



LYMPSTONE PARISH COUNCIL

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21st February 2023

To All Members of the Assets and Amenities Committee of the Parish Council,

You are invited to attend an Assets and Amenities (AAC) Committee meeting of Lympstone Parish Council, to be held **6.00pm on Monday 27th February 2023 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.

DG Atkins

Cllr DG Atkins
Chairman to AAC Committee

AGENDA

AAC 23/1	INFORMATION: Apologies
AAC 23/2	ACTION: Minutes - To confirm the minutes of the Assets meeting held on the 1 st November 2022 (attached)
AAC 23/3	ACTION: Temporary membership review – To update Assets Committee members.
AAC 23/4	ACTION: Candy's Field management plan – Cllr Lewis to report an update.
AAC 23/5	ACTION: Trees in Front Meadow – to discuss and agree the planting of two new trees in Front Meadow.
ACC 23/6	ACTION: The Avenue trees – To discuss pollarding considering NT advice.
ACC 23/7	ACTION: Cliff field gate – Quote received.
AAC 23/8	ACTION: The Rag safety fence – Quote received.
AAC 23/9	ACTION: LPC Cemetery work - To include pathways, policy (new charges and formula), levelling headstones and graves.
AAC 23/10	ACTION: Avenue field – To discuss a new footpath from between North East and South East entrances to alleviate road safety concerns.
AAC 23/11	DISCUSSION: Items for the next Agenda

**MINUTES OF A LYMPSTONE PARISH COUNCIL ASSETS AND AMENITIES
COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 5.30PM
ON TUESDAY 1st NOVEMBER 2022.**

PRESENT:	
Councillors	D Atkins (Chair), D Tyrrell (Vice Chair), L Staddon (Vice Chair of LPC) and D Beatty (non-committee member at the request of D Atkins)

Members had visited and viewed the burial ground before attending the meeting at 5.30pm in the village hall. It was noted that the entrance gate had dropped on one side and was not remaining closed. This would need attention to rectify.

AAC 22/17 Apologies

K Hill due to work commitments. Unan.

RESOLVED that the apologies received were approved by the PC

AAC 22/18 Minutes

Unan agreed.

RESOLVED that the PC minutes of the Assets committee meeting held on 14th July 2022 be confirmed as a correct record and signed by the Chairman of the Assets Committee.

Cllr Tyrrell highlighted the fact that although recommendations had been made at the last Assets meeting, no action had been taken to date.

AAC 22/19 LPC Cemetery path repair

Maintenance and reduction of width to the South to be reduced to footway width. Topsoil and grass seed open space to allow extension of ashes area.

AAC 22/20 LPC Cemetery hedges

- a) The Cherry Tree to be removed as dying and roots to be removed which had encroached through the pathway.
- b) Western hedge bordering the village hall to be laid and dead elm trees removed.
- c) North and East Beech hedge to be reduced to approximately nine foot/three metres in height.

A very full discussion took place with various views expressed on all paths. It was considered to recommend to the Council that a full specification was required as well as an individual breakdown of all requirements established. Due to the specialist works required, it was further recommended that Standing Orders re lettings of contracts be stood down to allow the PCs own professional contractors to provide a full specification. It was further agreed that all the works connected with all the above recommendations be carried out before any works to paths takes place. For ease of operation not considered as urgent but to meet Health and Safety. At this point members noted the leaning memorials

and on the recent burials some ground settlement was taking place and needed attention by the undertaker and relatives again as an urgent Health and Safety issue.

AAC 22/21 LPC Cemetery South side boundary

No action including the overhang of the Eastern side property as requested by the homeowner reference light. Members considered this was unnecessary and if this was required then the homeowner should pay.

AAC 22/22 South–East Corner in cemetery

To consider the raising of the ground level by up to two feet thus reducing the slope at that point. Await dry ground conditions. It was further noted that the original footpath as proposed through the South of the cemetery was not taken forward by the house builder and was not supported by the adjoining homeowner. Therefore, the path stopped at the cemetery boundary.

AAC 22/23 Rules of LPCs cemetery

Members discussed each item from the cemetery rules as provided by the Clerk. It was considered that some needed revision due to changes in and to burials not only burials but ashes as well. It was recommended that point 3 needed amending and must be dealt with as Part B (confidential) item. Cllr Tyrrell brought it to the attention of those present that up to four burials could be interred in one grave. It was agreed to contact the grave digger to establish if he was able to carry out the suggested depth of work necessary. Members highlighted that glass vases etc was not allowed. Also, no plastic flowers under any circumstances.

AAC 22/24 Items for the next Agenda

None raised.

It was noted that the works identified in ACC 19 and 20 and due to the specialist nature of the work required, Standing Orders should be stood down and that the work was placed with Mr Jeff Morrish as it was noted that no one else was interested in working for Councils.

Meeting closed: **6.30pm**

Chairman:

Date: