

MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 7.30PM
ON MONDAY 2nd MARCH 2020 IN THE VILLAGE HALL.

PRESENT:	
Councillors	D Atkins, D Beatty, C Carter, R Eastley, K Hill and D Young.
Clerk	Miss L Tyrrell
County Councillors	J Trail
District Councillors	B Ingham and G Jung
Public	10 members

Cllr Young (Vice Chairman) took the position of Acting Chair for the meeting. He announced to all present that Cllr Rogers was unable to be present due to an accident and would be away from duties for 6-12 weeks and wished her well. Cllr Young welcomed everyone present and reminded the public they had three minutes to speak on any item on the agenda.

Public Session

A member of the public raised a query about the Nursery S106 agreement. He had received a notification from EDDC about the S106 where EDDC had amended the wording in the application from 'Church Car Park' to 'Car Park'. He was concerned that the car park, was now being handed to the PC, and would become a public car park rather than remaining with the Church. He wanted it confirmed that the PC guaranteed the transfer of the land to the Church. The owner of the land was present and reiterated that the car park was for the Church use only. EDDC would not, for legal reasons, call it a 'Church Car Park' on the S106 agreement but would call it a 'Car Park'. She added that the land would be passed to the PC then immediately transferred to the Church and this had been agreed by both the PC and the Church.

20/23 Apologies:

Cllr K Rogers and County Cllr R Scott.

20/24 Minutes

Cllr Atkins proposed the minutes were accurate. Cllr Beatty seconded. Unanimous.

RESOLVED that the PC minutes of the meetings held on 3rd February 2020 be confirmed as a correct record and signed by the Chairman.

20/25 To receive any Declarations of Interest

None

20/26 Clerk's report:

20/26.1 Dog Owners Group

The Clerk read the correspondence from Ms K Arnett, EDDC Environmental Health Protection Team. Ms Arnett had visited and patrolled Candy's Field and identified six dogs on leads and two dogs off leads. She had approached the owners about the signage regarding dogs being kept on leads and the enforcement that could be issued. She added that the signage around the field was adequate and that the PC were proactive and had taken every necessary action. She recommended that the PC could create a 'Dog Owners Group' and would provide suitable training for volunteers. Cllr Young proposed that this information was added to the Herald asking for volunteers. Cllr Atkins seconded. Unan

RESOLVED that the Clerk add this info to the Herald.

The Clerk added that Ms Arnett would also be able to provide Lympstone Primary School with education and advice to the children. She could organise an assembly with the school to deliver information and a goody bag for every child. All Cllrs unanimously agreed to get EDDC involved with the school.

RESOLVED that the Clerk arrange this with EDDC and the Primary School.

20/26.2 Public Toilet refurbishment

The Clerk presented the two quotes received from local contractors for the refurbishment of the public toilets. The Clerk pointed out that both contractors' prices were similar, and they had both made similar observations regarding issues with the refurbishment.

Cllr Atkins recommended Michael Clarke contractors as he was familiar with other companies who had used the firm. Cllr Eastley supported the recommendation and added that they were a good, reliable, local firm. However, he did add that the other contractor had clearly presented his notes alongside the tender. Cllr Beatty added that she preferred the larger company. Cllr Young interjected and reminded all that the PC had closed the public toilets due to vandalism and thanked the Globe for their help with allowing members of the public to use their facilities in the interim. Cllr Young proposed that the larger company be used and added that Graham Collins could be contacted and be used for ongoing maintenance issues. Cllr Carter seconded. Unan.

RESOLVED that the Clerk contact the two contractors and begin work as soon as possible.

20/26.3 Budget heading

The Clerk made a recommendation to ringfence £5000 for an 'Immediate Response Fund'. This would give the Clerk flexibility to deal with emergency work immediately up to £500 without waiting for a quorate response from Parish Cllrs. Cllr Atkins proposed to support this recommendation. Cllr Eastley seconded. Unan.

