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LYMPSTONE PARISH COUNCIL

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27th September 2022

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm on Monday 3rd October 2022 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend. There will be spaced Covid19 safe seating (NB Spaces will be limited). Face masks or shields are encouraged to be worn. Hand sanitiser will be available on entry.

The agenda and all attachments can be found online at www.lympstone.org.

Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session	7.30
22/113	INFORMATION: Apologies	7.45
22/114	ACTION: Minutes To confirm the minutes of the PC meeting held on the 5 th September 2022 and the PC Assets meeting held on the 26th September 2022 attached.	7.50
22/115	INFORMATION: To receive any Declarations of Interest	7.55
22/116	Clerk's Report (see attachments): ACTION: i) Asset Register Policy – to agree and approve LPC's Asset Register Policy previously circulated to all Cllrs. ii) Play area new notice – To agree a suitable location to install the new play area sign. iii) Play Park Official Opening – To agree an opening date after the refurbishment.	8.00

	<p>INFORMATION:</p> <p>iv) Vacancy notice CVP1 form – Clerk has added the official notices to announce there are two vacancies on the PC. These will remain until 10th Oct 2022.</p> <p>v) Notice of conclusion of audit - Annual Governance & Accountability Return for the year ended 31 March 2021 (if received)</p> <p>vi) Finance – Payments / Financial summary / Budget report</p> <p>vii) Clerk's Action List</p>	
22/117	INFORMATION: Reports from the Chairman, East Devon District Councillors and Devon County Councillors if any.	8.10
22/118	ACTION: Presentation and Grant Application from LVHCIO – Mrs Doreen Murray to present the future planning application re disabled access to the village hall and request support from the PC.	8.15
22/119	DISCUSSION: Adopting the telephone box in The Strand – Cllr Staddon to report on the process.	8.20
22/120	DISCUSSION: Boundary stone and sign - Cllr Atkins to report on the Lypstone boundary stone and Exmouth boundary sign at Hulham Road.	8.25
22/121	<p>ACTION: Planning applications</p> <p>22/1815/FUL - Construction of temporary mobile stable and adjoining tack room in west agricultural paddock at 22 Underhill Crescent</p>	8.30
22/122	INFORMATION: Planning decisions (see attached)	8.35
22/123	<p>INFORMATION: Reports of Committees</p> <p>Any reports requiring a decision are attached.</p> <p>Finance and Advisory Committee - Cllr Hill (C), Cllr Atkins (VC), Cllr Payne, Cllr Tyrrell</p> <p>Assets and amenities committee - Cllr Atkins (C), Cllr Tyrrell (VC), Cllr Hill, Cllr Staddon</p> <p>Environment committee - Cllr Tyrrell (C), Cllr Staddon (VC), Cllr Beatty, Cllr Francis, Cllr Moffatt</p> <p>Planning and transport committee - Cllr Linfoot (C), Cllr Francis (VC), Cllr Beatty, Cllr Moffatt</p> <p>Community committee - Cllr Linfoot (C), Cllr Staddon (VC), Cllr Francis, Cllr Payne</p> <p>Cllr Payne to present the initiative of a 'Community Workspace' within the community hub building.</p>	8.40
22/124	DISCUSSION: Items for the next Agenda	8.45

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 7.30PM ON MONDAY 5TH SEPTEMBER 2022.**

PRESENT:	
Councillors	D Atkins, D Beatty, S Francis, K Hill, N Linfoot, M Moffatt, J Payne, L Staddon and D Tyrrell,
Clerk	Miss L Tyrrell
County Councillors	R Scott
District Councillors	B Ingham and G Jung
Public	6 members

Public session

The Chairman welcomed everyone back and invited members of the public to speak.

A member of the public enquired about the wall opposite the church, the removal of the top layers of brick and how high it would be left. He was concerned that part of this wall was historic and in a conservation area. Cllr Hill explained that the height of the wall had been lowered for health and safety reasons due to pedestrians using the new footpath and being more visible to the road users. The Chairman added that there would also be a safety barrier fitted at the new exit through the wall to allow pedestrians to safely cross the highway. He explained that this had been agreed by LPC and EDDC planning department. Cllr Atkins explained that five layers of brickwork were crumbling and had been removed but two new layers of brick would be added. The member of the public also wanted it clarified who were the new owners of the green and car park. Cllr Hill explained that the entire area's title deeds would be held and owned by the PC but the car park would be leased and maintained by the church. The pc would be responsible for the green area. The Chairman added that the grass crete for the car park was a planning recommendation from EDDC.

22/97 Apologies

Cllr C and R Eastley due to ill health.

County Cllr Trail due to annual leave.

Cllr Beatty asked if Cllr C and R Eastley could reply and engage with email correspondence. Cllr Atkins felt the engagement was important for them to remain involved with the PC. Cllr Linfoot proposed to approve the apologies. Cllr Atkins seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

22/98 Minutes

Cllr Atkins proposed the minutes of the PC meeting held on the 4th July 2022 and PC Planning meeting held on the 4th August 2022 were accurate. Cllr Tyrrell seconded. Unan.

RESOLVED that the PC minutes of the PC meeting held on the 4th July 2022 and PC Planning meeting held on the 4th August 2022 be confirmed as a correct record and signed by the Chairman.

22/99 To receive any Declarations of Interest

Cllr Payne declared a personal interest with planning application 22/1691/FUL.

Cllr Hill declared a personal interest with planning application 22/1781/FUL.

This was recorded in the book.

22/100 Clerk's Report

22/100.1 Correspondence received

The Chairman read the correspondence received from Mrs S Aitken regarding 'Friends of Underhill Surgery' car service which had now ceased. Cllr Francis explained that the

service had stopped due to Covid19 and there were now only 5 or 6 volunteers who could not carry on with so few drivers. The initiative would only continue if there was a much larger pool of volunteers to drive and at least two volunteers to co-ordinate drivers. The Chairman explained that on the NP review it was highlighted the need for a charity run community vehicle. He added that he would follow up looking into a community vehicle for Lypstone and report back to the PC in November. The Chairman explained that there was a charity run community bus service already in place in Exmouth that served the surrounding Parishes.

ACTION that the Chairman would identify further information about a community vehicle service in Lypstone.

The Chairman read the correspondence received from Mr M Freeman regarding group support for Ukrainian families in the Parish. Cllr Beatty felt that the host families must know how to access support already in place. Cllr Staddon had spoken to one family who were highly integrated and actively involved in the community. The PC unanimously agreed that there was already support in place for the Ukrainian families in Lypstone.

22/100.2 Committees

The Chairman explained that the new committees agreed in June had been revised due to the uneven workload. Therefore, new committees were presented, new Chair and Vice Chairs were agreed for the following:

1. Finance and Advisory Committee

Cllr Linfoot proposed Cllr Hill as Chair. Cllr Atkins seconded. Unan.

Cllr Linfoot proposed Cllr Atkins as Vice Chair.

Additional members – Cllr Payne and Cllr Tyrrell.

Responsibilities - Statutory Compliance, Risk assessments, Grants (awarded and received), Contractors and tenders, Contracts and Staffing, Complaints

2. Assets and amenities committee

Cllr Linfoot proposed Cllr Atkins as Chair. Cllr Hill seconded. Unan.

Cllr Atkins proposed Cllr Tyrrell as Vice Chair. Cllr Hill seconded. Unan.

Additional members – Cllr Hill and Cllr Staddon.

Responsibilities - Candys Field, NT field management, LPC cemetery, The Green, The Rag, The Public toilets, Notice boards, Benches, LAFC, DAAT landing site, Defibrillators, Gulliford Burial Ground.

Linked Subcommittee/working groups – Gulliford Joint committee and Friends of Gulliford Burial Ground (FOGBG) and Friends of Lypstone Open Spaces (FLOS)

3. Environment committee

Cllr Linfoot proposed Cllr Tyrrell as Chair. Cllr Atkins seconded. Unan.

Cllr Linfoot proposed Cllr Staddon as Vice Chair. Cllr Hill seconded. Unan.

Additional members – Cllr Beatty, Cllr Francis and Cllr Moffatt.

Responsibilities - Trees and hedges, Parish paths, Bridleways, Exe Estuary, Wotton Brook, Emergency Plan, Allotments, Climate and green issues, Exe Estuary Trail.

Linked Subcommittee/working groups – Lypstone Flood Resilience Group (LFRG)

4. Planning and transport committee

Cllr Hill proposed Cllr Linfoot as Chair. Cllr Atkins seconded. Unan.

Cllr Linfoot proposed Cllr Francis as Vice Chair. Cllr Staddon seconded. Unan.

Additional members – Cllr Beatty and Cllr Moffatt.

Responsibilities - Planning applications, Local and National Planning Framework, Highways inc rural and village footways and roads.

Linked Subcommittee/working groups - East Devon Local Plan and Lypstone Neighbourhood plan, Getting around group (GAG), Exe Estuary Trail (EET)

5. Community committee

Cllr Payne proposed Cllr Linfoot as Chair. Cllr Staddon seconded. Unan.
Cllr Francis proposed Cllr Staddon as Vice Chair. Cllr Payne seconded. Unan.
Additional members Cllr Francis and Cllr Payne.
Responsibilities - The Hub building, Children's play areas, Community engagement, Website, Herald, Village Hall, CTCRM, Front Meadow, Police.
Linked Subcommittee/working groups - The Hub building and The Community Hub

NB Both the Chairman and Vice Chairman were default members of all committees.

RESOLVED that the Chair and Vice Chair were agreed and approved of all committees by the PC.

The Chairman explained that there would be an PC Assets meeting on the 9th September to discuss the users of Candys Field. Cllr Atkins added that he would be sending all Cllrs his report for this meeting in due course.

22/100.3 Play Park Official Opening

The Clerk updated all members that the playpark was due to be completed this week. She explained that the independent play inspection was due on Thursday 8th Sept. Once the report had been received and actioned then the park would be open for public use. Due to this, the Clerk suggested an official opening could be held at the end of half term in October. It was agreed to postpone this item to the next PC meeting. The Chairman asked the PC to consider a suitable person to officially open the play park. Cllr Tyrrell felt that the PC also needed to be satisfied with the play area before it was completed by Eibe. He proposed a whole PC meeting on site at 5.30pm on 9th Sept. Cllr Linfoot seconded. Unan.

RESOLVED that the PC would meet to view the play park refurbishment on site at 5.30pm on 9th Sept 2022.

22/100.4 Lympstone Living Advent Windows

The Clerk read the request from Mrs Murray regarding funding for the community event from the community hub fund.

5/9/22

Good morning Lucy

Since I first made contact with you to apply for funding, I've had conversations with other people in the village to help me decide how best to use the advent windows event to support our Ukrainian families too.

Brian Mather has offered a badge maker and the idea is to use festive artwork which is backed with the colours of the Ukrainian flag on the Advent posters, maps and badges. The badges will then be available for a donation of £1 each and profits will be used in any way those families wish, perhaps to host a meal at the village hall on 7th January, their traditional day of celebration. Jenny Clark has offered to help with translation work so that a suitable message can be printed in the advent map to make the whole event as inclusive and supportive as possible.

I hope that map printing will cost no more than £200 and further funding of not more than £50 would allow us to produce the associated badges to raise funds. I will do my very best to come in below this estimate.

The reason behind this method of fund raising is that, thanks to the PC's support, the advent windows event is free to the whole community and I would like it to remain so.

With thanks for your help

Kind regards

Doreen Murray

The Chairman proposed to allocate up to £300 for the event. Cllr Hill seconded. Unan.

RESOLVED that funding of up to £300 would be allocated for the event on proof of invoices received.

22/100.5 Herald Editor Vacancy

The Clerk explained that only one person had expressed an interest in editing the Herald temporarily but had not replied to follow up correspondence. She was concerned that the temporary position of cover may become a permanent requirement. The Chairman believed the Herald was a valuable resource that needed to continue. Cllr Hill felt that the Herald was not just a newspaper but a historical record for the Parish. Cllr Atkins felt that the PC needed to establish who actually read the Herald. He felt that the PC should hold an event of thanks to all the volunteers who help produce and distribute the paper. He would like this organised by Christmas. Cllr Tyrrell agreed.

Cllr Francis explained that she had spoken with the current Herald editors who used an editorial programme approx costing £20per month but felt this work could also be completed on Word. She presented three examples of adverts for a new editor. Cllr Payne felt a Cllr should lead the Herald to support the volunteers, design posters and advertise as necessary. The Chairman proposed the second advert was used in the public domain. Cllr Payne seconded. Unan.

RESOLVED that the advert would be produced for Facebook, the Website, the Notice Boards, the Herald and local schools Parent mail.

22/100.6 Finance

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Linfoot seconded. Unan.

RESOLVED that the following payments be approved:

Payments – July and August 2022

04/07/22	3020 3021 3022	Staff costs	£3,025.27
04/07/22	3023	Optima Graphics Topsham Ltd Inv no: 26879	£652.00
04/07/22	3024	J A Morrish - Inv nos: 67, 68, 69, 70, 71, 72	£2,815.00
04/07/22	3025	J Cowe (Cleaning public toilets June 22) Inv no: 21	£450.00
04/07/22	3026	VHCIO - Assets meeting 14/7/22	£14.00
04/07/22	3027	A Western - June 22	£642.00
04/07/22	3028	DG Atkins - travel expenses June 22	£54.45
04/07/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£42.00
04/07/22	3029	VHCIO - Jubilee event hire 3-5 June	£550.00
15/07/22	3030	South West Event Hire Ltd (Jubilee cream tea event)	£101.64
15/07/22	3031	L Staddon - Tablet case reimbursement for LS and DGA	£30.00
15/07/22	3032	S Francis - Tablet case reimbursement for SF	£18.98
15/07/22	3033	J Payne - Tablet case reimbursement for JP	£15.99
15/07/22	3034	EDDC - Inv no 40061479 (Waste collection)	£600.00
15/07/22	3035	Reformed plastics - Memorial bench at the Rag	576.00
15/07/22	3036	Zurich Municipal PC insurance renewal 2/9/22-1/9/23	1,464.88
15/07/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	50.00
15/07/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£40.00
15/07/22	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£143.80
01/08/22	DD	Plusnet REF: PNET3453454-1 (YC)	£32.78

04/08/22	3037	L. Lyons - reimbursements for jubilee events	£563.68
04/08/22	3038	J. Clark - reimbursements for jubilee events	£803.14
04/08/22	3039	LVHCIO - LPC planning meeting INV - 0434	£7.00
04/08/22	3040 3041 3042	Staff costs	£2,296.65
04/08/22	3043	P. Corcos - LFRG expenses meet with EA	£16.85
04/08/22	3044	Optima Graphics Topsham INV 26920	£549.00
04/08/22	3045	J. Payne - Travel for Training course at EDDC	£17.10
04/08/22	3046	A Western - July 22	£482.50
04/08/22	3047	DG Atkins - Topping Cliff and Avenue fields	£336.00
04/08/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£42.00
15/08/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
15/08/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£40.00
15/08/22	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£147.39
31/08/22	DD	Plusnet REF: PNET3453454-1 (YC)	£32.78

Receipts – July and August 2022

19/07/2022	FPI	Herald Advert - Rodney Spiller	100.00
19/07/2022	FPI	Herald Advert - D May Little Ducklings	25.00
21/07/2022	50036	Richard W Gegg - burial fee for R Longhurst	415.00
25/07/2022	FPI	Herald Advert - Peter Tosh Optcia	25.00
28/07/2022	FPI	Clair Squire - D Squires interment of ashes	276.00
29/07/2022	FPI	Herald Advert - Everden The Old Dairy	54.00
09/08/2022	FPI	Swan contribution towards the Jubilee	651.00
11/08/2022	50037	T.B & M Smith - ashes interment fee T Smith	276.00
17/08/2022	DC	HMRC VTR REFERENCE: XTV126000100158	4,611.55
31/08/2022	FPI	Orchard Memorials - Thomas Smith memorial	130.00

Financial Summary – August 2022

Current Account		
Opening balance at 1st April 2022		156,502.80
Receipts		£33,520.59
Total receipts		£190,023.39
less, Payments		£61,035.42
Net balance		£128,987.97
Unpresented cheques		£0.00
Receipts not on statement		£0.00
Balance at Bank		£128,987.97

Budget reports – July and August 2022

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£4,324.17
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,080.00
J	Clerk's Salary	£15,000.00	£10,738.14

K	Clerks Expenses	£900.00	£835.18
L	Office expenses	£1,000.00	£401.97
M	Village Hall Hire	£0.00	£886.50
N	Chairman's Allowance	£200.00	£0.00
O	Subs	£1,000.00	£430.00
P	Courses, Travel etc	£1,000.00	£484.57
Q	Insurance, Audit, Elections	£3,500.00	£1,784.88
R	Miscellaneous	£2,000.00	£6,727.85
S	Herald Printing	£5,000.00	£2,890.00
T	A Western	£6,000.00	£2,652.50
U	Grass and hedge cutting	£2,000.00	£280.00
V	Other Maintenance	£5,000.00	£2,880.00
W	General tree work inc Candys Field	£1,000.00	£1,390.00
X	Bin emptying	£750.00	£770.83
Y	Handyman	£0.00	£0.00
Z	Notice Boards - Maintenance	£500.00	£0.00
AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£370.60
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£6,286.11
AD	Flood equipment and Maintenance	£300.00	£461.40
AE	LFRG expenses	£400.00	£31.95
AF	Gulliford Cemetery	£600.00	£140.00
AG	Burial Ground	£1,000.00	£0.00
AH	Youth Club Building Maintenance	£1,000.00	£174.58
AI	YC Utilities	£1,600.00	£585.16
AJ	Website etc	£500.00	£0.00
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£4,472.71
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£9,956.12
	Total	£80,686.00	£56,711.05
	Add VAT		<u>£4,324.17</u>
	Total		£61,035.22

Code	Receipts - Budget Performance 2022-2023		
		Budget	Actual
F	Precept	47,500.00	23,750.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	0.00
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	1,792.00
K	Burial fees	2,000.00	1,642.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00

N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	670.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	0.00
S	VAT Refund	5,000.00	4,611.55
T	Youth Club	1,500.00	0.00
U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	872.50
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	0.00
	Total	75,160.00	33,345.59
	Allocated balances 31st March 2022	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0
	NP Projects	3000	0
	Works to Youth Club	10000	0
	Public Conveniences	5000	£3,350.00
	Play area	20,000	0
	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	3350

22/100.7 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

22/101 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

The Chairman read his report: *Welcome to the Autumn season for the Parish Council. I hope we have all had a good summer and thank you to the Councillors who were able to attend the extra planning meeting in August. It is fantastic to see the village return to normality and thanks to all those who have organised the traditional events. Well done to Wayne Stewart and all those who assisted to enable the return of the Furry dance. There have been a number of shows around the village, including Shakespeare in the garden, and music on the Quay. The garden club were able to hold their annual show. The cardboard boat race and the string Quartet were highlights of the past weekend. Thanks to all those who organised these events and the many others that took place. I'm looking forward to working with the Council to tackle both the regular maintenance required, and the more ambitious projects we have planned.*

Devon County Cllr Scott highlighted that there was support available to Ukrainian families on the Devon County Council website for anyone who required further information. Cllr Scott highlighted that there was a Stagecoach traffic commissioner enquiry sent to the Clerk to forward on to all Cllrs for their responses. Cllr Scott explained that there was a

public consultation which closed on the 23rd September for a traffic order to remove the further two parking bays along the Strand. He asked the PC to put forward their views but ultimately it was a DCC Highways decision. Cllr Linfoot proposed to support the democratic process. Cllr Staddon seconded Unan.

RESOLVED that the PC supported DCC Highways in their democratic process for traffic orders.

Cllr Scott added that Highways would still need a written response of support or object from the PC submitted. He added that one bay was agreed to be removed in 2019 and now the other two were being discussed. Cllr Atkins had concerns of speeding traffic along the Strand if the bays were removed as currently, they when cars were parking, they automatically slowed the traffic down. Cllr Beatty felt that if the bays were removed there would be more risk to pedestrians using the footpath. Cllr Linfoot supported the removal of the two bays. Cllr Linfoot could not support the removal until an alternative traffic calming scheme was in place. Cllr Hill supported keeping the remaining two bays. Cllr Tyrrell pointed out that the PC received constant complaints of no parking in the village and did not support the removal of the two bays. Cllr Francis felt she had not had enough time to consider her decision. Cllr Scott added that if the PC felt removal of any yellow lines in the Parish would benefit parking issues, then to let both himself and Cllr Trail know to take the proposal to Highways. The Clerk suggested that the PC had more time to consider their response and would send Cllr Scott a response from the PC before the 23rd of September 2022 deadline.

District Cllr Ingham reminded all Cllrs that their opinions must reflect the opinion of the community and not just personal points. He went on to explain that the strategic planning department were forming the draft local plan and it was paramount to protect the local communities. All districts had signed up to Devon Climate Emergency Plan and therefore must build houses in sustainable places. The next couple of weeks locations for housing would be drafted. He felt that houses should be built in small quantities until the right strategies were in place for large housing developments. He was very disappointed with the recommendations being put forward. Cllr Ingham added that he would be putting forward the right strategies for planning with sustainable growth.

22/102 20mph Speed Limit

The Chairman explained that there had been 105 applicants to Highways for a 20mph speed limit and only four applicants had been successful. He had asked Cllr Scott and Highways for further advice. The cost of a basic strategy implemented would cost approx £25,000. This would include an upfront payment of £1500 for a consultation and design and £3000 for legal fees. Then £20,000 for the signage. He added that once a proposal had been agreed by Highways it must be implemented within 12 months. He explained that there was funding available to support the PC with this project.

A member of the public interjected and asked what would be achieved by implementing a 20mph speed limit. Cllr Hill added that the Getting Around Group has investigated this a few years ago and the PC should consider their findings. Cllr Staddon added that signage could be implemented first then additional traffic calming solutions after. Cllr Hill felt a study should be done. County Cllr Scott added that according to Highways statistics, 85% of drivers adhered to the set speed limit. Therefore, a 20mph speed limit zone would encourage drivers to slow down to 24/25mph. Cllr Tyrrell asked for clarity with what would be included in the £1500. The Chairman reiterated: for DCC consultants to survey the need then the PC would agree the next steps of DCC circulating the legalities and then if approved, the PC would have 12 months to implement. Cllr Tyrrell felt this was a DCC matter not an LPC matter. This could have the potential for the PC to spend £4,500 and Highways could still refuse the next step. Lymington was not a through road and felt that

Parishioners needed educating to slow down. Cllr Scott added that the other option was for LPC to keep submitting annual applications and keep waiting on the outcome. Cllr Staddon felt that Highways scoring system was archaic and outdated. LPC would not score high enough to be successful according to DCCs point scoring system. Cllr Moffatt felt 20mph would bring the speed limit down but not change drivers who choose to drive fast regardless. The Chairman proposed £1500 for the initial consultation. Cllr Staddon seconded. Cllr Payne supported. Cllr Atkins, Beatty, Moffatt, Hill, Tyrrell objected. Cllr Francis abstained.

22/103 Boundary Stone and Sign

Cllr Atkins reported that both Cllr Tyrrell and Mr Harrison had tried to find the boundary stone. It could not be located. He felt there must be something in place to identify a clear boundary between Lympstone and Exmouth before the housing development was in place. Cllr Atkins also highlighted the fact that at the junction to Dinan Way, the 'Welcome to Exmouth' sign must be removed to the other side of the main road in its correct location. He added that this must be rectified before the historical event of 'beating the bounds' next took place. District Cllr Jung suggested that LPC ask the developer to put new stones in to demark the boundary.

ACTION that the Clerk add this item to the next agenda.

22/104 Woodbury Parish Council report to EDDC regarding the East Devon Local Plan Review

Cllr Jung presented his Powerpoint. See Cllr Jungs report attached to Appendix 1.

Cllr Jung asked LPC to support the consultation. Cllr Tyrrell had concerns of SWW and future development. He asked whether planners were not worried about additional sewage disposal in an already overloaded system. Cllr Jung explained that planners had to rely on SWW and the Government to get it right.

22/105 Planning applications

22/1691/FUL - Erection of a two storey 4-bed detached dwelling and demolition of existing dwelling as part of existing application No. 22/0445/FUL at 1 Birch Road.

Cllr Linfoot proposed to support. Cllr Staddon seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/1781/FUL - Alterations to fenestration at Estuary Cottage.

Cllr Linfoot proposed to support. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/1834/TRE - T13 : crown lift the lower branches on the field side to the same height as the house side, to even up the balance of the tree; remove all epicormic growth from the tree; thin the crown out by 20% cuts no greater than 75mm T12 : Remove all epicormic growth from the tree; thin the crown out by 20% cuts no greater than 75mm at Marley Oak Marley Hayes.

Cllr Tyrrell explained that the tree had been made unbalanced due to the removal of the limbs on the house side of the tree. He felt the tree was a young healthy tree and did not warrant any remedial work. Cllr Tyrrell proposed to object. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

22/1828/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers (Revision of 21/2984/FUL) at 4 Park View Wotton Lane.

Cllr Linfoot proposed to support. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/1901/FUL - Construction of a garden storage building at Land Adjoining Town Dairy, Church Road.

Cllr Linfoot proposed to support. Cllr Payne seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/1759/FUL - Construction of driveway to front house at 27 Gibraltar Road.

Cllr Atkins proposed to support. Cllr Linfoot seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

The Chairman asked permission to all members for the meeting to continue. Unan.

22/106 Planning decisions

RESOLVED that the EDDC decisions were noted.

22/107 Reports of Committees

Assets, buildings, land and finance

Cllr Linfoot had only received one quote for the remedial work on Candy's field. he would chase up the other two quotes in due course and report back.

Community

Cllr Linfoot would be meeting with Cllr Staddon and Mrs Lyons to discuss the way forward with the Community Hub working group. He would report back at the next meeting.

Cllr Payne reported that she had met with Cllr Linfoot, Cllr Staddon, Mr Lyons and Mr Hilton at the new Heavitree Park in Exeter. Members of staff had shown them around the new build and helped them to all gain a valuable information and insight regarding ways forward. It was interesting to see it working. She added that Mr Hilton was on task producing a vision for the PCs Hub building.

Cllr Hill reported that as the Police Advocate for the PC he had been informed that Will Kerr OBE had been appointed as the new Chief Constable for Devon and Cornwall.

Environment

Cllr Staddon reported that she had met with Cllr Atkins and Cllr Tyrrell to prepare points and issues to raise with Vicky Garner from SWW. The Clerk had emailed Ms Garner for a meeting and was awaiting a reply.

Cllr Beatty asked for an update regarding the new notice board under the railway bridge in the Strand. The Clerk explained that she would like a meeting with all Cllrs under the bridge to discuss an exact specification required including materials and size. Cllr Beatty also asked for an update on the installation of the new gate in Cliff field. The Clerk explained she had not heard anything from the contractor and would chase this up.

22/93 Items for the next Agenda

Cllr Atkins raised the point that he believed an email had been sent out from the Chairman and due to technical difficulties, he had not received this email to him. He added that further explanations would be forthcoming from the charity concerned. Cllr Linfoot offered to attend any meeting with the charity. Cllr Tyrrell raised the issue of the email being sent to all Cllrs and a member of the public. He felt the Chairman had broken Lympstone Parish Council Standing Orders and the Code of Conduct unless the PC as a body had agreed and granted permission for the letter to be sent from the Chairman of LPC. Cllr Linfoot apologised if any offence had been caused, he explained it had been an information gathering exercise.

Meeting closed at **9.50pm**

Chairman:

Date:

LYMPSTONE EXMOUTH GAP



The Lymington Exmouth Gap

There is considerable concern from residents in both Exmouth and Lymington and the broader area that the gap between Lymington and Exmouth is diminishing. If this area is not protected within the next East Devon Local Plan, there is a danger these 2 separate communities will coalesce.

Therefore, the proposals within the East Devon Local Plan for sites to be developed within this special area should be totally resisted.

This gap as shown on the photograph above is a valuable "green nature area" which is critically important for the views from the Pebblebed Heaths, and the Exe Estuary (AONB and SSSI status) with a section of 150 acres recently purchased for a new woodland by the Woodland Trust at Coombe Farm.

Local Concern and Requirements

It is recognised that the National housing requirement requires Local Planning Authorities to designate development land for new dwellings, plus further employment locations and both the parishes of Lymington and Woodbury, plus the town of Exmouth will be expected to contribute to the increased development requirements for the local area.

Following various Parish Council drop-in meetings at both Lymington, Woodbury, Woodbury Salterton and Exton the result of the feedback shows there is a desire to preserve the rural villages identities and to keep a strong community and social cohesion.

They want to improve and an increase in the number of public footpaths, multi-use trails, more tree planting and improved biodiversity with more amenity public space, both for wellbeing and leisure, but not effect the importance of farming and especially food production.

The Challenge.

How can these communities provide the housing needs, and at the same time keep the separation between the villages and the town of Exmouth, plus improve the public amenity and public access in the countryside, and not restrict food production?

How can this area achieve these important goals but at the same time, to accommodate the Government annual housing requirement of over 900 houses per year, every year for the duration of the East Devon local plan?

Key points.

1. Lymington and Woodbury community support the proposal for a large new town north of the Sidmouth Road and South of the airport which will help reduce development across the existing communities for the rest of East Devon.
2. Designate a large part Lymington Exmouth Gap, with woodland, farmland as a large "Green Wedge", creating a green corridor between the Exe Estuary and the Pebblebed heaths.
3. To designate development land for Exmouth in the confines of the town or close to, but not in Lymington Parish or the gap separating these 2 communities.
4. Provide a list of preferred development sites within the parishes of Lymington and Woodbury which will provide an appropriate housing requirement for the local plan, which will best improve and enhance the communities with minimal intrusion.
5. Introduce trails and footpaths, and restrict the traffic in some lanes to become "quite lanes"
6. Within the designated Green Wedge, increase the field margin hedges and tree cover, provide for green open space (SANGS) area for public access, and closer to the town of Exmouth sports and other recreational provision.

The Green Wedge Plan.

It's vital to recognise that its not possible to work within the confines of a specific parish or town, when working on a strategic plan as the important separations between settlements can also provide the required protection for green corridors for improving biodiversity and nature to flourish.

LYMPSTONE EXMOUTH GAP

Therefore, following the Woodbury Parish Councils initiative for their "Green plan" there is a requirement to consider the boundary overlap so the various plans fit into the larger jigsaw of the new Local Plan.

Therefore, Exmouth Town Council, and the parishes of Woodbury and Lymington need to work jointly on their green strategies.

Exmouth's Proposals

Site	Description	Comment	Officer comment	Officer Rec	No of Houses
Exmouth 03	Babton lane	To include in Valley parks	No	0	0
Exmouth 04	Between Hulham Road Marley Rd	Green Wedge/Pebblebeds	2nd	70	0
Exmouth 06	Off Douglas Ave	Effects the Littleham Valley park	Yes	40	40
Exmouth 07	Dinan	Heritage	No	0	0
Exmouth 08	Littleham Village		Yes	40	40
Exmouth 10	Off Budleigh Road	Officers don't support	No	0	148
Exmouth 11	Courtlands Lane	In fill	2nd	12	12
Exmouth 6	Elm Lane	Littleham	Yes	6	6
Exmouth 17	Littleham Village includes Exmo 09 and 15	Within the AONB plus rights of way	2nd	10	350
Exmouth 18	Liverton Business Park	Keep for commercial only	No	0	0
Exmouth 20	Top section of St Johns Road	Large site only develop 150 lower end	No	0	150
Lymington 07	Opposite Courtlands	Green Wedge	2nd	100	0
Lymington 08	Land off Summer Lane	Green Wedge Plus Ext to Dinan Way	Yes	14	0
Lymington 09	Junction of Estuary View Hulham Road	Green Wedge	Yes	54	0
Lymington 10	Upper Hulham Road	Green Wedge	Yes	75	0
Lymington 12	fronting A376 and Summer Lane, Exmouth,	Green Wedge Dinan Way Ext	No	0	0
Lymington 13	Kings Garden centre	Retain as retail horticulture	No	0	0
Lymington 14	Uphill from Kings Garden Centre	Green Wedge	Yes	59	0
Total				480	746
Officers figures		Exmouth Town contribution		178	
		Lymington Parish Contribution		202	
Possible alternative sites at Exmouth Avoiding the Lymington Exmouth Gap					746

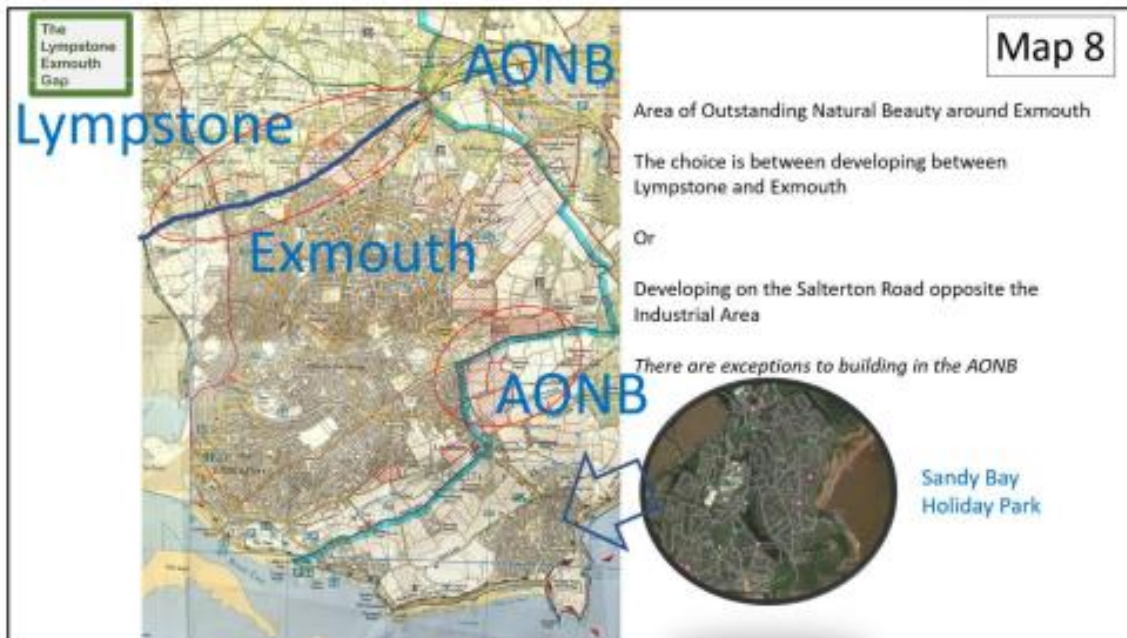
The spreadsheet above shows the potential developments being proposed for Exmouth in the "call for sites" for the new East Devon Local plan. However, it shows, 202 dwellings are proposed to be built within the Lymington Parish boundary, and only 178 proposed dwellings in Exmouth itself, with 82 of these proposed dwellings are within touching distance the parish boundary of Lymington.

It is recognised that substantial development has previously taken place in Exmouth over the last 40 years, but it is also acknowledged that there is a large demand for housing within this popular town.

There are also substantial restraints for building land at Exmouth with the sea to the south, the Pebblebeds to the east and the Exe Estuary to the west. Therefore, restricting development to the north as well by not building on the Lymington

LYMPSTONE EXMOUTH GAP

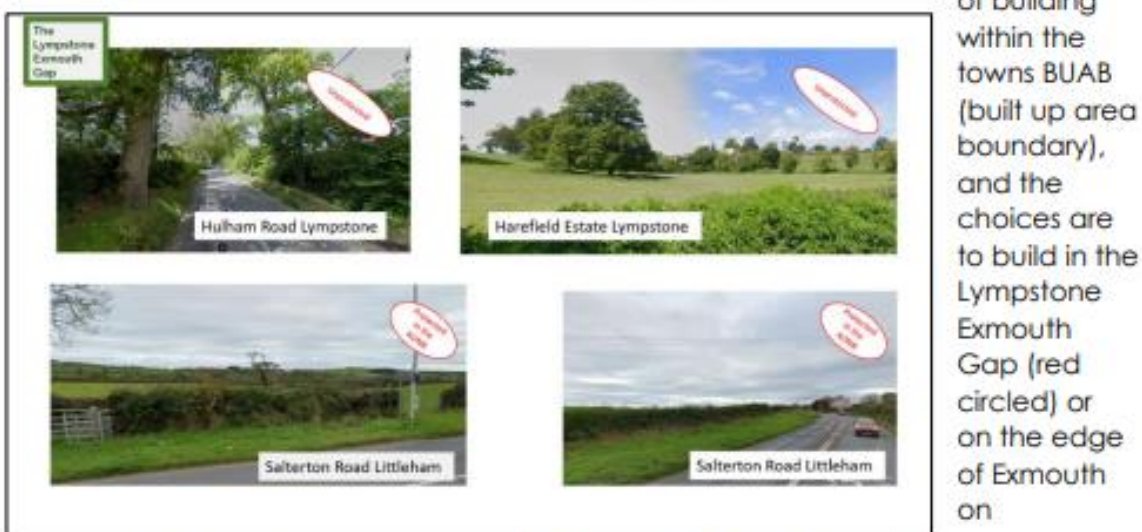
Exmouth gap, there is little option but to build on some of the AONB (Area of Outstanding Natural Beauty.)



Reviewing the sites coming forward for Exmouth and include sites that are either close to the AONB or within it, there is a potential for a total of 746 dwellings.

However, it should be noted that the final number of dwellings could be lower, when landscaping and biodiversity additions and improving green corridors are also included.

The above map (Map 8) shows the blue outline of the AONB and the darker blue of the Lymington PC boundary. This clearly shows that there is only a small opportunity of building within the towns BUAB



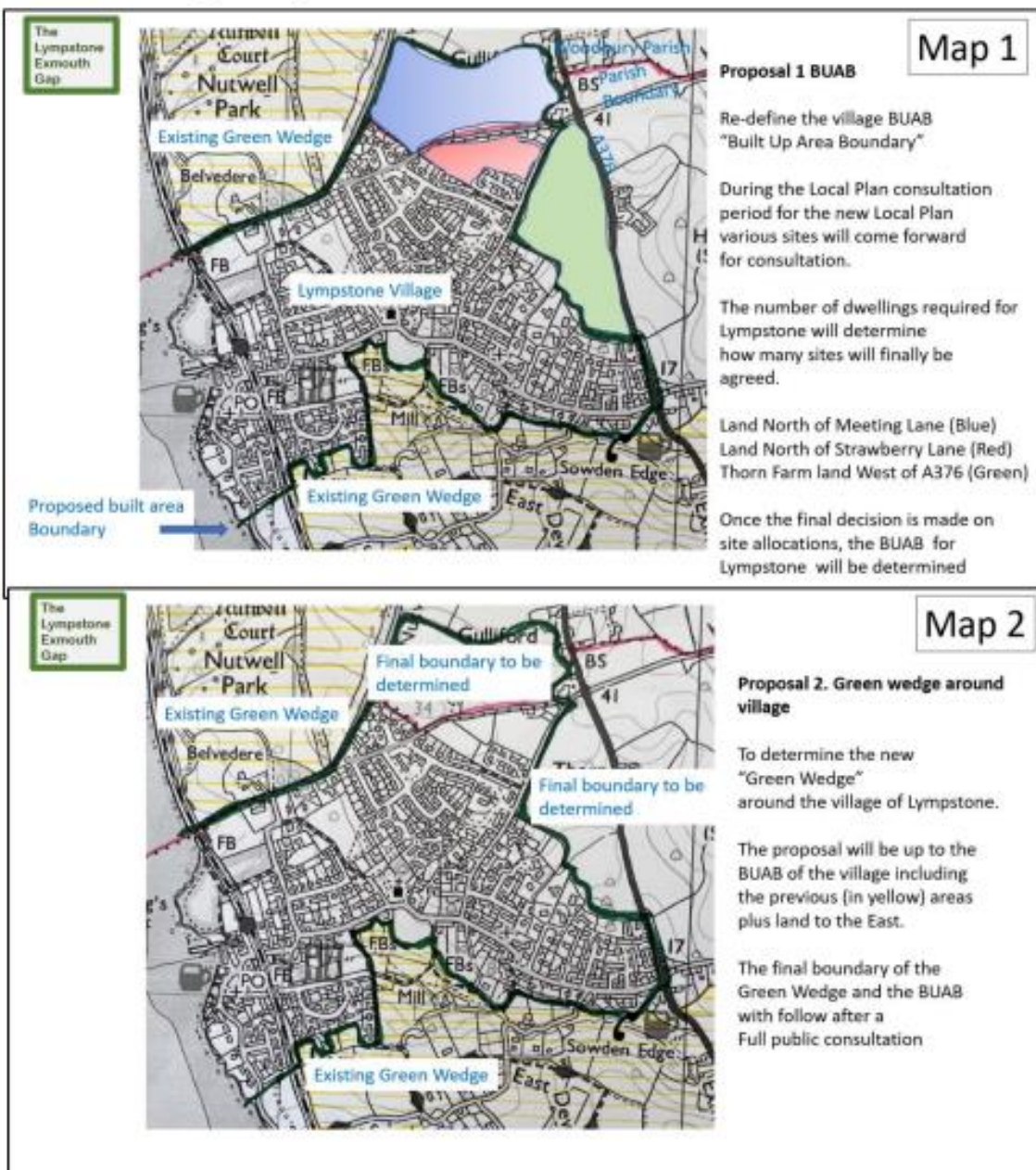
either side of the Salterton road (red circled). Under the CROW Act, the relevant local authority (EDDC), must make sure that all decisions have regard for the purpose of conserving and enhancing the natural beauty of the AONB. Their

decisions and activities must consider the potential effect it will have within the AONB and land outside its boundary.

If it can be shown that on “planning balance” that building within the AONB at Littleham is less damaging than building between Lymptstone and Exmouth, then these alternative sites could be included.

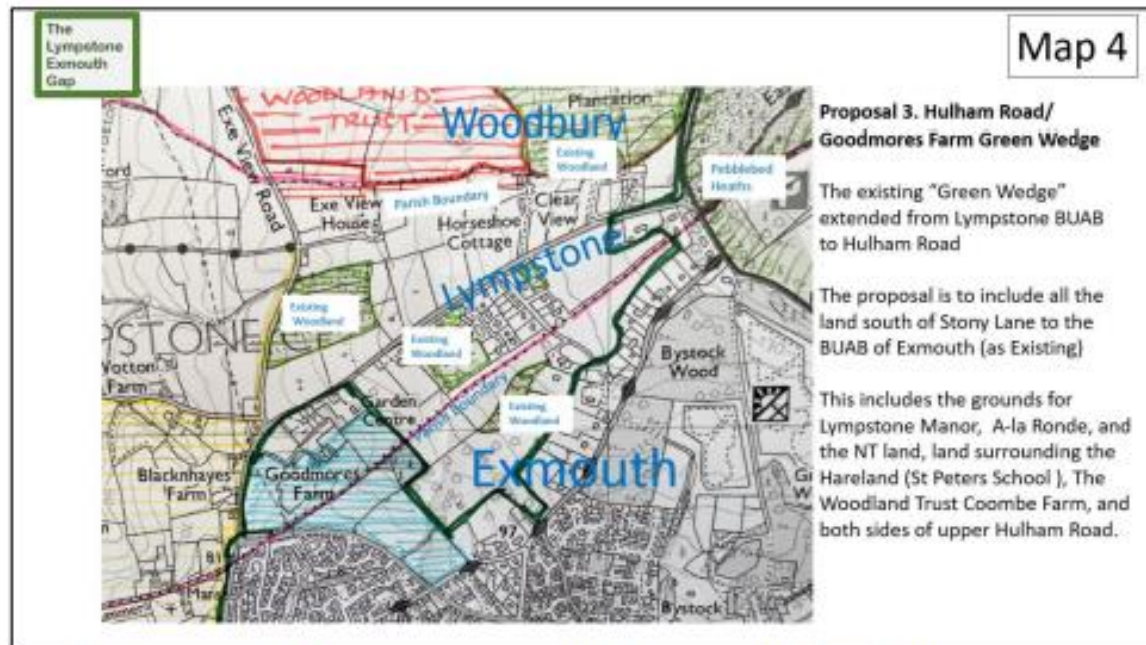
The photographs show on page 4 that there are substantial reasons to protect land around Lymptstone from development rather than the edge of the AONB at Littleham. It also should be pointed out that the holiday complex at Sandy Bay is within the AONB. (As the original site predates the establishment of the AONB in the 1960s).

The Green Wedge Designation

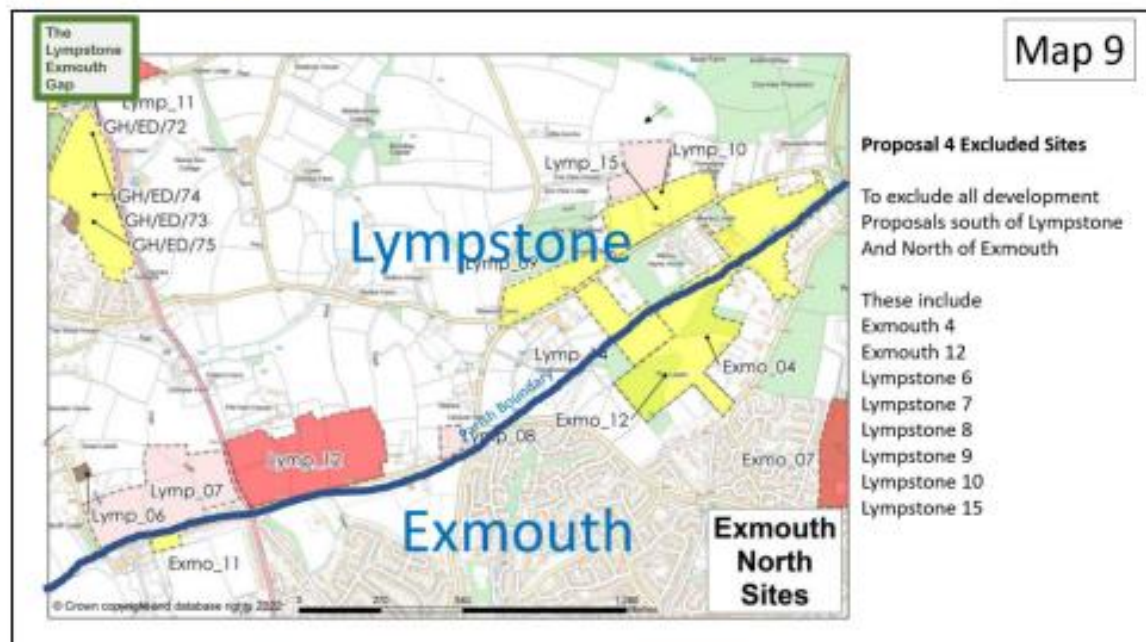


LYMPSTONE EXMOUTH GAP

It is proposed that the BUAB (built up area boundary) (Maps 1 and 2) for Lymington will follow the same as the previous agreed Local Plan, but for the north west where there are 3 separate proposals for development. It is proposed that these sites will be determined at the Local Plan consultation stage. Other smaller sites are proposed within parish boundary which can come forward if supported.



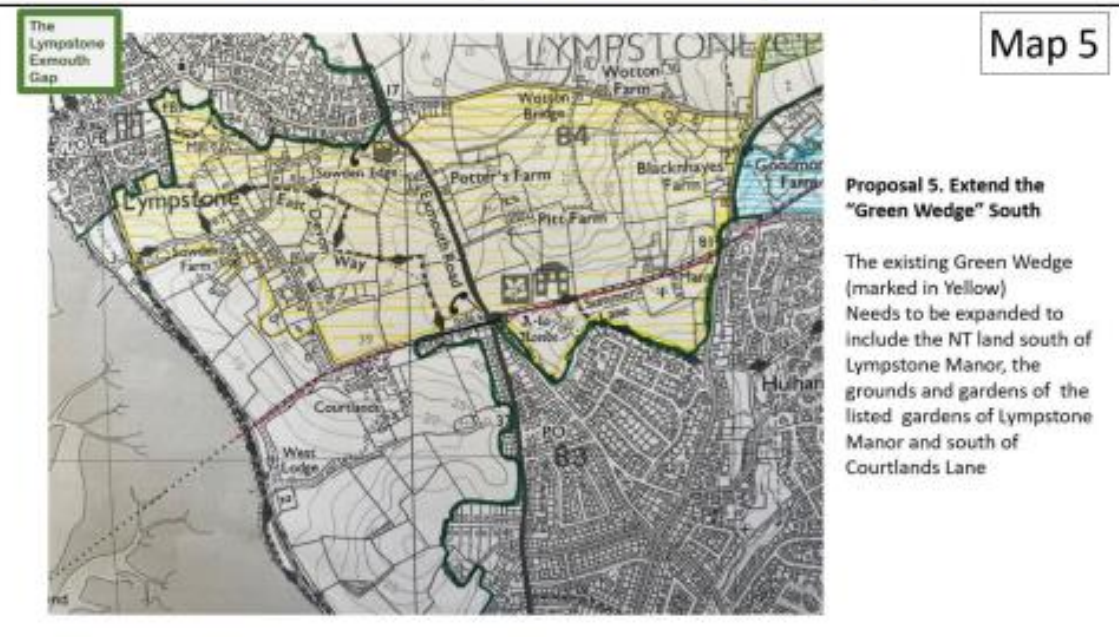
The most controversial site proposals are the sites on either side of Hulham Road and off Marley Road.(Map 4)



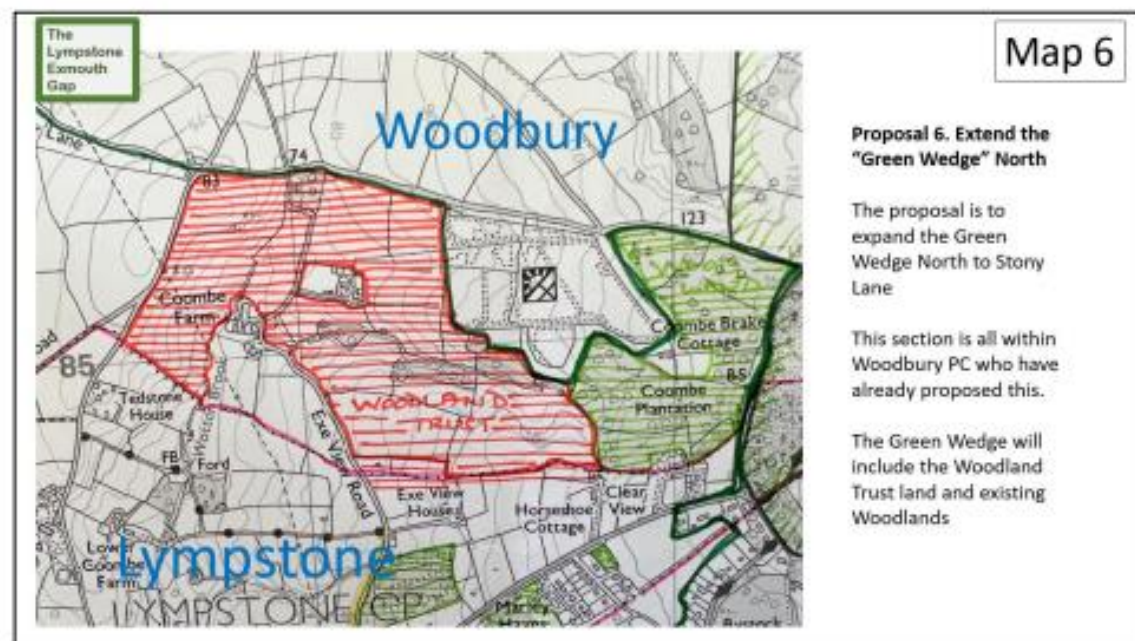
The Woodland Trust have recently purchased 150 acres at Coombe Farm, plus the top end of Hulham Road is lined with important trees all with TPOs (Tree Protection Orders) plus there are several ancient woods in this area.

LYMPSTONE EXMOUTH GAP

This area could provide alternative open countryside access known as SANGS (Strategic Alternative Natural Green Spaces) which is a NE (Natural England) requirement to provide these special areas to protect both the Exe Estuary and the Pebblebed Heaths areas through "habitat mitigation". This together with the designation of a large Green Wedge would protect the Woodland Trust Area and the existing woodland by providing carefully planned public access points footpaths and open wild flower meadows together with continuing farming.

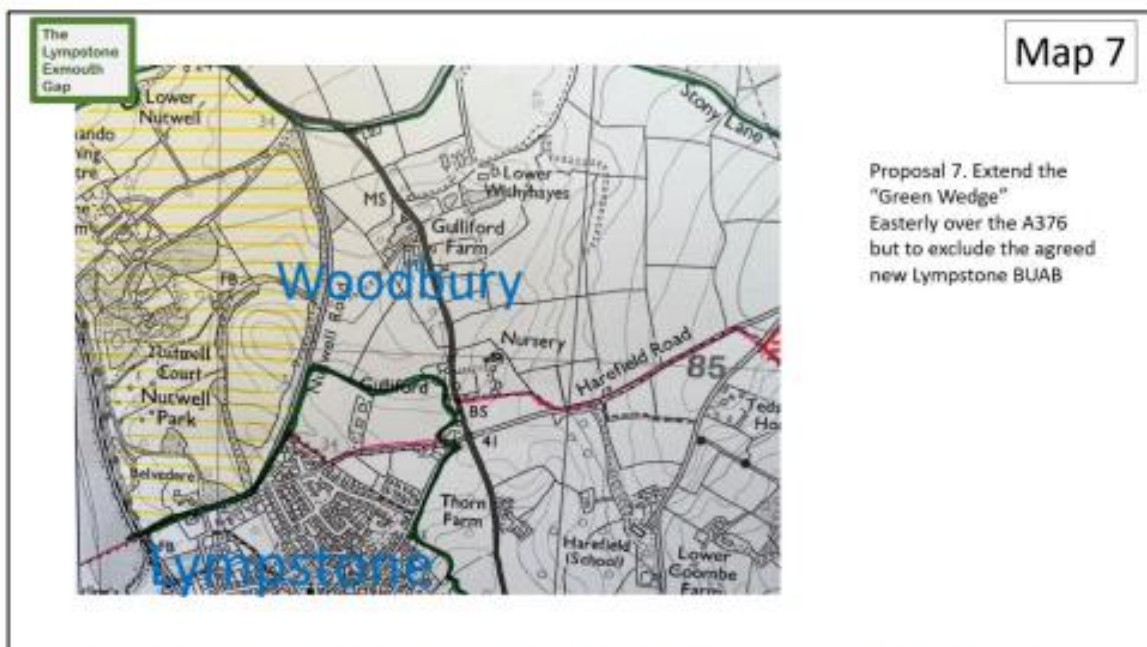


The area south of Lymington (Map 5) following the Exe Estuary multi use trail is already acknowledged as great natural benefit plus the grounds of Lymington Manor with its listed formal gardens, Vineyard, and the protected NT (National Trust) land, would benefit to be included in an enlarged Green Wedge protection zone.



