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LYMPSTONE PARISH COUNCIL

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28th June 2022

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm on Monday 4th July 2022 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend. There will be spaced Covid19 safe seating (NB Spaces will be limited). Face masks or shields are encouraged to be worn. Hand sanitiser will be available on entry.

The agenda and all attachments can be found online at www.lympstone.org.

Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session	7.30
22/82	INFORMATION: Apologies	7.45
22/83	ACTION: Minutes To confirm the minutes of the PC meeting held on the 6 th June 2022 attached and PC Part B minutes held on the 6th June 2022.	7.50
22/84	INFORMATION: To receive any Declarations of Interest	7.55
22/85	Casual Vacancy – The PC has received one application of interest	8.00
22/86	Clerk's Report (see attachments): ACTION: i) Correspondence received – Mrs D Lloyd regarding additional dog waste bins and Ms H Dimond regarding the Methodist Hall as a community asset (attached). Ms S Dawson and planting Oak saplings.	8.05

	ii) Play area signage – to agree the attached signage for print. <i>INFORMATION:</i> iii) Finance - Payments / Financial summary / Budget report iv) Clerk's Action List	
22/87	<i>INFORMATION: Reports from the Chairman, East Devon District Councillors and Devon County Councillors</i> if any.	8.10
22/88	<i>DISCUSSION: The Hub building</i> – Cllr Payne to report on the feasibility report for the building.	8.15
22/89	<i>INFORMATION: East Devon Local Plan Review</i> – Cllr Linfoot and Cllr Francis to update all members the analysis from the public drop-in sessions and questionnaires received. Present report to send to EDDC.	8.20
22/90	ACTION: Planning applications 22/1256/FUL - Addition of first floor with associated ancillary accommodation over existing ground floor of property at Two Jays. 22/1280/FUL - Replacement of existing garage/workshop, to be replaced with a new garage/workshop on existing foundations at High Wotton. 22/1246/FUL - Replacement grounds shed at St Peter at St Peters School. 22/1303/FUL - Erection of a garden office and demolition of garden shed at Seashells. 22/1274/FUL - Creating a new driveway entrance to Two Jays, for a new access onto Burgmann's Hill. 22/1217/LBC - Installation of through floor lift in sitting room and bedroom at Morton Cottage. 22/1424/TCA - 2 x trees as per attached photo: prune back any lateral limbs extending over car park by 3 metres at Village Station.	8.25
22/91	<i>INFORMATION: Planning decisions</i> (see attached)	8.30
22/92	<i>INFORMATION: Reports of Committees</i> Any reports requiring a decision are attached. Planning including trees and hedges – Cllr Linfoot, Cllr Tyrrell and Cllr Francis Parish paths, bridleways, rural and village footways and roads – Cllr Beatty, Cllr Francis and Cllr Staddon Assets, buildings, land and finance – Cllr Atkins, Cllr Hill, Cllr Tyrrell and Cllr Payne ACTION: To receive recommendations from the committee meeting held on 16 th June regarding the boundary of Candy's Field and LAFC goal posts stored on Cliff Field. ACTION: To review the combined Assets and Finance committee workload. Community – Cllr Linfoot, Cllr Francis, Cllr Payne and Cllr Staddon Environment – Cllr Staddon and Cllr Tyrrell LPC Cllrs, staffing and compliance - All Cllrs and Clerk	8.35
22/93	<i>DISCUSSION: Items for the next Agenda</i>	8.40

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 7.30PM ON MONDAY 6TH JUNE 2022.**

PRESENT:	
Councillors	D Atkins, D Beatty, S Francis, K Hill, N Linfoot, J Payne, L Staddon and D Tyrrell,
Clerk	Miss L Tyrrell
County Councillors	R Scott and J Trail
District Councillors	B Ingham and G Jung
Public	13 members

Public session

The Chairman invited members of the public to speak.

Mrs Linda Lyons, community hub leader, thanked everyone who helped with the four-day platinum jubilee weekend and especially the organisers who made all events run smoothly and efficiently. She added that it was great to see so many people enjoying themselves, especially so many children at a community event after the previous two years of Covid19 lockdown. Mr Stratford also congratulated the organisers and the PC for a wonderful long weekend of events.

22/71 Apologies

Cllr C and R Eastley due to ill health.

Cllr Atkins proposed to approve the apologies. Cllr Linfoot seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

22/72 Minutes

Cllr Atkins proposed the minutes of the Part B PC meeting held on the 5th May and the PC meeting held on the 9th May were accurate. Cllr Hill seconded. Unan.

RESOLVED that the PC minutes of the Part B PC meeting held on 5th May and the PC meeting held on the 9th May 2022 be confirmed as a correct record and signed by the Chairman.

Cllr Atkins raised a point of order and asked the Chairman to wear his chain of office for the meeting.

22/73 To receive any Declarations of Interest

Cllr Tyrrell declared a personal interest with item 22/80 'Assets, buildings, land and finance committee'.

The Clerk declared a pecuniary interest with item 22/80 'Assets, buildings, land and finance committee'.

This was recorded in the book.

22/74 Clerks Report

22/74.1 Standing Orders and Code of Conduct

Cllr Atkins proposed to approve and adopt the new and updated standing orders and code of conduct. Cllr Hill seconded. Unan.

RESOLVED that the new standing orders and code of conduct were agreed and adopted by the PC.

22/74.2 Financial Regulations

Cllr Atkins proposed to agree the reviewed financial regulations. Cllr Hill seconded. Unan.

RESOLVED that the financial regulations were reviewed and agreed by the PC.

22/74.3 Committees

Planning including trees and hedges

Cllr Francis proposed Cllr Linfoot as Chair. Cllr Atkins seconded. Unan.

Cllr Linfoot proposed Cllr Francis as Vice Chair. Cllr Atkins seconded. Unan.

Parish paths, bridleways, rural and village footways and

Cllr Linfoot proposed Cllr Francis as Chair. Cllr Tyrrell seconded. Unan.

Cllr Linfoot proposed Cllr Beatty as Vice Chair. Cllr Francis seconded. Unan.

Assets, buildings, land and finance

Cllr Linfoot proposed Cllr Payne as Chair. Cllr Tyrrell seconded. Unan.

Cllr Linfoot proposed Cllr Atkins as Vice Chair. Cllr Payne seconded. Unan.

(Sub committee:)

Cllr Linfoot proposed Cllr Atkins as Chair. Cllr Tyrrell seconded. Unan.

Cllr Linfoot proposed Cllr Tyrrell as Vice Chair. Cllr Beatty seconded. Unan.

Community

Cllr Hill proposed Cllr Linfoot as Chair. Cllr Staddon seconded. Unan.

Cllr Payne proposed Cllr Staddon as Vice Chair. Cllr Atkins seconded. Unan.

Environment

Cllr Linfoot proposed Cllr Staddon as Chair. Cllr Tyrrell seconded. Unan.

Cllr Hill proposed Cllr Tyrrell as Vice Chair. Cllr Staddon seconded. Unan.

RESOLVED that the Chair and Vice Chair's were agreed and approved of all committees by the PC.

22/74.4 Garden Club Grant Request

The Chairman explained that a grant request for £400 had been received by Lympstone Garden Club. A member of the garden club was present and explained that the garden club had produced a book by a local author with additional information provided by other local people and illustrations produced by local artists. The garden club would be holding a '75 years of the garden club show' and the grant would go towards this event. Another member of the garden club spoke and added that the garden club only raised funds through coffee mornings and sale of plants. Due to covid19, it had not been possible to do this. The event would be free for the community to attend. She believed it was important for the PC to continue to support local societies. Cllr Atkins asked the cost of the book to which it was confirmed it would be £10. Cllr Atkins added that he supported the garden show itself but was concerned for the future funding of the club. Cllr Beatty added that the group encouraged all gardeners and promoted interest from the very young to old and now the community was active again the garden club would be able to continue future fund raising itself.

The Chairman proposed to support the grant in full. Cllr Hill seconded. Unan.

RESOLVED that the grant application of £400 from the garden club was awarded in full.

Members of the garden club present thanked the PC for the grant awarded.

22/74.5 Funds raised from play area auction

The Clerk explained that £170 had been raised from the old play equipment auction. Cllr Payne proposed that the money raised went towards the grand opening of the new play park and equipment. Cllr Hill seconded. Unan.

RESOLVED that the £170 raised goes towards the grand opening event of the new play areas.

22/74.6 Cllr Vacancy

The Clerk explained that EDDC had been notified of the casual vacancy on the PC. The official notices had advertised the position and expired on the 23rd May. EDDC had let the Clerk know that no election had been called and it was now up to the PC to co-opt a new member to the Council. The Clerk had received one email of interest.

22/74.7 Finance

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Hill seconded. Unan.

RESOLVED that the following payments be approved:

Payments – May 2022

03/05/22	DD	Plusnet REF: PNET3453454-1 (YC)	£34.85
04/05/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£42.00
05/05/22	2976	LVHCIO (Public drop in sessions 29/30 April 22) INV-0336	£77.00
05/05/22	2976	LVHCIO (Part B PC meeting) INV-0361	£14.00
05/05/22	2977	A Western - April 22	£431.50
05/05/22	2978	SLCC Enterprises Ltd (Training seminar) BK205834-1	£102.00
05/05/22	2979	Penny Clapham - Internal Auditor Services	£55.00
05/05/22	2980	Optima Graphics Topsham Ltd -Inv no: 26789	£575.00
05/05/22	2981	Vicki Drinkwater (South West Event Hire - Jubilee)	£375.60
05/05/22	2982,2983	Staff costs	£1,751.60
05/05/22	2984	HMRC (tax and NI April 22)	£356.73
05/05/22	2985	V Drinkwater (Amazon orders reimbursement - Jubilee)	£1,719.63
10/05/22	2946	Gulliford joint committee - gulliford burial ground contribution	£140.00
16/05/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£40.00
16/05/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
16/05/22	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£32.54
19/05/22	2986	LVHCIO (PC training) INV-0370	£24.50
19/05/22	2986	LVHCIO ((Community Hub lunches) INV-0382	£66.00
19/05/22	2987	J Payne - reimbursement of printed t-shirts for jubilee event	£96.00
19/05/22	2988	V Drinkwater (Amazon orders reimbursement - Jubilee)	£9.99
19/05/22	2988	V Drinkwater (Ikea orders reimbursement - Jubilee)	£390.00
19/05/22	2989	K Hill - Chairmans Allowance 2021-22	£200.00
19/05/22	2990	V Drinkwater (Ikea orders reimbursement - Jubilee)	£75.00
19/05/22	2991	Devon Hampers Lt (cream for Jubilee cream teas)	£1,231.50
30/05/22	DD	Plusnet REF: PNET3453454-1 (YC)	£32.78

Receipts – May 2022

29/04/2022	FPI	Herald Advert	500.00
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14/05/2022	FPI	Herald Advert	25.00
15/05/2022	FPI	Herald Advert	35.00
20/05/2022	FPI	Herald Advert	450.00
23/05/2022	FPI	Herald Advert	75.00
23/05/2022	FPI	G. Forrest (Play equipment)	50.00
23/05/2022	FPI	Jamie & Nat Ellor (Play equipment)	20.00
23/05/2022	FPI	Herald Advert	25.00
23/05/2022	FPI	Herald Advert	5.00
27/05/2022	FPI	Herald Advert	35.00
30/05/2022	FPI	Herald Advert	100.00

Financial Summary – May 2022

Current Account		
Opening balance at 1st April 2022		156,502.80
Receipts		£25,588.54
Total receipts		£182,091.34
less, Payments		£23,093.35
Net balance		£158,997.99
Unpresented cheques		£0.00
Receipts not on statement		£0.00
Balance at Bank		£158,997.99

Budget reports – May 2022

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£1,750.18
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,080.00
J	Clerk's Salary	£15,000.00	£4,063.08
K	Clerks Expenses	£900.00	£34.20
L	Office expenses	£1,000.00	£131.98
M	Village Hall Hire	£0.00	£315.50
N	Chairman's Allowance	£200.00	£0.00
O	Subs	£1,000.00	£430.00
P	Courses, Travel etc	£1,000.00	£85.00
Q	Insurance, Audit, Elections	£3,500.00	£55.00
R	Miscellaneous	£2,000.00	£34.65
S	Herald Printing	£5,000.00	£1,140.00
T	A Western	£6,000.00	£893.00
U	Grass and hedge cutting	£2,000.00	£0.00
V	Other Maintenance	£5,000.00	£75.00
W	General tree work inc Candys Field	£1,000.00	£900.00
X	Bin emptying	£750.00	£270.83
Y	Handyman	£0.00	£0.00
Z	Notice Boards - Maintenance	£500.00	£0.00

AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£62.44
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£1,182.10
AD	Flood equipment and Maintenance	£300.00	£446.55
AE	LFRG expenses	£400.00	£0.00
AF	Gulliford Cemetery	£600.00	£140.00
AG	Burial Ground	£1,000.00	£0.00
AH	Youth Club Building Maintenance	£1,000.00	£0.00
AI	YC Utilities	£1,600.00	£204.10
AJ	Website etc	£500.00	£0.00
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£1,227.00
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£8,539.96
	Total	£80,686.00	£21,310.39
	Add VAT		<u>£1,750.18</u>
	Total		£23,060.57

Code	Receipts - Budget Performance 2022-2023		
		Budget	Actual
F	Precept	47,500.00	23,750.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	0.00
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	1,346.00
K	Burial fees	2,000.00	415.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	70.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	0.00
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	0.00
U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	0.00
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	0.00

	Total	75,160.00	25,588.54
	Allocated balances 31st March 2021	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0
	NP Projects	3000	0
	Works to Youth Club	10000	0
	Public Conveniences	5000	£0.00
	Play area	20,000	0
	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	0

22/74.8 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

22/75 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

The Chairman explained that all Cllrs had received 'Good Councillor' training from a DALC representative which was very informative and useful. From this training it created the new committees which would meet separately, post an agenda, and invite members of the public to attend. The purpose of the Committees would be to discuss issues raised and bring recommendations back to full council to decide. The training also raised the importance of data protection, and the PC would be looking into supplying Councillors with their own technological device and email address for Parish council business only.

The Chairman echoed the thanks highlighted by members of the public regarding the platinum jubilee events and all involved in the success of the community events held. The Chairman raised special thanks to:

- Cllr Tyrrell and Cllr Atkins for preparing the fields.
- Cllr Tyrrell and Nick Lloyd for the construction, safe lighting and supervision of the Beacon, the children who lit the Beacon, Cllr Staddon for arranging the bar and band on Thursday.
- The film society for their Friday evening presentation and film shown 'The Land Girls' and Cllr Beatty for the fish and chips served in the village centre.
- The community hub for the all-day party on Saturday, Susan Briggs for the events she ran, Doreen Murray and Jenny Moon for the events organised in the village hall. Kevin West for his replica models of Thomas the Tank Engine and Chitty Chitty Bang Bang for the children.
- Cllr Hill and Cllr Francis for their readings in church and Cllr Atkins and Cllr Beatty for attending the church service.
- The cream tea event on Sunday afternoon had booked in 1450 reservations and confirmed 1070 attendees, the Chairman thanked Vic Drinkwater for overseeing and organising this mammoth event, Cllr Scott and Paula Brown for being independent witnesses to the event. He added that over £2000 had been raised for the Royal Marines Charity from the cream tea event. This event would also not have been possible without the generous grant received from the Community Lottery Fund.
- The Royal Marines involved in assisting in setting up and helping with events.
- Jenny Clarke for all her support with the organising of events.
- The Chairman added a special thanks to Cllr Payne and Cllr Staddon for being everywhere and all over everything for the entire four days.

- The Chairman explained that the commemorative mugs had been delivered to the local school for the children as a gift from the PC. He thanked Laura Sissons for organising the design of the artwork and words for the mugs.

The Chairman gave a special thanks to Linda Lyons who had worked tirelessly with not just the organising of the jubilee events but all her work over the past few years leading the community hub and ongoing events. As Linda was now standing down, the Chairman presented Linda with a bouquet of flowers.

Cllr Jung read his report: *'Firstly, well done to everyone in the community for organising a brilliant Jubilee event. It takes a mammoth amount of hard work and organisation to get these events on as I personally know, from organising the quantity of clotted cream, to road closures to sticking up the bunting, it's like a military operation. Totally brilliant, you all deserve a medal. One of the key messages from Prince William at the weekend is the work we all need to do on the Climate Change Emergency. We all know that we have an emergency, but it is difficult to see how an individual household, or a small community can make any difference. No matter how brilliant we are at reducing our Carbon Footprint there is an acknowledgement that climate change is happening, and we need to prepare. More intense rainfall, sea level rise of a metre, coastal retreats, and more coastal damage. Therefore, we must prepare now. However, that's usually expensive, and over the last year increased by over 50% making some schemes out of reach. Lympstone is like many other coastal communities which are vulnerable, but possibly because of the potential loss of Dawlish Warren which provides a natural protection even more so than some other East Devon locations. However, at a recent meeting in North Devon on Community Flood Resilience, there were 5 Lympstone representatives! (6 including me!) How lucky you are to have dedicated people amongst you that are providing protection now and working on plans for both flooding from the sea, but also from the upland catchments.'*

Cllr Ingham congratulated Cllr Linfoot and Cllr Staddon on their new positions as Chair and Vice Chair to the PC. He congratulated the community hub on all the events organised over the jubilee weekend with a well done to all the Parishioners of Lympstone.

Cllr Trail congratulated the new Chair and Vice Chair on their appointments. He added that lamp post no 8 was due to be fixed next week and the vandalised gate on footpath no.1 would be investigated by the PROW officer. He explained that one complaint of dust had been raised regarding the development at Goodmores but environmental health had visited the site and found no concerns. The internal major roads should be tarmacked by 10th June. He added that the traffic management system in place was due to be lifted by the school summer holidays. Cllr Trail explained that speed traffic management would be taking place along Hulham Road to monitor motorists.

Cllr Scott explained it was a pleasure to be involved and witness the huge cream tea event on Sunday. He congratulated and echoed everyone's words of thanks. He added that it was great to see so many funds raised for charity and amazing that Lympstone had put itself well and truly on the map with reports on both national and local news. Cllr Scott added that DCC did consider the PC and their local community as most important and valued the issues reported and points raised.

22/76 Technology support

The Chairman explained the importance of data protection and asked the Councillors to consider having their own PC device for PC emails and admin only. He presented the following devices and costs to the PC:

LPC Tablet Options – June 2022					
Device	Memory	Delivery	Cost Per Device	Total Cost	Comments
Apple	256gb	1-2	£719.00	£7,909.00	Draw backs are we all need to set up Apple

Ipad Air		weeks			accounts, could be tricky and more admin.
Samsung Galaxy 8	128gb	1-2 weeks	£530.66	£5,837.26	Memory is less than apple but we shouldn't need more memory than this as we aren't streaming and storing anything more than emails.
Microsoft Surface 2 go	128gb	1-2 weeks	£575.00	£6,325.00	Memory is less than apple but we shouldn't need more memory than this as we aren't streaming and storing anything more than emails.

Cllr Payne went through each device and recommended the Samsung Galaxy 8 for the PCs needs. She also added that a business rate was available on this device with the supplier. Cllr Hill queried the cost involved in setting up. Cllr Payne explained it was a simple set up that she could do for all Councillors. Cllr Linfoot proposed the purchase of the Samsung Galaxy 8. Cllr Beatty seconded. Unan.

RESOLVED that the PC would order eleven Samsung Galaxy 8 devices for PC use only.

Cllr Atkins added that the devices would be property of the PC and added to the PCs asset register.

22/77 The Hub Building

Cllr Payne presented the three options regarding the Hub building:

- 1) Do nothing
- 2) Complete the major and minor repair work (cost approx. £50-70,000)
- 3) Demolish and rebuild using lottery grants and other community grants available. Also consider the current and new users for the future.

Mr Lyons, who had been working with the Hub building working group explained a feasibility study would be ready for next months PC meeting. A full business case could be presented in October/November. Cllr Beatty queried whether DCC would support the school using the building. Cllr Payne had spoken with DCC Cllrs who felt the building would encompass more groups and SEN facilities for the school children. Cllr Linfoot pointed out that this was only initial ideas and more detailed paperwork would be provided to all Cllrs in due course to discuss at the next PC meeting. Mr Lyons explained that the income streams would be added into a business plan. Cllr Hill queried if a new building had more than one floor then how this would impact planning. Cllr Payne explained there was a massive roof space already in the building so the ridge height would not be raised. Mrs Briggs, the hub leader, explained that the refurbishment before 2017 was only paintwork. She had a current list of faults including leaking roof, cladding, electric, broken toilets and sink. She explained that she was currently working through the list to keep the building running in the short term.

22/78 Planning applications

22/0899/FUL - Construction of a new driveway and demolition of 2no. walls at Limestones,

Cllr Linfoot shared his concern of the impact of the street scene and character of the building. Cllr Atkins believed it was a previous planning stipulation to keep the one driveway. Cllr Tyrrell believed it broke LNP policy of removing the historical wall. Cllr Hill was concerned with the exit on to the highway and a poor proposed visibility splay. Cllr Hill proposed to object. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

22/0907/FUL - retrospective planning permission sought for the siting of an air conditioning unit on the east elevation. Planning permission sought for the siting of an air conditioning unit on the south elevation at Oysters, 7 Charles Court.

Cllr Tyrrell felt this had a detrimental and adverse effect of the conservation area. Cllr Tyrrell proposed to object. Cllr Atkins seconded. Unan. Cllr Payne abstained.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

22/0767/FUL - Demolition of the front garden wall and construction of a paved hard standing driveway at 5 Meadow View.

Cllr Linfoot proposed to support. Cllr Francis seconded. Unan. Cllr Tyrrell objected.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/1119/FUL and **22/1120/LBC** – Internal alterations to existing rear extension with alteration to fenestration at Queen Anne House.

Cllr Payne proposed to support. Cllr Hill seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/79 Planning decisions

RESOLVED that the EDDC decisions were noted.

22/80 Reports of Committees

Parish paths, bridleways, rural and village footways and roads

Cllr Beatty explained that the footpath through the Mill field was overgrown with stinging nettles and asked if this could be cut back. Cllr Jung raised a point that the temporary driveway to Blue Hayes had proposed to relocate the footpath/bridleway in the field. Cllr Atkins proposed that the footpath/bridleway remained in situ. Cllr Beatty seconded. Unan.

RESOLVED that the PC objected to the footpath/bridleway being relocated.

Assets, buildings, land and finance

RESOLVED that under the provisions of the public Bodies (Admission to Meetings) Act 1960 (as amended by the Local Government Act 1972) the public (including the press) be excluded from the meeting as publicity would be prejudicial in the public interest by reason of the confidential nature of the business to be transacted.

Cllr Linfoot proposed recommendation A was approved. Cllr Payne seconded. Unan. Cllr Linfoot proposed recommendation B was approved. Cllr Hill seconded. Unan. Cllr Linfoot proposed recommendation C was approved. Cllr Atkins seconded. Unan.

RESOLVED that recommendations A, B and C was approved and adopted by the PC.

The Chairman thanked Cllr Payne and Cllr Hill for all their financial research and speaking with HMRC for advice.

Cllr Atkins expressed his discontent with how the Methodist Trustees were dealing with the sale of the Methodist Hall. He added that The Friends of the Methodist Hall group would be

considering going to the press to highlight the inconsistencies of the sale as a community asset. Cllr Linfoot highlighted that this was not a decision for the group to make and any recommendations must be brought back to full council to decide. Cllr Tyrrell felt that going to the press would not achieve the best outcome and did not need to be considered.

Community

Cllr Francis updated all members on the PC Facebook page. Currently there was 109 followers on the PCs page and post engagement was raising.

Environment

Cllr Staddon reported that EA diggers had been in the Brook and planned work had been stopped due to the wrong time of year to disturb the wildlife. Neither the LFRG or PC had been informed and this was being investigated. District Cllr Jung explained that a clearance of the Brook had been planned by LFRG between the end of August and start of October for minimum disturbance to wildlife. All property and riparian owners along the Brook would be written to and informed of the work.

Cllr Tyrrell reported that a member of the public had contacted him regarding pollution in the Brook whilst their children were catching tadpoles and newts. A large amount of white liquid was flowing down the brook. It had been reported to the EA. He wanted everyone to be made aware that all surface water run-off into outside drains and gullies went into the Brook. Cllr Tyrrell wanted it reported in the Herald to make all Parishioners aware of this matter.

22/81 Items for the next Agenda

The Hub building

East Devon Local Plan review – questionnaire analysis.

Meeting closed at **9.15pm**

Chairman:

Date:

22/86 Clerk's Report:

ACTION:

- i. **Correspondence received** – Mrs D Lloyd regarding additional dog waste bins

6/6/22

Dear Ms Tyrrell

I wonder if it would be possible for the Parish Council to contact EDDC to request another dog poo bin (or an ordinary litter bin) to be put in Longbrook Lane on the corner just up from the leat. A lot of dog walkers (myself included) use this route and there are no receptacles to dispose of dog waste in this area so I'm sure it would be well used. There is also suitable vehicle access to allow EDDC vans to pull in off the highway to empty a bin.

Thank you.

Denise Lloyd

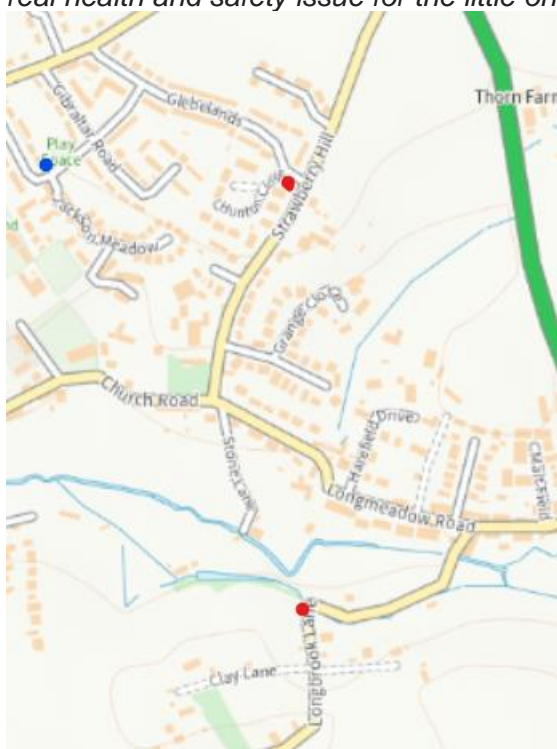
9/6/22

Dear Sirs,

The issue of additional dog poo or waste bins has been raised with the PC.

One would be located on a corner of Longbrook Lane adjoining the Mill field estate and the other would be on the junction at the top of Strawberry Hill and Glebelands. I have marked the locations below on the map in red dots. Therefore, could you let me know if the locations are viable to install bins and the cost of installation and emptying them please?

The dot marked in blue is the location of a seemingly unowned bin in the play park along Trafalgar road. I have raised the query before about emptying it and it is now overflowing again - is this a bin the PC could pay to be regularly emptied by EDDC as it is in a children's play area and could be a real health and safety issue for the little ones playing around it.



I look forward to hearing from you shortly.

Many thanks,

Lucy

26/6/22

Dear Sirs

I am resending this email from the Parish Council on the 9th June to kindly ask for a response to the queries?

The Parish Council has a full PC meeting on the 4th July and I would really like the facts and information to pass on to Cllrs. This will help aid them to make an informed and appropriate decision.

I look forward to hearing from you as soon as possible.

Thanks

Lucy

27/6/22

Good afternoon,

Thank you for your enquiry.

I have forwarded your email to the recycling team for their attention.

For any future queries you may find the answer on our website <https://eastdevon.gov.uk/recycling-and-rubbish/>

If we can be of any further assistance, please do not hesitate to contact us.

Kind Regards

Paula

Customer Service Adviser

27/6/22

Good afternoon,

Thank you for your email.

Unfortunately we not in the position to empty any further dog or litter bins at this stage. This is due to a combination of continuous staffing shortages and the vehicles at full capacity.

I will however look into who should be emptying from the play park – whether that be SUEZ, Streetscene or if there is no arrangement.

I will get back to you ASAP regarding this.

Thank you

Lou H

Recycling & Waste Officer

Ms H Dimond regarding the Methodist Hall as a community asset

24/6/22 Methodist Hall Update

Following the rejection of the Parish Council's offer the Methodist Trustees are putting the Hall up for sale on the open market. They have appointed Hall and Scott (Ottery St Mary branch) as their agents to market the property . The sale is being handled by Mr Henderson who has acted for the Methodists previously. He is awaiting a package of legal information (title deeds, searches etc) from the solicitors Veitch and Penny (Crediton branch) . This will be given to any prospective purchaser and also sent to the Parish Council. A period of 5 /6 weeks will be given for tenders to be submitted which will then be considered by the Trustees. They do not have to accept the highest tender.

The Friends of the Methodist Hall are working on a revised and more robust Business Plan for the Hall.

Given the strong support shown in the village for the purchase of the Hall the Friends would request that the Parish Council submit their previous offer again .

Although this is likely to be unsuccessful it would show the continued interest in the purchase of the Hall for the community. If a planning application is subsequently submitted for a change of use , the District Council will request evidence that the property has been marketed for 12 months at a market value appropriate for a community building.

Helen Dimond

Friends of the Methodist Hall

- ii) **Play area signage** – to agree the attached signage for print.

WELCOME TO **CANDYS FIELD PLAY AREA & ACTIVITY TRAIL**

This is a community partnership project between:
The Friends of Lympstone Open Spaces and Lympstone Parish Council

Please respect and look after your play area

EQUIPMENT SUITABLE FROM 2 -12 YEARS WITH ADULT SUPERVISION

PLEASE TAKE YOUR LITTER HOME OR PLACE IN THE BIN

NO BOTTLES OR GLASS

NO DOGS WITHIN THE FENCED AREA

PLEASE REFRAIN FROM SMOKING

THANK YOU

A big thank you to all the sponsors and donors who helped make this project happen, including all the individual donations and fundraising events.



Please report any faults or damage with the equipment to:

The Clerk Lympstone Parish Council Tel: 07890717081 Email: lympstonepc@gmail.com

In an emergency please call XXX and quote What 3 Word location - [//sports.deadline.corrode](https://sports.deadline.corrode)

INFORMATION:**iii) Finance - Payments / Financial summary / Budget report****Payments – June 2022**

06/06/22	2992	V Drinkwater (Amazon orders reimbursement - Jubilee)	£271.99
06/06/22	2993	P Corcos (LFRG reimbursement)	£34.10
06/06/22	2994	S Briggs (Environmental Health - YC reimbursement)	£70.00
06/06/22	2995	J M Jones (Fridge trailer hire for jubilee)	£270.00
06/06/22	2996	N Linfoot ('Impact China' Jubilee mugs reimbursement)	£1,977.60
06/06/22	2997	Optima Graphics Topsham Ltd - Inv no: 26832	£549.00
06/06/22	2998	CANCELLED	£0.00
06/06/22	2999	S Onoyiweta (SO Cakey for Jubilee cream tea)	£170.00
06/06/22	3000	3001, 3002: HMRC (tax and NI May 22) and staff costs May 22	£2,424.11
06/06/22	3003	R Riggs (Lympstone band performance at Jubilee)	£150.00
06/06/22	3004	Michael Clarke Ltd (YC electrics) Inv no: SI-5116	£139.50
06/06/22	3005	Russell Poole (Childrens ice creams at Jubilee)	£468.00
06/06/22	3006	Zurich Municipal (Jubilee event insurance)	£265.00
06/06/22	3007	Darren Goodwin-Jones (Embezzlers band at Jubilee)	£500.00
07/06/22	3008	A Western - May 22	£635.00
08/06/22	3009	Castle CCTV (Public toilets CCTV)	£4,020.00
09/06/22	3010	N Linfoot (Reimbursement of jubilee expenses)	£120.00
10/06/22	3011	Source for Business (Water at public toilets 12/2/22-17/5/22)	£174.56
11/06/22	3012	J Cowe (Cleaning public toilets April and May 22)	£915.00
12/06/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£42.00
13/06/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£40.00
14/06/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
15/06/22	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£33.19
16/06/22	3013	PVM Supplies Inv: IN077963	£109.44
17/06/22	3013	PVM Supplies Inv: IN077965	£15.00
18/06/22	3014	Rebecca Grinham (Charge! Band for Jubilee)	£350.00
19/06/22	3015	J Payne - reimbursement of PC devices (Currys Order no 52079244)	£5,829.91
20/06/22	3015	J Payne - reimbursement of plugs (Currys order no. 25106735)	£138.46
21/06/22	3016	V Drinkwater (reimbursement for Jubilee cream tea event)	£889.47
22/06/22	3017	Mr Paul Tarry (Mr T B-B-Q man (jubilee))	£108.50
23/06/22	3018	LVCIO Community Hub lunches (Inv no: INV-0393	£66.00
24/06/22	3019	DALC - good Cllr training and resources Inv no: 4046	£380.58
25/06/22	DD	Plusnet REF: PNET3453454-1 (YC)	£32.78

Receipts – June 2022

07/06/2022	FPI	R Sissons (Fencing from play area)	20.00
09/06/2022	FPI	Mr T BBQ man (Jubilee donation)	140.00
15/06/2022	500035	L Tyrrell - payment for various play equipment from cash buyers	70.00
16/06/2022	FPI	Margaret Farr - Memorial bench (The Rag)	620.00
16/06/2022	FPI	L Tyrrell - payment for play matting from cash buyer	5.00
17/06/2022	FPI	L Lyons - Jubilee donation from Jason Fish Shed	50.00
17/06/2022	FPI	L Lyons - Jubilee donation from Model railway	28.00
17/06/2022	FPI	L Lyons - Jubilee donation from treasure hunt	3.50

20/06/2022	FPI	Herald Advert	225.00
25/06/2022	FPI	Heathfield Allotment trust Preschool donation	50.00
25/06/2022	FPI	Herald Advert	17.00
28/06/2022	FPI	L Tyrrell - payment for balance beams from cash buyer	10.00
29/06/2022	FPI	Orchard Memorials - Susan Spiller memorial	£130.00

Financial Summary – June 2022

Current Account	
Opening balance at 1st April 2022	156,502.80
Receipts	£26,957.04
Total receipts	£183,459.84
less, Payments	£44,332.54
Net balance	£139,127.30
Unpresented cheques	£0.00
Receipts not on statement	£0.00
Balance at Bank	£139,127.30

Budget reports – June 2022

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£3,919.43
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,080.00
J	Clerk's Salary	£15,000.00	£6,281.19
K	Clerks Expenses	£900.00	£174.21
L	Office expenses	£1,000.00	£197.97
M	Village Hall Hire	£0.00	£315.50
N	Chairman's Allowance	£200.00	£0.00
O	Subs	£1,000.00	£430.00
P	Courses, Travel etc	£1,000.00	£419.60
Q	Insurance, Audit, Elections	£3,500.00	£267.00
R	Miscellaneous	£2,000.00	£6,656.30
S	Herald Printing	£5,000.00	£1,689.00
T	A Western	£6,000.00	£1,528.00
U	Grass and hedge cutting	£2,000.00	£0.00
V	Other Maintenance	£5,000.00	£75.00
W	General tree work inc Candys Field	£1,000.00	£900.00
X	Bin emptying	£750.00	£270.83
Y	Handyman	£0.00	£0.00
Z	Notice Boards - Maintenance	£500.00	£0.00
AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£93.97
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£5,756.31
AD	Flood equipment and Maintenance	£300.00	£465.55
AE	LFRG expenses	£400.00	£15.10
AF	Gulliford Cemetery	£600.00	£140.00

AG	Burial Ground	£1,000.00	£0.00
AH	Youth Club Building Maintenance	£1,000.00	£174.58
AI	YC Utilities	£1,600.00	£351.88
AJ	Website etc	£500.00	£0.00
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£3,259.50
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£9,871.42
	Total	£80,686.00	£40,412.91
	Add VAT		<u>£3,919.43</u>
	Total		£44,332.34

Code	Receipts - Budget Performance 2022-2023		
		Budget	Actual
F	Precept	47,500.00	23,750.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	0.00
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	1,588.00
K	Burial fees	2,000.00	545.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	670.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	0.00
S	VAT Refund	5,000.00	0.00
T	Youth Club	1,500.00	0.00
U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	221.50
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	0.00
	Total	75,160.00	26,782.04
	Allocated balances 31st March 2021	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0

	NP Projects	3000	0
	Works to Youth Club	10000	0
	Public Conveniences	5000	£3,350.00
	Play area	20,000	0
	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	3350

iii) Clerk's Action List – June 2022

Month and Minute	Response	Date Actioned
Jan - 22/4.7	The Clerk would get add DB as a bank signatory	
May 22/64.5	Publish Notice of public rights 13 th June – 22 nd July	10/6
May 22/64.9	Investigate purchasing a new phone for work use.	
May 22/69	Clerk chase up another contractor to compare costs for a new notice board.	
June – 22/78 Planning Applications	22/0899/FUL - Construction of a new driveway and demolition of 2no. walls at Limestones. <i>Recommendation: Object</i>	<i>7/6 Clerk send the recommendations from LPC to EDDC.</i>
	22/0907/FUL - retrospective planning permission sought for the siting of an air conditioning unit on the east elevation. Planning permission sought for the siting of an air conditioning unit on the south elevation at Oysters, 7 Charles Court. <i>Recommendation: Object</i>	
	22/0767/FUL - Demolition of the front garden wall and construction of a paved hard standing driveway at 5 Meadow View. <i>Recommendation: Support</i>	
	22/1119/FUL and 22/1120/LBC – Internal alterations to existing rear extension with alteration to fenestration at Queen Anne House. <i>Recommendation: Support</i>	
ABLF 16 th June 22	Clerk to send out a letter to the residents to restore their boundary line along Candys Field.	27/6
Additional actions:		
PC meeting		6/6
Minutes from PC meeting		7/6
Herald Report		7/6
Submitted LPC planning responses to EDDC		7/6
Notice boards – casual vacancy, AGAR		9/6
Agenda for ABLF committee		9/6
Memorial bench received and fitted (Rag)		13/6
Eibe site meeting		14/6
<i>GJC meeting - postponed</i>		22/6

Summary of Public Consultation Regarding Possible Development Sites in Lympstone Parish



Sites for development have been identified and colour coded in a preferred order by EDDC. On a map provided by EDDC these sites were displayed and Lympstone Parish Council (LPC) annotated each site with advantages/disadvantages. The public were asked for their comments/feedback/views/suggestions so LPC could make a considered response to EDDC.

Sixty-two members of the public submitted responses. They overwhelmingly expressed similar general points regarding the proposed development sites:

- Most important that Lympstone remains a 'village'
- Green wedges that prevent coalescence be preserved
- Green wedge sites should not be considered
- Unsuitable access to proposed sites
- Existing infrastructure particularly roads, drainage, sewage is already at/over capacity. Flooding a concern.
- Any necessary future development must be affordable housing and ideally some bungalows
- Retention of agricultural land for essential food production
- Wildlife must be considered
- Provision of sports facilities, car parking, footpaths, cycle ways were high priorities
- Preferred proposed development was a new village with employment opportunities and new infrastructure to the north.
- All development sites apart from the new village had an approximate 3:1 opposition.
- Courtlands Garage site received a narrow approval for a small development, despite a PIP appeal for this site being refused by EDDC and the Planning Inspectorate.

All replies and comments are collated and included in an attached Appendix A

Appendix B table shows the proposed sites with Yes/No responses minus the comments and suggestions. All calculations are rounded to the nearest whole percent.

Conclusions:

A majority of residents who attended the consultation did not support any proposed site within the Parish for development.

The importance of retaining our 'village' in size and relative population that remains un-joined to other areas preserving the green wedges is paramount. Green wedges, infrastructure, roads, traffic and loss of agricultural land are all cited as reasons why there should not be any large developments. Any approved development is likely to require compromises on some/all of these factors.

The Lympstone Neighbourhood Plan 2015 -2026 support these findings

- **Objective 2** the community will retain its rural identity and resist coalescence with Exmouth.
- **Objective 3** new housing will, first and foremost be required to meet the needs of the parish community

- **Objective 4** Density and scale to retain the community identity developments must respect the character of the existing housing grain (Policy 5 to reflect the character of Lympstone smaller scale developments of fewer than 10 dwellings would be preferred)
- **Community Action 4** Rural land use keep agricultural land available for future food and energy production. Maintain green open spaces as a priority to maintain the value of the landscape
- **Community Action 14** The 'Village Nature' of Lympstone will be maintained
- **Community Action 17 Leisure.** People in the Parish will benefit from a wide range of leisure activities – Provision of a new football/cricket field with attendant facilities
- **Community Action 18 School and Preschool.** The Parish will be well served by primary and preschool provision. All children within the Lympstone school designated area where there is sufficient capacity and where additional capacity can reasonably be provided

Recommendations:

- Upon publication of EDDC preferred sites the Parish Council will conduct a further public consultation both on line and physical presentation
- Work with local community groups (e.g. Primary and preschools, North Exmouth Action Group, Lympstone Football/Cricket Clubs, societies and local businesses) to ensure fullest possible response and engagement
- Monitor proposed changes to planning procedures and algorithms from central government to ensure up to date responses to new initiatives
- Work with EDDC to maintain green wedges and sustain wildlife
- Consider employing a planning consultant to challenge the imposed sites chosen by EDDC if necessary

Some development in Lympstone has to take place and the best way forward is EDDC working with LPC, EDDC, DCC Cllrs and residents to ensure concerns over maintaining green wedges, protecting agriculture and wildlife, infrastructure, provision of affordable housing, sport facilities, cycle ways and footways are addressed and included in planning proposals.

*Cllr Nick Linfoot, Cllr Sue Francis and Miss Lucy Tyrrell (Clerk),
Lympstone Parish Council*

27th June 2022

22/91 Planning decisions

Date	Planning Application	LPC	EDDC
15/3/22 expires 5/4/22 26/4/22 expires 9/5/22	22/0565/FUL and 22/0599/LBC - Conversion of first floor storage to holiday flat with amended ground floor access at Store And Garage Adjoining Strand House. (Amended plan)	5/4,9/5 Support	7/6 APPROVED
15/3/22 expires 7/4/22	22/0546/FUL - Ground mounted photovoltaic panel array at Chatterpark	5/4 Support	23/6 APPROVED
17/5/22 expires 17/6/22	22/0907/FUL - retrospective planning permission sought for the siting of an air conditioning unit on the east elevation. Planning permission sought for the siting of an air conditioning unit on the south elevation at Oysters, 7 Charles Court.	7/6 Object	29/6 APPROVED
6/5/22 expires 29/5/22	22/0958/FUL - Conversion of existing garage attic with addition of rooflights and side dormer window to form new home office at Ashdown, Marley Hayes.	17/5 Support	29/6 APPROVED

22/92 Reports of Committees

Assets, buildings, land and finance – Cllr Atkins, Cllr Hill, Cllr Tyrrell and Cllr Payne

ACTION: To receive recommendations from the committee meeting held on 16th June regarding the boundary of Candy's Field:

- Clerk to send out a letter to the residents of 3 Spring Meadow and Clouds Reach asking them to restore the boundary line of their garden back to its original state as they have moved into LPC land according to LPC records and plans. If they reply and do not agree to move the boundary, LPC will instruct a solicitor and the land registry of a boundary dispute.
- Behind 'The Hub' is to be cleared by Andy Weston, taking it back to the boundary line. The tree backing on to 3 Spring Meadow may need to be removed in the future.
- Letter to the Commandant and Mark Latham of CTCRM to inform their residences of Trafalgar Road and not to dump grass cuttings and waste over the fence into the LPC hedges on Candy's field. If further debris is found LPC will charge CTCRM for any removal of waste. The assets committee welcome a walk around to view the situation.
- Cllr Tyrrell to cut the existing chain lock on the carpark gate in half, making locking the gate easier.
- Write to Adam Fradley, Youth Chairman LAFC, asking if there are any further changes to schedules / field play and times for next season. Soccer tots can play on Candy's Field but must rotate play each week in order to preserve the field from overuse. Add to July agenda where LPC would like the Cliff field goal posts to be stored for the summer.
- Cllr Atkins to enquire and come back to council regarding a new potential sports pitch near Goodmores development site. Report back at the next meeting