



LYMPSTONE PARISH COUNCIL

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16th July 2019

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm** on **Monday 22nd July 2019** in the Village Hall. The business to be transacted is set out below. Members of the Public are cordially invited to attend and to speak in the open session.

The agenda and all attachments can be found online at www.lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public Session	7.30
1	INFORMATION: Apologies	7.45
2	ACTION: Minutes To confirm the minutes of the PC meeting held on 1 st July 2019 attached.	7.50
3	INFORMATION: To receive any Declarations of Interest	7.55
4	ACTION: Planning Applications 19/1454/FUL - Meadowbank (Formerly Adams Cottage)	8.00
5	INFORMATION: EDDC Planning decisions - See attached list: July 19	8.05
6	ACTION: Permission to use Candy's, Cliff and Avenue field – Agree rules of usage and parking	8.10
7	DISCUSSION: The Public Conveniences – Follow up from meeting with EDDC Officer, Adrian Priest.	8.15
8	DISCUSSION: LFC use of Candy's and Cliff Field – Follow up from meeting with Mr G Webster.	8.20
9	DISCUSSION: Toddler Play Area and Activity Trail - Follow up from meeting with EDDC Officers Sulina Tallack and Jamie Buckley.	8.25
10	DISCUSSION: Matters raised by Councillors	8.30

5) EDDC Planning decisions - July 19

19/0895/FUL - Construction of side extension and loft conversion with rear dormer at 3 Park view, Wotton Lane. **APPROVED with conditions**

18/1766/FUL and **19/0735/FUL** - Erection of General Purpose farm building (amendment to approved application 18/1766/FUL) to re-orientate the building at Land North Of Edinburgh Crescent. **APPROVED with conditions**

6) Permission to use Candy's, Cliff and Avenue field:

Meeting to discuss new Rules and Regulations on 17th July 2019 at 1pm.

Present	Cllr Atkins, Cllr Eastley, Cllr Hill and Cllr Rogers
Clerk	L Tyrrell
Apologies	Cllr Connelly-Cole, Cllr Ducker and Cllr Young

PCs permission must be sought for the use of any of the LPCs sites. Requests must be in writing. Please read the following information through which outline the LPCs guidelines for use. Further support, guidelines and a checklist of what to consider when planning your event can be found at:

<https://www.gov.uk/government/publications/can-do-guide-for-organisers-of-voluntary-events/the-can-do-guide-to-organising-and-running-voluntary-and-community-events>

Please also complete the attached risk assessment for your activity and return to the Clerk of Lympstone Parish Council.

RULES AND REGULATIONS (attached)

7) The Public Conveniences:

MEETING AT LYMPSTONE PUBLIC CONVENIENCES 26TH JUNE 2019 AT 3.30PM.

Present:	
Councillor	D Atkins, A Connelly-Cole, K Hill and K Rogers
Clerk	L Tyrrell
EDDC	Mr Adrian Priest, Estates Surveyor
Apologies:	
Councillor	R Eastley and C Ducker

1. Lease

- *Why has a lease that ended in 2016 rolled over when that isn't explicit in the lease itself?*
- *If we do continue the lease, we need to negotiate that wording to make it easier for us to manage the site more effectively.*
- Mr Adrian Priest explained the lease is a landlord/tenant protected lease. Unless a Section 26 is announced then the lease continues. It is a statutory lease.
- **RESOLVED** that Mr Adrian Priest would update and issue a new lease for LPC.

2. Refurbishment - Interior/Exterior

- *Do items have to be replaced for like for like or can the PC upgrade the internal facilities of the toilets?*
- Mr Adrian Priest agreed that the toilets did need updating internally and refurbishing. He explained that the minimum requirement for updating the toilets is on a like for like basis but could also upgrade the facilities. Apply for landlords' consent and check with planning.
- The exterior is the also the responsibility of LPC and should also be like for like. Any change of colour would need landlords' consent.

- ACTION that LPC would discuss upgrading: units, toilets, internal doors and baby changing unit.
- 3. Cleaning**
 - *What would EDDC charge for Opening/Closing/Cleaning as supplied which the Pc provides at this time.*
 - ACTION that LPC would discuss a company to quote for a deep clean of toilets.
 - *RESOLVED that Mr Adrian Priest would speak to Nick Christo, Street Scene Area Manager West direct about contacting LPC.*
 - *RESOLVED that the Clerk would also, again, email Nick Christo, Street Scene Area Manager West re EDDC cleaning contracts - nchristo@eastdevon.gov.uk*
- 4. Door timings**
 - ACTION that LPC would discuss the set programmed opening/closing times and could change them if they so wish.
 - *RESOLVED that Clerk to announce new door times to Herald and website.*
- 5. Alarm**
 - No alarm is installed in the toilets.
- 6. Grit boxes**
 - ACTION that LPC will discuss moving the grit boxes.
 - *RESOLVED that the Clerk will check these are looked after by LFRG.*
- 7. Water butt**
 - *RESOLVED that the Clerk locate and fit a lid to the water butt outside the toilets.*
- 8. Additional parking**
 - ACTION that LPC would discuss the space used by SWW and whether it is appropriate to install some bike racks or motorbike parking bays.
- 9. Flower beds**
 - ACTION that LPC would discuss whether all flower beds would remain.
- 10. Grant**
 - *Should DCC contribute because of the increased use by Exe Estuary Trail users?*
 - *RESOLVED that LPC would speak to DCC Cllrs regarding a grant towards a contribution of running costs due to the additional exe estuary trail users.*
- 11. Car park**
 - *RESOLVED that Mr Adrian Priest would report to EDDC the loose grills outside of toilets to repair.*
 - *RESOLVED that Mr Adrian Priest would report to EDDC the spraying of weeds in the car park.*
- 12. External damage**
 - ACTION that LPC would discuss getting quotes for the replacement of a new barge board and drainpipes (UPVC)
 - ACTION that LPC to discuss the repair of the stonework on the corner of the large flower bed in front of the toilets.
- 13. Signage**
 - *RESOLVED that the Clerk buy and fit a new disabled sign for the disabled toilet door.*
- 14. Future proposals**
 - *RESOLVED that LPC would contact Mr Adrian Priest with their future proposals regarding the upgrading of the toilets and their facilities. Mr Adrian Priest would guide LPC and update the lease.*

Meeting closed at **4.30pm**

8) LFC use of Candy's and Cliff Field:

Meeting with LFC and LPC at Candy's Field on 11th July 2019 at 5pm.

Present	Cllr Atkins, Cllr Eastley, Cllr Rogers, Cllr Young and George Webster (LFC),
Clerk	L Tyrrell (LPC)
Apologies	Cllr Connelly-Cole, Cllr Ducker and Cllr Hill

Mr Webster explained that the FC did have a ride on lawn mower, but it was only him that currently cut the grass. In both Candy's and Cliff field, he cut the pitches plus an additional meter around the pitches where spectators would stand. He added that presently the FC have no Youth Committee. As soon as the youth committee was reformed, he would put the onus on the coaches to cut the grass.

Mr Webster explained that the grass was cut more frequent during the FC season and once a month during the rest of the year. (Football season is Nov-May)

RESOLVED that Mr Webster would cut the grass in Candy's field to the closest edge of the cycle humps and square off inline with the pitches and to the North hedge.

Cllr Atkins enquired if the players were from Lymptone which Mr Webster assured the PC that they were but many of his youth team had moved to Exmouth FC.

Cllr Atkins asked if the goal posts in Cliff Field could be moved away from the hedge and placed on the Cliff side under the trees where the grass did not grow.

RESOLVED that Mr Webster would move one set of goal posts to the other side of the field and return the other set of the goal posts to St. Peters school.

Car Parking – The National Trust had stated to the Clerk that there was not to be regular parking in either Cliff or Avenue Field.

RESOLVED that the Clerk got, in writing, NT rules on parking in Avenue and Cliff Field regarding every day/weekly/monthly/annual community events.

Mr Webster explained that the field pitches got played on throughout the season (August-May) but the FC did not train on them during the winter (October-April).

RESOLVED that Mr Webster would let the Clerk know play details and timetables of the youth teams; on which fields and when.

RESOLVED that Mr Webster would let the Clerk know the contact details of the new youth committee.

RESOLVED that the Clerk would add a termination clause to the new contract between LPC and LFC for either party to use if necessary.

Meeting closed at 4.45pm.

9) Toddler Play Area and Activity Trail

Meeting held 22nd July 2019