LYMPSTONE EXMOUTH GAP

The area between Hulham Road and Stony Lane (Map 6) includes Coombe Plantation (in private ownership) Coombe farm solar array, contributing to green energy and the recently purchased area which the Woodland Trust are planning to create a new woodland and wildlife meadows for nature conservation. This area again would benefit from further protection of a larger Green Wedge.



The area north of Lymington (Map 7) includes the private parklands of Nutwell Park, and the proposal is to continue the "Green Wedge" across the A376 and create the Northern boundary of Stony Lane and the agreed BUAB of Lymington forming the Southern Boundary.

The Lymington Exmouth Gap

Build in the Lymington Exmouth Gap

Negatives

- Loss of separate communities.
- Loss of a green separation between Village and Town
- Negative impact visually from the Exe Estuary (SSSI)
- Negative impact from the Pebblebed Heaths (SSSI)
- Loss of green nature corridors.
- Loss of the Tree lined entry into Exmouth.

Build on the East Side of Exmouth rather than The Lymington Exmouth Gap

Negatives

- Building on some land designated as AONB.
- Loss of farm land.

Positives for the Lymington Exmouth Gap

- Provide new public footpaths in the open countryside between communities
- Provide extra amenity land for both communities.
- Protect the separate communities
- Provide a rural connection trail between the Exe Estuary and the Pebblebed Heaths.

Positives at Littleham Budleigh Road

- Can preserve the rights of way
- Can design in nature corridors, landscaping
- Close to Employment and retail and schools

Planning Balance

LYMPSTONE EXMOUTH GAP

Therefore, on balance the protection of the green areas around Lympstone and the northern boundary of Exmouth are more important to protect than the section of the AONB at Littleham.



Lympstone to remain Lympstone.



Exmouth to remain Exmouth



The best of the East Devon Countryside remains countryside.

Proposal by Cllr Geoff Jung Ward Councillor for Woodbury and Lympstone 01/09/2022

**MINUTES OF A LYMPSTONE PARISH COUNCIL ASSETS MEETING HELD IN
THE VILLAGE HALL AT 6.30PM ON MONDAY 26TH SEPTEMBER 2022.**

PRESENT:	
Councillors	D Atkins (Chairman), D Beatty, S Francis, M Moffatt, J Payne, L Staddon and D Tyrrell,
Clerk	Miss L Tyrrell
County Councillors	R Scott
Public	2 members

Public session

No members of the public spoke at this time.

22/110 Apologies

Cllr Hill due to work commitments.

Cllr Linfoot due to annual leave.

Cllr Atkins proposed to approve the apologies. Cllr Staddon seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

22/111 To receive any Declarations of Interest

Cllr Staddon declared a personal interest in any resolutions involving the football club.

This was recorded in the book.

22/112 Candy's Field use

The Clerk listed all the current regular users on Candys Field. She went through the draft user policy and booking form. This was unanimously agreed.

RESOLVED that the draft user policy and booking form was approved.

Cllr Atkins read his motion 1 and 2:

1. *That the LPC hereby gives notice to the LFC that the use of any part of Candys field ceases to be used for league games and training from the season 1st September 2023 dated this 29th day of September 2022.*
2. *That for the current season to the 31st July 2023 the candys field users are notified that the areas used are to be zoned. Details below:*
 - a. *7 and 8 year old's use of the North East area two pitches alternate use for training (U7s Tues and U8s Wed evenings).*
 - b. *League matches to be allowed on alternate Saturday mornings through the season and on no other occasions.*

Note the other zoned areas are: preschool (tots), youth club and primary school Northwest corner. The air ambulance area is the Southwest side.

Candys Field is open for the use of the village children and all members of the public for recreational use. Unofficial groups of Lympstone children and their friends. All other activities to be approved in writing through the Clerk.

Cllr Tyrrell explained that the field needed at least 10 weeks to rest. Cllr Atkins felt 12 months' notice to all users was not unreasonable. Mr Webster was present and added that LFC was made up with children from Lympstone. He added that there were other users who were profiting from their organised activities on Candys field. He explained that Southwest development football club were not part of LFC and was a private organisation. Cllr Tyrrell asked Mr Webster if he agreed that Candys field was looking worn. Mr Webster

explained that St. Peters field was regularly used and was always fine. He added that Candys field always looked worn due to members of the public sharing the field. Cllr Tyrrell asked why the youth could not use Cliff Field. Mr Webster explained that due to the age of the children playing there was more parents and more vehicles parked along the Highway. Candys field had more parking provision. He added that more users on Cliff field would be detrimental to the wear on that field. Cllr Staddon asked if a longer-term action plan would be to move more users to Cliff field? Cllr Tyrrell felt more users should come off Candys field. He added that the FC had not completed actions that had been asked of them and the PC was constantly chasing this up. Mr Webster was not aware of any outstanding actions. Cllr Tyrrell would support LFC using Cliff Field. Cllr Payne suggested that the Parishioners were asked for their opinion. Cllr Atkins read the Exmouth community Facebook page advert which he believed indicated that the FC opened play for members to attend from Exmouth so it was not just a Lymptone provision. He felt he would like to meet with Exmouth Town Council to discuss a football pitch to be included at Goodmores development. County Cllr Scott asked why Candys field was not suitable, but Goodmores was? Cllr Atkins reiterated that Candys field was unsuitable because it was a recreational field. Cllr Scott felt that children running around to play was a recreational use. He asked if the PC had canvassed the public. Mrs Briggs was present and asked if the PC wanted to stop all users and anyone turning up to use the field. Cllr Atkins felt zoned areas would help protect the field. Cllr Tyrrell highlighted that the PC and the Clerk were dealing with an increase in users. The PC could either try and be responsible for all users or leave the field to run itself. The PC and the Clerk was spending more and more time on the field and any accidents would ultimately be the PCs responsibility as it was PC property. Cllr Payne added that people wanted to be outdoors and there was not another facility. She asked how the field could be improved. She added that the Clerk had provided information that now needed implementing. How could this situation be made better? Cllr Moffatt added that children should be encouraged to play outside and socialise, but the field did also need protecting from overuse. Mrs Briggs asked if the seed could be changed to a hard-wearing grass seed? Cllr Atkins explained that there had to be a costs and maintenance review. Cllr Scott felt the cost should be contributed by everyone and could be accommodated by a temporary increase in the Parish precept. Cllr Francis proposed to continue use of Candys Field with a PC working party to continue the Clerks work, consider the agreements already in place and charge a fee to cover admin and maintenance costs. Cllr Moffatt seconded. Unan.

RESOLVED that a working party within the Assets committee would be set up to manage users and Candys field.

Cllr Beatty felt that the football pitches could be easily rotated to allow time for pitches to recover. She did not want to see the FC leave the field as after last time they were asked to leave she was terrified of the threats received via social media towards Cllrs. The Clerk highlighted that no-one should feel threatened at any time. The PC made a decision as a body and not as individuals. Cllr Atkins reiterated that pitches must be rotated. Cllr Beatty felt the school and DCC should pay more for their annual use of the field. Cllr Scott believed this was a reasonable request and funding could be available. Mr Webster explained that the FC had no issue with paying for the use of the field. Cllr Tyrrell added that even with a working party the RFO and the PC were ultimately responsible.

Public meeting closed at **7.50pm**.

Chairman:

Date:

22/116 Clerk's Report (see attachments):

- i) **Asset Register Policy** – to agree and approve LPC's Asset Register Policy previously circulated to all Cllrs.
- ii) **Play area new notice** – To agree a suitable location to install the new play area sign.



- iii) **Play Park Official Opening** – To agree an opening date after the refurbishment.

INFORMATION:

- iv) **Vacancy notice CVP1 form** – Clerk has added the official notices to announce there are two vacancies on the PC. These will remain until 10th Oct 2022.
- v) **Notice of conclusion of audit** - Annual Governance & Accountability Return for the year ended 31 March 2021 (if received)

- vi) **Finance** - Payments / Financial summary / Budget report

Payments – September 2022

05/09/22	3048	LVHCIO - Hire of community rm, bar and kitchen INV-0442	£45.00
05/09/22	3049	Michael Clarke Ltd (Ladies toilets) Inv no: SI-5488	£189.60
05/09/22	3050	Alison West - Bespoke Web Designs Inv: 2834	£148.00
05/09/22	3051, 52, 53	Staff costs	£2,558.60
05/09/22	3054	J Cowe - (Cleaning public toilets July and Aug 22)	£915.00
05/09/22	3055	Source for Business (Water at public toilets 18/5/22 - 23/8/22)	£207.53
05/09/22	3056	LVHCIO - Hire of meeting room for PC Assets meet INV-0481	£14.00
05/09/22	3057	A. Western - Aug 22	£295.00
05/09/22	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£42.00
15/09/22	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£40.00
15/09/22	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£50.00
15/09/22	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£147.39
30/09/22	DD	Plusnet REF: PNET3453454-1 (YC)	£32.78

Receipts – September 2022

01/09/2022	DC	EDDC - Precept	23,750.00
13/09/2022	FPI	Herald Advert	40.00
13/09/2022	FPI	Orchard Memorials	45.00
21/09/2022	FPI	Herald Advert	100.00
23/09/2022	FPI	RN & RM Charity - grant funding for play area	15,000.00
23/09/2022	FPI	Herald Advert	25.00

24/09/2022	500038	Herald Advert	75.00
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Financial Summary – September 2022

Current Account		
Opening balance at 1st April 2022		156,502.80
Receipts		£72,555.59
Total receipts		£229,058.39
less, Payments		£65,720.32
Net balance		£163,338.07
Unpresented cheques		£0.00
Receipts not on statement		£0.00
	Balance at Bank	£163,338.07

Budget reports – September 2022

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£4,371.38
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,080.00
J	Clerk's Salary	£15,000.00	£13,122.09
K	Clerks Expenses	£900.00	£907.83
L	Office expenses	£1,000.00	£503.97
M	Village Hall Hire	£0.00	£900.50
N	Chairman's Allowance	£200.00	£0.00
O	Subs	£1,000.00	£430.00
P	Courses, Travel etc	£1,000.00	£484.57
Q	Insurance, Audit, Elections	£3,500.00	£1,784.88
R	Miscellaneous	£2,000.00	£6,727.85
S	Herald Printing	£5,000.00	£2,890.00
T	A Western	£6,000.00	£2,947.50
U	Grass and hedge cutting	£2,000.00	£280.00
V	Other Maintenance	£5,000.00	£2,880.00
W	General tree work inc Candys Field	£1,000.00	£1,390.00
X	Bin emptying	£750.00	£770.83
Y	Handyman	£0.00	£0.00
Z	Notice Boards - Maintenance	£500.00	£0.00
AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£510.62
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£7,606.54
AD	Flood equipment and Maintenance	£300.00	£461.40
AE	LFRG expenses	£400.00	£31.95
AF	Gulliford Cemetery	£600.00	£140.00
AG	Burial Ground	£1,000.00	£0.00
AH	Youth Club Building Maintenance	£1,000.00	£174.58
AI	YC Utilities	£1,600.00	£701.80
AJ	Website etc	£500.00	£148.00

AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£4,517.71
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£9,956.12
	Total	£80,686.00	£61,348.74
	Add VAT		£4,371.38
	Total		£65,720.12

Code	Receipts - Budget Performance 2022-2023		
		Budget	Actual
F	Precept	47,500.00	47,500.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	0.00
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	2,032.00
K	Burial fees	2,000.00	1,687.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	670.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	0.00
S	VAT Refund	5,000.00	4,611.55
T	Youth Club	1,500.00	0.00
U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	872.50
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	15,175.00
	Total	75,160.00	72,555.59
	Allocated balances 31st March 2022	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0
	NP Projects	3000	0
	Works to Youth Club	10000	0
	Public Conveniences	5000	£3,350.00
	Play area	20,000	0

	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	3350

vii) Clerk's Action List – September 2022

Month and Minute	Response	Date Actioned
Jan – 22/4.7	The Clerk would add DB as a bank signatory	
May 22/64.9	Investigate purchasing a new phone for work use.	
May 22/69	Clerk to chase up another contractor to compare costs for a new notice board.	
July 22/86.1	Clerk to write to EDDC to investigate the viability of relocating bins. Clerk to ask EDDC to empty the bin in MOD play area on behalf of the PC.	18/8 Ongoing with CTC
Sept 22/100.5	An advert would be produced for Facebook, the Website, the Notice Boards, the Herald and local schools Parent mail.	20/9
Sept 22/103	Boundary stone and sign - Clerk add this item to the next agenda.	27/9
Sept – 22/105 Planning Applications	22/1691/FUL - Erection of a two storey 4-bed detached dwelling and demolition of existing dwelling as part of existing application No. 22/0445/FUL at 1 Birch Road. <i>Recommendation: Support</i>	7, 12/9 Clerk send the recommendations from LPC to EDDC.
	22/1781/FUL - Alterations to fenestration at Estuary Cottage. <i>Recommendation: Support.</i>	
	22/1834/TRE - T13 : crown lift the lower branches on the field side to the same height as the house side, to even up the balance of the tree; remove all epicormic growth from the tree; thin the crown out by 20% cuts no greater than 75mm T12 : Remove all epicormic growth from the tree; thin the crown out by 20% cuts no greater than 75mm at Marley Oak Marley Hayes. <i>Recommendation: Object</i>	
	22/1828/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers (Revision of 21/2984/FUL) at 4 Park View Wotton Lane. <i>Recommendation: Support</i>	
	22/1901/FUL - Construction of a garden storage building at Land Adjoining Town Dairy, Church Road. <i>Recommendation: Support</i>	
	22/1759/FUL - Construction of driveway to front house at 27 Gibraltar Road. <i>Recommendation: Support</i>	
Sept - 22/107	Environment – Clerk to chase up the contractor for the new gate at Cliff field	Emailed 22/9
Additional actions:		
Playpark refurbishment – ongoing		
Timetabling Candys and Cliff field use – ongoing		
PC meeting		5/9
Minutes and send planning recommendations to EDDC		7, 12/9
HM Queen Elizabeth II death – Operation Unicorn		12/9
Correspondence with The Church, VHCIO and Lympstone Website, notice boards changed		
PC Assets meeting CANCELLED and POSTPONED 26/9		9/9, 26/9
Minutes		
Herald report		12/9
Meet with NL, LS LL re: The Community Hub working group		13/9
Meet with Trevor from Eibe re play park inspection		13/9
Meet with Stu from Eibe		21/9
Notes from meet 21/9		22/9
Play area onsite meeting with LPC and RS		13/9
GJC meeting CANCELLED		14/9
Minutes		
Grant info chase up for play area – ongoing		
Notice boards cleared and LPC info updated		20/9

Defib reports online x2	27/9
Meet with LL, LS re Community Hb group	27/9
Meet with DY, MT, SF re: The website	tbc
Meet with VG from SWW, LS, DGA, DT and JB	18/10

22/118 Presentation and Grant Application from LVHCIO – Mrs Doreen Murray to present the future planning application re disabled access to the village hall and request support from the PC.

APPLICATION FOR A GRANT

<p>Name of organisation: Lympstone Village Hall</p>
<p>Contact details: Gregor Crum – Chair - chair@lympstonevillagehall.org.uk Doreen Murray – Vice Chair</p>
<p>Please tell us about your organisation. We would like to know what area you cover, who uses your facilities and how often and how your group is run.</p> <p>The Lympstone Village Hall is a charity and focal point within the community providing facilities for a multitude of events. The facilities are primarily for the local community but on a more limited basis to residents in the surrounding area.</p>
<p>Please tell us about the support your organization has in the community and any measures you take to ensure all sections of the community are included in your activities.</p> <p>The LVH is a charity run by volunteers. The hall is the focal point for many and a wide variety of events run by local organisations. Activities range from dramas and pantomime to young children's parties and all things in between.</p>
<p>Please say what you want the money for and how you know there is a need for your activity. If this is to buy equipment, LPC can buy this and donate it to your Group. This is usually more cost effective.</p> <p>LVH is proposing to significantly improve the area between the hall and the tennis courts and from Candy's Field to the LVH car park. Presently this area is uneven, muddy when wet and unsuitable for wheelchair/pram access to the hall and beyond.</p> <p>The improvements are aimed at a variety of obvious needs: safe and easy wheelchair access is needed for the hall and parents with children moving to the Pre-school or coming to the Primary School; the route from Candy's Field past the hall and to the Primary School and lower village is used as a general thoroughfare by many.</p> <p>It is the use of the area as a general thoroughfare by a great number of villagers which makes this project of great benefit to the community at large and not just an improvement for the Village Hall.</p> <p>The improvement project requires significant earthmoving and relaying of paths and grassed areas so requires major funding.</p>

If the grant is for a particular project, what is the total cost and where is the balance coming from.

The current cost estimate from the selected contractor is in the region of £30,000.00. Presently funding is being supported by LVH and the Tennis Club. LVH is seeking any contribution which the Parish Council is prepared to provide to the project rather than for any specific item.

Do you have a Constitution? If so, please supply a copy.
Yes, LVH has a Constitution.

Accounts. Please supply a copy of your last set of accounts and give details of your current account balance.

Policies
If your Organisation deals with people, please list the policies you have in place to ensure that they are protected.

LVH has third party liability insurance. We also have policies for Safeguarding and Lone Working and we have recently have developed a values statement describing how the LVH conducts its business and also how personnel will interact within the Charity and with the public.

22/122 Planning decisions

Date	Planning Application	LPC	EDDC
6/5/22 expires 29/5/22	22/0852/FUL - Erection of agricultural storage building at Great Loxhill	17/5 Object	21/9 APPROVED
30/8 expires 15/9	22/1828/FUL - Side and rear two storey extension and loft conversion with addition of two new dormers (Revision of 21/2984/FUL) at 4 Park View Wotton Lane	7/9 Support	21/9 APPROVED
27/6/22 expires 20/7/22	22/1217/LBC - Installation of through floor lift in sitting room and bedroom at Morton Cottage.	5/7 Support	26/9 APPROVED
17/8/22 expires: 16/9/22	22/1781/FUL - Alterations to fenestration at Estuary Cottage	7/9 Support	28/9 APPROVED