



LYMPSTONE PARISH COUNCIL

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4th January 2022

To All Members of the Parish Council

You are summoned to attend a meeting of Lymestone Parish Council, to be held **7.30pm on Monday 10th January 2022 in the Committee Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend. There will be spaced Covid19 safe seating (NB Spaces will be limited). Face masks or shields are encouraged to be worn. Hand sanitiser and a track and trace system will operate on entry.

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Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session	7.30
22/1	ACTION: Apologies	7.45
22/2	ACTION: Minutes To confirm the minutes of the PC meeting held on the 6 th December 2021 and the PC planning meeting held on the 21 st December 2021 attached.	7.50
22/3	INFORMATION: To receive any Declarations of Interest	7.55
22/4	Clerk's Report (see attachments): ACTION <ul style="list-style-type: none"> i) Declaration of Office and Code of Conduct - Cllr Francis to read out loud and sign. ii) Discipline, Email usage, Freedom of Information and Publications, Training and Development Policies— to agree and approve LPC's Policies previously circulated to all Cllrs. iii) Parish Council Burial ground - to discuss a new burial ground policy, fees and risk assessment. iv) Parish Cllrs expenses – to discuss appropriate and acceptable reimbursements. v) Notice boards under the railway bridge – to discuss and agree a way forward to tidy and update. vi) PC meeting dates – To review and update the remaining PC meeting dates for 2022. 	8.00

	INFORMATION: vii) Finance – Payments / Financial summary / Budget report viii) Clerks Action List	
22/5	INFORMATION: Reports from the Chairman, EDDC and DCC Cllrs if any.	8.10
22/6	INFORMATION: Update from VHCIO Chairman regarding the future plans for the Village Hall.	8.15
22/7	INFORMATION: Community Asset – To receive an update from Cllr Atkins re Methodist Hall	8.20
22/8	ACTION: Planning applications (NB that any applications received following the issue of this agenda will be considered)	8.25
22/9	INFORMATION: Planning decisions (see attached)	8.30
22/10	INFORMATION: Reports of Lead Councillor Any reports requiring a decision are attached. Facilities and Estates – Cllr Atkins to report on the trees in the Parish, Cllr Tyrrell. Communications: Cllr Francis Transport and Parking: Cllr Hill Planning: All Cllrs Community: <i>Youth Club:</i> Cllr Payne to report on the costs of refurbishment of the youth club. <i>Friends of Lympstone Open Spaces:</i> Cllr Beatty, Cllr Payne, <i>Village Hall:</i> Cllr Hill. <i>Neighbourhood Plan:</i> Cllr C Eastley, Cllr R Eastley to update with the review of the LNP. <i>CTCRM:</i> Cllr Payne, <i>Community Hub:</i> Cllr Linfoot, <i>Police Advocate:</i> Cllr Hill Environment: <i>Lympstone Flood Resilience Group:</i> Cllr Atkins, <i>Exe Estuary:</i> Cllr Beatty, Cllr Hill (<i>EEMP rep</i>). <i>Wotton Brook:</i> Cllr Staddon, Cllr Tyrrell, Cllr R Eastley. <i>Emergency Plan:</i> Cllr Linfoot, <i>Allotments:</i> Cllr Atkins (<i>Trustee</i>), Cllr Beatty, Cllr C Eastley, <i>Trees:</i> Cllr Tyrrell (<i>Warden</i>) Heritage and Structure: <i>Gulliford Joint Committee and Friends of Gulliford Burial Ground:</i> Cllr Beatty, Cllr Staddon. <i>Exe Estuary Trail:</i> Cllr Carter Finance, Grants, Funding and Compliance: All Cllrs	8.35
22/11	INFORMATION: Items for the next Agenda to include matters raised by Councillors and members of the Public	8.40

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 7.30PM ON MONDAY 8th DECEMBER 2021.**

PRESENT:	
Councillors	D Atkins, D Beatty, C Eastley, R Eastley, K Hill, N Linfoot, J Payne, L Staddon and D Tyrrell
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	6 members

NB. The Clerk had provided the Councillors and members of the public present with a sign in sheet for track and traces purposes (all details would be destroyed after two weeks) and hand sanitiser on entry. All present sat socially distanced in the Committee Room of the Village Hall. It was a paperless meeting.

Public session

The Chairman invited members of the public to speak.

A member of the public asked to speak on planning application 21/3011/FUL. She had previously circulated an email regarding her concerns to all Cllrs. The Chair asked the resident to wait until the application was discussed in the planning application item.

Another member of the public spoke about his concerns of the flooding risk to his property from the water flow off the main road. His house was lower than the Highway and this caused water run off to his property. He added that this issue had been going on for the last 15 years and he was not getting the necessary help from either SWW or DCC. He asked the PC for their support with this issue. The Chairman asked the resident to put all the information in writing, including his photographic evidence, to an email to the Clerk. The resident agreed to do this.

21/119 Apologies

East Devon District Cllr Ben Ingham, Cllr Jung and Devon County Cllr Trail and Cllr Scott due to other commitments.

Cllr Atkins proposed to approve the apologies. Cllr Beatty seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

21/120 Minutes

Cllr Atkins proposed that the Part B PC meeting held on the 28th October and the PC meeting held on the 1st November 2021 accurate. Cllr C Eastley seconded. Unanimous.

RESOLVED that the Part B PC minutes of the meeting held on 28th October 2021 and the PC meeting held on the 1st November 2021 be confirmed as a correct record and signed by the Chairman.

21/121 To receive any Declarations of Interest

Cllr Staddon declared an interest with item 21/125.

Cllr Tyrrell and the Clerk declared an interest with item 21/124.

21/122 Clerk's Report

21/122.1 Contracts, Equality, Grants Policies, H&S Statement and Working Groups Terms of Reference

Cllr Atkins proposed to agree and adopt the Contracts, Equality, Grants Policies, H&S Statement and Working Groups Terms of Reference. Cllr Hill seconded. Unan.

RESOLVED that the Contracts, Equality, Grants Policies, H&S Statement and Working Groups Terms of Reference were agreed and adopted by LPC.

21/122.2 LPC Budget 2022/23

The Clerk presented LPCs budget for 2022/2023 and highlighted the precept raise from £47,000 to £47,500 due to the many new developments in the Parish.

Cllr Atkins proposed to agree and accept the PC budget for 2022/23. Cllr Hill seconded. Unan.

RESOLVED that the Clerk complete the necessary forms and return the precept request to EDDC.

21/122.3 Play Area refurbishment

The Clerk explained that the Eibe quote for the play area would only be held until end of Dec 2021. It would then increase in the New Year. The Clerk suggested the order was placed by the end of December due to the current spike in costs for materials and labour.

Cllr Hill proposed to proceed with the order before Christmas 2021. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk to let Eibe know to begin the order process for the play area refurbishment.

21/122.4 Annual CIL Report

The Clerk reported the update on the CIL money received from EDDC. The total was now £55,126.87. She added that the money had come from new developments in the Parish but was still waiting to hear from EDDC what the money was ringfenced for. The Clerk and Chair signed the report to return to EDDC for their records and to be displayed in the public notice boards and on the website.

21/122.5 Casual Vacancy

The Clerk reported that EDDC had notified LPC that no election had been called and it was up to the PC to co-opt. The Clerk added that she had received one letter of interest which had been previously circulated to all Cllrs. The Clerk had sent the necessary paperwork to the candidate. The candidate was present, and Cllr Atkins invited Mrs Francis to join the PC and be co-opted on immediately. Cllr Beatty seconded. Unan.

RESOLVED that Mrs Francis was co-opted on to the PC with immediate effect.

21/122.6 PCs Xmas meal

The Clerk explained that the PC Christmas meal was booked on the 9th December at 7pm and invited members of the public to let her know if they were interested in attending.

21/122.7 Finance

Cllr Hill proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Tyrrell seconded. Unan.

RESOLVED that the following payments be approved:

Payments – November 2021:

01/11/21	2894	L Tyrrell - wages Oct 2021	£1,414.60
01/11/21	2895	L Tyrrell - expenses Oct 2021	£249.04
01/11/21	2896	HMRC - Income tax and NI	£216.95
01/11/21	2897	Optima Graphic Topsham Ltd Inv: 26458	£593.00
01/11/21	2898	Printer Basics (LFRG - Alan Burton)	£42.40
01/11/21	2899	FOGBG - copyrite printing	£50.00
01/11/21	2900	A Coles - expenses for GBG open day	£26.00
01/11/21	DD	Plusnet REF: PNET3453454-1 (YC)	£29.99
04/11/21	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£14.00
15/11/21	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£97.00
15/11/21	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
17/11/21	2901	A Western	£455.00
17/11/21	2902	J Cowe - cleaning public toilets	£1,290.00
17/11/21	2903	The Poppy Appeal	100.00

17/11/21	2904	P Corcos - LFRG essential equipment	£28.94
17/11/21	2905	Fry and Son - Metal fence supplies	£712.80
17/11/21	2906	CANCELLED	0.00
17/11/21	2907	IPM Fittings Ltd - Metal Fence Supplies	£1,858.85
17/11/21	2908	Lympstone History Society - LPC grant	£225.00
17/11/21	2909	Source for Business (SWW Public toilets 4/9/21-3/11/21)	£281.19
17/11/21	2910	Mr P Corcos - VHClO Rm hire for LFRG	£16.00
30/11/21	DD	Plusnet REF: PNET3453454-1 (YC)	£29.99

Receipts – November 2021:

03/11/2021	FPI	Herald Advert - R Sissons	75.00
09/11/2021	500029	R Gegg - burial fee for S Spiller	415.00
09/11/2021	500029	R Gegg - ashes internment for S Canning	276.00
15/11/2021	FPI	Herald Advert - JPG Interiors	15.00
17/11/2021	FPI	Herald Advert - Swan Inn	100.00
24/11/2021	FPI	D Mountain - donation towards play area	1,409.00
26/11/2021	FPI	Herald Advert - Twist and Shout	100.00
29/11/2021	FPI	Herald Advert - Topsham Community Association	75.00

Financial Summary Report:	
Opening balance 1st April 2021:	95,828.47
Total receipts (1st April 2021 to 30th November 2021)	115,273.82
Total Payments (1st April 2021 to 30th November 2021)	47,235.48
Running balance as of 31st October 2021:	163,866.81
Balanced carried forward at 30/11/21:	163,866.81

Budget Monitoring 2021 - 2022			
Expenditure			
Code	Item	Budget	Spent
G	VAT	£4,000.00	£2,326.74
H	S137	£100.00	£100.00
I	Other Grants	£1,000.00	£1,908.00
J	Clerk's Salary	£11,000.00	£9,266.51
K	Clerks Expenses	£900.00	£461.93
L	Office expenses	£1,200.00	£543.39
M	Village Hall Hire	£0.00	£14.00
N	Chairman's Allowance	£200.00	£85.00
O	Subs	£650.00	£586.00
P	Courses, Travel etc	£500.00	£60.00
Q	Insurance, Audit, Elections	£3,500.00	£1,855.28
R	Miscellaneous	£1,000.00	£2,432.00
S	Herald Printing	£4,500.00	£3,231.00
T	A Western	£3,500.00	£3,825.50

U	Grass and hedge cutting	£1,000.00	£0.00
V	Other Maintenance	£1,500.00	£2,339.04
W	General tree work inc Candys Field	£500.00	£0.00
X	Bin emptying	£750.00	£472.50
Y	Handyman	£4,000.00	£0.00
Z	Notice Boards - Maintenance	£100.00	£0.00
AA	Play Equipment Mtce	£1,000.00	£214.55
AB	Lighting in Candy's field	£800.00	£518.62
AC	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	£5,000.00	£4,688.48
AD	Flood equipment and Maintenance	£300.00	£249.92
AE	LFRG expenses	£400.00	£51.33
AF	Gulliford Cemetery	£800.00	£0.00
AG	Burial Ground	£500.00	£0.00
AH	Youth Club Building Maintenance	£500.00	£362.47
AI	YC Utilities	£1,000.00	£1,197.01
AJ	Website etc	£500.00	£132.50
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£285.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£3,000.00	£0.00
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Gulliford BG (HLF)	£5,024.00	£8,385.04
	Total	£63,924.00	£43,265.07
	Add VAT		<u>£2,326.74</u>
	Total		£45,591.81

Code	Receipts - Budget Performance 2021-2022		
		Budget	Actual
F	Precept	47,000.00	47,000.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	55,126.87
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	4,000.00	3,787.00
K	Burial fees	2,000.00	1,196.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	0.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	0.00	2,877.90
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	263.55
U	VHMC car park	411.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00

X	Community Hub Projects Income	0.00	0.00
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	6,650.00	0.00
AA	FLOS	0.00	3,605.96
	Total	68,621.00	113,864.82
	Allocated balances 31st March 2021	Budget	Spent
	Elections	2000	0
	Reserve for Village hall car park	1500	0
	NP Projects	6000	0
	Works to Youth Club	1000	209.47
	Public Conveniences	5000	£3,133.63
	Play area	20,000	0
	Emergency funding	5000	0
	Total allocated balances	40500	3343.1

21/122.8 Clerk's Action List

The Clerk explained that she had received one response of interest from an ironmonger regarding the new gate in Cliff field. She would update the cost for this in due course.

RESOLVED that the Council received and noted the Clerk's action list.

21/123 Report from the Chairman, EDDC and DCC Cllrs.

The Chairman informed the PC that the primary school would be having a skip delivered and placed in the lower car park this week.

The Chairman also reported that he had been to watch the Pantomime 'Aladdin' produced by the Lympstone Players. He highly commended the Lympstone Players for such a professional performance. He added there were some real stars and upcoming talent in the performance.

No Cllrs from EDDC or DCC were present to report.

Cllr Atkins explained that the slippery road signs leading to the A376 were still in situ and were meant to have been removed by Highways. He asked the Clerk to follow this up with DCC Cllrs.

21/124 Clerks pay scale

The Clerk and Cllr Tyrrell left the room.

The Cllrs briefly discussed the Clerk's workload, responsibilities and pay scale. Cllr C Eastley proposed that the Clerks pay was raised to scale point 36. Cllr Hill seconded. Unan.

RESOLVED that the Clerks pay was raised to NALC scale point 36 with immediate effect.

21/125 Report and update from LFRG

Mr Corcos and Mr Brewer were present to lead a presentation and report on the work of LFRG. Please see Appendix 1.

At this point, the Chair called for an interval in proceedings for Christmas. He welcomed all Cllrs and members of the public to join him for festive drinks and nibbles.

21/126 Lympstone Football Club

Cllr Hill believed the PC and FC was finally able to approve the two new agreements for the use of Candys and Cliff Fields. He had been in contact with the FCs insurance and discussed the concerns raised by Cllrs and felt the FC were covered. He asked the FC for a risk assessment specifically for the goals stored on Candys and Cliff Fields. Mr Webster, Chairman of LFC was present and explained the FC did regular checks on the pitches and goals stored and would report to the PC on a usage basis the necessary safety checks. Cllr Hill explained that there would be a couple of updates to the wording in the agreements and he

would send out the amendments in the next couple days to all members of the PC and FC. Cllr C Eastley asked if the FC were comprehensively covered by their insurance if anyone was injured. Cllr Hill explained that the FC would take full responsibility of their equipment, and this was written into their agreement. Mr Webster added that all players and committee members were insured for any liability. Cllr C Eastley added that if the insurance was not full and did not cover accidents then the liability would fall on the people of Lympstone. Cllr Atkins was concerned that he had read that LPC was to guard the storage on the fields. Cllr Hill explained that this was a typo and should have read LAFC. He reiterated that LPC were not responsible for the storage of the goal posts. Cllr Atkins also added that the FCs solicitor had implied that the FC would like to take over the field and this was unacceptable wording. He was concerned that no one should be able to take over the field. Mr Webster (Chairman to LAFC0 was present and added that was not the intention by any of the FC. Cllr Hill explained that it was up to EDDC and DCC to provide playing facilities. Cllr Atkins explained there was available land nearby that the FC could investigate buying for the club to use and play on.

Cllr Tyrrell read his statement: 'I would like it minuted, why I cannot support the proposal of the agreements between LPC and LFC for the following reasons:

The PC has sought advice from its own Parish Clerk, solicitor, insurers and DALC, they have all stated that LFC must have its own adequate insurance. I have sought my own advice from an independent insurance broker who believes there are failings with the insurance documents provided by Lympstone Football Club. The PCs circumstances regarding the pitches and equipment are different to any other private sports pitch provider. I personally believe it is unacceptable to place additional financial dependency on any of the Parishioners in Lympstone if the PC was found negligent on this matter. I would like the Clerk to remind all Cllrs and members of the public the implications and consequence of any shortfall of any insurance cover by LFC. I believe I am a Parish Councillor to serve and protect all members of the community equally and that is why I am so passionate about this important matter.'

The Clerk explained that the PC was a body which made decisions on behalf of the Parish, any liability which was not covered by the FCs or PCs insurance would be paid out by the Parishioners through a necessary precept rise to cover costs.

Cllr Linfoot felt that Cllr Hill and Mr Webster had covered everything and was confident that the PC was not making any members of the public negligible. He felt all parties were in a much better position to move forward. Cllr Hill added that the PC was not negligible if the FC were informed that they were liable. Mr Webster added that the FC accepted all liability as their insurance covered them.

Cllr Beatty proposed to accept the agreements between the PC and FC. Cllr Linfoot seconded. Cllr Hill and Cllr Payne also supported the proposal. Cllr Tyrrell objected. Cllr C Eastley, Cllr R Eastley, Cllr Atkins and Cllr Francis abstained.

RESOLVED that the agreement would be signed by the PC for the football club to continue the use of the Candys Field.

Cllr Hill asked the Clerk to write to the PCs insurers and update them. Cllr Atkins highlighted that the FCs insurers were underwriters and not the insurance body. Cllr Hill added that by the end of the week the agreements would be updated, signed, and sent out to all members of the PC and FC once the necessary risk assessments were received by the FC and as long as the PCs solicitor had ensured the agreements were adequate.

21/127 Community Asset

Cllr Atkins explained that the Methodist Hall as a community asset had been publicly highlighted in the Lympstone Herald for the last two months. He reiterated that the PC wanted to try and acquire the building as a community asset. He explained that the public loans board would lend the funding to the PC. He felt the building was a difficult asset to value. He explained there was a public meeting to be held on the 15th Dec to discuss this in full with interested Parishioners. He asked all present to encourage residents to attend. Cllr Linfoot asked how much a loan could cost the PC. Cllr Atkins explained that the public loans board provided funding over a long-term agreement of 50 years including interest. Cllr Linfoot asked what the main infrastructure issue was, and Cllr Atkins explained it was mainly the kitchen which needed the attention. Cllr Tyrrell explained if a working group took on the responsibility of gathering the necessary information, then discussions could be kept confidential. Cllr Atkins agreed.

The Clerk asked the PC to consider Miss Dimond's request for support to locally list the building with EDDC to protect its future.

Cllr Atkins proposed to support Miss Dimond's application to EDDC to locally list the building. Cllr Linfoot seconded. Unan.

RESOLVED that the PC fully supported the Methodist Hall to be locally listed.

21/128 Planning applications

21/2830/FUL - Change of use to a glamping site comprising 2no. glamping pods, a refurbished stable for facilities and toilet building, with associated access and parking (retrospective) (resubmission of planning ref. 21/0856/FUL) at Pine Hollow, Hulham Road.

Cllr Hill proposed to object due to the waste products soakaway and concerns of additional water flow to the Brook. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/2863/TRE - Holm Oak, T1404 & T1405 : Fell. English Oak T1406 : Reduce the eastern limb by 2.0m utilising maximum diameter cuts of 65mm. Reason : Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey, Strawberry Hill.

21/2969/TRE - T1406 English Oak - Crown reduce by 2m with maximum diameter cuts of 75mm to reduce height of tree from 20m to 18m approximately. T1404 Holm Oak - Fell. T1405 Holm Oak - Fell. Reason - Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey.

Cllr Tyrrell, the tree warden proposed to support the application. Unan,

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/2441/LBC - Remove existing render on north, south and east elevations and re-render with lime based plaster at Brookfield Cottage.

Cllr Hill proposed to support. Cllr Linfoot seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/2859/FUL - Installation of cladding at Fairways.

Cllr Linfoot proposed to support. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/2881/TCA - Species Ash Removal of tree at Fern Cottage.

Cllr Tyrrell, the tree warden, shared his concerns of the tree and proposed to support. Cllr Hill seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/2984/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers at 4 Park View.

Cllr Atkins proposed to support. Cllr Tyrrell seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/3011/FUL - Proposed single storey rear extension - revised scheme at 3 Spring Meadow.

A member of the public read her letter of objection and highlighted her concerns of the overshadowing to her property caused by this application.

Cllr Atkins proposed to object to the application due to the loss of daylight, oppressive and over shadowing of the neighbour's property. He added that this was an overdevelopment of the site, the impact and the loss of amenity to the neighbour. Cllr C Eastley seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/2696/FUL - Addition of second floor accommodation and dormers at Lymestone Nurseries

Cllr C Eastly objected to this application due to overdevelopment and out of keeping to the street scene. It was not consistent to the original approved plans and the development was in the conservation area. The PC wanted to also view the conservation officers report on this application. Cllr Linfoot seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

21/3097/FUL - Construction of new car port and external storage rooms at Cliff Barton.

Cllr Linfoot proposed to support the planning application. Cllr Eastley seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/129 Planning decisions

RESOLVED that the EDDC decisions were noted.

21/130 Reports of Lead Councillors:

Communications: Vacant

The Clerk reported that both herself and the Chairman had met up with David Young to view how documents were added to the website. Mr Young explained that once a month he met with Mary Turner to discuss issues to resolve and improve the site. He was currently producing a user manual. David had asked for a PC link for him to have a direct contact with. Cllr Francis kindly volunteered to be the link Cllr for Mr Young.

Community:

FLOS: Cllr Payne reported that the grant application from the Marines Charity had been successful in securing £15,000 towards the play area refurbishment. This money was available to draw as soon as necessary. The Marines Charity had sent the PC a plaque to be displayed on site. She highlighted that the tennis club had successfully raised and donated £500 towards the project. Cllr Payne updated all members that the Marines had begun updating their own equipment of the playpark on the Marine estate.

Youth Club: Cllr Payne reported that the Youth Club was in a dilapidated state and felt it needed a refurbishment. She had begun receiving quotes to upgrade the building. She would report at the next meeting the costs involved for this. Cllr Beatty felt the building should offer much more to the community and was concerned that the youth club had not begun again for the youth. She felt more discussion was needed around whether it was worth continuing as a youth club but focus more on the hiring the facility out regularly to other groups in the Parish.

Village Hall: Cllr Hill reported he would be attending a VHClO meeting this week.

Neighbourhood Plan: Cllr C Eastley reported that the NP working group had met and drafted a letter to the community. The letter would be requesting comments from members of the public regarding the current Neighbourhood Plan and the closing date for comments would be 17th Jan. This letter would be circulated to all community groups, schools and reported in the Herald.

Police Advocate: Cllr Hill highlighted the increasing number of scam emails and reminded all to be extra vigilant. He also had raised with the police that the PC would like regular local police reports submitted to pass information on to the public.

Environment:

Exe Estuary: Cllr Hill reported on the letter received from the Exeter Port Authority requested £250 contribution towards fuel costs of the boat patrol along the Exe Estuary. He proposed the request was supported by LPC. Cllr Staddon seconded. Cllr Payne, Cllr Beatty and Cllr C Eastley agreed. Cllr Tyrrell, Cllr Linfoot and Cllr R Eastley objected. Cllr Atkins and Cllr Francis abstained.

RESOLVED that the Clerk would contact Mr Foreshaw, Harbour Master Exeter Port Authority and inform that his request for a contribution of £250 had been successful.

Wotton Brook: Cllr Staddon reported on the recent water testing if the Brook:

'The findings of the recent water testing of the Brook show

Total coliform (per 100ml) 21,430

Escherichia coli (per 100ml) 1600

Enterococci (per 100ml) 520

Coliform Organisms are bacteria within the intestines of mammals and are used for a level or indicator of pollution in water. These Organisms are widely distributed in topsoil by animals or by manure. The Escherichia coli does not survive for long outside of the body and if found in high amounts would indicate a relatively fresh faecal pollution. The last one Enterococci is present in faeces, and they too do not survive long in water but also suggest a fresh presence of faecal pollution.

What does that mean? In a nut shell our Brook is pretty low in comparison to many rivers locally, this doesn't make it okay but would suggest our Brook level at present is classed as 'normal' or what is to be expected. There will always some presence of these Organisms in water due to run off and from wild/domestic animals. Basically, drinking water would show up as '0'. The bathing Water Regulations classify inland bathing water as 'excellent' with a result of less than 500 E.coli per 100ml. It would be classed as 'good' if it contained less than 1000 E.Coli per 100ml.

Fresh sewage would contain up to 100 million E.Coli per 100ml.

We still need to keep monitoring and looking after our Brook. Oak Labs suggested every 15 months, so you keep check through the seasons for any noticeable changes.'

Cllr Staddon explained that these finding would be a baseline for future testing.

Cllr Tyrrell thanked Cllr Staddon for all her time and effort in doing this and tracking the findings.

Heritage and Structure: *Gulliford Joint Committee and Friends of Gulliford Burial Ground:* Cllr Beatty reported that the Gulliford meeting on 29th Nov went well, and the evaluation of the project was discussed. Cllr Staddon reported that the GJC meeting on the 1st Dec discussed the Heritage Lottery Fund online final report which had to be completed by 31st Dec. Both Jane Moffat and the Clerk had been uploading information online and the PC link Cllrs had a PDF copy of the report to check what had been written was a true record of the project including the finances.

Finance, Grants, Funding and Compliance: All Cllrs – to discuss a new burial ground policy, fees and risk assessment. This item was postponed.

21/131 Items for the next Agenda

Parish Cllrs expenses

Notice boards under the railway bridge

Youth Club refurbishment costs

Burial ground policy, fees and risk assessment

At this point, the Chairman asked the public to leave for the Part B meeting.

Meeting closed **10.20pm**

Chairman:

Date:

APPENDIX 1

LFRG presentation to LPC, 6 December 2021

1. Flood protection and defences in the village.

Phil Corcos reiterated that the main objective of the LFRG was to work towards a more collaborative, coordinated and strategic approach to managing the flood risk in the village. He hoped the group were seen as proactive, responsive to community flood resilience concerns, and engaged with the Flood Risk Management Authorities. He thanked the Parish Council, Devon Communities Together, the Environment Agency and our Devon County Councillors Richard Scott and Jeff Trail for their recent and ongoing support.

He reviewed the flood resilience measures that the LFRG had implemented in the last few years including the formation of an Inland Flood warden team to complement existing Estuary team; there were now a total of 22 volunteers, all trained and with PPE supplied. There were two First Aiders in the group. Their tools and equipment comprised two first response sandbag stores, a gully clearing equipment store and a petrol driven water pump.

Philip said that the Inland Team of wardens had worked hard to reduce the amount of surface water flooding, and the number of flood hotspots, by the regular clearing of blocked roadside drains and ditches.

He then mentioned the locations in the village that had benefited from an improvement in flood defences and monitoring since 2017. These included the rebuilding and strengthening of the flood wall in Underhill car park, a pump fitted in Chapel Road to clear pooled water on the highway, the telemetry linked monitoring of the screen, level gauge boards fitted in three locations in Wotton Brook, and a telemetry linked level gauge in the brook which can indicate potential flood conditions.

Philip concluded by saying that we should be aware, particularly in the winter months, of the property resilience measure we can all take to protect our homes, and advised us to read the booklet 'Be Flood Ready' which he will post on the Lymington.org website. He reminded us that DCC Property Resilience Grants are available, and that Mr Brian Cotton, who is a recent recipient of a grant in the village, has kindly offered to guide anyone interested through the application process.

2. Flood resilience initiatives in the Wotton Brook catchment

John Brewer said that 4 years ago, the EA agreed to commission a hydraulic study and computer model to simulate the flood characteristics of the Wotton Brook catchment and then consider any beneficial remedial actions that could be made.

The computer model simulates the catchment characteristics, overlays rainfall, and then analyses the movement of water through the upper catchment, down into the village and through to the estuary.

The model recognises the physical features and the characteristics of the soil in the upper catchment, which affect how the rainfall moves.

The Flood Group commissioned a land management expert from the West Country Rivers Trust to carry out a soils survey in the upper catchment and this information was used in the model to better understand how the soil would behave when the rainfall landed.

The soil survey also means that the model can analyse any beneficial changes that could be made to the soil characteristics and these could be discussed with landowners, along with any other Natural Flood Management measures which might be appropriate.

The model takes account of the tide levels in the estuary, which at times stops the outflow of water from the Brook, causing localised flooding. An example of this was shown from February 2014.

The model is progressing well and the Flood Group is very much involved in ensuring that the local knowledge and information is included to ensure the most representative simulation possible. On completion, the group would like to present the results to the Parish Council and following this, make a presentation to the village, supported by the EA.

John concluded by saying that the Flood Group is a working group of the Parish Council and the group has, and will continue to, collect a great deal of information about flooding in the village. This

will be formalised into a Legacy document which will be passed on to the next generation of the flood group. Flooding in the village is sadly only likely to get worse, and continuity of the LFRG efforts with the support of the Parish Council is very important.

Note: If you have any questions or comments about the work of the Lymptstone Flood Resilience Group, please contact Phil Corcos on 01395 208795 or email: philcorcos@gmail.com

**MINUTES OF A LYMPSTONE PARISH COUNCIL PLANNING MEETING HELD IN
THE YOUTH CLUB AT 7.30PM ON TUESDAY 21ST DECEMBER 2021.**

PRESENT:	
Councillors	D Atkins, D Beatty, K Hill, N Linfoot, L Staddon and D Tyrrell
Clerk	Miss L Tyrrell
Public	3 members

Public session

The Chairman invited members of the public to speak on any planning application as it was discussed.

21/133 Apologies

Cllr Linfoot, Cllr Payne and County Cllr Scott had other commitments.

Cllr Atkins proposed to approve the apologies. Cllr Hill seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

21/134 To receive any Declarations of Interest

Cllr Staddon declared an interest with 21/3077/FUL.

Cllr Tyrrell declared an interest with 21/2433/FUL.

21/135 Planning applications

21/3077/FUL Demolition of three stable buildings and construction of new dwelling at Higher Stables, Meeting Lane

The Applicant was present and spoke about the planning application. He explained that the site and stables would be developed and wanted the best for the site. He asked the Councillors for any questions.

Cllr Atkins asked why the footprint of the building had been turned. The Applicant explained that this was to improve the aesthetics, light (now SW facing) and the footprint did not change dramatically. The height of the ridge was minimal and the design was sympathetic with timber cladding and metal roof. The modern materials chosen would improved insulation. The applicant valued the neighbours privacy and would screen the build for themselves and others. There would be a decent hedge planted and a timber agricultural type gate hung. Cllr Beatty asked if the property would be a single storey to which the applicant said it would. Cllr Hill asked if the site was in a conservation area. The applicant explained it was not. Cllr Atkins asked if the access and visibility splay would be improved to which the applicant explained it would. Cllr Tyrrell shared his concern of the change in the existing profile and how the property would be extended in future. Cllr Hill asked how many bedrooms were proposed. The applicant explained that the property would be a four bedroom property. Cllr Hill added that the building would be a substantial size so would not need increasing in the future. Cllr Beatty approved of the single storey. Cllr Atkins added that he believed the building would be in keeping with the surroundings.

Cllr Hill proposed to support the planning application. Cllr Beatty seconded. Cllr Francis and Cllr Atkins also supported. Cllr Tyrrell abstained.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/2433/FUL First floor extension at The Workshop

Cllr Hill had viewed the plans and strongly objected to the planning application. Two immediate residents were present and spoke on the application. They made the following points of objection: The increase in height of the proposed build would impede their privacy and restrict light to their property.

The language in the application was misleading, it was not an extension but construction of another level.

The building falls in the green wedge, flood plain and outside BUAB.

Immediate neighbours already have damage to vehicles passing their properties using the footpath for vehicular access. The footpath is unsuitable for traffic. It is a footpath with a busy footfall of many pedestrians including children.

The proposed building is detrimental to the area and not in keeping.

The residents also read another letter of objection from another immediate neighbour and the Cllr Atkins referred to and highlighted points raised in Mr Stone's email of objection.

Cllr Atkins believed that EDDC had failed in their duty regarding this building from the very beginning.

The resident queried why EDDC were looking at this application when the applicant had failed to rectify two other planning applications refused by EDDC. Cllr Atkins added that planning could continue even with outstanding issues.

Cllr Atkins proposed to strongly object to the application and stated the following reasons:

- Plans are not in keeping with the surrounding area and spoil the street scene.
- Overlooking and loss of privacy to neighbour's dwellings and gardens.
- The planning application would create a third floor as the seemingly single storey building already has windows in the roof.
- During the wintertime, the trees lose their leaves so the area can be clearly visible from a large area.
- The Conservation area, close to the Eastern edge thereof land area 60m property boundary.
- Failure of EDDC to provide information to planning committee on initial application.
- EDDC have not followed up and enforced the refused planning applications still in situ regarding the hard standing area, polytunnels and installation of Klargester sewage treatment plant and outflow to Wotton Brook and out to the Exe Estuary.
- Slight ingress to green wedge.
- Conversion of garage/workshop single storey amendments over to first floor over part, including treatment plant – cheaper option than to main sewage.
- Width of access over footpath No.1 no refuge for large numbers of foot users.
- The footpath access is a no man's land, and any ownership needs to be proved.
- Klargester sewage treatment plant has no access for a tanker to empty. No tanker to date has emptied the plant. Alleged pollution remains in Brook.
- Concerns of misleading statements made and anomalies in documents provided by the applicant and architect which should be challenged.
- This model of growing planning applications on this site is preposterous. From a garage to a workshop to a bungalow then extended and now a potential three-bedroom property.
- LPC has considerable concerns regarding the planning process and the handling of the large irregularities and confusion regarding the applications of this site from the very beginning.

Cllr Hill seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

Cllr Hill added that he questioned why EDDC even considered this application. He added that there were so many anomalies in the application and economical with the truth in the statements made by the applicant and architect. He believed that all these comments should be challenged by EDDC. He added that there were considerable concerns about the handling of the large irregularities and mishandling of the application by EDDC from the very beginning of the first application. He added that LPC would take this up with DALC and SLCC.

21/2582/FUL - Change of agricultural land to domestic garden incorporating area of land within the existing curtilage of the old dairy dwelling at The Old Dairy, Jubilee Grove

Cllr Francis explained that this pocket of land was land locked and discussed land. Cllr Atkins shared concerns of why it was necessary to change the use from agricultural to domestic use. Cllr Tyrrell added that as the site owners ran a bed and breakfast this area could be used to extend accommodation.

Cllr Hill proposed to object due to no significant reason to change agricultural land to a domestic garden. Cllr Tyrrell seconded. Cllr Atkins also objected. Cllrs Beatty, Cllr Francis and Cllr Staddon abstained. The Chairman used his second vote to propose to object.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

Meeting closed **8.45pm**

Chairman:

22/4 Clerk's Report:

INFORMATION:

i) Finance – Payments / Financial summary / Budget report

Payments – December 2021:

06/12/21	2911	Oakwater Laboratories - Brook water testing	£65.00
06/12/21	2912	Optima Graphics Topsham Ltd Inv: 26527	£547.00
06/12/21	2913	PVM Supplies - Public Toilets Inv: IN072143	£183.98
06/12/21	2914	HMRC - Income tax and NI	£161.98
06/12/21	2915	L Tyrrell - wages Nov 21	£1,298.22
06/12/21	2916	L Tyrrell - expenses Nov 21	£77.69
06/12/21	2917	Alison West - Bespoke Web Designs Inv: 2650	£25.00
06/12/21	2918	Angela Cole - HLF evaluation meeting expenses	£35.50
06/12/21	2919	A Western - Nov 21	£693.00
06/12/21	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£14.00
06/12/21	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£32.00
06/12/21	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£97.00
21/12/21	2920	VHCIO - Committee Room Hire for Gulliford HLF project evaluation	£17.50
21/12/21	2921	Doreen Murray - Printing for Advent calendar trail	£130.68
21/12/21	2922	J. Morrish - Metal safety fence between pri sch and car park	£2,590.00
21/12/21	2922	J. Morrish -Notice board repairs	£335.00
21/12/21	2922	J. Morrish -Remove faulty play equipment, safety tree fence	£425.00
21/12/21	2922	J. Morrish -Remove damaged gate in Cliff field and cut back hedge behind YC and pre sch	£400.00
21/12/21	2922	J. Morrish -Hedge at Rag, remove metal goal posts	£380.00
21/12/21	2922	J. Morrish -Erect signs for pollution in Brook	£390.00
21/12/21	2923	J Smallwood - Gulliford HLF project evaluator	£782.90
21/12/21	2924	Exeter City Council - contribution to Exe Estuary patrol boat	£250.00
21/12/21	2925	VHCIO - Kitchen Hire for community hub xmas lunches	£35.00

Receipts – December 2021:

01/12/2021	FPI	Herald Advert - Swan Inn	150.00
06/12/2021	FPI	Herald Advert - Peter Tosh Optica	25.00
09/12/2021	FPI	Herald Advert - M Hobbs Roofing	135.00
10/12/2021	FPI	Herald Advert - J P MOFFATT	45.00
13/12/2021	500030	R Gegg - Burial fee for S Wilson	415.00
13/12/2021	500030	Tennis Club donation towards play area	500.00
15/12/2021	FPI	Herald Advert - Redwing	100.00
16/12/2021	FPI	Herald Advert - House IT Ltd	135
20/12/2021	FPI	Herald Advert - Rodney Spiller	100
20/12/2021	FPI	Herald Advert - Rodney Spiller	100
21/12/2021	FPI	Andrew Wadham - cake sale fundraising	343.95
23/12/2021	500031	Herald Advert - Simon Quick (via S Morgan)	45
23/12/2021	500031	Herald Advert - T Matthews (Clockwise)	135
27/12/2021	FPI	Herald Advert - P Hardy	54.00

Financial Summary Report:	
Opening balance 1st April 2021:	95,828.47
Total receipts (1st April 2021 to 31st December 2021)	117,556.77

Total Payments (1st April 2021 to 31st December 2021)	56,201.93
Running balance as of 31st December 2021:	157,183.31
Balanced carried forward at 31/12/21:	157,183.31

	Budget Monitoring 2021 - 2022		
Expenditure			
Code	Item	Budget	Spent
G	VAT	£4,000.00	£2,364.55
H	S137	£100.00	£100.00
I	Other Grants	£1,000.00	£2,158.00
J	Clerk's Salary	£11,000.00	£10,726.71
K	Clerks Expenses	£900.00	£527.92
L	Office expenses	£1,200.00	£555.09
M	Village Hall Hire	£0.00	£31.50
N	Chairman's Allowance	£200.00	£85.00
O	Subs	£650.00	£586.00
P	Courses, Travel etc	£500.00	£60.00
Q	Insurance, Audit, Elections	£3,500.00	£1,855.28
R	Miscellaneous	£1,000.00	£2,497.00
S	Herald Printing	£4,500.00	£3,778.00
T	A Western	£3,500.00	£4,518.50
U	Grass and hedge cutting	£1,000.00	£0.00
V	Other Maintenance	£1,500.00	£5,669.04
W	General tree work inc Candys Field	£500.00	£605.00
X	Bin emptying	£750.00	£472.50
Y	Handyman	£4,000.00	£0.00
Z	Notice Boards - Maintenance	£100.00	£335.00
AA	Play Equipment Mtce	£1,000.00	£214.55
AB	Lighting in Candy's field	£800.00	£518.62
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£5,000.00	£4,855.10
AD	Flood equipment and Maintenance	£300.00	£249.92
AE	LFRG expenses	£400.00	£51.33
AF	Gulliford Cemetery	£800.00	£0.00
AG	Burial Ground	£500.00	£0.00
AH	Youth Club Building Maintenance	£500.00	£362.47
AI	YC Utilities	£1,000.00	£1,319.56
AJ	Website etc	£500.00	£157.50
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£285.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£3,000.00	£165.68
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Gulliford BG (HLF)	£5,024.00	£9,203.44

	Total	£63,924.00	£51,943.71
	Add VAT		<u>£2,364.55</u>
	Total		£54,308.26

Code	Receipts - Budget Performance 2021-2022		
		Budget	Actual
F	Precept	47,000.00	47,000.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	55,126.87
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	4,000.00	4,811.00
K	Burial fees	2,000.00	1,611.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	0.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	0.00	2,877.90
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	263.55
U	VHMC car park	411.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	0.00	0.00
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	6,650.00	0.00
AA	FLOS	0.00	3,605.96
	Total	68,621.00	115,303.82
	Allocated balances 31st March 2021	Budget	Spent
	Elections	2000	0
	Reserve for Village hall car park	1500	0
	NP Projects	6000	0
	Works to Youth Club	1000	209.47
	Public Conveniences	5000	£3,133.63
	Play area	20,000	0
	Emergency funding	5000	0
	Total allocated balances	40500	3343.1

ii) Clerk's Action List - LPC: Clerks Action List – December 2021

Month and Minute	Response	Date Actioned
Mar – 21/21.1	Trees in Candys Field – Clerk visit Candys field with Lympstone tree warden and discuss the necessary work. (Autumn 21)	
Nov - 21/111	Clerk to follow up meeting with Simon Jupp MP	9/11, 14/12
Dec - 21/122.2	Clerk to complete the necessary forms and return the precept request to EDDC.	14/12

Dec - 21/122.3	Clerk to let Eibe know to begin the order process for the play area refurbishment.	13/12
Dec - 21/122.4	Annual CIL report to EDDC and notice boards, website	16/12
Dec - 21/128 Planning applications	<p>21/2830/FUL - Change of use to a glamping site comprising 2no. glamping pods, a refurbished stable for facilities and toilet building, with associated access and parking (retrospective) (resubmission of planning ref. 21/0856/FUL) at Pine Hollow, Hulham Road. <i>Recommendation:</i> Object LPC object due to the waste products soakaway and concerns of additional water flow into the Brook.</p> <p>21/2863/TRE - Holm Oak, T1404 & T1405 : Fell. English Oak T1406 : Reduce the eastern limb by 2.0m utilising maximum diameter cuts of 65mm. Reason : Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey, Strawberry Hill.</p> <p>21/2969/TRE - T1406 English Oak - Crown reduce by 2m with maximum diameter cuts of 75mm to reduce height of tree from 20m to 18m approximately. T1404 Holm Oak - Fell. T1405 Holm Oak - Fell. Reason - Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey. <i>Recommendation:</i> Support</p> <p>21/2441/LBC - Remove existing render on north, south and east elevations and re-render with lime based plaster at Brookfield Cottage. <i>Recommendation:</i> Support</p> <p>21/2859/FUL - Installation of cladding at Fairways. <i>Recommendation:</i> Support</p> <p>21/2881/TCA - Species Ash Removal of tree at Fern Cottage. <i>Recommendation:</i> Support</p> <p>21/2984/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers at 4 Park View. <i>Recommendation:</i> Support</p> <p>21/3011/FUL - Proposed single storey rear extension - revised scheme at 3 Spring Meadow. <i>Recommendation:</i> Object Lymptone Parish Council object due to the loss of daylight, oppressive and over shadowing of neighbours property. LPC believe this is an overdevelopment of the site, the impact, and the loss of amenity to the neighbour.</p> <p>21/2696/FUL - Addition of second floor accommodation and dormers at Lymptone Nurseries <i>Recommendation:</i> Object Lymptone Parish Council object due to overdevelopment of the site and out of keeping to the street scene. It is not consistent to the original approved plans and the development is in the conservation area. LPC would like to view the conservation officers report on this application.</p> <p>21/3097/FUL - Construction of new car port and external storage rooms at Cliff Barton. <i>Recommendation:</i> Support</p>	7/12, <i>Clerk send the recommendations from LPC to EDDC.</i>
Dec - 21/130	Contact Mr Foreshaw, Harbour Master Exeter Port Authority and inform that his request for a contribution of £250 had been successful.	14/12
Dec – 21/135 Planning applications	<p>21/3077/FUL Demolition of three stable buildings and construction of new dwelling at Higher Stables, Meeting Lane <i>Recommendation:</i> Support</p> <p>21/2433/FUL First floor extension at The Workshop <i>Recommendation:</i> Object</p> <p>21/2582/FUL - Change of agricultural land to domestic garden incorporating area of land within the existing curtilage of the old dairy dwelling at The Old Dairy, Jubilee Grove <i>Recommendation:</i> Object</p>	<i>Clerk send the recommendations from LPC to EDDC.</i>
Additional actions:		
Gulliford Joint committee meeting Minutes		1/12 14/12
PC meeting Minutes from PC meeting		6/12 7/12
Herald Report		7/12
Emailed planning west with agreed planning decisions		7/12
Casual vacancy update and Cllr Francis Register of Interest form to EDDC		14/12
Email J Trail and R Scott re slippery road signs		14/12
HLF finances online portal final report		16/12
Planning meeting Minutes		21/12 22/12
Draft Policies – Discipline, Email usage, Freedom of Information and Publications, Training and Development Policies		27/12

22/9 Planning decisions

Date	Planning Application	LPC	EDDC
7/6/21 Expires 9/7/21	21/1361/FUL - Single storey outbuilding for use as a store to front at Underhill House	2/7 Object	9/12 REFUSED
8/6/21 Expires 9/7/21 9/6/21 Expires 9/7/21	21/1516/MRES - Reserved matters for conditions 1-27 previously discharged on application 20/0993/MRES at Goodmores Farm 21/1516/MRES - Partial reserved matters application (layout, scale, appearance and landscaping) pursuant to outline planning permission 14/0330/MOUT for 191 residential units, associated roads, open space (informal) and an attenuation basin at Goodmores Farm	24/6 Support	18/12 APPROVED
21/9/21 expires 15/10/21	21/2404/FUL Retention of 4 shipping containers for B8 storage uses Farm Buildings At Meetings Lane	6/10 Object	10/12 APPROVED
24/9/21 Expires 17/10/21	21/1312/FUL - Replacement garage and workshop at Three Acres Summer Lane	6/10 Support	7/12 APPROVED
20/10/21 Expires: 19/11/21	21/2609/FUL - Single storey rear extension with new zinc roof and alterations to fenestration at Sowden Brake, Hulham Road.	3/11 <i>Support</i>	10/12 APPROVED
22/10/21 Expires: 14/11/21	21/2681/FUL - Retrospective planning to replace 1.8m lower fence to 2.8m fence height at 42 Jackson Meadow.	8/11 Support	7/12 APPROVED
25/10/21 Expires: 17/11/21	21/2729/FUL and 21/2730/LBC - Proposed new photovoltaic panels to be situated on the inner south facing roof pitch at Thornbury.	3/11 <i>Support</i>	22/12 APPROVED
2/11/21 Expires: 3/12/21 15/11/21 Expires 8/12/21	21/2863/TRE - Holm Oak, T1404 & T1405 : Fell. English Oak T1406 : Reduce the eastern limb by 2.0m utilising maximum diameter cuts of 65mm. Reason : Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey, Strawberry Hill. 21/2969/TRE - T1406 English Oak - Crown reduce by 2m with maximum diameter cuts of 75mm to reduce height of tree from 20m to 18m approximately. T1404 Holm Oak - Fell. T1405 Holm Oak - Fell. Reason - Appropriate arb management to reduce risk of failure due to poor condition/ structure of trees at Monterey	7/12 Support	9/12 APPROVED
17/11/21 Expires: 10/12/21	21/2984/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers at 4 Park View	7/12 <i>Support</i>	16/12 APPROVED