RESOLVED that the Clerk ringfence £5000 for an Immediate Response Fund to the next PCs financial year budget.

20/26.4 LPC Internal Audit

The Clerk read the correspondence from Mrs Sarah Jenkins who was prepared to internally audit the PCs finances for £200. The Clerk reminded all Cllrs that Mrs Jenkins had undertaken the audit last year which had been accepted by the external auditors and had given the Clerk valuable advice and recommendations.

Cllr Atkins proposed that Mrs Jenkins was used. Cllr Eastley seconded. Unan.

RESOLVED that the Clerk contact Mrs Jenkins and arrange the internal audit.

20/26.5 Correspondence Received

The Clerk read the correspondence received from Lt Cdr Alex Hampson regarding permission to use Cliff Field for a Merlin helicopter landing in conjunction with Lymestone Primary School, Lymestone Pre-School and St. Peters in May. The Clerk reminded all Cllrs that this had been a very successful event and opportunity held last year which benefitted all the children in the community. Cllr Hill proposed permission was granted. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk inform Lt Cdr Hampson of permission granted.

20/26.6 Replacement bin in Candy's Field

The Clerk explained that she had been in contact with Streetscene at EDDC regarding the removed bin at the top of Candy's Field. The Clerk had been informed that the bin would currently not be replaced. She added that if anyone felt the bin should be reinstated, then contact Streetscene at EDDC directly and quote the ref no: 931422 to express concerns. Cllr Young proposed that this information was added to the Herald to inform the public and hopefully compel EDDC to replace the bin. Unan.

RESOLVED that the Clerk add this info to the Herald.

20/26.7 Drainage Maintenance Responsibilities

The Clerk informed all members of DCC's Drainage Maintenance Responsibilities which identified who was responsible for maintaining and clearing drainage systems on and around the highway at <https://www.devon.gov.uk/roadsandtransport/factsheet/roads-and-farmers/> to find out more and raise any queries with DCC.

Cllr Atkins explained that local landowners were not happy with this information and did not want to take on the additional responsibility which they believed belonged to DCC.

20/26.8 Public Consultation

The Clerk informed all members of a public consultation for 'Public Spaces Protection Orders for dogs, seagulls and anti-social behaviour in central Exmouth and Sidmouth' and to visit www.eastdevon.gov.uk/communityengagement/public-space-protection-order-consultation to add comments regarding the consultation. The public consultation closed on 20th March.

20/26.9 Finance - Payments / Financial summary / Budget report

Cllr Atkins proposed and approved the financial summary and budget report was a true and accurate account. Cllr Young seconded. Unan.

RESOLVED that the following payments be approved:

Payments (February 2020):

03/02/20	2672	A Western - Dec	£100.00
03/02/20	2673	Gener8 Finance Ltd - Express fire & Security: YC	£90.00
03/02/20	2674	Exmouth and District Community Transport Group	£297.54
03/02/20	2675	Mrs C Edworthy - wages Jan 20	£242.73
03/02/20	2676	Miss L Tyrrell- wages Jan 20	£908.83
03/02/20	2677	Miss L Tyrrell- expenses Jan 20	£174.57
03/02/20	2678	HMRC - NI Jan 20	£25.89
03/02/20	2679	Village Hall Hire for Public Meeting 30/1/20	£22.50
04/02/20	DD	EDF ENERGY REFERENCE: 671024465401	£31.00
17/02/20	DD	EDF ENERGY REFERENCE: 671079829166	£56.00
17/02/20	DD	EDF ENERGY REFERENCE: 671079829135	£42.00
17/02/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111	£69.68

Receipts (February 2020):

03/02/2020	FPI	DCC Re: LPS Candys field	400.00
05/02/2020	FPI	DCC Re: Happy to chat benches grant	100.00
05/02/2020	FPI	Herald Advert - Hobbs	75.00
05/02/2020	FPI	Herald Advert - Peter Tosh Opticia	25.00
07/02/2020	500021	Herald Advert - Harris	25.00
07/02/2020	500021	Plusnet refund	90.00
07/02/2020	FPI	Herald Advert - MILLER A G	5.00
19/02/2020	FPI	Herald Advert - Fluid Ideas Ltd	900.00
24/02/2020	DC	HMRC VAT CLAIM REF: XTV126000100158	2,914.83

Financial summary (February 2020):

Opening balance 1st April 2019:	59,756.00
Total receipts (1st April 2019 to 29th February 2020)	58,727.91
Total Payments (1st April 2019 to 29th February 2020)	57,845.29
Running balance as of 29th February 2020:	60,325.38

Budget (February 2020):

Expenditure			
Code	Item	Budget	Spent
10	VAT	£5,000.00	£1,474.19
100	S137 *	£500.00	£25.00
101	Other Grants	£1,000.00	£531.94
201	Clerk's Salary	£10,000.00	£9,682.03
202	Clerks Expenses	£800.00	£787.53
203	Office expenses	£1,200.00	£989.44
208	Village Hall Hire	£0.00	£0.00
209	Miscellaneous	£500.00	£22.50
301	Chairman's Allowance	£150.00	£85.00
302	Subs	£600.00	£625.78
307	Courses, Travel etc	£500.00	£295.00
308	Insurance, Audit, Elections	£3,500.00	£2,043.68
313	Miscellaneous inc Beacon bonfire	£500.00	£7,293.01

400	Herald Printing	£4,500.00	£3,738.00
602	Grass Cut	£4,000.00	£3,887.50
605	Other Maintenance	£1,000.00	£2,185.70
608	General tree work inc Candys Field	£500.00	£692.20
612	Bin emptying	£500.00	£686.67
616	Handyman	£4,000.00	£1,040.00
618	Notice Boards - Maintenance	£100.00	£0.00
633	Play Equipment Mtce	£1,000.00	£167.50
640	Lighting in Candy's field	£600.00	£722.01
701	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£5,600.00	£4,000.39
702	Flood equipment and Maintenance	£500.00	£635.30
703	LFRG expenses	£500.00	£301.44
706	Gulliford Cemetery	£800.00	£9,260.00
800	Burial Ground	£500.00	£125.00
1101	Youth Club Building Maintenance	£1,000.00	£373.03
1102	YC Utilities	£2,000.00	£1,332.34
1300	Website etc	£400.00	£563.00
1400	Adverse weather	£200.00	£30.00
1500	Gully cleaning and jetting	£2,000.00	£0.00
2100	Parishes Together	£1,500.00	£1,575.00
2300	Community Hub Projects	£0.00	£1,516.55
2400	Cont to repairs to VH Car Park	£500.00	£0.00
2500	DCC Funding	£0.00	£0.00
2600	YC Recharge	£0.00	£0.00
	Total	£50,950.00	£55,212.54
	Add VAT		<u>£1,474.19</u>
	Total		£56,686.73

20/26.10 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

20/27 Free Tree Scheme from the Woodland Trust

Cllr Young introduced the packs of trees available to Parish and the need to identify suitable locations (*See Appendix 1*). He added that Cllr Atkins, Cllr Beatty and himself had met with the National Trust on Cliff and Avenue fields. The planting of trees in the corners of the fields had been discussed. Cllr Beatty recommended the Copse pack available from the Woodland Trust as suggested by Mr Skinner, the Lead Ranger from the NT. Cllr Young added that the Health and Safety of the field had also been discussed. The laid hedge on the nearside of Cliff field had been noted and it had been suggested to plant a dense hedge at the far side of Cliff field along the cliff edge. He recommended the Hedge pack from the Woodlands Trust should also be considered. The Clerk explained that Cllr Rogers had proposed some trees in Candy's Field to replace the large dead tree and the saplings that had died. Cllr Atkins suggested smaller trees were needed in Candy's Field. He added that the trees could not be planted until the Autumn or would be subject to drying up and dying during the summer months. He reminded all that the continued laying of the hedge in Cliff field could be continued up to the end of March.

RESOLVED that the Clerk find out how many tree packs could be applied for.

RESOLVED that the Clerk arrange a meeting with all Cllrs and the tree warden to discuss future planting.

20/28 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

Cllr Young (acting Chair) reported that the FOGBG application for a heritage lottery grant had been successful for the full amount of £66,500. Awarded for the repair of the entire wall and tombs at Gulliford Burial ground. He gave a special thank you to Jane Moffat and FOGBG for all their hard work with the application and this would enable them to plan the future work as necessary. He added that there would be a joint Gulliford committee meeting on Thursday 12th March. The Chair reported that Mr Acca had put up the FOGBG notice board at Gulliford and was ready to be filled with Gulliford information. The cost had been met by two grants applied for by FOGBG so did not cost the PC. The Chair reported that the public toilets had been closed on 14th February due to vandalism and it had been reported to the police. There were notices up to signpost members of the public to the Globe who had kindly agreed to allow people to use their facilities. The Chair reiterated that Cllr Atkins, Cllr Beatty and himself had met with Ms Claire Mulgrew (Internal Health and Safety & Operational Risk Representative) and Mr Rob Skinner (Lead Ranger) from the NT on 27th February to discuss the trees, hedges and health and safety matters in Cliff and Avenue Fields. This was a follow up meeting from the previous meeting held on 28th October 2019. The Chair reported that the Clerk had posted in all notice boards up to date information received from NHS England regarding the Coronavirus. The notice could also be found on the website. The Chair reported that Cllr Atkins had received a long service certificate from EDDC on 26th February for his 51 years as a Parish Councillor and congratulated him. The Clerk read EDDC Chairman's speech out and Cllr Atkins was applauded by all present. The Chair added that he was pleased to report that a local resident, Mr Tyrrell had made it into the national papers for his Brexit bell tower constructed for the occasion and which people passing could ring. He had also collected and raised money for the Royal British Legion in the process. The Chair reminded all that the Happy to Chat benches had been advertised in the village and would be live from 23rd March. The Chair asked the Clerk to show all members of the PC the suggested typescript and colour match to update the Honours Board. The Clerk explained that the cost would be approximately £50 to update the board with the following information: (Chairman) 2017 Mrs J Clark, 2019 Mrs K Rogers and (Clerk) 2018 Miss L Tyrrell. This was unanimously agreed.

RESOLVED that the Clerk arrange for the Honours board to be updated.

The Chair finally reported that unfortunately there had been a recent incident which had made it necessary to remind the public that the Clerk was an employee of the PC. She was not to be challenged as her actions were instructed by the PC.

District Cllr Ingham congratulated Cllr Atkins on his achievement of 51 years' service to the PC. He added that during his 25 years as a District Cllr, he had only ever known one other person to achieve this same accolade. Cllr Ingham reported that EDDC had just received a Platinum 'Investors in People' Award. He added that nationally, only 70 employers and 3 local authorities held the award. He explained that this reflected how well EDDC was run and how employees felt about their place of work. EDDC had held the Gold award for seven years in a row and now held the Platinum award. Cllr Ingham reported that the council were investigating how they were governed and the opportunities of change from the current Cabinet structure to a Committee structure. After the necessary evidence had been gathered the change potentially would not take place until May 2021. If the change was made, it had to remain in place for five years. Cllr Atkins felt that in the past a committee system was more of a successful working system. Cllr Ingham explained that the change to a cabinet structure was introduced in 2002/2003 as at that time if you had a population greater than 70,000 it was insisted, now there was a choice. He agreed with Cllr Atkins and felt back benchers were not given an equal voice. He believed all electorates who had voted for their District Cllrs should be given equal opportunities.

District Cllr Jung believed that he could identify a new bin for Candy's Field. He asked the Clerk to send him all details. Cllr Jung added his congratulations to FOGBG on their successful grant and funding. Cllr Jung explained that EDDC had set their new budgets and there would be an average rate bill increase of £5 per household. He added that due to the recent weather conditions there were additional high costs involved with troubleshooting immediate issues. He was currently identifying quotes for immediate and urgent repairs including the major cliff fall at Sidmouth, the dyke on the edge of breaching at Clyst St Mary, large flood screen at Feniton and the considerable flood damage at Seaton. He reported there was a lot of expense due for

the next financial year with limited help from the Government. He added there would be very careful choices to be made with next year's budget.

Cllr Atkins asked the District Cllrs about Council Tax bands and whether properties would be reassessed. Cllr Ingham explained he had enquired but it was not within EDDC remit to set bands. It was done centrally but not at EDDC, it was not possible to either appeal or correct mistakes. The Inland Revenue set the bands nationally not locally. Cllr Ingham made the additional point that EDDC during 2010-2020 had less employees than before this time frame. County Cllr Trail wished the Chair good health. He congratulated Cllr Atkins on his long service award of 51 years. Cllr Trail then went on to explain that Highways and the potholes had their schedules put back due to the recent poor weather conditions. He added that both Cllr Scott and he had been taking it upon themselves to clear drains by hand. Cllr Trail explained that Jurassic Fibre would be working in the village later in the month and he would be meeting with Jurassic Fibre and two landowners to discuss the proposed works. Cllr Trail added that DCC climate change committee information had been sent to the Clerk to distribute and asked that if there were any queries, to direct them to himself or go online. He asked if all questions could go through the Clerk as one point of contact. Cllr Trail also added that he would be looking at other options for a road sign for Gulliford Burial Ground, including conversing with St Peters for their support.

District Cllr Ingham and County Cllr Trail left the meeting at 8.37pm.

20/29 Planning Applications

20/0194/FUL - Demolition of existing walls and widening of existing opening to provide driveway (part retrospective) at Abbotsford, Longmeadow Road.

A member of the public shared his concern of another retrospective planning application. He had additional concerns of the driveway coming out on to the crossroads and the cars parked directly opposite. Cllr Atkins explained that the enforcement officer had come out and instructed the planning application. He believed the gap created should be reinstated and remain a foot access. Another member of the public highlighted how it conflicted with the NP which stated that boundary walls should not be removed. Cllr Atkins proposed to object. Cllr Beatty seconded. Unan.

LPC RECOMMENDATION: Object on the grounds of a dangerous entry to crossroads on main village road. Conflicted Lympstone NP which states boundary walls should not be removed. The property already has a parking bay at the other end of the house so does not require additional parking spaces at either end of property.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

20/0262/FUL - Proposed single storey extensions for restaurant, WC, prep area and rear lobby, installation of accessible WC at Saddlers Arms, Exmouth Road.

Cllr Young explained that this was a local business and should be supported. Cllr Eastley believed the PC should support local employers and employees.

Cllr Atkins proposed to support. Unan.

LPC RECOMMENDATION: Support

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

20/0099/FUL - Construction of single storey extension and balcony, replacement door and windows and installation of new first floor side facing window at Shoestring Cottage, The Strand (amended plans).

Cllr Atkins proposed to support. Unan.

LPC RECOMMENDATION: Support.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

19/2819/FUL - Construction of single storey rear extension at 4 Malt Field (amended plans).

A member of the public spoke regarding the obscured sunlight to their kitchen from mid-November to beginning of February.

Cllr Hill proposed to object. Cllr Atkins seconded. Unan.

LPC RECOMMENDATION: Object on the grounds of obscuring sunlight to neighbour's property.

RESOLVED that the Clerk submit the recommendation from LPC to EDDC.

20/30 EDDC Planning decisions

RESOLVED that the EDDC decisions were noted.

20/31 Matters raised by Councillors

Facilities and Estates – Cllr Atkins explained that he had met with the grave digger, Mr Pring, and decided that the plinths the headstones were set on were not big enough and subject to leaning. He was still waiting for a costing from Mr Pring regarding the straightening of headstones. He added that the maintenance of graves and headstone should be the family's responsibility for two years after burial. Cllr Atkins reported on the condition of the two hedges surrounding the burial ground. The lower hedge was overgrown and in need of cutting back. The other surrounding hedge needed trimming but had not been done due to wet weather. The hedges would now have to wait until the Autumn, after bird nesting season.

Cllr Atkins explained that the hedge behind the scout hut needed laying and the neighbour was willing to do this. The cliff edge hedge and tree work would be completed by hand and a mini digger to prevent access over the cliff edge as soon as it was dry enough.

Community – Cllr Hill reported on behalf of the community hub and explained that the VE day weekend celebrations were underway (*See Appendix 2*). There was a planned exhibition and activities based in the VH. Films would be shown, an activity trail planned around village and a dance event. All activities would be free except for the dance, where a ticket could be purchased in exchange for a drink. There would be a Church service on the Sunday and a street party in the afternoon held in Candy's field. The Hub would fund it. The PC unanimously supported and granted permission for using the field.

Environment – Cllr Young asked all Cllrs to support the LFRG request to ask DCC to clear identified gullies in the Parish. Cllr Atkins asked if the PC knew all the details of the cost and the frequency of when DCC last cleared the gullies in the Parish. Cllr Young added that if LFRG were prepared to support DCC with this issue then the PC should support their proposed letter. *RESOLVED that the Clerk find out more information from LFRG before the PC fully support the letter to DCC.*

Heritage and Structure – Mrs Carter read the EET Action Group report (*See Appendix 3*). Mrs Carter had submitted the report to update all members present. The EET group were actively seeking quotes of a feasibility study. She added that DCC had insisted EET must follow network rail. EET group had applied for a grant from GWR and would find out if they had been successful in April. EET group had identified the risks and technical complexity of the job, they had local engineers to advise and local assessments written, and when reviewed, had decided the risks were too great for LPC to take on and Mrs Carter felt it should be DCC responsibility of the ownership and management. Mrs Carter added that it was an ongoing issue and there was a growing need for this. She felt that future flooding issues around Sowden End and future sea levels rising were imperative to consider. EET group aimed to go back to DCC and put the ownership on them. Cllr Atkins raised the point that a member of the public believed this study had already been done in the past. Mrs Carter added that it hadn't been fully investigated by DCC. District Cllr Jung added that there was a close watch on Dawlish warren currently, and if that breached, would cause problems for the village. He added that a sea wall would be necessary. Mrs Carter explained that she was aware of the EA report. Cllr Young proposed that the PC supported the EET group recommendations. Unan.

20/32 Matters raised by Councillors

None

Meeting closed **9.10pm**

Chairman:

Date:

Appendix 1:

Tree packs:

Hedge

Make a natural screen or connect existing woodland to help wildlife stay on the move. You will get a variety of each species for 8 metres of full, easy to manage hedging. For a longer length, our Wild Harvest, Year Round Colour, Wildlife, and Wild Wood packs also make great hedgerows and are available with 105 or 420 saplings.

Trees: 30

Species: dog rose, hawthorn, hazel, crab apple, dogwood

Size of land: 6-8 metres of double-row hedging

Copse

Plant a mini forest school classroom or a peaceful spot that's an oasis for birds. You will get 10 of each species for a small, tranquil copse.

Trees: 30

Species: silver birch, rowan, wild cherry

Size of land: tennis court

Wild harvest

Grow an array of fruits and nuts to produce your own jams, jellies, wines and more.

Trees: 105 or 420

Species: hazel, blackthorn, crab apple, dog rose, elder, rowan

Size of land for 105 saplings: 4x tennis courts or 20-25 metres double-row hedge

Size of land for 420 saplings: 1x football pitch or 85-100 metres double-row hedge

Year-round colour

Enjoy beautiful blossoms, bright berries and stunning autumn displays.

Trees: 105 or 420

Species: hawthorn, dogwood, wild cherry, silver birch, rowan, hazel

Size of land for 105 saplings: 4x tennis courts or 20-25 metres double-row hedge

Size of land for 420 saplings: 1x football pitch or 85-100 metres double-row hedge

Working wood

Fuel a log burner in 7-10 years, or channel your creativity and learn to carve or weave willow.

Trees: 105 or 420

Species: rowan, silver birch, wild cherry, common oak, field maple, grey willow

Size of land for 105 saplings: 4x tennis courts

Size of land for 420 saplings: football pitch

Wild wood

These hardy native species can tolerate exposed sites and help dry up wet areas.

Trees: 105 or 420

Species: hazel, crab apple, downy birch, hawthorn, holly, goat willow

Size of land for 105 saplings: 4x tennis courts or 20-25 metres double-row hedge

Size of land for 420 saplings: 1x football pitch or 85-100 metres double-row hedge

Wildlife

Establish food and shelter for wildlife and create a living legacy for future generations.

Trees: 105 or 420

Species: hawthorn, rowan, blackthorn, silver birch, hazel, common oak

Size of land for 105 saplings: 4x tennis courts or 20-25 metres double-row hedge

Size of land for 420 saplings: 1x football pitch or 85-100 metres double-row hedge

Urban trees

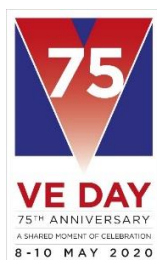
Easy to manage, this pack is designed for residential areas with limited communal space. If no shared space is available, applications to split between neighbouring front gardens to green up your street are considered. Tree packs for private use can be found in our shop.

Trees: 15 – a mix of three native species chosen to thrive in urban environments

Species: crab apple, rowan, hazel

Protection: spirals and canes

Appendix 2:



LYMPSTONE COMMUNITY HUB

**VE DAY 75TH Anniversary
Friday 8 May – Sunday 10 May**

Proposed Village Events

Everyone invited - Free entry #

Friday 8 May

Noon	Exhibition, Films and Refreshments in Village Hall from midday
2.55pm	Last Post
3pm	National toast
6.55pm	Cry for Peace
7pm	Bell Ringing at Parish Church
7.30pm	Entertainment and Refreshments in Village Hall

Saturday 9 May

10am	Exhibition, Films and Refreshments in Village Hall until 4pm
1pm	Activity Trails round Village until 4pm
7.30pm	Dance Band in Village Hall – 40's Jazz (limited numbers)

Sunday 10 May

10am	Morning Church Services
Noon	Lunchtime Street Parties until 3pm
3pm	Games, Stalls, Refreshments and Entertainment on Candys Field

Refreshments

Would you like to raise funds for your club, group or for charity?

There are opportunities to sell refreshments during the VE Day Anniversary Weekend in the Village Hall.

Clubs and groups in the village are invited to organise and provide refreshments during one or more of the sessions listed below. Support will be given by the Community Hub and any profits made may be kept by the organisers (subject to agreement with the Hub beforehand).

Friday 8 May

12noon – 2pm	Light lunches
2pm – 5pm	Afternoon tea
2.30pm – 4pm	Bar (for the National Toast)
6.30pm – 9pm	Bar

Saturday 9 May

10am – 12noon	Morning coffee
12noon – 2pm	Light lunches
2pm – 4pm	Afternoon tea
7.30pm – 11.30pm	Bar (For Hall Dance Band)

Sunday 12 May

11am – 12noon	Morning coffee (after church services)
3pm – 8pm	Cake Stalls, Sweets, Food, Soft Drinks, Bar – on Candys Field

All events will be free with the exception of the Dance on Saturday evening. There will be a minimal charge per person which will include a free drink. Entry will be by ticket only as numbers are limited.

Appendix 3:

TRAIL ACTION GROUP - UPDATE TO LYMPSTONE PARISH COUNCIL, 2nd March 2020

Action taken since mid 2019

- Continued discussions with Network Rail and Devon County Council on the required process for completing a feasibility study for an off-road route for the EET (Network Rail's GRIP process).
- Obtained quotes from 2 qualified consultants (Arcadis and Pell Frischmann), and a verbal quote from Network Rail – see Box 1 below.
- Contacted Network Rail to confirm the estimate of their costs associated with the BAPA (Basic Asset Protection Agreement). However, a written estimate has not yet been provided.
- Met with Devon County Council again to help secure commitment to implementing a scheme for an off-road route – including Jamie Hlland, DCC Transportation & Road Safety Manager, and Lee Meaden, DCC Project Manager, Engineering Design Group. See Box 2.
- Arranged and attended meetings with potential private donors in Lympstone.
- Prepared and submitted an application for funding from Great Western Railway's Communities Improvement Fund.
- Engaged with local residents with engineering and development expertise to conduct another preliminary assessment of the route options in light of new information (to help decision-making re. funding and conducting a feasibility study).

Box 1 – Summary of costs for a feasibility study that meets Network Rail & DCC requirements (Network Rail's GRIP Stages 1 & 2)

Consultants' cost for GRIP stages 1 & 2 = £30,000 ex VAT (with an option to terminate after GRIP stage 1, ~£16,000 ex VAT).
Network Rail's costs for BAPA* = £20,000 ex VAT (initial verbal estimate; not yet confirmed in writing).

Total estimated costs excluding VAT = £ 50,000

Total estimated costs including VAT = £60,000

**Basic Asset Protection Agreement which sets out the commercial arrangements, including costs and liabilities, for work associated with Network Rail land.*

Box 2 - Summary of DCC's requirements for considering an off-road route in its capital programme (ref. emails between Lee Meaden (DCC) & Sara Davies (TAG), June 2019)

1. Confirmation of land availability and legal agreements for surveys, construction access and permanent infrastructure (part of GRIP 1 & 2).
2. Submission of a pre-planning application, including drawings and other relevant information (part of GRIP 1 and 2). (Note: Seeking planning permission would be DCC's responsibility).
3. Provision of cost estimates for a potential scheme, and an outline business case to demonstrate that a successful bid for capital funding could be made.
4. Network Rail approval in principle for an outline scheme design (GRIP 1 & 2)
5. Confirmation of technical feasibility of a single option (part of GRIP 1 & 2).

Preliminary conclusions and recommendations

As shown in Box 1 on the previous page, the estimated cost to conduct a feasibility study that meets Network Rail and DCC requirements is high. Although several potential private donors have been identified, and a grant applied for, we are concerned about this high cost and the associated risks, despite recognising the potential opportunities (see table below). We now believe that the overall cost and risks are too high for a small community to take on. The complexity of the project requires DCC ownership and management.

Summary of the risks and opportunities associated with a community-funded feasibility study

Risks	Opportunities
<ul style="list-style-type: none"> • High total cost (~£50K ex VAT) for a feasibility study (that might not necessarily lead on to a new off-road scheme). • Uncertainty about Network Rail's costs, and potential for increased costs and delays caused by Network Rail. • Several technical challenges associated with the potential off-road routes (although these do not rule out the possibility, they highlight the potential difficulties and the need for strong political will to take action). • Uncertainty about the availability of funding for a future scheme. 	<ul style="list-style-type: none"> • An opportunity for the community to show its strength and vision. • It could potentially make an off-road route for the EET 'ready for delivery' by DCC (and this would provide a safer, more direct route for commuters and families, and help to retain the character of the village). • We have already engaged positively with DCC, Network Rail, and qualified consultants, and agreed the feasibility study scope and the consultants' budget.

We, therefore, recommend the following next steps:

1. TAG to meet with DCC to discuss the risks of no action (i.e., continuing with the on-road route through Lymestone), the work undertaken by LPC and the community to date, and next steps.
2. Update the community.
3. Continue to monitor the use and impact of the EET in Lymestone.
4. Be alert to future opportunities (e.g., additional government funding and other related projects such as projects driven by climate change and flooding).