



LYMPSTONE PARISH COUNCIL

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1st March 2022

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm on Monday 7th March 2022 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend. There will be spaced Covid19 safe seating (NB Spaces will be limited). Face masks or shields are encouraged to be worn. Hand sanitiser and a track and trace system will operate on entry.

The agenda and all attachments can be found online at www.lympstone.org.

Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session	7.30
22/26	ACTION: Apologies	7.45
22/27	ACTION: Minutes To confirm the minutes of the PC meeting and PC Part B meeting held on the 17 th February 2022 attached.	7.50
22/28	INFORMATION: To receive any Declarations of Interest	7.55
22/29	Clerk's Report (see attachments): ACTION i) Public toilets and vandalism/anti-social behaviour ii) Correspondence received – from Ms S Culhane regarding Woodlands Trust (see attached). iii) Jubilee Mugs - for the children of the Parish iv) Jubilee Parking – consider a parking facility for the event. INFORMATION: v) Finance – Payments / Financial summary / Budget report vi) Clerks Action List	8.00
22/30	INFORMATION: Reports from the Chairman, EDDC and DCC Cllrs if any.	8.10

22/31	ACTION: Community Asset – To receive an update from Cllr Atkins re Methodist Hall	8.15
22/32	DISCUSSION: Management of Candys Field – Discuss the ongoing and necessary maintenance and management of the field.	8.20
22/33	INFORMATION: Lympstone Football Club – To receive an update.	8.25
22/34	ACTION: East Devon Local Plan Review – To agree a date to view and review all proposed sites. To arrange a future open public meeting.	8.30
22/35	ACTION: Planning applications <i>(NB that any applications received following the issue of this agenda will be considered)</i> 22/0162/FUL and 22/0162/FUL - Proposed erection of replacement classroom at St Peters School. 22/0308/FUL - Creation of access ramp to the front of building and relocation of existing doorway at Lympstone Village Hall. 21/2318/FUL and 21/2319/LBC - Installation of timber gates to existing driveway, construction of porch and single storey extension to the east of existing dwelling with associated landscaping at Southerleigh. 22/0445/FUL - Two storey side and rear extension to include creation of roof accommodation, widening of driveway and alterations to fenestration at 1 Birch Rd.	8.35
22/36	INFORMATION: Planning decisions (see attached)	8.40
22/37	INFORMATION: Reports of Lead Councillor Any reports requiring a decision are attached. Facilities and Estates: Cllr Atkins, Cllr Tyrrell. Communications: Cllr Francis to update all members with the progress of the PC Facebook page? Transport and Parking: Cllr Hill Planning: All Cllrs Community: <i>Youth Club: Friends of Lympstone Open Spaces:</i> Cllr Beatty, Cllr Payne, <i>Village Hall:</i> Cllr Hill. <i>Neighbourhood Plan:</i> Cllr C Eastley, Cllr R Eastley, Cllr Linfoot to update with the review of the LNP. <i>CTCRM:</i> Cllr Payne, <i>Community Hub:</i> Cllr Linfoot, <i>Police Advocate:</i> Cllr Hill Environment: <i>Lympstone Flood Resilience Group:</i> Cllr Atkins, <i>Exe Estuary:</i> Cllr Beatty, Cllr Hill (<i>EEMP rep</i>), <i>Wotton Brook:</i> Cllr Staddon, Cllr Tyrrell, Cllr R Eastley. <i>Emergency Plan:</i> Cllr Linfoot, <i>Allotments:</i> Cllr Atkins (<i>Trustee</i>), Cllr Beatty, Cllr C Eastley, <i>Trees:</i> Cllr Tyrrell (<i>Warden</i>) Cllr Tyrrell to report on the Lime trees in the Avenue and the hedge in Candys field. Heritage and Structure: <i>Gulliford Joint Committee and Friends of Gulliford Burial Ground:</i> Cllr Beatty, Cllr Staddon. <i>Exe Estuary Trail:</i> Cllr Carter Finance, Grants, Funding and Compliance: All Cllrs	
22/38	INFORMATION: Items for the next Agenda to include matters raised by Councillors and members of the Public	8.50

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 7.30PM ON MONDAY 7th FEBRUARY 2022.**

PRESENT:	
Councillors	D Atkins, D Beatty, K Hill, N Linfoot, J Payne, L Staddon and D Tyrrell
Clerk	Miss L Tyrrell
County Councillors	J Trail and R Scott
District Councillors	B Ingham and G Jung
Public	16 members

NB. The Clerk had provided the Councillors and members of the public present with a sign in sheet for track and traces purposes (all details would be destroyed after two weeks) and hand sanitiser on entry. All present sat socially distanced in the Committee Room of the Village Hall. It was a paperless meeting.

Public session

Before inviting the members of the public to speak, the Chairman thanked all Parish Councillors for their hard work and dedicated time to complete the necessary duties of the Parish.
No members of the public asked to speak.

22/13 Apologies

Cllr C Carter, Cllr C Eastley and Cllr R Eastley due to ill health.
Cllr Hill proposed to approve the apologies. Cllr Beatty seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

22/14 Minutes

Cllr Hill proposed that the PC and Part B PC meeting held on the 10th January 2022 accurate. Cllr Atkins seconded. Unanimous.

RESOLVED that the PC and Part B PC meeting held on the 10th January be confirmed as a correct record and signed by the Chairman.

22/15 To receive any Declarations of Interest

None

22/16 Clerk's Report

22/16.1 Data and Information, Environmental, Filming and Recording Meetings Policies

The Clerk highlighted the term 'data controller' in the Data and Information Policy. She explained that this would include every member of the PC to ensure that members of the public gave their permission to share their contact details before sending on correspondence received.

Cllr Atkins proposed to agree and adopt the Data and Information, Environmental, Filming and Recording Meetings Policies. Cllr Linfoot seconded. Unan.

RESOLVED that the Date and Information, Environmental, Filming and Rceording Meetings Policies were agreed and adopted by LPC.

22/16.2 Queens Jubilee tree

The Clerk explained there was a national initiative to plant a tree for the Queens Jubilee. She also explained that EDDC were providing a free tree to local Parish Councils to mark this occasion. Cllr Jung added that EDDC would be providing an English Oak over 2m tall and Streetscene would come and plant it for the Parish. It would also include a water system. Cllr Tyrrell asked for suggestions of a suitable place to plant trees. Cllr Atkins proposed that one tree could be planted in Cliff field and one in Candys Field. Cllr Linfoot seconded. Unan.

RESOLVED that the tree warden and Chairman would meet to decide on suitable places to plant two new trees for the Queens jubilee.

RESOLVED that the Clerk would let EDDC know their offer of a tree was accepted by LPC.

Cllr Tyrrell also raised the matter of the Beacon that he was organising and building. He explained that the Beacon would begin being built from the weekend of 28/29th May to 2nd June and he would be inviting the children of the Parish, with their parents, and any other volunteers to help build the Beacon. Cllr Tyrrell asked if Cllr Staddon, Cllr Payne and the Clerk would give permission for their young children to light the Beacon on the 2nd June. He felt this would be a fitting tribute and thank you to the Cllrs and Clerk for all their hard work. He also felt the young children involved would have lasting memories of this poignant occasion to pass on to future generations. Mr Webster, Chair of LFC, explained that the football season would be finished, and he could open up the toilets on site.

22/16.3 Pick up after your dog

The Clerk outlined the history of how the PC had been proactive in the way of educating irresponsible dog owners including – reports in the Herald, notices, stickers, sprayed stencils and EDDC dog warden monitoring. She added that the dog warden was due to visit the school and speak with the school children about the importance of cleaning up after your dog. However, due to Covid19 this had been cancelled. Cllr Beatty proposed that the visit to the local school should try and be re-arranged. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk contact EDDC dog warden again to try and get the visit to the local school re-arranged.

Cllr Linfoot suggested that more dog bins were necessary in the Parish. Cllr Jung explained that the dog bins were very expensive to purchase and empty. Cllr Ingham added that a new general waste bin was necessary at the Rag. The Clerk explained she had already requested this with EDDC and would chase it up.

22/16.4 Cyclist through the village

Cllr Linfoot had raised concerns of cyclists speeding through the village. Mrs Carter (Exe Estuary Trail group) explained that DCC had been out to survey the use of the exe estuary trail and felt there was no safety concerns. She felt that DCC should be invited out to review again. Mrs Carter explained that there was an accident/incident request form on the village website for members of the public to report. She had proposals of signs to try and slow cyclists down. County Cllr Trail explained that any signs not issued by DCC would be removed. He added that he would enquire with DCC for a review of the cyclists through the village.

Cllr Hill enquired about signs for facilities in the village, Cllr Trail would investigate what DCC provided. County Cllr Scott added that there was a current conflict of suggestions with the review of gates along the trail which could potentially be removed altogether for easier access to all users. The trail was a multi-use trail and not solely a cycle track. A member of the public highlighted that cyclist were a danger all over the village and surrounding area when they travelled fast commuting between places rather than enjoying a leisurely cycle. Cllr Scott added that it was Government policy to encourage cyclist. Another member of the public explained that she had been originally informed if the trail was not working then it would be reviewed. She felt the trail was not an enjoyable trail, it was dangerous and scary due to speeding cyclist. Mrs Carter explained that she would send the Clerk the previous feasibility study and costs involved. She would also send DCC's findings from their recent survey. Cllr Hill suggested that liaison continued with DCC.

22/16.5 Finance

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Hill seconded. Unan.

RESOLVED that the following payments be approved:

Payments – January 2022:

04/01/22	DD	Plusnet REF: PNET3453454-1 (YC)	£29.99
04/01/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£14.00

05/01/22	2926	Optima Graphics Inv 26578	505
05/01/22	2927	L Tyrrell – staff expenses Dec 21	£1,686.58
05/01/22	2929	HMRC - Income tax and NI	£305.02
05/01/22	2930	DG Atkins - Fuel expenses Nov/Dec 21	£28.80
05/01/22	2931	Exmouth & District Community Transport Group	£332.94
05/01/22	2932	Lympstone Village Hall CIO (Methodist Hall Meeting)	£16.00
05/01/22	2933	S Archer - LFRG first aid equipment reimbursement	£28.15
17/01/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
17/01/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£97.00
25/01/22	2934	Mrs J Cowe - public toilet cleaning Nov and Dec 2021	£915.00
31/01/22	DD	Plusnet REF: PNET3453454-1 (YC)	£29.99

Receipts – January 2022:

11/01/2022	FPI	Herald Advert - Adrian Walters	250.00
12/01/2022	FPI	Heral Advert - Candice Hartshoen	8.00
28/01/2022	FPI	Ashes Internment for K Chapman	276.00

Financial Summary Report:	
Opening balance 1st April 2021:	95,828.47
Total receipts (1st April 2021 to 31st January 2022)	118,366.77
Total Payments (1st April 2021 to 31st January 2022)	60,240.40
Running balance as of 31st January 2022:	153,954.84
Balanced carried forward at 31/1/22:	153,954.84

Budget Monitoring 2021 - 2022			
Expenditure			
Code	Item	Budget	Spent
G	VAT	£4,000.00	£2,375.60
H	S137	£100.00	£100.00
I	Other Grants	£1,000.00	£2,490.94
J	Clerk's Salary	£11,000.00	£12,633.87
K	Clerks Expenses	£900.00	£593.91
L	Office expenses	£1,200.00	£573.54
M	Village Hall Hire	£0.00	£47.50
N	Chairman's Allowance	£200.00	£85.00
O	Subs	£650.00	£586.00
P	Courses, Travel etc	£500.00	£60.00
Q	Insurance, Audit, Elections	£3,500.00	£1,855.28
R	Miscellaneous	£1,000.00	£2,525.80
S	Herald Printing	£4,500.00	£4,283.00
T	A Western	£3,500.00	£4,518.50
U	Grass and hedge cutting	£1,000.00	£0.00
V	Other Maintenance	£1,500.00	£5,669.04

W	General tree work inc Candys Field	£500.00	£605.00
X	Bin emptying	£750.00	£472.50
Y	Handyman	£4,000.00	£0.00
Z	Notice Boards - Maintenance	£100.00	£335.00
AA	Play Equipment Mtce	£1,000.00	£214.55
AB	Lighting in Candy's field	£800.00	£518.62
AC	Toilets inc: wages, consumables, rsates, elec, utilities, repairs	£5,000.00	£5,783.40
AD	Flood equipment and Maintenance	£300.00	£249.92
AE	LFRG expenses	£400.00	£79.48
AF	Gulliford Cemetery	£800.00	£0.00
AG	Burial Ground	£500.00	£0.00
AH	Youth Club Building Maintenance	£500.00	£362.47
AI	YC Utilities	£1,000.00	£1,516.19
AJ	Website etc	£500.00	£157.50
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£285.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£3,000.00	£165.68
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Gulliford BG (HLF)	£5,024.00	£9,203.44
	Total	£63,924.00	£55,971.13
	Add VAT		<u>£2,375.60</u>
	Total		£58,346.73

Code	Receipts - Budget Performance 2021-2022	Budget	Actual
F	Precept	47,000.00	47,000.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	55,126.87
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	4,000.00	5,069.00
K	Burial fees	2,000.00	2,163.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	0.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	0.00	2,877.90
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	263.55
U	VHMC car park	411.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	0.00	0.00

Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	6,650.00	0.00
AA	FLOS	0.00	3,605.96
	Total	68,621.00	116,113.82
	Allocated balances 31st March 2021	Budget	Spent
	Elections	2000	0
	Reserve for Village hall car park	1500	0
	NP Projects	6000	0
	Works to Youth Club	1000	209.47
	Public Conveniences	5000	£3,133.63
	Play area	20,000	0
	Emergency funding	5000	0
	Total allocated balances	40500	3343.1

22/16.6 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

22/17 Report from the Chairman, EDDC and DCC Cllrs.

County Cllr Trail reported that work to add a new road into Goodmores development site from Dinan Way would begin on 14th February. Both himself and Cllr Scott were meeting with all contractors and sub-contractors in due course to discuss the traffic management of the site. He explained that any complaints related to this could go through him and/or Cllr Scott to ensure the traffic flowed safely. The Clerk would add the District Cllrs contact details to the Herald report for members of the public.

Cllr Tyrrell queried the new license received from Exeter Port Authority to Lymptone Harbour Authority to remove and dump up to 500tonnes of sludge along the foreshore of the Estuary. He shared his concerns of the damage to the ecology and wildlife and asked the District Cllrs when DCC and the public had been consulted on this decision. Cllr Trail explained he was unaware and would enquire further with the Exeter Port Harbour master.

Cllr Jung reiterated that EDDC had 70 trees to give to surrounding Parishes for the Queens Jubilee. He added that the purchase of Coombe Farm by the Woodlands Trust was going ahead. He explained that there would be car charging points soon installed in the public car park. Cllr Jung was pleased that local PCs were meeting to discuss the proposed developments in the East Devon Local Plan review. He added that EDDCs budget would be approved next month and expected a £5 rate increase per month for households. He explained that parking and winter car parking prices would be held but peak parking prices would increase.

Cllr Ingham explained that in the LNP review, protecting the green wedge and the Exe trail should remain a priority. He added that there must be an effective and efficient route for cyclist and not to travel through the village. Cllr Ingham was passionate to protect and extend the green wedge and under no circumstances reduce it. He believed houses should not be built until the infrastructure is in place to keep the area sustainable. Any developments should be near already industrial sites in situ not on the outskirts of small villages and in the green wedge. He added that Simon Jupp MP believed the housing need should come down for the area. Cllr Linfoot asked why EDDC seemed to be rushing this plan review through before the Government had announced the set targets. Cllr Ingham explained that the administration would have to be asked about this. A member of the public agreed with Cllr Ingham and added his concerns of the total lack of infrastructure and how the highways and traffic increase was not sustainable.

22/18 Community Asset

Cllr Hill called for a Part B after the meeting to discuss the purchase of the Methodist Hall. The Vice Chair read the following declaration: *that under the provisions of the public Bodies (Admission to Meetings) Act*

1960 (as amended by the Local Government Act 1972) the public (including the press) be excluded from the meeting as publicity would be prejudicial in the public interest by reason of the confidential nature of the business to be transacted.

Unan.

Cllr Hill proposed, that should it be necessary, the PC apply to the Public Work Loan Board (PWLB) for a loan. He added that this would not commit the PC to get a loan but to apply. To action it further then this would be discussed in the Part B meeting. He added to comply with PWLB regulations that it must be agreed in the public domain. Cllr Linfoot felt uncomfortable voting on something until he knew the full finances. Cllr Hill explained that the PC needed to agree now to approach the PWLB. Cllr Tyrrell added that he did not know what the PC were voting for and wanted to hear from the public and friends of the Methodist Hall group. District Cllr Jung added that the PC needed to decide on a cost and principles, so the public were content with what was agreed. Cllr Hill explained that the PC could decide on a cost but at this time the PC could agree on an application to the PWLB as an option. He then asked the public to speak. The Chair of the Friends of the Methodist Hall group, Mrs Moffat gave a brief history of the building and how the group had met and created a business plan. They had looked at costs, the potential users and necessary remedial building work. The group had created a leaflet to go to all residents to verify the public support. The timeline for the community asset bid finished at the end of March. Cllr Linfoot asked if the bid was successful, who would own the building. Mrs Moffat explained that the building would be owned by the PC and ran through the PC by volunteers. Another member of the group, Miss Dimond, added that most of the population of Lympstone were over 65years and the building was much more accessible. Daytime activities and groups needed somewhere to go due to the primary school using the village hall during the day. The Methodist Hall had been in the community since 1875 so it was part of the village heritage. The Chair of LVHCIO, Mrs Darby, explained that the VH had a capacity issue and supported the use of the Methodist Hall.

Cllr Hill explained that it was difficult to know how much the Methodist church wanted for the building. They had been unable to get anyone to value it.

Another member of the public added that she was undecided as the raising the money to purchase the building was the easy part. The ongoing costs and running the building had to be accounted for especially when borrowing money over 50years. There must be a detailed business plan and emotional ties could not be accounted for. Cllr Hill explained that a cost analysis had been put together, the loan was only necessary if there was a shortfall in funds raised. Mrs Moffat added that a loan should not be the only consideration but also a community 'share' system. The group could not move forward unless they had the support of the PC. County Cllr Scott added that the PC must consider the cost of bringing it up to a modern state and must consider what is affordable without raising the precept or removing other services.

Cllr Hill proposed that a Part B meeting was held to consider the implications of purchasing the Methodist Hall and if there was any need to borrow necessary funds from PWLB. Cllr Staddon seconded. Unan.

RESOLVED that a Part B meeting was held to consider the implications of purchasing the Methodist Hall and if there was any need to borrow necessary funds from PWLB.

22/19 Lympstone Football Club

The Chair of LAFC, Mr Webster reported that the damaged goal posts in Cliff Field would be removed by a local farmer. Candys Field had only been played on twice since December. Cllr Atkins explained that the emails between himself and Mr Fradley had been working well to communicate the play on the fields each week.

22/20 East Devon Local Plan Review

Cllr Jung explained that all correspondence received from members of the public should be collated and kept to send on to EDDC. County Cllr Scott added that one voice should respond from the PC, and he was especially concerned with the lack of infrastructure. Cllr Hill proposed Cllr Linfoot to lead the PC response to the review. Cllr Atkins seconded. Unan.

RESOLVED that Cllr Linfoot would be the link Cllr regarding the East Devon local plan review.

Cllr Hill also explained that a date to arrange an open public meeting could be decided after meeting with WPC on 9th February.

Cllr Atkins proposed to extend the meeting. Unan.

22/21 Planning applications

22/0066/FUL - Demolition of existing rear extension and construction of new rear extension at Monmouth House, Courtlands Lane.

Cllr Atkins proposed to support. Cllr Tyrrell seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

21/3177/LBC - Replace 1no. tripartite window on first floor south elevation at Varnes, Church Road.

Cllr Tyrrell proposed to support. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/0161/FUL - Single storey rear and front extension at Highfield 12 Underhill Close.

Cllr Tyrrell was concerned of the extension development in the green wedge. Cllr Atkins proposed to object to the application for the reasons in the LNP related to the green wedge and outside BUAB. Cllr Tyrrell seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

22/0207/FUL - Landscaping to create new level access footpaths and ramps with level decking area at Lympstone Village Hall.

Cllr Tyrrell proposed to support. Cllr Linfoot seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

Cllr Tyrrell raised the correspondence received from Mr Sartain and his response to a member of the public's concern about a passing bay in Courtlands Lane. He believed Mr Sartain should be challenged on his findings. Cllr Atkins proposed to write to Mr Sartain highlighting the identified word 'layby' and its meaning. Unan. Cllr Jung asked the Clerk to copy him into any correspondence to Mr Sartain.

RESOLVED that the Clerk write to Mr Sartain for further clarification in his response to a member of the public.

22/22 Planning decisions

RESOLVED that the EDDC decisions were noted.

22/23 Reports of Lead Councillors:

Communications

Cllr Francis reported the following from her meeting held on the 27th January with Mr David Young and Mrs Mary Turner who run the Lympstone website:

I understand a lot more now and I am in awe of the amount of work it takes to create and update the website. Cllr Payne's idea of a Parish Council Facebook Page was discussed and although David and Mary had no objection, they would not want be involved in making or updating it. There may be some duplication of information but it would be entirely separate from Lympstone.org. It was agreed when the Clerk sent out information, I would forward on any relevant information for the website eg planning applications, road

closures. David and Mary are producing manuals of how to run and update parts of the website should they not be able to do so for whatever reason. When they are ready they are going to forward and lodge them with the Clerk in case of need. Hopefully this would only be in exceptional or emergency circumstances but it would be good to have a back up plan. I would attend any necessary monthly meeting and I would attend the planned annual reviews as this would be useful for overall updates, reflection and budget planning which I am very happy to do.

Community

Youth Club: Cllr Payne explained that she, Cllr Staddon and the Clerk had met, viewed and rewritten the YC leaders' contract and job description. All Cllrs had received a copy of these documents. Cllr Linfoot proposed to agree and accept the new documents. Cllr Francis seconded. Unan.

RESOLVED that the new YC leader contract and job description was accepted by the PC.

Cllr Payne also asked the PC to decide on a new name for the Youth Club as the building offered far more potential to all users than just a youth club. Cllr Linfoot proposed 'The Hub'. Cllr Beatty seconded. Unan.

RESOLVED that the building is referred to as 'The Hub' and the Youth Club Leader changes title to 'The Hub Leader'.

Cllr Payne made it clear to all present that the Hub had a different need to the Methodist Hall. A member of the public clarified that the last major works to the building was in 2005. She also explained that the building already had a second floor in the roof. Cllr Payne explained that she would continue investigating costs of a refurbishment and rebuild. Cllr Beatty asked to wait until after the Methodist Hall deadline was over before presenting anymore costs to the PC. Cllr Linfoot proposed Cllr Payne viewed and investigated costings with a feasibility study and project plan for the Hub. Unan.

RESOLVED that Cllr Payne continued to investigate costs and future initiatives involved with the building.

Friends of Lympstone Open Spaces: The Clerk signed, as the PCs official, the EDDC agreement for the S106 funding for the refurbishment of the Play area in Candys Field. This was witnessed and countersigned by the Chairman, Cllr Keith Hill and the Vice Chairman, Cllr Dianne Beatty.

The Clerk asked for a decision on the previously circulated play boards for Eibe to install in the play area. Cllr Linfoot proposed the noughts and crosses and ball maze play boards. Cllr Francis seconded. Unan.

RESOLVED that the Clerk let Eibe know of the PCs decision.

Neighbourhood Plan: Cllr Linfoot explained that he had taken the lead with the review due to Cllr R Eastley's ill health. It was agreed that a card of well wishes was sent to Richard from the PC. Cllr Linfoot explained that he had met with Cllr Hill, Cllr Atkins and Mr Steve Archer to discuss the housing, parking and biodiversity in the Parish. The NP had hit the target of 40 new dwellings and there was a need for housing for the elderly. Cllr Linfoot would be investigating the use of a minibus taxi service in the Parish for members of the public with mobility issues on an ad hoc basis. He also suggested that sports facilities for football and cricket and a 'park and ride' car park facility should be used as a leverage for any new development. Cllr Linfoot explained that he would be producing a two-page briefing sheet to present the review at the next full PC meeting.

Community Hub: Mrs Lyons requested a £500 advance from their allocated money in the PCs budget to provide more meals for the most vulnerable members of the public in the Parish. Cllr Hill proposed to support this request. Unan.

RESOLVED that £500 was advanced to the Community Hub group.

Environment

Exe Estuary: Cllr Staddon had nothing further to report due to Cllr Tyrrell raising this with the District County Cllrs earlier. Cllr Hill added that the recent correspondence received from the Harbour master regarding the

dredging was unacceptable and the Harbour board must consider the ecology of the estuary. Cllr Staddon explained that she had asked for a meeting with the Lympstone Harbour master and was awaiting a response. Cllr Tyrrell thanked Cllr Staddon for all her hard work.

22/24 Items for the next Agenda

None raised.

At this point, the Chairman asked the public to leave for the Part B meeting.

Meeting closed **10.10pm**

Signed:

Date:

22/29 Clerk's Report:

i) Public toilets and vandalism/anti-social behaviour

ii) Correspondence received – from Ms S Culhane regarding Woodlands Trust

14/2/22:

Hi I recently learnt that the Woodland Trust are fundraising for purchase of 54 hectares of local land in order to create woodland for wildlife, with public access. This is a fantastic boost for Lympstone! However they are fundraising to meet the £2.5 million required by March. Could Lympstone Council fund some of this in return for a stake in the land to prevent sell-off in the future? Surely residents would be supportive? Could this be discussed at the next meeting, as funds are now urgently needed?

Ms S Culhane

iii) Jubilee Mugs - for the children of the Parish

v) Finance – Payments / Financial summary / Budget report

Payments – February 2022:

04/02/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£14.00
05/02/22	2935	Staff wages and expenses Jan 22	£1,601.78
05/02/22	2937	HMRC - Income tax and NI	£251.92
05/02/22	2938	VHCIO Hire of committee and function room hire for Jubilee meet	£22.00
05/02/22	2939	Heritage Lottery Fund - repayment of unused grant	£4,084.00
05/02/22	2940	Mrs J Cowe - public toilet cleaning Jan 2022	£465.00
05/02/22	2941	VHCIO Hire of function room for joint LPC and WPC meet	£16.00
05/02/22	2942	Optima Graphics Inv 26618	£601.00
15/02/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
15/02/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£97.00
15/02/22	DD	EDF ENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£24.07
23/02/22	2943	Mr J Morrish - grass cutting (Candys Field 14/5/21-24/11/21)	£840.00
23/02/22	2944	Source for Business (SWW 4/11/21-11/2/22)	£252.62
23/02/22	2945	Eric's Knob and Lock Shop - replaced lock at public toilets	£112.74
23/02/22	2946	Gulliford joint committee - gulliford burial ground contribution	£140.00

Receipts – February 2022:

09/02/2022	FPI	Herald Advert - M Moffat	45.00
10/02/2022	FPI	James Eaton Terry - Memorial Bench	270.00
11/02/2022	FPI	Herald Advert - Benson	5.00
15/02/2022	50032	Herald Advert - S Murch	50.00
18/02/2022	FPI	Lympstone Youth Club (utilities refund to PC)	1503.94
20/02/2022	FPI	Herald Advert - RJ Acca	135.00
21/02/2022	FPI	Herald Advert - John Gil	14.00
25/02/2022	FPI	Herald Advert - Twist and Shout advertising	100.00

Financial Summary Report:	
Opening balance 1st April 2021:	95,828.47
Total receipts (1st April 2021 to 28th February 2022)	120,489.71

Total Payments (1st April 2021 to 28th February 2022)	68,812.53
Running balance as of 28th February 2022:	147,505.65
Balanced carried forward at 28/2/22:	147,505.65

	Budget Monitoring 2021 - 2022		
Expenditure			
Code	Item	Budget	Spent
G	VAT	£4,000.00	£2,417.14
H	S137	£100.00	£100.00
I	Other Grants	£1,000.00	£2,490.94
J	Clerk's Salary	£11,000.00	£14,375.19
K	Clerks Expenses	£900.00	£659.90
L	Office expenses	£1,200.00	£619.93
M	Village Hall Hire	£0.00	£63.50
N	Chairman's Allowance	£200.00	£85.00
O	Subs	£650.00	£586.00
P	Courses, Travel etc	£500.00	£60.00
Q	Insurance, Audit, Elections	£3,500.00	£1,855.28
R	Miscellaneous	£1,000.00	£2,525.80
S	Herald Printing	£4,500.00	£4,884.00
T	A Western	£3,500.00	£4,518.50
U	Grass and hedge cutting	£1,000.00	£840.00
V	Other Maintenance	£1,500.00	£5,669.04
W	General tree work inc Candys Field	£500.00	£605.00
X	Bin emptying	£750.00	£472.50
Y	Handyman	£4,000.00	£0.00
Z	Notice Boards - Maintenance	£100.00	£335.00
AA	Play Equipment Mtce	£1,000.00	£214.55
AB	Lighting in Candy's field	£800.00	£541.49
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£5,000.00	£6,595.64
AD	Flood equipment and Maintenance	£300.00	£249.92
AE	LFRG expenses	£400.00	£79.48
AF	Gulliford Cemetery	£800.00	£140.00
AG	Burial Ground	£500.00	£0.00
AH	Youth Club Building Maintenance	£500.00	£362.47
AI	YC Utilities	£1,000.00	£1,655.84
AJ	Website etc	£500.00	£157.50
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£285.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£3,000.00	£187.68
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Gulliford BG (HLF)	£5,024.00	£13,286.57

	Total	£63,924.00	£64,501.72
	Add VAT		<u>£2,417.14</u>
	Total		£66,918.86

Code	Receipts - Budget Performance 2021-2022		
		Budget	Actual
F	Precept	47,000.00	47,000.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	55,126.87
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	4,000.00	5,418.00
K	Burial fees	2,000.00	2,163.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	270.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	0.00	2,877.90
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	1,767.49
U	VHMC car park	411.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	0.00	0.00
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	6,650.00	0.00
AA	FLOS	0.00	3,605.96
	Total	68,621.00	118,236.76
	Allocated balances 31st March 2021	Budget	Spent
	Elections	2000	0
	Reserve for Village hall car park	1500	0
	NP Projects	6000	0
	Works to Youth Club	1000	209.47
	Public Conveniences	5000	£3,133.63
	Play area	20,000	0
	Emergency funding	5000	0
	Total allocated balances	40500	3343.1

vi) Clerk's Action List - LPC: Clerks Action List – February 2022

Month and Minute	Response	Date Actioned
Jan - 22/4.7	The Clerk would get the necessary paperwork for two new bank signatories	
Feb - 22/16.2	Clerk would let EDDC know their offer of a tree was accepted by LPC.	8/2
Feb - 22/16.3	Clerk contact EDDC dog warden again to try and get the visit to the local school re-arranged.	8/2

Feb – 2/16.3	Clerk to chase up a new bin at the Rag with EDDC	8/2
Feb - 22/17	Clerk would add the District Cllrs contact details to the Herald	14/2
Feb – 22/21 Planning Application	22/0066/FUL – Demolition of existing rear extension and construction of new rear extension at Monmouth House, Courtlands Lane. Recommendation: Support	<i>11/2 Clerk send the recommendations from LPC to EDDC.</i>
	21/3177/LBC – Replace 1no. tripartite window on first floor south elevation at Varnes, Church Road. Recommendation: Support	
	22/0161/FUL – Single storey rear and front extension at Highfield 12 Underhill Close. Recommendation: Object. LPC objects to the planning application due to contravening policies in Lympstone NP regarding development in the green wedge and outside the BUAB.	
	22/0207/FUL – Landscaping to create new level access footpaths and ramps with level decking area at Lympstone Village Hall. Recommendation: Support	
Feb – 22/21	Clerk write to Mr Sartain for further clarification in his response to a member of the public (cc G Jung)	Deferred
Feb – 22/23	Clerk to amend any documents with the building's new name 'The Hub' and Youth Club Leader changes title to 'The Hub Leader'.	15/2
Feb – 22/23	Clerk let Eibe know of the PCs decision of noughts and crosses and ball maze play boards.	8/2
Additional actions:		
	Returned documents to EDDC for S106 funding	1/2
	Friends of the Methodist Hall meeting	3, 10/2
	Zoom meeting with KH and DB	4/2
	PC meeting	7/2
	Minutes from PC meeting	8,10/2
	Meeting with LPC and WPC	9/2
	Herald Report	14/2
	Site matrix for future developments	14/2
	Submitted additional planning responses to EDDC	15/2
	VAT return	15, 16/2
	Meet with CD VHCIO	21/2
	Meet with KP at Methodist Hall	23/2
	Meet with MP, LPC and SWW	28/2

22/35 Planning decisions

Date	Planning Application	LPC	EDDC
18/1/22 Expires 1/2/22	(Amended plan) 21/1815/FUL - Single storey side extension and conversion of roof space to habitable use to include three front and one rear dormer at 31 Glebelands.	31/1 Object	19/2 APPROVED