

**MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM ON MONDAY
4th November 2019 IN THE VILLAGE HALL.**

PRESENT:	
Councillors	D Atkins, C Ducker, K Hill, K Rogers and D Young.
Clerk	Miss L Tyrrell
County Councillors	J Trail
District Councillors	B Ingham and G Jung
Public	13 members

The Chairman welcomed all present and reminded the public they had three minutes to speak on any item on the agenda and invited members to participate.

Public Session

A resident asked about speaking on planning applications and the Chair explained applications could be discussed with the public during the appropriate planning item on the agenda.

A resident asked for the Parish Council to serve an enforcement notice on the hedge cutting that was required at the bottom of Dark Lane. This was agreed.

Another resident asked about a significant driveway that had been created on an agricultural field that lay within the green wedge and coastal protection land. He was concerned with the part of the field that had been removed and hard core laid for the development at the top of the field. He was also concerned with part of the hedge that had been removed. The Clerk explained that she had spoken with the EDDC enforcement officer who explained that this drive was temporary until the development had been completed then it had to be returned to a field. The resident asked where in writing had the planning permission been applied for this drive. He added that he had seen the planning permission for a drive and turning area in the field outside of the development at Blue Haze which had been refused. The resident hoped that the field would be guaranteed to be returned after the completion of the development which all members ensured would be followed up.

RESOLVED that the Clerk follow up the residents concerns of the removal of part of the hedge and the planning application for the temporary driveway with EDDC.

Another resident asked for an update with the PCs position with the VHMC and the Chair explained it would not be discussed until the PC had received their own independent legal advice and clarification. Cllr Atkins explained that there would be no further discussion until a public meeting was arranged. The resident added that there should be no public meeting until legal discussions between Lympstone Parish Council (LPC) and Village Hall management Committee (VHMC) had been resolved. The Chair reiterated there would be no further discussion.

A resident asked when the trees in Candy's field would be dealt with and when the gate at the far corner of the field would be returned. Cllr Atkins explained that the trees had been dealt with earlier in the week and the gate would be rectified in due course.

19/73 Apologies:

Cllr Eastley

19/74 Minutes

Cllr Atkins proposed the minutes were accurate. Cllr Young seconded. Unanimous.

RESOLVED that the PC minutes of the meetings held on 7th October and Part B minutes 28th September 2019 be confirmed as a correct record and signed by the Chairman.

A resident asked about amendments of the minutes. Cllr Atkins explained that only members of the PC could amend minutes and the approved minutes by the PC would be made public 48hrs after being agreed.

19/75 To receive any Declarations of Interest

19/2208/FUL – Cllr Atkins declared an interest as he had a contract with the owner to cut the hedges. Cllr Rogers added that she lived near the area but had no monetary interest.

19/76 Facilities and Estates

Cllr Atkins read his report on the PCs estates, their use and management in the Parish (see Appendix 1). He also updated all members that the PC had met with the National Trust (NT) to discuss Avenue and Cliff Field where it was agreed that parking on the fields would not be used for regular parking but could be used for occasional events as and when agreed by the PC. Community events could be held but not private events. The NT were pleased with how the PC managed their fields. Cllr Atkins also highlighted his concerns of overgrown hedges and leaning walls that posed a danger to pedestrians and road users in the Parish. He also added that LFC had paid their fees up to date to the PC for using Cliff Field. Cllr Atkins also explained that there would be a review of the responsibility of the filling in of graves in future by family members.

19/77 Clerk's report:

19/77.1 Public Toilets Quote for an entire refurbishment

The Clerk read quotes received for an entire refurbishment of the public toilets and just the Gents toilets. Cllr Young felt the entire block of toilets needed refitting. Cllr Hill agreed the whole block needed modernising. Cllr Rogers proposed a complete refurbishment for the toilets in their entirety. Cllr Young seconded. Unan.

RESOLVED that the Clerk identify further quotes for a full refurbishment of all fixtures and fittings.

19/77.2 Toddler Play Area and Activity Trail

The Clerk read the response from the EDDC officer regarding the Toddler play area and activity trail which all members agreed to ringfence £5,000 of the PC budget to put towards grant money received. Further grant money would be necessary to secure enough finance for a complete refurbishment.

The Chairman proposed that the PC put all CIL and open space money towards the play areas. She added that there would be approximately £15,000 to begin a fund with. She felt the play areas needed to be available to children of all ages and include facilities for able and disabled users.

RESOLVED that the Clerk contact and respond to Jamie Buckley, EDDC Officer's questions.

The Clerk interjected with correspondence received from EDDC which explained that the CIL money for the Parish had been paid in error due to a legal discrepancy between EDDC and a developer which had to be returned. The PC had to decide whether to return the CIL money to EDDC or keep and not spend it until further CIL funding had been received by EDDC. The Chairman proposed the PC kept the money and not spend it. Unan.

RESOLVED that the Clerk let EDDC know that the PC would keep the CIL money and not spend it.

Cllr Carter asked about some of the open space money to be spent on the Allotments and vermin proofing them. The Chairman proposed that the

trustees of the allotments to contact the PC with this request. Cllr Carter seconded. Unan.

A resident interjected and felt that the allotments would not need this money as they did not have a vermin problem. She added that the allotment committee had a healthy bank account and could not improve the vermin control anymore.

19/77.3 Budget 2020/2021

The Clerk submitted the PCs budget for 2020/2021 (see Appendix 2). The precept had been raised by £436 to compensate the Council Tax support grant which was believed to cease next financial year. Cllr Atkins added that this amount should not affect the public pocket due to all the new builds in the Parish. The Clerk also made recommendations for different headings in the budget columns. The Chairman proposed these amendments. Cllr Young seconded. Unan.

RESOLVED that the Clerk amend the noted budget headings for the next financial year.

Cllr Akins proposed the budget was accepted with the amendments. Cllr Young seconded. Unan.

RESOLVED that the Clerk submit the agreed 2020/21 budget to EDDC.

19/77.4 Correspondence Received

VHMC

The Clerk acknowledged and noted that correspondence had been received from the VHMC on the 8th and 18th October 2019.

Solar Panels

Mr Tyrrell had brought a solar panel court judgment to the attention of the PC. He elaborated that he and his wife had invested in solar panels and six months ago the adjoining neighbour to their bungalow had put in a planning application with a first storey where he was concerned with the overshadowing of his solar panels. He had researched other, similar applications and discovered that planning should consider planning application effects on solar panels. He had read the report from EDDC planning and was concerning with the officer's judgement of the overshadowing being 'minimal'. He questioned how the Officer knew the overshadowing was minimal and why any overshadowing could be allowed. Mr Tyrrell read the summary from the court judgement to support his point. He believed that he generated enough electricity for two properties and quoted from EDDC householders guide. He asked both the EDDC and DCC Cllrs to do something about climate change and planning matters. He asked all members present to consider the future of solar panels. He added that if all residents had solar panels on their roofs then the local nuclear station would not be necessary.

County Cllr Trail explained that this discussion was for the EDDC planning department to decide not at a PC meeting. District Cllr Jung added that he was aware of this issue as was EDDC planning department. He was aware of this court judgement and it was the first time this issue had been challenged. The planning department felt that this planning application had been refused due to over development and if it went to appeal then the solar panels could be used as a future counter argument. Up until now, solar panels had not been a planning consideration but would be in future. Cllr Atkins added that the EDDC householder guide did also state that semi-detached bungalows with a first storey should not be agreed. District Cllr Ingham added that planning applications which contravened climate change is backed up by the NPFF. Another resident asked if it was a high court judgement then were the local

planning authority not agreeing with it which Cllr Jung replied they did but had refused the planning application on over development in the first instance.

19/77.5 Devon County Council (Traffic Management) Permit Scheme Order reference IMR/B16273-5781

The Clerk also informed all present of a draft order received 'Devon County Council (Traffic Management) Permit Scheme Order reference IMR/B16273-5781'. Further information can be found at devon.gov.uk/worksp/permit-scheme and the closing date for feedback is 18th November 2019.

19/77.6 Finance - Payments / Financial summary / Budget report

Cllr Rogers proposed and approved the financial summary and budget report was a true and accurate account. Cllr Young seconded. Unan.

RESOLVED that the following payments be approved:

Payments (October 2019):

04/10/19	DD	EDF - Lights in toilets REF: 671024465401	£31.00
07/10/19	2626	SWW Business - CANCELLED	£0.00
07/10/19	2627	Optima Graphics - Herald printing	£405.00
07/10/19	2628	PKF Littlejohn LLP - external audit	£360.00
07/10/19	2629	Gener8 Finance Ltd - Express fire & Security: YC	£219.60
07/10/19	2630	K Hill - living in lymptone event	£343.51
07/10/19	2631	J Clark - living in lymptone event	£193.14
07/10/19	2632	Mrs C Edworthy - wages Sept 2019	£234.90
07/10/19	2633	Miss L Tyrrell - wages Sept 2019	£837.31
07/10/19	2634	HMRC - NI Sept 19	£16.13
07/10/19	2635	Miss L Tyrrell - expenses Sept 19	£307.06
07/10/19	2636	D. Letcher - Plants for flower bed @ Underhill	£6.95
07/10/19	2637	A Western	621.25
15/10/19	DD	EDF ENERGY REFERENCE: 671079829166	£56.00
15/10/19	DD	EDF ENERGY REFERENCE: 671079829135	£34.00
15/10/19	DD	EDFENERGY CUST PLC REFERENCE: 9208111111	£67.97
30/10/19	DD	PLUSNET ref: 3453454-1	£39.98

Receipts (October 2019):

01/10/2019	FPI	PETER FRANK & R W R.COLE.ASHES	276
02/10/2019	FPI	Herald Advert - Burman Judith MARY	15
08/10/2019	FPI	Herald Advert - BALL Karen	450
09/10/2019	FPI	Herald Advert - Peter Tosh Opticia	25
14/10/2019	FPI	ORCHARD MEMORIALS ORCHARD	45
16/10/2019	FPI	Herald Advert - J P MOFFATT	45
18/10/2019	FPI	Herald Advert - M Bell	25
18/10/2019	500403	L. Lyons - Community Hub	74.04
25/10/2019	FPI	ORCHARD MEMORIALS ORCHARD RFC	45.00
28/10/2019	FPI	Herald Advert - LOUISE WISCOMBE	25.00

Financial summary (October 2019):

Opening balance 1/4/19:	59,756.00
Total receipts as of 31st October 19:	110,912.08

Total Payments as of 31st October 19:

45,684.34

Running balance as of 31st October 19:

65,227.74

Budget Monitoring (October 2019):

Expenditure

Code	Item	Budget	Spent	Balance
10	VAT	£5,000.00	£1,040.05	3,959.95
100	S137 *	£500.00	£0.00	500.00
101	Other Grants	£1,000.00	£531.94	468.06
201	Clerk's Salary	£10,000.00	£6,064.98	3,935.02
202	Clerks Expenses	£800.00	£523.57	276.43
203	Office expenses	£1,200.00	£638.18	561.82
208	Village Hall Hire	£0.00	£0.00	0.00
209	Miscellaneous	£500.00	£0.00	500.00
301	Chairman's Allowance	£150.00	£0.00	150.00
302	Subs	£600.00	£452.78	147.22
307	Courses, Travel etc	£500.00	£250.00	250.00
308	Insurance, Audit, Elections	£3,500.00	£2,043.68	1,456.32
313	Miscellaneous inc Beacon bonfire	£500.00	£6,995.47	-6,495.47
400	Herald Printing	£4,500.00	£2,457.00	2,043.00
602	Grass Cut	£4,000.00	£3,347.50	652.50
605	Other Maintenance	£1,000.00	£1,334.95	-334.95
608	General tree work inc Candys Field	£500.00	£230.00	270.00
612	Bin emptying	£500.00	£686.67	-186.67
616	Handyman	£4,000.00	£528.75	3,471.25
618	Notice Boards - Maintenance	£100.00	£0.00	100.00
633	Play Equipment Mtce	£1,000.00	£89.50	910.50
640	Lighting in Candy's field	£600.00	£458.84	141.16
701	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£5,600.00	£2,536.66	3,063.34
702	Flood equipment and Maintenance	£500.00	£13.98	486.02
703	LFRG expenses	£500.00	£121.44	378.56
706	Gulliford Cemetery	£800.00	£9,260.00	-8,460.00
800	Burial Ground	£500.00	£125.00	375.00
1101	Youth Club Building Maintenance	£1,000.00	£283.03	716.97
1102	YC Utilities	£2,000.00	£872.66	1,127.34
1300	Website etc	£400.00	£538.00	-138.00
1400	Adverse weather	£200.00	£30.00	170.00
1500	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
2100	Parishes Together	£1,500.00	£1,575.00	-75.00
2300	Community Hub Projects	£0.00	£1,496.15	-1,496.15
2400	Cont to repairs to VH Car Park	£500.00	£0.00	500.00
2500	DCC Funding	£0.00	£0.00	0.00
2600	YC Recharge	£0.00	£0.00	0.00
	Total	£50,950.00	£43,485.73	£7,464.27
	Add VAT		<u>£1,040.05</u>	
	Total		£44,525.78	

19/77.7 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

19/78 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

The Chair reported that both she and the Clerk had attended the CPRE planning forum to protect rural England. It had been well attended from members all over Devon and how useful it was to hear other Parishes concerns, share experiences and solutions regarding a variety of planning issues to protect the countryside and open spaces. The Chair announced that the WI had raised funds to purchase a new defibrillator for the Parish. They are celebrating 100years so to mark the occasion they wanted to do something for the community. The defibrillator would be sited at the Saddlers Arms who had agreed to provide the electric. They had requested that the PC became the guardians and the Clerk would complete the monthly check. The Chairman proposed the WI's request. Cllr Hill seconded. Unan.

RESOLVED that the Clerk would complete the monthly defibrillator checks for the WI.

The Chairman also explained the request from LFRG to send two flood wardens a year for the next three financial years at £90per person. Cllr Atkins proposed that we agree to this request. Cllr Young seconded. Unan.

RESOLVED that LFRG send two flood wardens on first aid courses.

The Chair announced that a bin had been intentionally set on fire in Candy's Field and the Clerk had reported it to both EDDC and the Police. She reminded all present to remain vigilant, keep yourself safe and report anything to 101 immediately if a crime was committed.

District Cllr Ingham reminded all present that he welcomed emails from members of the public with their concerns. He was happy to work with people and help. He explained that there would be changes happening in the next 3 years and EDDC would be making careful choices. He acknowledged that different towns and parishes had different needs and arrangements. He wanted each community to be treated fairly and equally. He hoped that all town and parish councils would be involved in discussions and decisions made would be tailored to individual needs rather than EDDC taking a decision on their behalf. Cllr Ingham had attended a GESP meeting and explained that EDDC were obliged by the NPFF to work together, to talk to other District and County Councils. It should be a bottom up process. He felt all communities should work together and understand why decisions were made rather than being told. He hoped all communities would be reassured. District Cllr Jung thanked all residents in Lympstone and East Devon for their proactive and forward-thinking regarding recycling. He explained that recycling in East Devon had gone up by 60%. We were now the best in Devon and 10th in the Country. We were the 2nd best in the country for residual waste. East Devon were now striving to be the best next year. Cllr Jung explained that all black bin waste went to incinerator and therefore 95% of waste was being recycled. East Devon provided a free App to find out when different waste was collected. It hosted 14,000 users and was the best in the country. EDDC were exploring ask 'Alexa' as another source for users. There are currently 11,000 green waste bins in use and for £48 per year he believed was really good value. All the green waste was composted.

County Cllr Trail explained that he was the Chairman of the Exe Estuary Partnership and announced that a new harbour master had been appointed by Exeter City Council. There was a new vessel and three additional members of staff. He had been out with the harbour master on the Estuary and explained there was Voluntary Refuse Zones for water users, on both sides of the Exe between mid Sept and end of Dec to protect the Eelgrass. He added that the sand from Dawlish warren had drifted up the Exe and was now suffocating the life under the water. Dawlish Warren and Teignbridge District Council had been asked to investigate a solution to this issue. Cllr Trail explained that

he would not be attending the local Remembrance services as he would be at the Menin Gate Memorial in Belgium for Armistice Day with the Fire Service.

A resident asked why people did not get fined for being on the Exe when they were banned. Cllr Trail replied that the people patrolling the Exe were volunteers and only the harbour master could issue any enforcements on the river.

19/79 Planning Applications

19/1506/FUL - Retention of car parking area and associated lighting at Land South Of Underhill Close Lymptone

The Chairman invited members of the public to speak.

A member of the public stated that he had a legal interest in the ground. He supported the retention of the car park but explained that EDDC who put in the planning application hadn't approached the landowner, which was himself. He explained that he wanted to work with the Parish and keep the car park working for the Parish with a revised planning application of the car park. He would address the concerns of the people of the Parish and would be willing to consult with the people of the Parish to help with the traffic management and control of parking in the village. He suggested that the car park could be used for local people to park long term. Cllr Young asked if he would submit another planning application for the land. The member of the public added that he would do this to support and sustain what the people wanted. A member of the Getting Around (GA) group explained that the GA group had produced a balanced and reflective report regarding the current planning application for the car park. Cllr Hill offered to read and highlighted parts of the report (See Appendix 3). Cllr Hill added that these issues raised in the report could be used as a submission to EDDC.

A resident added that they objected to the planning application as it contravened the Neighbourhood and Local Plan. The resident appreciated that there was a need for additional parking but there was no factual evidence of what that need was. Some surveys had been completed but at no time was the main car park completely full until 7pm. They added that people would not walk up the hill to use the additional car park. The owner of the land anticipated 12-15 spaces for people to park long term and not to keep the temporary car park as big as it currently was.

Another resident wondered if the additional car park was viable with the work that was required to bring it up to the standard specification required. He enquired how that money would ever be recovered. He also reiterated how many people would walk up the hill to use it.

Another resident explained there were two further environmental reasons for the land not being appropriate. Firstly, it was a paddock that did not absorb the water and secondly where the road on the hill divided it was very exposed. The water would flow down the hill and could be up to six inches deep in ice during cold weather. She believed that people would not drive up to the top of the hill to use the car park but clog up the Crescent and Close on the hill instead.

Another resident queried why EDDC had put this application in when LPC had previously told EDDC that the temporary car park was no longer needed. She felt it was not needed and in the wrong place.

Another resident added that the temporary car park is not made in the correct material for a permanent car park and the gate way was not of a standard specification. They estimated the cost would run into tens of thousands of pounds to rectify.

Another resident admitted that they never used the car park but would always park on the road instead.

The Chairman asked the Cllrs if they had anything to add.

Cllr Atkins explained that when South West Water required a temporary car park, one Cllr at that time had discussed it with the landowner. The current surface was adequate for a temporary car park and he could not see the point of scrapping the car park. He supported the use of the car park and suggested double yellow lines painted

on the Crescent and Close on the hill. He believed the field should not be in the green wedge. He suggested the current landowner who has offered the car park would be free to the public to bring up to specification and should be considered. He supported looking into the offer in more detail.

A resident enquired about the enforcement notice that had been originally served on the car park to revert it back to a field. The Clerk explained that she had spoken with the enforcement officer who explained the enforcement notice had been revoked due to the new planning application. The resident added that according to the website, LPC knew about this planning application back in July. The Clerk stated that EDDC had not informed LPC until October. The resident stated that LPC should take this up with EDDC for the misinformation.

Another resident explained that the car park would not be used unless the Crescent and Close residents received parking permits.

The Chairman asked the PC for a summary.

Cllr Hill proposed that the GA group report should be sent to the planners and an additional comment of the landowner being prepared to provide car parking up to an appropriate standard for free.

Cllr Young suggested LPC objected to the application as it is currently proposed as it is not acceptable and send the GA group report. Cllr Rogers seconded. Unan.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

19/1997/LBC - Remove existing flooring in ground floor rear sitting room and replace with limecrete at Varnes Church Road

Cllr Atkins proposed to support the application in line with the listed building officer's consent. Cllr Ducker seconded. Unan.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

19/2220/TCA - T1 Sycamore (leave), T2 Willow (fell - precarious and potentially dangerous), T3 Populus Tremula (fell - root heave, in danger of falling over), T4 Black Willow (fell- precarious and potentially dangerous), T5 Black Willow (leave), T6 Populus Tremula (leave), T7 Lombardy Poplar (leave), T8 Lombardy Poplar (leave) T9 Populus Tremula (fell - being undermined by Wotton Brook), T10 Black Willow (fell - split at base, leaning on adjacent tree) at the Mill

The Chairman proposed to support this application. Cllr Hill seconded. Unan.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

RESOLVED that the Clerk ask EDDC for a new, updated map of the conservation area.

19/2208/FUL - Conversion of two barns/stables to form one dwelling with a link extension (resubmission of application ref 18/0869/FUL) at Strawberry Fields Livery Yard

The Chair reminded all that the previous application had been refused and the appeal had been upheld. She stated that there was no sewage to connect to, concerned of the light pollution and the fact that this application was not materially different to the original planning application. Additionally, the application was in the open countryside and outside the building boundary.

Cllr Ducker proposed to object. Cllr Young seconded. Unan.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

19/80 EDDC Planning decisions

RESOLVED that the EDDC decisions were noted.

19/81 Matters raised by Councillors

Facilities and Estates – Cllr Atkins

Communications – Cllr Young (*was Website/Herald*)

Transport, Parking and Planning – Cllr Hill and All Cllrs.

Community – Cllr Atkins, Cllr Rogers and Cllr Hill (*was YC/VH/NP/CTCRM*)

Environment - Cllr Young (*was Flood/Emergency/Allotments*)

Cllr Young explained that last month's report from LFRG would be available to view online.

Heritage and Structure – Cllr Rogers and Cllr Young (*was Gulliford/Exe Estuary*)

The Chairman reported that she would be attending a Heritage Lottery Grant Application on 12th November 2019 with FOGBG.

Cllr Hill explained he had received correspondence from a Parishioner regarding cyclists speeding down Station Hill. The Chairman added that this had always been and was an ongoing issue.

Finance, Grants, Funding and Compliance – Cllr Ducker and All Cllrs

RESOLVED that the Clerk email all working groups a reminder to send any reports and updates to her for the following PC meeting. (GA, LFRG and EET)

19/82 **Matters raised by Councillors**

None

Meeting closed **9.22pm**

Chairman:

Date:

APPENDIX 1:

19/76 Paper Presentation to LPC from Cllr Atkins – Estates and Lead Cllr

Chairman, members, Ladies and Gentlemen I wish to report as under:

Concerned members of the public have brought it to my attention, not, only in the past, but recently. They are of the view that the PC is not managing efficiently the 'Properties entrusted to their management' with particular reference to a charging policy and use policy. I set out below details of matters raised:

- 1) Recreational use of the fields known as Cliff, Avenue, Candy's, The Green, The Rag and provision of the toilets in the village car park under lease agreement from EDDC (subject to review).
- 2) **CLIFF FIELD** – This by agreement with the National Trust that the LPC are known as managers thereof, use and control, Health and Safety, Insurance and Maintenance – Grass and Hedge cutting. Use by the scouts of the Scout Hut and LFC, under a previous agreement.
- 3) **AVENUE FIELD** – Members are concerned over the use thereof for parking previous and it is suggested that a charge be levied to go towards the maintenance costs now arising for which it is considered is an undue burden on the council tax payer. It is also noted there are more requests for others to park there, when village activities are proposed (Note see NT Agreement awaited)
- 4) **CANDYS FIELD** – the school has a previous agreement to use the field and pays £400per annum for the privilege. Grass cutting, hedge cutting maintenance is becoming increasingly more expensive and a charging regime should be considered. (Should Council taxpayer subsidise hirers of the various facilities?)
- 5) **FOOTBALL** – This is where the greatest amount of concern is being expressed in that it is alleged the Saturday morning use in Candy's has a number of children attending who do not live in the village as opposed to the Parish, indeed it is considered that many come from Exmouth. It is alleged that as EDDC charge a commercial set of fees and Lymptone is free, we should charge the same = fairer to all.
The same applies to Avenue Field and parking to keep Burgmanns Hill clear. There is also the matter of grass cutting and general tidying the goal posts on Cliff field to be dismantled and stored away from the field or chained to the trees at the North West corner where the grass is shaded and does not grow to the extent as at the entrance to the field.
- 6) **BURIAL CEMETERY AND VH** - This is subject to a review of charges on a regular basis. It also requires relatives to be made aware they are responsible for 2 years after internment for filling in sunken areas and also where memorials are erected they must be kept in an upright state, a matter the PC can deal with but a charge will have to be applied.
- 7) **THE GREEN** – Use by the small vehicle crossing over our land to park on their patch. It is considered that the use constitutes a legal requirement and payment (Tony LeRiche did not consider it necessary to regularise the position). Wear and tear, damage possibilities?
- 8) **THE RAG** – Notices required 'Please clean up after use' or 'No BBQs allowed without permission'?
Unorthodox use of any of the above is banned.
Please refer to the Clerk via email or phone.
- 9) **WALLS IN THE PARISH THAT NEED INSPECTION:**
 - a. Sowden next to Post Box. Danger of collapse and South Town House and Lane to North.
 - b. Cox's Hill – Mr Spokes, bend area.
 - c. Church Road? Strawberry Hill – Lymptone House and Bungalow.
 - d. Footpath – Glebelands – Vicki's to Meeting Lane.
 - e. Gulliford Burial Ground.
- 10) **THE TOILETS** – It is a concern that the toilets are not in good state and could require a substantial refurbishment, replace equipment, decorate, cleaning daily routine. Consideration of establishing a multi sex use = closing male or female. It is suggested a survey is established to log users and numbers using the facilities. Also the viability of providing such facilities now.

APPENDIX 2:
19/77.3 **Budget 2020/2021**

BAL B/F	FULL YR 18/19	CURRENT BUDGET 19/20	ACTUAL TO DATE (NOV 19)	ESTIMATE TO YR END (31/3/20)	PROPOSED BUDGET 20/21
INCOME					
Precept	46,564.00	46,564.00	46,564.00	46,564.00	47,000.00
Council Tax support grant	456.00	500.00	228.00	228.00	0
DCC re Candys Field	400.00	400.00	0	400.00	400.00
Herald Adverts	4,570.16	4,000.00	1,695.00	2,906.00	4,000.00
Burial fees	1,381.00	1,000.00	1,798.00	3,082.00	2,000.00
Lympstone FC re Cliff Field	0	50.00	0	0	50.00
Flower beds	0	0	0	0	0
Western power re Wayleaves	7.54	10.00	7.54	7.54	10.00
Miscellaneous (refunds eg preschool)	1,128.71	0	0	0	0
Website adverts	0	0	0	0	0
Parishes Together	1,475.00	1,722.00	0	0	1,500.00
External Grants	15,042.42	0	0	900.00	0
Village Hall car park	411.00	411.00	411.00	411.00	411.00
<i>CIL</i>	<i>1,825.90</i>	<i>1,825.90</i>	<i>1,825.90</i>	<i>1,825.90</i>	<i>1,825.90</i>
VAT	10,060.99	5,000.00	0	1,767.00	5,000.00
Total Income	83,322.72	61,482.90		58,091.44	62,196.90
Total income (without precept)	36,758.72	14,918.90		11,527.44	15,196.90
EXPENDITURE:					
VAT	7,062.38	5,000.00	1,031.60	1767.00	4,000.00
S137 *	590.97	500.00	0	25.00	100.00
Other Grants	7,931.09	1,000.00	531.94	911.90	1,000.00
Clerk's Salary	10,559.49	10,000.00	6,064.98	10,397.11	10,500.00
Clerks expenses (home as an office)		800.00	523.57	897.55	900.00
Office expenses	2,658.53	1,200.00	638.18	1094.02	1,200.00
Village Hall Hire	80.54	0	0	0	0
<i>Miscellaneous</i>	<i>862.83</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Chairman's Allowance	150.00	150.00	0	150.00	200.00
Subs	442.74	600.00	452.78	452.78	500.00
Courses, Travel etc	140.00	500.00	250.00	428.57	500.00
Insurance, Audit, Elections	1,914.38	3,500.00	2,043.68	2,043.68	3500.00
Miscellaneous inc Beacon bonfire	644.60	500.00	6,995.47	6,995.47	1,000.00
Herald Printing	4,617.00	4,500.00	2,457.00	4,212.00	4,500.00
Grass Cut	2,811.10	4,000.00	3,347.50	5,738.57	4,000.00
Other Maintenance	7,406.78	1,000.00	1,334.95	2,288.48	1,000.00
General tree work inc Candys Field	288.00	500.00	230.00	460.00	500.00
Bin emptying	591.67	500.00	686.67	686.67	700.00
Handyman	150.00	4,000.00	528.75	906.43	4,000.00
Notice Boards - Maintenance	0	100.00	0	100.00	100.00
Play Equipment Mtce (inc MUGA)	7,433.08	1,000.00	89.50	200.00	1,000.00
Lighting in Candy's field	660.48	600.00	394.27	676.00	700.00

Toilets: Wages, Consumables, rates, elec, Rates, Utilities, Repairs including decoration	4,175.33	5,600.00	2,507.21	4,300.00	5,000.00
Burial Ground	490.00	500.00	125.00	215.00	500.00
Youth Club Building Maintenance	3,212.30	1,000.00	283.03	500.00	1,000.00
Gas Elec	1,440.57	2,000.00	747.18	1,281.00	1,500.00
Website etc	214.72	400.00	538	600.00	500.00
Adverse weather	0	200.00	30	30.00	200.00
Gulliford Cemetery		800.00	9,260.00	9,260.00	800.00
Gully cleaning and jetting	0	2,000.00	0	0	2,000.00
Flood equip maintenance		500.00	13.98	100.00	300.00
LFRG expenses		500.00	121.44	210.00	400.00
Parishes Together	0	1,500.00	1,575.00	1,575.00	1,500.00
NP Projects ' <i>Community Hub Projects</i> '	<i>143.50</i>	<i>0</i>	<i>1,496.15</i>	<i>1,496.15</i>	<i>3,000.00</i>
Cont to repairs to VH Car Park	11,000.50	0	0	0	500.00
DCC Funding	0	0	0	0	0
YC Recharge	0	0	0	0	0
BALANCE C/F	77,672.58	54,950.00		59,998.38	57,100.00
EXPENDITURE – INCOME (not including precept) = PRECEPT	40,913.86	40,031.10		48,470.94	41,903.10
Allocated balances:					
Elections	1,500.00	1,500.00	1,500.00	1,500.00	2,000.00
Reserve for village hall car park	999.50	999.50	999.50	999.50	1,500.00
NP Projects	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Works to Youth Club	670.00	670.00	670.00	670.00	1,000.00
<i>Public Conveniences</i>					<i>5,000.00</i>
<i>Toddler Play Area and Activity Trail</i>					<i>5,000.00</i>
Total Allocated balances	9,169.50	9,169.50		9,169.50	20, 500.00

NB:

- *Italic text shows new/amendments to original headings.*
- I have renamed the NP Projects column to '*Community Hub*' projects so this is not confused with Neighbourhood Plan.
- There are two 'Miscellaneous' columns, so I propose to remove one of these.
- In expenditure I have got slightly confused with the headings: 'Grass cut', 'Other maintenance', 'General tree work', 'Handyman' as the Handyman/Grass cutting has not been itemised separately in invoices however they do balance out with the budgeted amount altogether. Therefore, I would propose that all of Mr A Western's invoices for the varied work he completes for the Parish go under one heading of '*A Western*'. I also propose that 'Grass cut' becomes '*Grass and hedge cut*'.
- For the last two years the internal auditor has identified too much capital in reserves, therefore I have allocated two additional earmarked columns '*Toilets*' and '*Play area and activity trail*' – both for future refurbishment costs.

APPENDIX 3:

19/79 Planning Applications

19/1506/FUL - Retention of car parking area and associated lighting at Land South Of Underhill Close Lymptstone

LYMPSTONE'S GETTING AROUND GROUP

Report on the Planning Application to confirm Land South of Underhill Close as a permanent Car Park

Report by Lymptstone's Getting Around Group on the Planning Application to confirm land south of Underhill Close as a permanent Car Park

The overall conclusions of the group were that, although we do need more parking in the whole of the village, there has been no consultation and that there were several issues with the proposed site as its location is unsuitable and it would require a lot more work than that proposed, as the "just needs a ticket machine" is a woeful underestimate of what would be required to make it suitable and safe to use.

Below is a summary of the comments and issues raised

1. Requirement(s)

- a. It was generally agreed that we currently need more car parking throughout the whole village.
- b. The current Underhill Car Park is well used and does occasionally become full, particularly late at night.
- c. The main need for a car park was concentrated on the area west of the railway and close to the estuary - The Strand and Underhill - as the over 65% of houses in this area, due to the narrow roads and time when they were built, do not have any garage or parking space.
- d. Other areas such as Church Road, Longmeadow Road, Glebelands, Highcliffe, etc. also have the problem that many older properties were also built when the need for parking was not a requirement so their need must also be considered and addressed.
- e. A more suitable site would be one located close to the Rail Station as this would have significantly higher use – used by rails users during the day replaced by local residents at night – than a site located at the top of a steep hill remote from the village centre.
- f. The Avenue Field area was suggested as a better location for additional parking. Avenue Field, owned by The National Trust, is used at times when extra parking is required (i.e. The Furry Dance weekend) and this prompts its location and that of surrounding land as suitable for examination as a more appropriate potential carpark site - see para 4 below.
- g. It is strongly suggested that a study should be made of the potential requirement for extra parking as the utilisation of the "Temporary Car Park" was not great (often less than 50%), with people preferring free on road parking clogging up Underhill Close and Underhill Crescent rather than trek all the way up to the top of the hill. A point reiterated below in paras 2.l. and 2.m.
- h. The Getting Around Group also has the aim of reducing vehicles in the village. One potential way of doing this would be the organisation of a car-pool or rental system where a suitable car could be hired for a limited period but on a regular basis. This would reduce the need for many residents, particularly those who are retired, to having to commit to the capital expense of owning a car.

2. Suitability or otherwise of the site

- a. Firstly, the site is located within the "Green Wedge" and outside the Built-Up Area Boundary with all the ramifications of granting planning permission for a permanent change of use to any land within this reserved area.
- b. It should be noted that the road to the existing carpark already has issues with traffic entering or emerging from Chapel Road onto the Strand due to the bridge over the Wotton Brook narrowing the road and causing a lack of visibility. Therefore, any proposal that will add to this traffic should not be undertaken lightly especially as it is part of the Exe Trail

- c. Note - The Exe Trail survey showed that it is regularly used by cyclists both to commute to work and for exercise - 1000+ weekdays / 1000 -1500 weekends. Walkers using Exe Trail also increases the number of pedestrians on the Strand – 200 -300 weekdays / 500-600 weekends. A number of people on mobility scooters use the Exe Trail to go shopping in Exmouth.
- d. There is the potential issue of the suitability and long-term viability of the current surface given it was only ever intended to be a temporary car park.
- e. The current lighting of the temporary car park is unsuitable for a skyline location as it is easily visible from the estuary and causes disturbance to neighbouring properties and the nearby wildlife sanctuaries. The currently cabling is particularly unsafe. This lighting must be replaced by properly cabled, safe and secure low-level low intensity/luminosity lighting to reduce the level of light pollution, this is also especially important with regard to the neighbouring properties. This lighting should be continuous and scheduled in line with the neighbouring street lights as movement activated lights in open areas cause more disturbance than fixed time illumination.
- f. The access gate also presents a safety hazard as it is narrow and vehicles exiting the site are not clearly visible from the drive used by nearby residents who are exiting their own properties by vehicle.
- g. There is no separate pedestrian access point thus creating another serious safety hazard.
- h. Noise is a significant problem as was made clear when it used as a temporary carpark - car radios playing loudly, in vehicle mobile phones speakers broadcasting conversations, slamming of vehicle doors and revving of engines were all problems exacerbated by the remoteness of the site.
- i. Given there are occupied houses immediately adjacent to the site there is also a need to protect the residents of these properties from not only the noise and light pollution but also from exhaust fumes generated by both stationary and slow-moving traffic.
 - i. Note that these residents had selected their properties based on the location being a quiet residential close/crescent with no through traffic and as such located away from light, noise and fumes.
 - ii. This could be partially ameliorated by suitable lighting (see para 2 e above) and extending and augmenting the “Devon bank” between the carpark and these properties and by topping it with additional noise and pollution absorbing evergreen plants.
- j. The whole site should be landscaped to ensure minimum environmental impact and protection to all neighbouring properties and there must be a regular maintenance and enforcement programme initiated and funded to:
 - i. Ensure an active control of unwelcome plants that propagate by wind dispersal;
 - ii. Minimise and the regular removal of any “fly tipping” especially on to the field beside the site;
 - iii. Ensure there is no misuse as being such a remote site the potential for occupation by motorhome owners, trade or other unsuitable vehicles and possibly itinerants will be high; and
 - iv. As it is a remote site, the need for ensuring security and personal safety would require the installation of Video Surveillance that will need to be monitored continuously.
- k. It was also proposed that commercial vehicles, caravans, trailers of any sort and all other large / heavy vehicles should be banned due to potential damage to the surface and the likelihood they may be left unused for long periods of time, used to “fly tip”, potential for temporary residency, etc.
- l. The potential for actual use of the site by local residents was also raised as an issue, as its use as a temporary carpark when Underhill Car Park’s capacity was significantly reduced was often below 50% capacity. Many drivers choosing to find other more easily accessible and free of charge locations to park instead. Rather than walk up or down the steep hill many drivers chose to take any available space on Underhill Close and Underhill Crescent or resorted to parking overnight on the double yellow lined parts of Chapel Road and the Strand. The Station carpark also had issues with long term parking.

- m. It was suggested that there would need to be some sort of strong inducements to drivers to make them use this location rather than Underhill Car Park:
 - i. Cheap or free permits to residents who use their vehicles less often;
 - ii. Install charging points for electric cars if the power supply to the site can cope;
 - iii. Increase number of disability spaces in Underhill Car Park; and/or
 - iv. Allocate part of Underhill Car Park as permit holders only.
- n. At what level of lack of use would it be deemed as not cost effective to continue to maintain it, police its use, etc.?
- o. Another issue that will need to be addressed is drainage from the site, particularly following heavy or prolonged rainfall.
- 3. Underhill Close and Crescent
 - a. Consideration must be given to either double yellow lines or the option of making these roads resident's permit parking to ensure the residents can safely enter and exit their properties and there is adequate room for the emergency services or for the resident's short-term visitors.
 - b. Note that Underhill Close also has a number of environmental issues that have been listed above.
- 4. Alternative sites
 - a. A site next to or near the Rail Station and Avenue Field area is much better situated, be better used and would be a more relevant alternative relieving the impact of event parking (Football Club, Village Fete, etc.).
 - b. Note - Avenue Field is owned by the National Trust and managed by LPC.
 - c. A site in this location allows easy access to both the village centre, the Exe Trail and the Rail Station.
 - d. It would alleviate current parking congestion on Burgmanns Hill which can get to a point where access by the emergency services or large vehicles could be hindered. Note that this road is designated as the preferred access route into village by large vehicles
 - e. When the carpark at the top of Underhill was suggested as an alternative for events such as the Furry Dance the organisers much preferred Avenue Field as they felt the other site would not be a popular location and not used by visitors especially as access would not be allowed due to road closures.
 - f. Another suggestion was to review the current double yellow lined areas for the potential of allowing "overnight only" parking

In summary the Getting Around Group recognise the need for more parking in the whole of the village but strongly suggest that this proposal is reviewed in the light of all the potential problems and issues raised above before any final decision is made by the planning committee.