



LYMPSTONE PARISH COUNCIL

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Chairman: Cllr Nick Linfoot

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26th October 2022

To All Members of the Assets and Amenities Committee of the Parish Council,

You are invited to attend an Assets and Amenities (AAC) Committee meeting of Lympstone Parish Council, to be held **5.30pm on Tuesday 1st November 2022 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.

DG Atkins

Cllr DG Atkins
Chairman to ABLF Committee

AGENDA

AAC 22/17	INFORMATION: Apologies
AAC 22/18	ACTION: Minutes - To confirm the minutes of the Assets meeting held on the 14 th July 2022 (attached)
	Cllr Atkins report to the PC (attached) subsequent items:
AAC 22/19	ACTION: LPC Cemetery path repair – To view the essential repairs, maintenance, and possible reduction in size of the footpath around the ground.
AAC 22/20	ACTION: LPC Cemetery hedges – laying and reduction in the height of boundary hedge.
AAC 22/21	ACTION: LPC Cemetery South side boundary trees – To view and discuss the necessary maintenance.
AAC 22/22	DISCUSSION: South-East Corner in cemetery – To explore raising the ground level.
AAC 22/23	ACTION: Rules of LPCs cemetery – To review the rules including the families and PCs responsibilities (see attached).
AAC 22/26	DISCUSSION: Items for the next Agenda

MINUTES OF A LYMPSTONE PARISH COUNCIL ASSETS COMMITTEE
MEETING HELD IN THE VILLAGE HALL AT 10.30AM
ON THURSDAY 14TH JULY 2022.

PRESENT:	
Councillors	J Payne (Chair), D Atkins (Vice Chair), K Hill, N Linfoot and D Tyrrell,

ABLF 22/7 Apologies

L Staddon due to work commitments. Unan.

RESOLVED that the apologies received were approved by the PC

ABLF 22/8 Minutes

Unan.

RESOLVED that the PC minutes of the Assets committee meeting held on 16th June 2022 be confirmed as a correct record and signed by the Chairman of the Assets Committee.

ABLF 22/9 Planting of new Oak tree

ABLF 22/10 Oak Meadow

It was agreed to purchase an English Oak tree to replace the old Oak tree which had been felled and was now used for climbing on in Candy's field. It was discussed to have a copse of taller thinner trees planted in the far top corner near Clouds Reach. Cllr Tyrrell to look at what specimen of tree would be best suited. Planting them in a triangular formation which could be added to and grown out if parishioners asked for a memorial tree. Cllr Tyrrell proposed a small fence with gate should be erected around it.

ACTION that Cllr Tyrrell would report back with suitable trees.

ABLF 22/11 Candy's Field boundary

It was agreed that the Clouds Reach boundary issue was settled. LPC would maintain the bank and hedgerow on the field side of Candy's field. It was agreed to write to the owner with the above comments saying the matter was now closed and LPC thank them for their cooperation.

It was agreed that Spring Meadow boundary issue was settled. It was agreed to write to the owner with the above comments saying the matter was now closed and LPC thank them for their cooperation. However, the dumping of their garden waste over the hedge behind the Hub building and over the fence into the cemetery was unacceptable. LPC to send the property owners a link to purchasing a garden waste bin from EDDC.

ACTION that the Clerk write to both property owners.

Land Registry:

The current document did not show LPC owning the footpath on Candy's field. This needed to be updated. LPC to contact land registry to ask for it to be amended. Cllr Tyrrell to provide more details to the Clerk.

ACTION that the Clerk write to land registry.

ABLF 22/12 Manhole covers

The manhole cover near the pre-school needed to be dropped, it was currently raised and could not be mowed over and caused a trip hazard. It was proposed to get three quotes for the three manhole covers which needed to be dropped. Cllr Linfoot to action this. Cllr Tyrrell declared an interest.

ACTION that Cllr Linfoot would identify three quotes.

ABLF 22/13 Levelling and reseeding

ABLF 22/15 Cycle humps

Cllr Tyrrell suggested outside of the pre-school and where the football pitch was needed to be levelled off and reseeded. Cllr Tyrrell also suggested large wide pipes were added into the cycle humps for children to crawl through. Proposed LPC got three quotes, Cllr Linfoot to action. Agreed this must be carried out in the Autumn, Cllr Tyrrell and Cllr Atkins would walk the field and prepare a map of repairs and where the cycle humps would be located. This proposal would be brought to the PC meeting in September for work to start in the Autumn.

ACTION that Cllr Linfoot would identify three quotes.

ACTION Cllr Tyrrell and Cllr Atkins to report back to the PC with map and locations.

ABLF 22/14 Fence around large horse chestnut tree

The wild garden needed wildflower seeds, post and rail fence and some attention. Cllr Tyrrell to get three quotes.

ACTION that Cllr Tyrrell would identify three quotes.

ABLF 22/16 Items for the next Agenda

None raised.

Meeting closed: **11.30am**

Chairman:

Date:

Cllr Atkins – Lead Assets Cllr report to Committee

Chair, Members, Ladies and Gentlemen,

I have to report as follows: Lympstone Parish Cemetery owned by the Parish Council.

It is now in its 40th year of operation. The original section is full except for re-openings. The Northern most portion is now operational, having now received four interments, now all being laid on an East to West alignment, not as previously laid out along the Eastern path edge as agreed by a previous Council, which should not have been entertained for more than one reason.

It is now quite clear that a review of the paths laid out in block paviers are now a trip hazard and it is considered by myself, Cllr Tyrrell and the Chair of the Council, they should now be partly removed and replaced with a new surface eg like the nursery site, concreted or tarmacadam.

It is also to be noted that 1) the Western hedge needs laying again and 2) the beach hedge East and North reduced by approx. 4 feet to ease cutting (Health and Safety) and 3) the Southern boundary to Mr Lupton needs attention. Various views been expressed.

Mr Lupton received a request a few years ago for the removal of 3 large trunks overhanging the last property in Summer Meadow, his son who is a qualified tree surgeon gave a price which was put to me as Lead Cllr, a site meeting was held with Cllr Hill's attendance, and we tentatively agreed a formula of a third for each party. This was communicated to the complainant via Penny Lupton and the lady concerned was minded to agree but needed a clear undertaking that the proposal of the footpath running beside her property and scheduled to run through the cemetery, South side, would not now take place. This has not been considered further at this present time (and for 3 years). There is also the question of the other large growth, which I recommend should be felled for safety reasons and repair to gravestones should any fall across the area.

Lastly and of major importance is the need to review the rules of the cemetery especially in respect of grave maintenance, length of terms for owners to be responsible for levelling.

Furthermore, many of the said memorial stones are on the move and need correction as does the actual burial dips, which years ago were dealt with by relatives for up to one year (??). There is now the need for operational safety and visitors to be able to traverse the area on a level plain, therefore major works are in my opinion needed say over the next three years at a likely cost estimated at £6,000 subject to clarification and tenders. The grave digger, Mr Pring, has made some suggestions but Mr Gegg feels he does not wish to comment and is happy to leave it to the Council.

I recommend that before the next Assets committee meeting on this matter, we meet on site for further information and understanding of the situation.

Cllr Atkins, Lead Cllr for Assets.
(and Cllr Linfoot Chair of the PC)

AAC 22/23:



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BURIAL GROUNDS — RULES AND REGULATIONS

1. All applications for interment must be made to the Clerk of the Burial Authority from whom the prescribed application form and particulars of fees and charges are obtained. All fees must be paid in advance. The form of application, completed giving the required information, together with the Certificate of the Registrar of the death, Coroner's Order or Crematorium Certificate must be in the hands of the said Clerk before any interment may take place. Four days notice must be given for interment, exclusive of Sundays.
2. The allocation of grave spaces shall take place in rotation or otherwise as decided by the Burial Authority.
3. The first interment in each grave shall be at least 2 metres deep and no coffin shall be nearer the surface than 1 metre.
4. No walled graves are allowed.
5. No grave in respect of which the Exclusive Right of Burial has been purchased shall be opened without the consent of the owner his/her legal representative and upon production of the Deed of Grant, unless an indemnity is signed by the nearest surviving relative or executor.
6. No second interment of choice can be guaranteed to take place in, and no headstone or vase may be erected or placed upon, any grave in respect of which the Exclusive Right of Burial has not been purchased.
7. Cremated remains may be placed in family graves or in the special section of the Burial Ground set aside for that purpose, and must be at least 0.25 metres beneath the surface. No scattering of ashes will be allowed on any part of the surface of the burial ground.
8. The removal and replacement of any headstone of any kind whatsoever for an interment in a grave already occupied or otherwise, must be at the cost to the person or persons making the application for the interment. No stone, monument or any kind of memorial can be removed from the Burial Ground without the consent of the Parish Clerk.
9. A sketch of every memorial intended to be erected, with all dimensions marked thereon, and a copy of the inscription intended, must be submitted by the undertaker and/or stonemason who must be responsible to follow the instructions given by the Parish Clerk. No memorial will be allowed to be erected, or inscription inserted without such approval. All fees for the erection of such must be paid in advance. All lettering must face the foot of the grave. Fixings of memorials shall be under the supervision and control of the Burial Authority or the Parish Clerk. Photographs or other types of picture of the deceased will not be allowed on memorials.
10. All graves and memorials must be kept in proper repair by the persons interested in their preservation. If any memorial is not kept as such, the Burial Authority may remove or alter it in any way they deem necessary or desirable for the due order of the Burial Grounds.
11. No kerbs or permanent mounds will be allowed in the Burial Grounds.
12. Only one movable vase (not to be of glass) may be placed at the head of the grave and its dimensions shall not exceed 0.25 metres in any measurement. OR Headstones, including one or two movable vases (not to be of glass) placed at the base of same, not exceeding dimensions below may be erected in accordance with 9 above.
Dimensions (Burial): Not exceeding 1.10 metres high, 0.80 metres wide, 0.38 metres deep

Dimensions (Cremated Remains): Not exceeding 0.76 metres high, 0.61 metres wide, 0.38 metres deep.

13. All materials are placed in the Burial Grounds at owner's risk.

14. All earth surplus to requirements remaining after interments or erection of memorials must be removed from the Burial Grounds by the undertaker.

15. Permission will not be granted to plant shrubs on graves, or to interfere in any way with any grave or monument.

16. All applications for planting memorial trees will be subject to a specific resolution of the Parish Council.

17. All dead flowers and wreaths must be placed in the receptacles provided for that purpose.

18. Persons illegally removing flowers, damaging monuments or any other property, or behaving unseemly in the Burial Grounds, may be liable to prosecution.

19. Dogs, except guide dogs, are not allowed within the Burial Grounds.

20. The Burial Authority reserves the right from time to time to make alterations to the forgoing Rules and Regulations.

21. Grave spaces can only be purchased at the time of an interment, under the direction of the Clerk in consultation with the Burial Authority.

THE BURIAL AUTHORITY IS THE PARISH COUNCIL AND ENQUIRIES SHOULD BE DIRECTED TO THE CLERK TO THE COUNCIL. COPIES OF THE RULES CAN BE OBTAINED FROM THE CLERK ON REQUEST.

Lucy Tyrrell, Clerk to the Council