

MINUTES OF A VIRTUAL ZOOM MEETING OF LYPSTONE PARISH COUNCIL
HELD AT 7.30PM ON MONDAY 12th APRIL 2021.

PRESENT:	
Councillors	D Atkins, D Beatty, C. Carter, R Eastley, K Hill, K Rogers and D Young.
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	4 members

The Chairman welcomed everyone and announced the death of HRH Prince Philip The Duke of Edinburgh on Friday 9th April 2021, she asked everyone to observe a minute's silence.

Public session

The Chair explained there was no public session.

21/26 One Minute Silence

21/27 Apologies

District Cllr Jung, Count Cllr Scott

21/28 To receive any Declarations of Interest

None

21/29 Clerk's Report

21/29.1 Finance - Payments / Financial summary / Budget report

The Clerk presented the PC finances for the end of March 2021 and end of the financial year 2020-2021. She highlighted the transfer of funds from the deposit account to the current account. The deposit account was now £0.00.

Cllr Atkins proposed and approved the finances for February 2021 was a true and accurate account. Cllr Rogers seconded. Unan.

RESOLVED that the following finances were approved.

Payments March 2021:

02/03/21	DD	PNET3453454-1 REFERENCE: PNET3453454-1	£41.59
04/03/21	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£26.00
08/03/21	2809	Optima Graphics Topsham Ltd (Herald printing Feb Ed 21 - Invoice 26026)	£250.00
08/03/21	2810	J Morrish - play eqip removal and tree work (Candys field)	£530.00
08/03/21	2811	J Morrish - Grass cutting (Candys and Cliff Field)	£900.00
08/03/21	2812	Mrs J Cowe (Toilets 1/1/21 - 28/2/21)	£825.00
08/03/21	2813	P Corcos - reimbursement for LFRG equipment	£48.39
15/03/21	2814	DG Atkins - cut grass and hedges (Candys and Cliff field)	£594.00
15/03/21	2815	L. Tyrrell - wages Nov 2020	£1,319.35
15/03/21	2816	L Tyrrell - expenses Nov 2020	£107.69
15/03/21	2817	K Rogers - Chairman's allowance 2019-2020	£85.00
15/03/21	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£64.00
15/03/21	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£64.59
15/03/21	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£54.00
30/03/21	DD	PNET3453454-1	£41.59

Receipts March 2021:

03/03/2021	FPI	Herald Advert -Peter Tosh Opticia	25.00
04/03/2021	FPI	Herald Advert - QUICK I G HOUSE	15
07/03/2021	FPI	WILSON DW Heather bower plot	276
08/03/2021	FPI	Herald Advert - HILTON BARNFIELD ARCHITECTS	100

09/03/2021	FPI	Herald Advert - MALTBY P PENNY	7
16/03/2021	FPI	Herald Advert - ST PETER'S SCHOOL	50
16/03/2021	FPI	Herald Advert - RODNEY SPILLER WEA	100
17/03/2021	DC	HMRC VTR REFERENCE: XTV126000100158	13,039.63
19/03/2021	FPI	LPC Deposit Transfer Account from Santander	162.98
19/03/2021	FPI	Herald Advert - TWIST AND SHOUT	100
26/03/2021	DC	DEVON CC 4535046 - LFRG	2000

Financial Summary Report:

Opening balance 1st April 2020:	59,987.87
Total receipts (1st April 2020 to 31st March 2021)	160,483.14
Total Payments (1st April 2020 to 31st March 2021)	124,642.54
Running balance as of 31st March 2021:	95,828.47
Balanced carried forward at 31/03/21:	95,828.47

Deposit Account

	Balance at 1st April 2020	£162.77
01/04/2020	INTEREST PAID	£0.01
01/05/2020	INTEREST PAID	£0.01
01/06/2020	INTEREST PAID	£0.01
01/07/2020	INTEREST PAID	£0.02
01/08/2020	INTEREST PAID	£0.02
01/09/2020	INTEREST PAID	£0.02
01/10/2020	INTEREST PAID	£0.02
01/11/2020	INTEREST PAID	£0.02
02/12/2020	INTEREST PAID	£0.02
01/01/2021	INTEREST PAID	£0.02
01/02/2021	INTEREST PAID	£0.02
02/03/2021	INTEREST PAID	£0.02
	Balance at 26 th March 2021	£162.98
	26/3/2021 Transfer to current account	£162.98
	Balanced carried forward at 31/3/20:	£0.00

Budget Monitoring 2020 - 2021

Expenditure

Code	Item	Budget	Spent	Balance
G	VAT	£4,000.00	£13,125.81	-9,125.81
H	S137	£100.00	£25.00	75.00
I	Other Grants	£1,000.00	£11,183.70	-10,183.70
J	Clerk's Salary	£10,500.00	£10,665.00	-165.00
K	Clerks Expenses	£900.00	£725.89	174.11
L	Office expenses	£1,200.00	£699.13	500.87
M	Village Hall Hire	£0.00	£0.00	0.00
N	Chairman's Allowance	£200.00	£285.00	-85.00
O	Subs	£500.00	£622.20	-122.20

P	Courses, Travel etc	£500.00	£153.80	346.20
Q	Insurance, Audit, Elections	£3,500.00	£2,101.56	1,398.44
R	Miscellaneous	£1,000.00	£0.00	1,000.00
S	Herald Printing	£4,500.00	£2,204.00	2,296.00
T	A Western	£3,500.00	£3,885.00	-385.00
U	Grass and hedge cutting	£1,000.00	£1,707.00	-707.00
V	Other Maintenance	£500.00	£752.00	-252.00
W	General tree work inc Candys Field	£500.00	£200.00	300.00
X	Bin emptying	£700.00	£714.17	-14.17
Y	Handyman	£4,000.00	£0.00	4,000.00
Z	Notice Boards - Maintenance	£100.00	£0.00	100.00
AA	Play Equipment Mtce	£1,000.00	£419.50	580.50
AB	Lighting in Candy's field	£700.00	£782.99	-82.99
AC	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	£5,000.00	£11,534.28	-6,534.28
AD	Flood equipment and Maintenance	£300.00	£595.78	-295.78
AE	LFRG expenses	£400.00	£0.00	400.00
AF	Gulliford Cemetery	£800.00	£200.00	600.00
AG	Burial Ground	£500.00	£0.00	500.00
AH	Youth Club Building Maintenance	£1,000.00	£2,970.55	-1,970.55
AI	YC Utilities	£1,500.00	£1,543.45	-43.45
AJ	Website etc	£500.00	£142.00	358.00
AK	Adverse weather	£200.00	£0.00	200.00
AL	Gully cleaning and jetting	£2,000.00	£0.00	2,000.00
AM	Parishes Together	£1,500.00	£7,700.00	-6,200.00
AN	Community Hub Projects	£3,000.00	£1,982.58	1,017.42
AO	Cont to repairs to VH Car Park	£500.00	£0.00	500.00
AP	DCC Funding	£0.00	£0.00	0.00
AQ	YC Recharge	£0.00	£0.00	0.00
AR	Emergency funding	£5,000.00	£0.00	5,000.00
AS	Gulliford BG (HLF)	£66,500.00	£46,540.00	19,960.00
Total		£124,600.00	£110,334.58	£14,265.42
Add VAT			<u>£13,125.81</u>	
Total			£123,460.39	

Code	Receipts - Budget Performance	Budget	Actual	Balance
F	Precept	47,000.00	47,000.00	0.00
G	Council Tax support grant	0.00	0.00	0.00
H	CIL	1,825.90	0.00	1,825.90
I	DCC re Candys Field	400.00	400.00	0.00
J	Herald Adverts	4,000.00	5,120.00	1,120.00
K	Burial fees	2,000.00	416.00	1,584.00
L	Lympstone FC re Cliff Field	50.00	0.00	50.00
M	Flower beds	0.00	0.00	0.00
N	Western power re Wayleaves	10.00	7.54	2.46
O	Miscellaneous (eg refunds)	0.00	162.98	162.98
P	Website adverts	0.00	0.00	0.00
Q	Parishes Together	1,500.00	7,700.00	6,200.00
R	External Grants	0.00	24,988.80	24,988.80
S	VAT Refund	5,000.00	14,677.82	-9,677.82

T	Youth Club	0.00	0.00	0.00
U	VHMC car park	411.00	0.00	411.00
V	MoD Community Covenant	0.00	0.00	0.00
W	DCC error	0.00	0.00	0.00
X	Community Hub Projects Income	0.00	100.00	100.00
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	60.00	40.00
Z	Gulliford Burial Ground	66,500.00	59,850.00	6,650.00
	Total	128,796.90	160,483.14	31,686.24

Allocated balances 31st March 2020

Elections	2000	0	2,000.00
Reserve for Village hall car park	1500	0	1,500.00
NP Projects	6000	0	6,000.00
Works to Youth Club	1000	0	1,000.00
Public Conveniences	5000	0	5,000.00
Play area	5000	0	5,000.00
Total allocated balances	20500	0	20,500.00

21/30 Planning applications

Cllr Young shared the screen and presented each planning application.

21/0490/FUL - Proposed new dwelling and car port at Land Adjacent To 21 Strawberry Hill Lymptstone.

The Chair pointed out that this planning application did not comply to East Devon Plan. The Vice Chair explained that the previous planning application had already received planning permission and this proposal was a slightly smaller building.

A member of the public pointed out that the arrow on the plan was different to where the actual building was proposed on site. He also wanted to know what would happen to the sewage and if it were a soak away then it would end up in Wotton Brook. The Chairman shared the resident's concerns and added that this should be recorded in LPCs response to EDDC. Cllr Atkins added that this was a wet site, and the sewage would end up in the Brook. He felt that this new build could be connected to the mains sewer.

Cllr Young proposed to support the application. Cllr Hill seconded. Also supported by Cllr Atkins, Cllr Carter and Cllr Beatty. Cllr Eastley commented that he would support the application subject to more information regarding the sewage. Unan. The Chairman objected to the planning application and wanted the clarification of the site and proposed building and the sewage.

Cllr Atkins proposed to support the application subject to highlighting LPCs concerns. Cllr Young seconded. Unan.

Recommendation: **Support**

LPC support this application subject to clarification on the plan of the exact position and location of the proposed building on the site. LPC also require further information regarding the sewage; why it could not be linked to the mains sewer as there are concerns that a soakaway would end up polluting the Wotton Brook.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/0704/FUL - Construction of 2 x dormer windows to existing garage roof at 5 Barnridge

The Chairman expressed her concerns of the use of dormer windows. She would support velux windows but not dormer windows.

Cllr Hill proposed to object to the proposal. Cllr Rogers seconded. Unan.

Recommendation: **Object**

Due to the overdevelopment of the site and out of keeping with a garage building.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/0720/FUL - Raising of ridge line and construction of single storey infill extension, dormer window with balcony, porch and patio with steps; alterations to windows at Lympstone Cottage.

Cllr Young proposed to support the application. Cllr Hill seconded. Unan.

Recommendation: **Support**

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/0877/FUL - Construction of rear dormer window and first floor extension including balcony at 4 Underhill Close.

Cllr Hill shared concerns of the neighbours being overlooked. A member of the public explained that the neighbours were overlooked and added that there was already a full set of windows from the top floor of the building to view from. Cllr Hill added that the proposal was out of keeping of the area. Cllr Beatty added that the entire estate below would be overlooked. Cllr Eastley added that this plan was completely out of character, intrusive to neighbours and an over development. Cllr Eastley proposed to object. Cllr Rogers seconded. Unan.

Recommendation: **Object**

Due to the severe impact on the neighbours being overlooked, intrusive and denied privacy. It is a completely out of keeping and over development of the area.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/0894/VAR - Variation of Condition 2 [plans condition] of application 20/0695/FUL [Construction of single storey rear and side extensions including roof terrace (revision to 19/2682/FUL)] to allow a side balcony above the extended garage; variation of Condition 3 of application 20/0695/FUL removed to allow west side of rear terrace screen to be at height of 1.1m at 42 Jackson Meadow.

Cllr Hill shared concerns of neighbours being overlooked, Cllr Eastley and Cllr Atkins agreed.

Cllr Hill proposed to object. Cllr Rogers seconded. Unan.

Recommendation: **Object**

Due to the neighbours being overlooked and loss of privacy. The proposal is completely out of keeping with the area and the plans provided are inadequate.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/1007/FUL - Proposal: Proposed roof extension Location: High Meadow Greenhill Avenue Lympstone Exmouth EX8 5HW

Cllr Young proposed to support the application. Cllr Atkins seconded. Unan.

Recommendation: **Support**

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

Cllr Young highlighted that the Clerk had published an updated list of EDDC planning decisions and these were on the website to view.

21/31 Date for full PC meeting

Cllr Atkins pointed out that there should be a meeting before the next full council meeting to co-opt new Cllrs. The Chairman explained that there was a National period of mourning and must be respected. Cllr Eastley suggested that the co-option should wait until the next full PC meeting in May as it was only a couple of weeks away. Cllr Eastley proposed the APM and next full PC meeting was held on the 4th May. All Cllrs agreed. Cllr Atkins did not vote. The Clerk interjected and explained that from 7th May physical meetings should resume. A court

hearing and order is due after 19th April to lobby the Government regulation and continue with virtual meetings until full covid restrictions are lifted after 21st June. Cllr Young suggested the sensible next meeting date would be the 7th May to vote for the Chair and Vice Chairman at the start of the new municipal year. Cllr Eastley proposed the APM and AGM PC meeting to be held on the 7th May. Cllr Young seconded. Unan.

RESOLVED that the APM and AGM full PC meeting would be held on 7th May 2021 (either in the Youth Club or virtually due to future Government announcements).

Cllr Young thanked everyone for attending the meeting and closed the meeting.

Cllr Eastley thanked Cllr Young for all his hard work during his time with the PC, he would be sadly missed and wished him well for the future. Unan.

Meeting closed at **8.32pm**

Chairman:

Date: