's contract. He proposed it was accepted. Cllr Hill proposed that there was no termination clause included in the contract and this needed to be added before the Handyman signed. Cllr Young seconded. Unan.

RESOLVED that the Clerk add a termination clause to the contract for the Handyman to sign.

19/31.3 Insurance

Cllr Young proposed that the red telephone box and defibrillator was added to the PCs insurance policy. Cllr Connelly-Cole seconded. Unan.

RESOLVED that the Clerk add both items to the insurance policy.

19/31.4 Solar lights

The Clerk had located 10 new solar lights in the Youth Club. Cllr Young proposed some were donated to the scout hut. Cllr Eastley seconded. Unan.

RESOLVED that the Clerk let the scouts know their request had been granted.

19/31.5 Correspondence Received

The Clerk read the correspondence received from EDDC Dog warden, Kaz Arnett and from a Parishioner regarding Dogs fouling (Candy's Field and Public footpaths).

A member of the public added that he had put up his own signs and signage was not working. He felt that this was abuse of his and other people's property as it was throughout the Parish. He felt DCC did not help provide answers either.

Another member of the public added that something must be done about the actual dog owner. The signs are clear enough. However, she felt the village was cleaner than it had been in the past.

District Cllr Jung explained that this problem is rife everywhere. There was no set answer. He added that he would take this issue back to EDDC and hopefully Streetscene could come out and fine dog owners.

Cllr Hill suggested a security camera on Candy's Field and other certain hot spots. The Clerk interjected and would check with EDDC the safety and protection issues involved with using a camera. Cllr Connelly-Cole asked Cllr Jung what other Parishes had done. He suggested that a dog owners group had received positive results.

Cllr Young proposed a camera and dog owners group set up. Cllr Connelly-Cole seconded. Unan.

RESOLVED that they Clerk would investigate with EDDC the use of a camera and find costs.

19/31.6 Definitive Map Review

The Clerk informed all present of the Rights of Way Committee meeting on 4th July 2019. The PC noted the meeting date and agreed the footpath should be left as it currently was. Cllr Young proposed that the stream was still used by the horses. Cllr Hill seconded. Unan.

RESOLVED that the footpath should not be made into a bridleway through the Mill.

19/31.7 DCC Footpaths No1: Public path diversion order and No3: Public path extinguishment order

Cllr Atkins proposed that the new orders should be supported by the PC. Cllr Young seconded. Unan.

RESOLVED that the DCC Orders are agreed by LPC.

19/31.8 Public toilet door lock

The Clerk read the quotes received for the replacement lock in the lady's toilets. Cllr Atkins proposed that the 'Exmouth Knob and Lock Shop' quote should be accepted. Cllr Eastley seconded. Unan.

RESOLVED that the Clerk get the new lock fitted.

19/31.9 Muga Sports lines

The Clerk read the quotes received for the sport court lines to be painted on the Muga. Cllr Atkins proposed that as the Muga is not of a standard size then lines were not needed. Cllr Young seconded. Unan.

RESOLVED that the quotes were not accepted.

19/31.10 Meeting with EDDC Officers Sulina Tallack and Jamie Buckley

The Clerk explained that this meeting had been postponed and was due to reconvene by the end of July.

19/31.11 Finance - Payments / Financial summary / Budget report

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Young seconded. Unan.

RESOLVED that the following payments be approved:

Payments (June 2019):

03/06/19	2582	SWW Business	£57.29
03/06/19	2583	Optima Graphics - Herald printing	£439.99
03/06/19	2584	Mrs C Edworthy - Wages May 2019	£242.73

03/06/19	2585	Miss L Tyrrell - wages May 2019	£908.83
03/06/19	2586	Miss L Tyrrell - expenses May 2019	£246.85
03/06/19	2587	HMRC - Tax and NI May 2019	£25.89
03/06/19	2588	Sarah Jenkins - Internal Auditor	£200.00
04/06/19	DD	EDF - Lights in toilets REF: 671024465401	£16.00
17/06/19	DD	EDF - Lighting, Candys Field Acc no: 9208111111	£69.68
17/06/19	DD	EDF - YC Electricity REF: 671079829135	£32.00
17/06/19	DD	EDF - YC Gas REF: 671079829166	£56.00

Receipts (June 2019)

12/06/2019	FPI	Herald Advert - Liam Ellis Roofing	75.00
14/06/2019	FPI	Herald Advert - Peter Tosh Opticia	25.00
25/06/2019	FPI	Herald Advert - Kennedy	25.00

Financial summary (June 2019):

Opening balance 1 st April 2019:	59,756.00
Total receipts as of 31st June 2019:	83,648.54
Total Payments as of 31st June 2019:	23,991.57
Running balance as of 31st June 2019:	59,656.97

Budget Monitoring (June 2019):

Expenditure				
Code	Item	Budget	Spent	Balance
10	VAT	£5,000.00	£502.58	4,497.42
100	S137 *	£500.00	£0.00	500.00
101	Other Grants	£1,000.00	£384.44	615.56
201	Clerk's Salary	£10,000.00	£3,382.74	6,617.26
202	Clerks Expenses	£800.00	£295.00	505.00
203	Office expenses	£1,200.00	£282.07	917.93
208	Village Hall Hire	£0.00	£0.00	0.00
209	Miscellaneous	£500.00	£0.00	500.00
301	Chairman's Allowance	£150.00	£0.00	150.00
302	Subs	£600.00	£452.78	147.22
307	Courses, Travel etc	£500.00	£110.00	390.00
308	Insurance, Audit, Elections	£3,500.00	£200.00	3,300.00
313	Miscellaneous inc Beacon bonfire	£500.00	£6,995.47	-6,495.47
400	Herald Printing	£4,500.00	£1,647.00	2,853.00
602	Grass Cut	£4,000.00	£800.00	3,200.00
605	Other Maintenance	£1,000.00	£0.00	1,000.00
608	General tree work inc Candys Field	£500.00	£170.00	330.00
612	Bin emptying	£500.00	£249.17	250.83
616	Handyman	£4,000.00	£405.00	3,595.00
618	Notice Boards - Maintenance	£100.00	£0.00	100.00
633	Play Equipment Mtce	£1,000.00	£89.50	910.50
640	Lighting in Candy's field	£600.00	£197.13	402.87
701	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	£5,600.00	£1,443.42	4,156.58
702	Flood equipment and Maintenance	£500.00	£13.98	486.02
703	LFRG expenses	£500.00	£96.44	403.56
706	Gulliford Cemetery	£800.00	£4,700.00	-3,900.00

800	Burial Ground	£500.00	£125.00	375.00
1101	Youth Club Building Maintenance	£1,000.00	£63.43	936.57
1102	YC Utilities	£2,000.00	£330.76	1,669.24
1300	Website etc	£400.00	£68.50	331.50
1400	Adverse weather	£200.00	£30.00	170.00
1500	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
2100	Parishes Together	£1,500.00	£1,575.00	-75.00
2300	NP Projects	£0.00	£797.50	-797.50
2400	Cont to repairs to VH Car Park	£500.00	£0.00	500.00
2500	DCC Funding	£0.00	£0.00	0.00
2600	YC Recharge	£0.00	£0.00	0.00
	Total	£50,950.00	£24,904.33	£26,045.67
	Add VAT		<u>£502.58</u>	
	Total		£25,406.91	

19/31.12 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

19/32 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.

The Vice Chairman reported on behalf of the Chairman. He announced to all present that the NP Officer, Mr Twamley, from EDDC will be present at the next PC meeting in September to talk about the current NP Plan and give guidance on a review.

The Vice Chair gave notice of the upcoming open day in Gulliford burial ground on Sunday 11th August. Tours would be held at 10.30am and 2.30pm and a display of photographs would be on show to view. He explained that there would be a 'Living in Lymington' event on the 22nd September held by the Community Hub and asked all present to save the date. It would be a free event with activities and entertainment for all ages. Local clubs and societies would be there to share and celebrate what they did. The Vice Chairman finished his report with congratulating Cllr Eastley who had successfully been appointed to represent Lymington Parish on DALCs (Devon Association to Local Councils) County Committee for 2019-20.

County Cllr Scott reported that he would chase up the repainting of the yellow lines in the Parish as these were completed every 3 years. He would let the PC know when it was expected to be done by DCC. He would also investigate further the issue with irresponsible dog owners who allowed their dogs to foul without clearing up. Cllr Scott added that if members of the public wish to comment on the public consultation regarding parking bays in the Strand then they could submit their own responses via the DCC website for consideration. He reminded all members that you would not now be able to submit any comments to DCC regarding the footpath review as a decision was being made by committee later in the week. He also explained that a letter written by The Chairman had been passed on to the appropriate people regarding mail not being securely sent to the Clerk of the Council. Cllr Scott added that soil is due to arrive to fill in dips and complete the levelling of Candy's Field. He explained that DCC intend to clear streets of weeds on 7th September throughout the village. Cllr Scott had spoken to the residents in Highcliffe Close regarding recycling and waste collections and had explained what they needed to do if a problem arose in the future. Cllr Scott added that there is a spotlight review regarding Carers in Devon. DCC are gathering peoples points of views, both positive and negative, and he would like to hear from anyone who is a Carer. He also explained that a task group had been investigating speeds in villages and parishes and has come to four recommendations for consultation. Mr Stratford asked Cllr Scott for any information regarding this from DCC to be sent to the Getting Around group to incorporate in their own investigations.

County Cllr Trail explained the proposal of up to eight possible fire station closures. The public consultation would begin on 2nd July and end in the second week of September. He added there was flexibility in the proposals and invited the public and PC to have their say. Possible local fire station closures would include Topsham and Budleigh Salterton with Exmouth being

an evening only fire station. He had arranged a meeting with the Mayors of both Budleigh Salterton and Exmouth in July with Fire Officers. He had been proactive with the fire service and believed he was the voice for the fire fighters and authorities to ensure the ward was fully covered. District Cllr Jung enquired how many call outs were for actual fires and the other services the fire brigade provided. Cllr Trail explained all the statistics people wanted to know could be viewed online.

District Cllr Jung explained he was now responsible for the environment; recycling and waste, beaches, flood prevention and dog waste. He explained that EDDC were doing well with now up to 60% of waste being recycled. He also added the new green waste bin scheme was a huge success. He explained that EDDC were aiming to be 0% carbon free but had not yet set a target date. Once a plan was established the target date would be between 2025 – 2050. County Cllr Trail added that DCC were heading for 2050 but not a zero policy and added that it would be useful to discuss this with DCC to share knowledge and policies. Cllr Young also added that it would be difficult and would evolve due to technological changes. Cllr Jung explained that a zero-carbon target would not reduce sea levels rising. The single use plastic target is from Government and included manufacturers and waste management outlets. Cllr Jung also added that new houses would rise and explained that this was not an EDDC initiative but Government target. If targets were not met, then EDDC would lose control of new builds and developers could take charge.

Cllr Atkins enquired about the downgrading of part of Exe View Road and suggested a site meeting between LPC and WPC.

District Cllr Ingham explained that EDDC had a budget shortfall and over the next four years, savings of 2.7million pounds had to be made. There would be a review of public toilets, street cleaning, car park charges and amenity services to tackle the issue and consistency between Town and District Councils. He added that regarding climate change, a common strategy was required. He explained that any future building must be of the highest standard to be economical.

19/33 Planning Applications

19/1247/FUL - Proposed new agricultural storage building at Land North Of Badger Down Marley Drive Lympstone Exmouth

Cllr Atkins was concerned about the barn being converted into a dwelling. Cllr Connelly Cole wanted to know what would be stored in the barn.

Cllr Atkins proposed a site meeting. Cllr Hill seconded. Unan.

RESOLVED that the Clerk arrange a site meeting before submitting a response from the PC to EDDC.

19/1156/FUL - Erection of agricultural building (barn 2) at Land At Meeting Lane Meeting Lane Lympstone

Cllr Atkins wanted proof that the 2nd barn was necessary and what agricultural use it was required for. Cllr Atkins proposed the following:

RECOMMENDATION: Object due to the barn not being in keeping with agricultural requirements. Cllr Hill seconded. Unan.

RESOLVED that the Clerk inform EDDC of LPCs recommendation.

19/1322/FUL - Demolition of existing dwelling and garages/outbuildings and construction of new replacement dwelling and construction of single storey garage and store at Chatterpark Courtlands Lane Exmouth.

A member spoke and highlighted this building as a unique and unusual dwelling of the Parish. He added that there were bats there and they should not be disturbed.

Cllr Young proposed a site visit. Cllr Hill seconded. Unan.

RESOLVED that the Clerk arrange a site meeting before submitting a response from the PC to EDDC.

19/34 EDDC Planning decisions

RESOLVED that the EDDC decisions were noted.

19/35 Garden Club; Junior Schedule Grant

A member of the public spoke regarding the request for a grant of £135.00. He explained that it is to produce a full colour brochure to encourage the youth of the Parish to get involved with Gardening.

Cllr Young proposed the request was granted from the Council. Cllr Hill seconded. Unan.

RESOLVED that the grant for £135.00 would be awarded to Lympstone Gardening Club.

A point of order was made by another member of the public who asked if an official grant request form had been completed. It was noted that all grants in the future must go through the correct procedures to apply to the Council for funding.

19/36 Permission to use Candy's, Cliff and Avenue field

Cllr Connelly Cole proposed a separate meeting would be required to write rules for the use and parking in the fields. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk would arrange a separate meeting for Cllrs to discuss rules of use and parking in the PCs fields.

Cllr Atkins requested formal permission for the use of Candy's Field for a village fete on 7th July. Cllr Connelly Cole proposed that the Cliff field hire request for a private wedding should be objected to on grounds of security, insurance and safety reasons. Cllr Young seconded. Unan. Permission was unanimously granted for a 5th birthday party in Candy's field. Mr Webster from LFC was present to speak and ask permission for free weekly football training for under 8s during the school summer holidays. Permission was unanimously granted. Cllr Atkins proposed a meeting with LFC on site to discuss the use of Candy's field. Cllr Young seconded. Unan.

RESOLVED that the Clerk inform the appropriate parties of whether their requests were agreed or not for using the fields.

19/37 VHMC Governance Paper

Mr Mildenhall spoke about the history of the village hall; it was opened in 1933 and the constitution was written in 1930. The Hall was funded locally, and the land was given by the Church. It had been held in Trust ever since. The holding trustee is the PC. The Hall is unincorporated, and any liabilities could fall on the trustees and therefore it is becoming increasingly difficult to involve new trustees. The Hall Management were proposing to become a CIO and remove the threat of any individuals being liable and bring a new constitution for the 21st century. It would also make it easier to maintain loans and grants. Tozers in Exeter had advised the VHMC on this transition. Mr Mildenhall added that the hall was there to serve the community and would continue to do so. There would be representation from village organisations. It would not affect the PCs use of the committee room or the community focus and village school. It would not involve the PC in any expense, and it was still early days of the proposal. The VHMC would be including this information in the July edition of the Herald and hold a public meeting to discuss it further. The VHMC envisaged the change would happen from January 2020. Mr Mildenhall explained that he would be happy to come back to the PCs September meeting to discuss and answer any further questions.

A member of the public objected to this proposal and felt the PC should be retained in some manner. Cllr Eastley proposed an evaluation of the building and site and the PC sought legal advice. Cllr Hill seconded. Unan.

RESOLVED that the Clerk find out an evaluation of the VH in its entirety and send all documents to EDDC and DALC legal team.

19/38 The Public Conveniences

RESOLVED that this item was deferred until September. (In the interim, Clerk to find quotes for a deep clean.)

19/39 Reports of Lead Councillor

Any reports requiring a decision are attached.

19/39.1 Facilities and Estates – Cllr Atkins

Cllr Atkins explained that a notice would be displayed on the gates to Avenue Field to request dog walkers use alternative areas with their dogs as the grass would be cut in a few weeks for hay. He did not want any dog mess caught up in the hay making process which would be used to feed animals. Unan.

RESOLVED that Cllr Atkins put up notices on the gates of Avenue Field.

Rotated monthly:

19/39.2 Communications – Cllr Young (was Herald/Website)

19/39.3 Transport, Parking and Planning – Cllr Hill and All Cllrs

Cllr Hill informed all of two traffic surveys around the Parish would take place on Tuesday 23rd and Saturday 27th July 2019. Mr Stratford asked for volunteers to help with the survey.

RESOLVED that the Clerk add a notice for volunteers to the noticeboards and website.

19/39.4 Community – Cllr Atkins, Cllr Rogers (was YC/VH/NP/CTCRM)

19/39.5 Environment - Cllr Young (was Flood/Emergency/Allotments)

Cllr Young explained that the LFRG Wotton Brook Catchment Survey Report was now completed, and this would be added to the website for the public to read the document in full.

RESOLVED that Cllr Young would add the report to the website.

19/39.6 Heritage and Structure – Cllr Rogers, Cllr Young and Cllr Connelly-Cole (was Gulliford/Exe Estuary)

Cllr Connelly Cole had met with Mrs Carter who reported that the EET were still waiting for a response with funding.

19/39.7 Finance, Grants, Funding and Compliance – Cllr Ducker and All Cllrs

19/40 Matters raised by Councillors

None

Meeting closed **9.35pm**

Chairman:

Date: