

MINUTES OF A MEETING OF LYMPSTONE PARISH COUNCIL HELD AT 2.00PM
ON FRIDAY 12th FEBRUARY 2021 IN THE YOUTH CLUB.

PRESENT:	
Councillors	D Atkins, D Beatty, C Carter, R Eastley, K Hill, K Rogers and D Young.
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	B Ingham
Public	2 members

The Clerk welcomed all present and explained that this emergency meeting had been called due to the EDDC S91 Order. The Clerk had provided the public present with a sign in sheet for track and traces purposes (all details would be destroyed after two weeks) and hand sanitiser gel. All members present sat socially distanced in the main hall of the Youth Club.

21/01 Declarations of Acceptance

The Clerk explained if all Cllrs wished to continue their position on Lympstone Parish Council then they had to sign the Declarations of Acceptance in accordance with the S91 Order.

RESOLVED that all Parish Councillor's signed their Declarations of Acceptance in front of the Clerk.

Election of Chairman – Cllr Rogers was proposed by Cllr Atkins to remain Chairman, Cllr Eastley seconded. Unan.

RESOLVED that Cllr Rogers signed a Declaration of Acceptance of Office.

Election of Vice Chairman – Cllr Young was proposed by Cllr Rogers to remain Vice Chairman, Cllr Eastley seconded. Unan.

RESOLVED that Cllr Young signed a Declaration of Acceptance of Office.

The Vice Chair explained that he had asked Jill Humphries (EDDC democratic services) to clarify his questions regarding the S91 Order and she responded with the following:

The Orders last until the election on 6 May 2021.

We (EDDC) will organise the election for you, you will just have to pay a percentage of the cost.

If the Govt decide to postpone the election again, we (EDDC) will issue you further temporary Orders.

There would be an election or co-option whatever the composition of the PC between now and 6th May because Mr Mark Williams has appointed them (temporary Cllrs) up until that date.

Cllr Young explained that an election would go ahead regardless on 6th May 2021 unless it was uncontested.

21/02 Apologies

District Cllr Jung and County Cllr Scott.

21/03 Minutes

Cllr Young proposed the minutes were accurate. Cllr Rogers seconded. Unanimous.

RESOLVED that the PC minutes of the meetings held on 27th July 2020 be confirmed as a correct record and signed by the Chairman.

21/04 To receive any Declarations of Interest

None

21/05 Clerk's Report

21/05.1 Budget 2021/22

The Clerk presented Lympstone Parish Council's budget for 2021/22. Cllr Rogers proposed and approved the PC budget for 2021/22. Cllr Atkins seconded. Unan.

RESOLVED that the 2021/22 budget for LPC was agreed.

Lympstone Parish Council BUDGET 2021/2022

	Full Yr 19/20:	Current budget 20/21:	Actual to date (NOV 20):	Estimate to Yr end (31/3/21):	Proposed budget (2021/22):
Balance B/F					
INCOME:					
Precept	46,564	47,000	47,000	47,000	47,000
Council Tax Support grant	228	0	0	0	0
CIL	1,678	1,826	0	0	0
DCC re Candy's Field	400	400	0	400	400
Herald Adverts	4,787	4,000	1,225	2,100.00	4,000
Burial fees	3,458	2,000	0	1,000	2,000
LFC re Cliff Field	200	50	0	50	50
Flower beds	0	0	0	0	0
Western Power re Wayleaves	8	10	0	8	10
Miscellaneous (eg refunds of utilities etc)	158	0	0	0	0
Website adverts (refund of services)	115	0	0	0	0
Parishes Together	0	1,500	7,700	7,700	1,500
External Grants	0	0	10,450	10,450	0
VAT Refund	2,915	5,000	0	15,801	5,000
<i>Youth Club (reimbursements to PC)</i>		0	0	1,403	1,500
VHMC Car park	0	411	0	0	500
MOD community covenant	0	0	0	0	0
DCC error	0	0	0	0	0
<i>Community Hub Projects income</i>	74	0	0	0	0
<i>Woodbury PC (Gulliford BG grass cutting)</i>		100	60	100	100
<i>Gulliford BG (Heritage lottery funding)</i>		66,500	33,250	59,850	6,650
Total Income	60,585	128,797		145,862	68,710
<i>Total Income (without Precept)</i>	14,021	81,797		98,862	21,710
	Full Yr 19/20:	Current budget 20/21:	Actual to date (NOV 20):	Estimate to Yr end (31/3/21):	Proposed budget (2021/22):
EXPENDITURE:					
VAT	1,488	4,000	12,802	15,801	4,000
S137*	25	100	25	25	100
Other grants	532	1,000	10,876	10,876	1,000
Clerk's Salary	10,495	10,500	6,335	10,860	11,000
Clerks expenses (home as an office)	854	900	462	792	900
Office expenses	1,125	1,200	355	609	1,200
Village Hall Hire	0	0	0	0	0
<i>Miscellaneous</i>	23				
Chairman's Allowance	85	200	200	200	200
Subs	626	500	622	622	650
Courses, travel etc	295	500	0	0	500
Insurance, Audit, Elections	2,044	3,500	1,802	3,088	3,500
Miscellaneous inc beacon bonfire	7,293	1,000	25	100	1,000

Herald Printing	4,650	4,500	714	1,224	4,500
A Western		3,500	1,868	3,201	3,500
Grass and hedge cutting	3,888	1,000	312	535	1,000
Other maintenance	2,186	500	752	1,289	1,500
General tree work	1,092	500	0	200	500
Bin emptying	687	700	714	714	750
Handyman	1,040	4,000	0	500	4,000
Notice boards (eg maintenance)	0	100	0	100	100
Play equipment (inc MUGA)	168	1,000	90	200	1,000
Lighting in Candy's Field	785	700	458	786	800
Public Toilets	4,391	5,000	8,050	9,050	5,000
Flood equipment and maintenance	635	300	495	500	400
LFRG expenses	301	400	0	0	400
Gulliford cemetery	9,260	800	200	200	800
Burial Ground	125	500	0	0	500
YC Building maintenance	373	1,000	2,387	3,000	1,000
YC Utilities	1,503	1,500	819	1,403	1,500
Website	563	500	117	200	500
Adverse weather	30	200	0	0	200
Gully cleaning and jetting	0	2,000	0	1,000	2,000
Parishes Together	1,575	1,500	7,700	7,700	1,500
Community Hub Projects	2,017	3,000	1,041	1,784	3,000
Continued repairs to VH car park	0	500	0	0	500
DCC Funding	0	0	0	0	0
YC Recharge	0	0	0	0	0
<i>Emergency Funding</i>		5,000	0	0	5,000
<i>Gulliford BG (Heritage Lottery Funding)</i>		66,500	45,185	61,476	5,024
BALANCE C/F:	60,154	128,600		138,035	69,024
EXPENDITURE - INCOME (not including precept) = PRECEPT:	46,133	46,803		39,173	47,314
ALLOCATED BALANCES:					
Elections	1,500	1,500	1,500	1,500	2,000
VH car park	1,000	1,000	1,000	1,000	1,500
Community Hub Projects	4,057	6,000	6,000	6,000	6,000
Works to Youth Club	670	670	670	670	1,000
<i>Public Toilets</i>		5,000	5,000	5,000	5,000
<i>Play areas in Candy's field</i>		5,000	5,000	5,000	10,000
<i>Emergency Funding</i>		5,000	5,000	5,000	5,000
TOTAL ALLOCATED BALANCES:	7,227	24,170	24,170	24,170	30,500
ADDITIONAL NOTES:					
* The Italic text show new/amendments to original headings from previous year.					
* EXPENDITURE - 'Miscellaneous inc Beacon Bonfire' is a large amount due to the returned unspent Groundwork grant money towards the NP review (Under full year 2019/20)					

* EXPENDITURE - 'VAT' is higher this current year due to repairs at Gulliford Burial Ground and public toilet refurbishment.
* EXPENDITURE - 'Emergency funding' was set up due to Covid19.
* EXPENDITURE and INCOME - 'Herald Payments' and 'Herald Adverts' is much lower than usual due to less publications due to Covid19.
* Blank cells show the budget allocation was created or removed in 2020/21.

21/05.2 Precept 2021/22

Cllr Atkins proposed the precept for Lymington at £47,000. Cllr Rogers seconded. Unan.

RESOLVED that the 2021/22 precept for £47,000 for Lymington was agreed.

21/05.3

Finance – Receipts / Payments / Financial summary / Budget report: April 2020 – Jan 2021

The Clerk presented the PC finances for 1st April 2020 to 31st Jan 2021. Cllr Atkins proposed and approved the finances for 1st April 2020 – 31st January 2021 was a true and accurate account. Cllr Rogers seconded. Unan.

RESOLVED that the following finances were approved.

Receipts and payments April 2020-March 2021			
Opening balance 1/4/20			59,987.87
RECEIPTS:			
01/04/2020	DC	EDDC - Precept	23,500.00
14/04/2020	FPI	E Bushell Ref 20/018	10.00
24/04/2020	DC	DEVONCounty Council (Covid-19 grant support)	450.00
28/04/2020	DC	EDDC - Rate relief support grant (Covid-19)	10,000.00
04/05/2020	DC	EDDC - Parishes together grant	7,700.00
19/05/2020	DC	NATIONAL HERITAGE LOTTERY (Gulliford grant)	33,250.00
23/05/2020	FPI	Herald Advert - COOKE JE	10.00
22/06/2020	FPI	Herald Advert - EAST DEVON LAW	250.00
24/06/2020	FPI	Herald Advert - WARREN	7.00
26/06/2020	FPI	Herald Advert - Silver Lining Care	250.00
26/06/2020	FPI	Herald Advert - C Clifford	6.00
29/06/2020	FPI	Herald Advert - MINTER AJ&SV	10.00
05/07/2020	FPI	Herald Advert - Passmore DJ	75.00
08/07/2020	FPI	Herald Advert - Peter Tosh Optica	25.00
09/07/2020	FPI	Herald Advert - Thomas CHB	12.00
15/07/2020	FPI	Herald Advert - Wilkinson Grant	500.00
27/07/2020	FPI	Herald Advert - TWIST&SHOUT	100.00
05/08/2020	500023	WPC - VAT reclaim for Gulliford wall repair	1,638.19
05/08/2020	500023	GJC - grass cutting at Gulliford	60.00
05/08/2020	500023	Western Power	7.54
10/08/2020	DC	EDDC - Rate relief support grant (Covid-19)	10,000.00
12/08/2020	FPI	Herald Advert - Thomas CHB	12.00
13/08/2020	FPI	Herald Advert - Richard Waddell	45.00
01/09/2020	DC	EDDC - Precept + C tax support	23,500.00
14/09/2020	FPI	Herald Advert - TWIST&SHOUT	100.00
25/09/2020	FPI	CCD NO1 DEVCOMMRESILIENCE - LFRG grant	538.80
05/10/2020	FPI	Herald Advert - Bond	135.00

05/10/2020	FPI	Herald Advert - HARRIS TJK	45.00
06/10/2020	FPI	Herald Advert - YEATES W G	16.00
14/10/2020	FPI	Herald Advert - S Archer	10.00
21/10/2020	FPI	Herald Advert - MARGARET HURLEY	5.00
26/10/2020	FPI	Herald Advert - Love Topsham Commu	50.00
27/10/2020	FPI	Herald Advert - Silver Lining Care	450.00
27/10/2020	FPI	Herald Advert - ELAINE PAUL	50.00
05/11/2020	FPI	Herald Advert - Cowper+ Lane INV NO 20-040	54.00
09/11/2020	FPI	Herald Advert - Baker, Zoe	8.00
10/11/2020	FPI	Herald Advert - Robins Sophie	5.00
11/11/2020	FPI	Herald Advert - S.Q TEA ROOM	50
18/11/2020	DC	NATIONAL HERITAGE REFERENCE: OM-19-01011	26,600
20/11/2020	FPI	Herald Advert - TWIST AND SHOUT	100
23/11/2020	FPI	MICHELMORE WILLIAM - BAGS OF LOVE	100
02/12/2020	CHQ	Herald Advert - EXMOUTH	5
04/12/2020	FPI	Herald Advert -LLOYD C C V05 21003	15
04/12/2020	FPI	Herald Advert -J P MOFFATT	45
04/12/2020	FPI	Herald Advert -Electro Computers	135.00
04/12/2020	FPI	Herald Advert -JOSS J E W Z	54.00
07/12/2020	FPI	Herald Advert -M Hobbs	135.00
10/12/2020	FPI	Herald Advert -House-IT Limited	135.00
10/12/2020	FPI	Herald Advert -HARDY P&JD	54.00
16/12/2020	FPI	Herald Advert -RODNEY SPILLER	100.00
16/12/2020	FPI	Herald Advert -Peter Tosh Opticia	25.00
18/12/2020	DC	DEVONCC 4475239 Commujnity Hub Grant	500.00
07/01/2021	FPI	Herald Advert - JOHN GIL	45.00
08/01/2021	FPI	TWIST AND SHOUT ADVERTISING AND COMS	100.00
12/01/2021	FPI	Herald Advert - ACCA RJ	135.00
13/01/2021	FPI	Herald Advert - ASHBURY HEAL	450.00
19/01/2021	500024	Herald Advert - Logs (S Morgan)	45.00
19/01/2021	500024	Real and Son - Stone mason	140.00
TOTAL RECEIPTS:			141,852.53
PAYMENTS:			
06/04/20	2689	Mrs C Edworthy - wages Mar 20	£242.73
06/04/20	2690	Miss L Tyrrell- wages Mar 20	£873.07
06/04/20	2691	Miss L Tyrrell- expenses Mar 20	£104.34
06/04/20	2692	HMRC - NI Mar 20	£21.01
06/04/20	2693	Optima Graphics Topsham Ltd (Herald printing Apr Ed 20)	£474.00
06/04/20	2694	Mr P Corcos - LFRG	£45.49
06/04/20	2695	Village Hall Hire (Committee Room for Community Hub)	£12.00
06/04/20	2696	A Western - Mar 20	£262.00
06/04/20	2697	DALC (Membership 1/4/20 - 31/3/21)	£456.20
15/04/20	2698	Rospa Play Safety	£107.40
15/04/20	2699	Gener8 Finance - Annual YC Fire Saftey check	£97.20
15/04/20	2700	Bespoke Web Designs (Alison West)	£17.00

30/04/2020	DD	Plusnet REF: PNET3453454-1	£40.98
04/05/20	2701	Optima Graphics Topsham Ltd (Herald printing May Ed 20)	£273.00
04/05/20	2702	Westcountry Rivers Trust - Wotton Brook soil survey (Parishes together)	£9,240.00
04/05/20	2703	Mrs C Edworthy - redundancy April 20	£1,151.01
04/05/20	2704	Miss L Tyrrell- wages Apr 20	£881.83
04/05/20	2705	Miss L Tyrrell- expenses Apr 20	£65.99
04/05/20	2706	HMRC - NI Apr 20	£12.25
04/05/20	2707	Gulliford Joint Committee Account - Burial Ground Contribution	£200.00
04/05/20	2708	A Western - Apr 20	£370.00
04/05/20	2709	EDDC - Waste collection and disposal	£311.00
04/05/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
15/05/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£67.97
15/05/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£48.00
15/05/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£42.00
15/05/20	2710	Lympstone Football Club (grant for kit)	£233.90
15/05/20	2711	Shift it Limited (Heathfield allotments grant removal of asbestos)	£770.40
29/05/20	2712	Miss L Tyrrell- wages May 20	£948.89
29/05/20	2713	Miss L Tyrrell- expenses May 20	£78.59
29/05/20	2714	HMRC - NI May 20	£21.39
29/05/20	2715	SWW Business (Public toilets 5/2/20-12/5/20)	£164.73
29/05/20	2716	McNeillage Conservation (first interim payment for Gulliford)	£8,400.00
02/06/20	DD	PNET3453454-1	£40.98
04/06/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
05/06/20	2717	EDDC Litter and dog bin emptying Ref: 40055739	£546.00
05/06/20	2718	A Western - May 20	£555.00
15/06/20	2719	Optima Graphics Topsham Ltd (Herald printing June Ed 20)	£252.00
15/06/20	2720	McNeillage Conservation (second interim payment for Gulliford)	£9,600.00
15/06/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£48.00
15/06/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£69.68
15/06/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£42.00
30/06/20	DD	PNET3453454-1	£40.98
01/07/20	2721	DG Atkins - cut grass baled and burnt (Candys field)	£60.00
01/07/20	2722	Shift it Limited (Waste removed from Candys Field)	£216.00
01/07/20	2723	EDDC - Repayment of rate relief grant	£10,000.00
03/07/20	2724	Optima Graphics Topsham Ltd (Herald Printing July Ed 20)	£252.00
03/07/20	2725	Miss L Tyrrell- wages June 20	£917.59
03/07/20	2726	Miss L Tyrrell- expenses June 20	£86.69
03/07/20	2727	HMRC - NI June 20	£17.13
03/07/20	2728	Michael Clarke (Electrics at YC)	£48.00
06/07/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
15/07/20	2729	A Western - June 20	£395.00
15/07/20	2730	Michael Clarke (Refurbishment of Public Toilets)	£7,433.90
15/07/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£67.97
15/07/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00

15/07/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£48.00
23/07/20	2731	McNeillage Conservation (third interim payment - Gulliford)	£10,800.00
23/07/20	2732	Optima Graphics Topsham Ltd (Herald printing Aug Ed 20)	£252.00
27/07/20	2733	CANCELLED	£0.00
27/07/20	2734	Miss L Tyrrell - wages July 20	£881.83
27/07/20	2735	Miss L Tyrrell - expenses July 20	£84.89
27/07/20	2736	HMRC - NI July 20	£12.25
30/07/20	DD	PNET3453454-1	£40.98
04/08/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
06/08/20	2737	Michael Clarke Ltd - YC electrical inspection	£162.00
06/08/20	2738	A Western - July 20	£547.50
06/08/20	2739	Alison West - Bespoke Web Designs	£100.00
17/08/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£69.68
17/08/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£48.00
17/08/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
19/08/20	2740	McNeillage Conservation (final payment - Gulliford)	£24,066.00
19/08/20	2741	PVM Supplies IN055871	£163.87
19/08/20	2742	Sarah Jenkins (Internal Audit) SJ-20-01	£200.00
01/09/20	2743	Miss L Tyrrell - wages Aug 20	£846.07
01/09/20	2744	Miss L Tyrrell - expenses Aug 20	£112.76
01/09/20	2745	HMRC - NI Aug 20	£7.37
01/09/20	2746	SWW Business (Public toilets 13/5/20-20/8/20)	£33.57
01/09/20	2747	Zurich Municipal (Insurance renewal 2/9/20-2/9/21)	£1,601.56
01/09/20	DD	PNET3453454-1	£40.98
04/09/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	26.00
15/09/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	32.00
15/09/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	48.00
15/09/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£69.68
21/09/20	2748	CW Rowsell (Exmouth drain clearance - Manhole outside public toilets)	£95.00
21/09/20	2749	CANCELLED - Mrs S Briggs	£0.00
21/09/20	2750	CANCELLED - Ms Jones	£0.00
21/09/20	2751	A Western - Aug 20	£457.50
21/09/20	2752	Michael Clarke - YC electrical works	£2,289.78
30/09/20	DD	PNET3453454-1	£40.98
01/10/20	2753	Miss L Tyrrell - wages Sept 20	£881.83
01/10/20	2754	Miss L Tyrrell - expenses Sept 20	£137.29
01/10/20	2755	Mr K Hill - LPC solicitor reimbursement	£25.00
01/10/20	2756	SLCC - membership renewal	£161.00
01/10/20	2757	HMRC - NI Sept 2020	£12.25
05/10/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
15/10/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£54.00
15/10/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
15/10/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£67.97
30/10/20	DD	PNET3453454-1 REFERENCE: PNET3453454-1	£41.92

01/11/20	2758	P Acca (Remedial work in Candys Field)	£572.00
01/11/20	2759	Optima Graphics Topsham Ltd (Herald printing Oct Ed 20)	£240.00
01/11/20	2760	ALRUG (Subscription renewal 2020-21)	£5.00
01/11/20	2761	CW Rowsell (Exmouth drain clearance - Unblocking drains)	£95.00
01/11/20	2762	D Young (Public toilet signs from Amazon)	£18.55
01/11/20	2762	D Young (Public toilet signs from Safety Signs and notices)	£13.72
01/11/20	2763	PVM Supplies IN058319 (LFRG equip)	£538.80
01/11/20	2764	McNeillage Conservation (final retainment payment - Gulliford)	£1,356.00
01/11/20	2765	Express Fire (Youth Club fire service)	£248.40
01/11/20	2766	Poppy Appeal wreath	£25.00
01/11/20	2767	Cllr K Rogers (Chairmans allowance)	£200.00
01/11/20	2768	Miss L Tyrrell - wages Oct 20	£881.83
01/11/20	2769	Miss L Tyrrell - expenses Oct 20	£269.74
01/11/20	2769	Miss L Tyrrell - expenses Oct 20 (Microsoft renewal)	£113.76
01/11/20	2770	HMRC - NI Oct 2020	£12.25
03/11/20	2771	A Western - Sept 20	£510.00
04/11/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
14/11/20	2772	A Western - Oct 20	325.00
14/11/20	2773	PKF Littlejohn LLP	£360.00
14/11/20	2774	DALC - RE attendance Good Cllr course (11/11/19)	£36.00
16/11/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£54.00
16/11/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
16/11/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£69.68
30/11/20	DD	PNET3453454-1 REFERENCE: PNET3453454-1	£41.59
01/12/20	2775	Mrs J Cowe (Toilets 11/8 - 31/10/20)	£945.00
01/12/20	2776	Optima Graphics Topsham Ltd (Herald printing Nov Ed 20)	£299.00
01/12/20	2777	Miss L Tyrrell - wages Nov 20 (and back pay 1/4/20-31/10/20)	£1,319.35
01/12/20	2778	Miss L Tyrrell - expenses Nov 20	£78.59
01/12/20	2778	Miss L Tyrrell - expenses Nov 20 (defib batteries)	£29.10
01/12/20	2779	HMRC - Tax and NI Nov 2020	£174.41
04/12/20	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
15/12/20	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£54.00
15/12/20	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
15/12/20	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£67.97
30/12/20	2780	Optima Graphics Topsham Ltd (Herald printing Oct Ed 20)	£438.00
30/12/20	2781	Bespoke Web Designs (Alison West)	£25.00
30/12/20	2782	P. Corcos (gully clearing tools)	£35.97
30/12/20	2783	GS & E Collins (YC maintenance work)	£583.20
30/12/20	2784	Miss L Tyrrell - wages Dec 20	£992.08
30/12/20	2785	Miss L Tyrrell - expenses Dec 20	£106.94
30/12/20	2786	HMRC - NI Dec 2020	£27.28
30/12/20	2787	Mrs J Cowe (Toilets 01/11 - 30/11/20)	£360.00
04/01/21	DD	PNET3453454-1 REFERENCE: PNET3453454-1	£41.59
04/01/21	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
12/01/21	2788	A Western - Nov 20	£725.00

12/01/21	2789	Optima Graphics Topsham Ltd (Herald printing Dec Ed 20)	£273.00
12/01/21	2790	P.Corcus - LFRG Drain rods	£29.99
12/01/21	2791	SLCC - 12th Ed Local Council Admin Book	£123.80
12/01/21	2792	Exmouth Transport Community Transport Group	£307.80
13/01/21	2793	D Murray (Community Hub Advent trail)	441.58
13/01/21	2794	L Lyons (Community Hub lunches – DCC Covid19 grant)	£500.00
15/01/21	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£54.00
15/01/21	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£64.00
18/01/21	2795	Mrs J Cowe (Toilets 01/12 - 31/12/20)	£495.00
18/01/21	2796	Ash Ironworks (deposit for gate at Gulliford)	£760.00
18/01/21	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£69.68
25/01/21	2797	SWW - (21/08/20 - 30/11/20)	£171.16
25/01/21	2798	Eric's Knob and Lock Shop (Public toilets)	£537.04
29/01/21	2799	Miss L Tyrrell - wages Jan 21	£914.07
29/01/21	2800	Miss L Tyrrell - expenses Jan 21	£152.87
29/01/21	2801	HMRC - NI Jan 21	£16.65
TOTAL PAYMENTS:			118,850.24
Financial Summary Report:			
Opening balance 1st April 2020:			59,987.87
Total receipts (1st April 2020 to 31st January 2021)			141,852.53
Total Payments (1st April 2020 to 31st January 2021)			118,852.53
Running balance as of 31st January 2021:			82,990.16
Balanced carried forward at 31/01/21:			82,990.16

Budget report - Expenditure				
Code	Item	Budget	Spent	Balance
G	VAT	£4,000.00	£12,996.63	-8,996.63
H	S137	£100.00	£25.00	75.00
I	Other Grants	£1,000.00	£11,183.70	-10,183.70
J	Clerk's Salary	£10,500.00	£9,778.60	721.40
K	Clerks Expenses	£900.00	£659.90	240.10
L	Office expenses	£1,200.00	£633.50	566.50
M	Village Hall Hire	£0.00	£0.00	0.00
N	Chairman's Allowance	£200.00	£200.00	0.00
O	Subs	£500.00	£622.20	-122.20
P	Courses, Travel etc	£500.00	£153.80	346.20
Q	Insurance, Audit, Elections	£3,500.00	£2,101.56	1,398.44
R	Miscellaneous	£1,000.00	£25.00	975.00
S	Herald Printing	£4,500.00	£1,724.00	2,776.00
T	A Western	£3,500.00	£3,885.00	-385.00
U	Grass and hedge cutting	£1,000.00	£312.00	688.00
V	Other Maintenance	£500.00	£752.00	-252.00

W	General tree work inc Candys Field	£500.00	£0.00	500.00
X	Bin emptying	£700.00	£714.17	-14.17
Y	Handyman	£4,000.00	£0.00	4,000.00
Z	Notice Boards - Maintenance	£100.00	£0.00	100.00
AA	Play Equipment Mtce	£1,000.00	£89.50	910.50
AB	Lighting in Candy's field	£700.00	£655.44	44.56
AC	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	£5,000.00	£10,541.90	-5,541.90
AD	Flood equipment and Maintenance	£300.00	£555.46	-255.46
AE	LFRG expenses	£400.00	£0.00	400.00
AF	Gulliford Cemetery	£800.00	£200.00	600.00
AG	Burial Ground	£500.00	£0.00	500.00
AH	Youth Club Building Maintenance	£1,000.00	£2,970.55	-1,970.55
AI	YC Utilities	£1,500.00	£1,219.28	280.72
AJ	Website etc	£500.00	£142.00	358.00
AK	Adverse weather	£200.00	£0.00	200.00
AL	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
AM	Parishes Together	£1,500.00	£7,700.00	-6,200.00
AN	Community Hub Projects	£3,000.00	£1,982.58	1,017.42
AO	Cont to repairs to VH Car Park	£500.00	£0.00	500.00
AP	DCC Funding	£0.00	£0.00	0.00
AQ	YC Recharge	£0.00	£0.00	0.00
AR	Emergency funding	£5,000.00	£0.00	5,000.00
AS	Gulliford BG (HLF)	£66,500.00	£45,945.00	20,555.00
	Total	£124,600.00	£104,772.14	£19,827.86
	Add VAT		<u>£12,996.63</u>	
	Total		£117,768.77	

Code	Receipts - Budget Performance			
		Budget	Actual	Balance
F	Precept	47,000.00	47,000.00	0.00
G	Council Tax support grant	0.00	0.00	0.00
H	CIL	1,825.90	0.00	1,825.90
I	DCC re Candys Field	400.00	0.00	400.00
J	Herald Adverts	4,000.00	1,255.00	2,745.00
K	Burial fees	2,000.00	0.00	2,000.00
L	Lympstone FC re Cliff Field	50.00	0.00	50.00
M	Flower beds	0.00	0.00	0.00
N	Western power re Wayleaves	10.00	0.00	10.00
O	Miscellaneous (eg refunds)	0.00	0.00	0.00
P	Website adverts	0.00	0.00	0.00
Q	Parishes Together	1,500.00	7,700.00	-6,200.00
R	External Grants	0.00	10,450.00	-10,450.00
S	VAT Refund	5,000.00	1,638.19	3,361.81
T	Youth Club	0.00	0.00	0.00
U	VHMC car park	411.00	0.00	411.00
V	MoD Community Covenant	0.00	0.00	0.00
W	DCC error	0.00	0.00	0.00
X	Community Hub Projects Income	0.00	0.00	0.00

Y	Woodbury PC (Gulliford BG grass cutting)	100.00	60.00	40.00
Z	Gulliford Burial Ground	66,500.00	33,250.00	33,250.00
	Total	7,011.00	19,788.19	-12,777.19

21/06 Decisions made by Cllrs during lockdown (Mar 2020 – Jan 2021)

The Chair presented, proposed and approved the decisions made by the PC during lockdown. Cllr Young seconded. Unan.

RESOLVED that the decisions made by the PC during lockdown were confirmed.

21/07 Planning decisions made by Cllrs during lockdown (Mar 2020 – Jan 2021)

The Chair presented the planning decisions made by the PC during lockdown. Cllr Atkins proposed and approved the planning decisions made. Cllr Rogers seconded. Unan.

RESOLVED that the planning decisions made by the PC during lockdown were confirmed.

21/08 Future physical and virtual meetings

The Vice Chair explained that at the end of Nov 2020 the Clerk had emailed all Cllrs to obtain virtual software but no majority decision had been made. He added that both himself and the Clerk had experimented with the platform Zoom and had then invited Cllr Rogers to join the meeting. There had been minor issues but nothing that could not be overcome. He explained that a decision from all Cllrs had to be agreed for the next meeting 1st March 2021. He suggested that next week a practice session would be necessary with all Cllrs. A license would have to be obtained to extend meetings longer than 40mins and the limited numbers allowed with the free license. The Cllrs would have to authorise the Clerk to buy a license for approx £190 to allow for longer timed sessions and additional users. The Vice Chair explained that a meeting could be controlled by both the host and co-host. He also added that Zoom would record the entire meeting for an accurate recount of discussions held and decisions made.

RESOLVED that all Cllrs would attempt to join a practice Zoom meeting next week.

Cllr Beatty explained that she would not be involved in a virtual meeting and preferred a face-to-face meeting.

Cllr Young explained that a trialled practice session should be held next week, and a decision made from then. Cllr Young added that a physical meeting could be held in the Youth Club but with very limited public numbers. Cllr Atkins suggested that Zoom virtual meetings would most probably be necessary in the short term, then revert to physical meetings again in the long term.

District Cllr Ingham left the meeting at 2.23pm.

Cllr Young explained he would liaise a date and time to be fixed with the Clerk for a practice virtual meeting next week and send all Cllrs invitation emails to join the meeting. The Chair agreed that after next week a decision could be made for all Cllrs to attend virtual or physical meetings.

Meeting closed at **2.32pm**

Chairman:

Date: