

**MINUTES OF A LYMPSTONE PARISH COUNCIL ASSET, FINANCE AND PLANNING
COMMITTEES MEETING HELD IN THE VILLAGE HALL AT 2.00PM ON
TUESDAY 20TH DECEMBER 2022.**

PRESENT:	
Councillors	D Atkins, D Beatty, S Francis, K Hill, A Lewis, B Murray, L Staddon and D Tyrrell
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	None

It was unanimously agreed that during the meeting, Cllr Francis (Vice Chairman to Planning committee) would Chair the Planning, Cllr Hill (Chair to Finance committee) would Chair the finance and Cllr Atkins (Chair to Assets committee) would Chair the Asset sections of the meeting.

Public session

No members of the public were present to speak.

22/154 Apologies

Cllr N Linfoot due to ill health.

Cllr Payne due to work commitments.

Cllr M Moffat due to annual leave.

District Cllr Jung due to other commitments.

Cllr Atkins proposed to approve the apologies. Cllr Hill seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

22/155 Minutes

Cllr Murray proposed the minutes of the Finance Committee meeting held on the 29th November were accurate. Cllr Atkins seconded. Unan.

RESOLVED that the minutes of the Finance Committee meeting held on the 29th November 2022 be confirmed as a correct record and signed by Cllr Hill, Chairman of the Finance Committee.

22/156 To receive any Declarations of Interest

Cllr Tyrrell declared a personal interest with planning application 22/2722/FUL.

This was recorded in the book.

PLANNING

22/157 Planning applications

22/2619/FUL - Retrospective permission sought for erection of timber boundary fence at 3 Charles Court.

Cllr Atkins proposed to support the application with an additional note to reinstate and retain the original boundary bank and hedge in the conservation area. Cllr Staddon seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2661/FUL - Installation of photovoltaic array at The Old Nursery, 6 Charles Court.

Cllr Francis proposed to support the application. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
22/2695/FUL - Installation of photovoltaic array on west facing roof at 11 Charles Court.
Cllr Francis proposed to support the application. Cllr Lewis seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2705/FUL - Proposed first floor balcony at 36 Jackson Meadow.
Cllr Francis proposed to support the application. Cllr Tyrrell seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2706/FUL - Construction of pergola with retractable roof on rear elevation at 1 Charles Court.

Cllr Francis proposed to support the application. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2547/FUL and **22/2548/LBC** - Single storey rear infill extension at Underhill House.
Cllr Francis proposed to support the application. Cllr Hill seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2683/FUL - Installation of a roof-mounted solar PV system on one of the roof slopes of the sports hall at St Peters Preparatory School.

Cllr Francis proposed to support the application. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2722/FUL - Construction of a single-storey rear extension, new rear dormer and internal alterations at Woodstock.

Cllr Francis proposed to support the application. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

22/2664/FUL - Installation of photovoltaic array on south facing roof at 4 Charles Court.
Cllr Francis proposed to support the application. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

FINANCE

22/158 Report from the Finance committee

22/158.1 Update on appointment contractor replacement.

Cllr Hill reported that Mr Jeff Morrish had been asked to cover the current contractor's duties due to Mr Andy Western's resignation. Mr Morrish would continue and the work contract reviewed in April 2023 when further tenders from other contractors would be sought. Cllr Atkins briefly explained the regular and necessary grass cutting, hedge trimming etc undertaken in the Parish.

ACTION that the Clerk circulate to all Cllrs the detailed copy of Mr Andy Westerns work specification.

22/158.2 Agree LPC 2023/24 budget.

Cllr Hill requested an updated bank balance which the Clerk provided. He explained that he would meet with Cllr Atkins and the Clerk to amend the budget and bring to the PC meeting in January for approval. The Clerk reminded all Cllrs that the precept request must be submitted to EDDC by 18th January 2023.

Cllr Murray expressed his concerns as to how the precept and budget was calculated as the spreadsheet showed a different amount of precept to what was being proposed by the PC.

ASSETS

22/159 Report from Assets committee

22/159.1 New fence at The Rag due to Cliff fall.

Cllr Atkins expressed his concerns regarding the recent cliff fall and the now undermined Highway and entrance to The Rag. He proposed that a DCC technical engineer came out and assessed the area. Cllr Murray seconded. Unan.

RESOLVED that Cllr Atkins would contact DCC and arrange a technical engineer officer.

22/159.2 Hedge behind the Pre-school.

Cllr Atkins reported that the pre-school had an issue with rats and believed the overgrown hedge was aiding the problem. He felt as the hedge was in a very poor state then it should be taken back and restored. Cllr Hill believed the hedge was overgrown and should be cut back for health and safety reasons. Cllr Tyrrell explained the hedge was also full of other rubbish and was a waste of land. Cllr Staddon wanted to know if the hedge was being cut back for access or a long-term maintenance solution. She asked if it was a matter of urgency or could the work wait. Cllr Lewis offered to view the hedge and make a list of the essential work Cllr Atkins would also enquire with EDDC the planning restrictions on the hedge.

22/159.3 Burial ground outstanding work.

Cllr Atkins reported that the hedge had been cut down and should be easier to maintain in future. He explained that work was ongoing, and the next job would be to remove the failing Cherry tree and its root system to make the footpath good again. He requested that the entire replacing of the footpath was added to the PCs agenda in January for full discussion.

22/159.4 The Avenue Lime Trees.

Cllr Tyrrell gave a brief history of the Avenue Lime trees. He explained that the NT had always dealt with issue along the Avenue and believed it was not in the PCs remit. He felt this was also proved with the small piece of land adjacent to the Avenue and opposite the Avenue Field that was currently being leased by the NT to a member of the public without the PCs knowledge. He felt a meeting was necessary with the NT to discuss the responsibility and clarification of the Avenue. Cllr Atkins proposed a meeting with the NT. Cllr Tyrrell seconded. Unan.

RESOLVED that the Clerk arrange a meeting with the NT.

Cllr Atkins raised the split limb of the Horse chestnut tree in Candys Field. Cllr Lewis felt the limb did not need removing, he suggested a quote for bracing the limb. Cllr

Tyrrell felt the limb did not need bracing as this could weaken the touch points of a branch but to leave it as it was. Cllr Atkins proposed that due to Health and Safety reasons that Mr Morrish's quote for a new fence around the broken limb was accepted. Cllr Hill seconded. Unan.

RESOLVED that Mr Morrish would replace the temporary fence for a permanent one as per his quote.

22/159.5 Fixing of new pedestrian gate at Avenue Field.

Cllr Atkins reported on the rotten wooden gate post in Avenue field. He proposed that a new metal gate post and pedestrian gate was fitted so the vehicular access gate could then be locked. Cllr Murray seconded. Unan.

RESOLVED that a new metal gate post and pedestrian gate was installed.

22/159.6 New kissing gate in Southeast corner of Cliff Field.

Cllr Hill proposed that as the contractor asked to install the new gate had not completed the job after almost a year then his work was cancelled. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk let the contractor know that the work to replace the gate was cancelled.

Cllr Tyrrell gave the option to refurbish and reinstate the original gate. Cllr Beatty felt the gate had not been missed and proposed that for the time being it was left as an open gateway. Cllr Staddon seconded. Unan.

RESOLVED that the gateway would be left open.

22/159.7 Revision of LAFC agreements.

Cllr Hill explained that he needed dates from LAFC of the use of the fields and then the agreements could be finalised.

22/159.8 Update from Play area refurbishment.

The Clerk read the recent correspondence received from Eibe and explained that she had sent this on to the PCs solicitor and was awaiting a response. Cllr Murray asked the Clerk to find out if the PCs insurance covered the play area equipment and proposed to wait until hearing from the PCs solicitor before responding to Eibe and add this to the next PC agenda. Unan.

RESOLVED that the Clerk would not respond to Eibe until receiving advice from the PCs solicitor.

22/160 Items for the next Agenda

LPC Budget 2023/24

Burial ground footpaths

PCs response to Eibe and next steps

Meeting closed at **4.55pm**

Chairman:

Date: