



LYMPSTONE PARISH COUNCIL

Clerk to the Council: Miss L Tyrrell
c/o Minnows,
Longmeadow Road,
Lympstone, Devon EX8 5LF
Tel: 07890717081

Chairman: Cllr Nick Linfoot
Tel: 07751 307107

Email: lympstonepc@gmail.com
www.lympstone.org

28th February 2023

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm on Monday 6th March 2023 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.
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Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session	7.30
23/14	INFORMATION: Apologies	7.45
23/15	ACTION: Minutes To confirm the minutes of the PC meeting held on the 6 th February 2023 (attached).	7.50
23/16	INFORMATION: To receive any Declarations of Interest	7.55
23/17	Clerk's Report (see attachments): ACTION: i) LPC Financial controls and risk management - To agree and approve the reviewed reports previously circulated to all Cllrs. ii) Risk assessments – To agree and approve the reviewed risk assessments previously circulated to all Cllrs. iii) Approve CIL spending – To agree and approve spent CIL funding to community expenditure under CIL and S106 monies previously circulated to all Cllrs. INFORMATION: iv) Internal Auditor contract - signed and returned. v) Finance – Payments / Financial summary / Budget report vi) Clerk's Action List	8.00

23/18	INFORMATION: Reports from the Chairman, East Devon District Councillors and Devon County Councillors if any.	8.10
23/19	ACTION: Planning applications 23/0378/TCA -T1, Crab Apple : crown lift to 2m above path ground level, tip prune over entire canopy to tidy and contain, thin canopy by up to 10%: maximum diameter of cuts of 25mm. Reason for works: Minimal works to contain tree, appropriate management for tree in small Garden at Eleanors. AMENDED PLAN: 22/1394/FUL - Construction of a pedestrian bridge at 6 Longbrook Lane.	8.15
23/20	INFORMATION: Planning decisions (see attached)	8.20
23/21	INFORMATION: Reports of Committees Any reports requiring a decision are attached. Finance and Advisory Committee - Cllr Hill (C), Cllr Atkins (VC), Cllr Payne. Assets and amenities committee - Cllr Atkins (C), Cllr Hill, Cllr Staddon. Cllr Atkins to update and report on any resolutions from The Assets and Amenities Committee meeting. Environment committee - Cllr Staddon (VC), Cllr Beatty, Cllr Francis, Cllr Moffatt. Cllr Staddon to report on the Exe Estuary meeting and the meeting with LFRG and DRIP. Planning and transport committee - Cllr Linfoot (C), Cllr Francis (VC), Cllr Beatty, Cllr Moffatt. Community committee - Cllr Linfoot (C), Cllr Staddon (VC), Cllr Francis, Cllr Payne. Cllr Francis to report on the meeting with the webmaster. Cllr Linfoot to report on the final Coronation mug design for Cllrs approval.	8.25
23/22	DISCUSSION: Items for the next Agenda	8.35

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 7.30PM ON MONDAY 6TH FEBRUARY 2023.**

PRESENT:	
Councillors	D Atkins, D Beatty, S Francis, K Hill, A Lewis, M Moffatt, J Payne and L Staddon (Acting Chairman)
Clerk	Miss L Tyrrell
County Councillors	J Trail
District Councillors	G Jung
Public	9 members

Public session

Cllr Staddon explained that as the Chairman was absent from the meeting she would, as Vice Chair, be acting Chairman. She proposed Cllr Atkins to be acting Vice Chair for the meeting. Unan.

RESOLVED that Cllr Atkins would be Acting Vice Chairman for the meeting.

The Chairman invited members of the public to speak. One resident asked to speak at item 23/4.2 which was granted.

23/1 Apologies

Cllr Linfoot, District Cllr Ingham and County Cllr Scott due to other commitments.
Cllr Payne proposed to approve the apologies. Cllr Hill seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

23/2 Minutes

Cllr Atkins felt that in view of Januarys PC meeting minutes regarding the cap on Parish Councils precept and the fact that he had not been aware of the rule that there was no cap, he could not propose the minutes. District Cllr Jung explained that there was no cap on setting Parish Councils precept.

Cllr Staddon proposed the minutes of the PC meeting held on the 9th January were accurate Cllr Hill seconded. Unan. Cllr Atkins abstained.

Cllr Atkins proposed the minutes of the PC Part B meeting held on the 17th January were accurate. Cllr Staddon seconded. Unan.

RESOLVED that the minutes of the PC meeting held on the 9th January and the PC Part B meeting held on the 17th January be confirmed as a correct record and signed by the Chairman.

23/3 To receive any Declarations of Interest

Cllr Lewis declared a personal interest with Planning application 23/0145/FUL.
This was recorded in the book.

23/4 Clerk's Report:

23/4.1 Burial Ground, Cllr expenses, Discipline, Email usage, FOI and publication, Training and development Policies

The Clerk presented the reviewed policies, previously circulated for approval.

Cllr Atkins proposed to approve the reviewed policies. Cllr Lewis seconded. Unan.

RESOLVED that the reviewed Burial Ground, Cllr expenses, Discipline, Email usage, FOI and publication, Training and development Policies were approved.

23/4.2 Correspondence received.

The Clerk paraphrased to all present the email and letter received regarding the parking difficulties for residents along Church Road. (See Appendix 1). Cllr Hill felt that there was a public car park in the centre of the village for residents to use. Cllr Beatty felt the residents should be able to use the Village Hall car park. Cllr Staddon asked County Cllr Trail if removing double yellow lines along parts of Church Road could be considered. County Cllr Trail explained that lines would only be removed if there was a pressing safety issue, it would take two years to implement and this road was not highlighted as a concern. A resident spoke to explain that the yellow lines were added along Church Road in 2017. At that time the PC had ensured residents could park in the VH car park instead. He felt that the VHCIO now had stopped residents parking and now there was nowhere to park. He understood that both the Hub and Pre-school had also been written to by the VHCIO about not parking in the car park. There were yellow lines along school hill to originally ensure emergency vehicles could pass safely but the hill was wide enough at the top for cars to park and emergency vehicles to pass. He suggested a working party was created with the affected residents, PC, EDDC and DCC Cllrs to resolve this issue. He felt the parked cars along the road was a natural traffic calming scheme but now there was nothing to slow the traffic along the Highway. Fifteen parking spaces had been lost due to the double yellow lines and felt the following could alleviate the issue:

1. On School Hill, at the top, the road is far wider than at the bottom; it seems quite feasible to reinstate at least 2 spaces there. This would not hinder emergency vehicle access.
2. Church splay - this could be extended on the other side of the Church gate to provide at least 2 spaces
3. Outside Charles Court - it would seem at least 3-4 spaces could be reinstated here as the hedge and fence have been removed and there are now good sight lines at the entrance to Charles Court. The reasoning for installing the yellow lines here in 2017 has now been mitigated as there is now a footpath inside Charles Court requiring no one to need to walk on the road.

The resident added that the new development had added pressure to the parking problem. The developers should have considered parking for residents. He asked the process for removing yellow lines. Cllr Trail explained that an application to DCC Highways should be submitted in agreement with the PC. A Highways officer would then visit and review.

Cllr Staddon felt the VHCIO should be spoken to in the first instance to discuss the issue further and help resolve the situation. Another resident added that if the VH could offer a resident parking scheme, she would be happy to make a financial contribution. Cllr Atkins proposed to meet with the Chair of the VHCIO to discuss the parking and find a resolution for local residents to park. Cllr Lewis seconded. Unan.

RESOLVED that Cllr Atkins and Cllr Hill would meet the Chair of the VHCIO to discuss the car parking.

Cllr Staddon asked if the Church car park could be used by residents. Cllr Hill explained that a specific reason for the gifting of the land was car parking for Church users only.

Cllr Payne proposed that representatives of the PC, Cllr Trail, Mr Stratford (Getting Around Group) and select residents arranged to meet to view the Highway. Cllr Lewis seconded. Unan. Cllr Trail added that he would be prepared to attend as an observer.

RESOLVED that the Clerk would arrange a meeting for all to assess Church Road and view the issues.

23/4.3 PC and APM May meeting date.

The Clerk explained that due to Parish Council elections due on 4th May, the first PC meeting of the municipal year and Annual Parish Meeting (APM) must be held between 10th – 25th May. The meeting room of the VH was unavailable on a Monday during this time. Cllr Atkins proposed the meetings were arranged for a Tues, Wed or Thurs evening instead during this time. Cllr Hill seconded. Unan.

RESOLVED that the Clerk would find room availability for the following dates at 7pm in the VH: 10th, 11th, 16th, 17th, 18th, 23rd, 24th May 2023.

23/4.4 Staff Appraisal

Cllr Staddon proposed to approve the staff appraisal in respect of DALC recommendations. Cllr Lewis seconded. Cllrs Hill, Payne, Moffatt and Francis supported. Cllr Atkins objected, and Cllr Beatty abstained.

RESOLVED that the Clerks appraisal was approved.

23/4.5 Finance

Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Hill seconded. Unan.

RESOLVED that the following payments be approved:

Payments – January 2023

04/01/23	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£88.00
04/01/23	DD	Plusnet REF: PNET3453454-1 (YC)	£34.81
05/01/23	3095	Cllr expenses	£147.75
05/01/23	3096	Optima Graphics Topsham Ltd Inv: 27165 and 27176	£617.00
05/01/23	3097	Cllr expenses	5.00
05/01/23	3098	D Murray - Living In Lymptstone event	£147.45
05/01/23	3099- 101	Staff costs	£2,391.30
05/01/23	3102	J Cowe - cleaning public toilets Dec 22	£465.00
05/01/23	3103	J Morrish - Inv: 89,90,91	£2,220.00
05/01/23	3104	LVHCIO - Inv: INV-0599 (Community Hub community meals)	£60.00
05/01/23	3105	Exmouth District and Community Transport	£332.94
05/01/23	3106	Michael Clarke Ltd - Mens Toilets Inv No: SI-6280	£129.30
16/01/23	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£33.00
16/01/23	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£19.00
17/01/23	3107	Shift - It INV-17050	£120.00
17/01/23	2108	CANCELLED	
17/01/23	3109	LVHCIO INV-0607 (LPC Part B meet)	£16.00
17/01/23	3110	Eibe play area refurbishment Inv no: 90123515 (outstanding payment)	£10,526.47
17/01/23	3111	Garden Club grant awarded	£330.90
17/01/23	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£143.98
23/01/23	3112	McVeigh Parker & Co Ltd In: 742016 (New gate &post @Avenue Field)	£560.33
30/01/23	DD	Plusnet REF: PNET3453454-1 (YC)	£41.75

Receipts – January 2023

05/01/2023	FPI	Herald Advert	70.00
09/01/2023	FPI	Stripe Payment - Hub desk	9.30
12/01/2023	FPI	Herald Advert	100.00
16/01/2023	FPI	Stripe Payment - Hub desk	9.30
17/01/2023	FPI	Herald Advert	7.00
18/01/2023	DC	DEVONCC 4919199 (Candys field maintenance)	500.00
19/01/2023	FPI	Herald Advert	25.00
20/01/2023	500041	Herald Advert	135.00
20/01/2023	500041	R Gegg (Molly Tyrrell burial fee)	415.00
23/01/2023	DC	Herald Advert	100.00
27/01/2023	SO	Herald Advert	25.00

Financial Summary – January 2023

Current Account		
Opening balance at 1st April 2022		156,502.80
Receipts		£122,380.85
Total receipts		£278,883.65
less, Payments		£195,422.61
Net balance		£83,461.04
Unpresented cheques		£0.00
Receipts not on statement		£0.00
	Balance at Bank	£83,461.04

Budget reports – January 2023

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£21,737.53
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,743.84
J	Clerk's Salary	£15,000.00	£22,139.64
K	Clerks Expenses	£900.00	£1,265.41
L	Office expenses	£1,000.00	£911.97
M	Village Hall Hire	£0.00	£1,187.00
N	Chairman's Allowance	£200.00	£200.00
O	Subs	£1,000.00	£621.00
P	Courses, Travel etc	£1,000.00	£484.57
Q	Insurance, Audit, Elections	£3,500.00	£2,184.88
R	Miscellaneous	£2,000.00	£7,166.93
S	Herald Printing	£5,000.00	£5,304.00
T	A Western	£6,000.00	£3,898.00
U	Grass and hedge cutting	£2,000.00	£1,550.00
V	Other Maintenance	£5,000.00	£3,846.94
W	General tree work inc Candys Field	£1,000.00	£1,390.00
X	Bin emptying	£750.00	£770.83
Y	Handyman	£0.00	£0.00

Z	Notice Boards - Maintenance	£500.00	£0.00
AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£1,070.13
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£10,217.58
AD	Flood equipment and Maintenance	£300.00	£514.83
AE	LFRG expenses	£400.00	£147.60
AF	Gulliford Cemetery	£600.00	£330.00
AG	Burial Ground	£1,000.00	£1,000.00
AH	Youth Club Building Maintenance	£1,000.00	£1,134.72
AI	YC Utilities	£1,600.00	£1,300.41
AJ	Website etc	£500.00	£183.00
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£4,533.46
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£9,956.12
AT	FLOS Playarea refurbishment	0.00	£88,632.32
	Total	£85,686.00	£173,685.18
	Add VAT		<u>£21,737.53</u>
	Total		£195,422.71

Code	Receipts - Budget Performance 2022-2023	Budget	Actual
F	Precept	47,500.00	47,500.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	0.00
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	4,025.00
K	Burial fees	2,000.00	2,793.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	670.00
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	17,490.00
S	VAT Refund	5,000.00	4,611.55
T	Youth Club	1,500.00	23.05
U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	1,393.50
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	43,867.21

	Total	75,160.00	122,380.85
	Allocated balances 31st March 2022	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0
	NP Projects	3000	0
	Works to Youth Club	10000	845.14
	Public Conveniences	5000	£3,350.00
	Play area	20,000	20,000
	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	24195.14

23/4.6 Clerk's Action List

Cllr Beatty asked the Clerk for an update on the notice boards under the railway arch. The Clerk explained that she had sent photos of the area to the contractor, agreed a specification and was awaiting a quote for fixtures and fitting. She asked Cllr Atkins for a Church contact to discuss their large notice board.

RESOLVED that the Council received and noted the Clerk's action list.

23/5 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

District Cllr Jung read his report:

Local Plan - Now that the Consultation for the East Devon Local plan has been completed, I would like to thank the Parish Councillors and residents who provided all the feedback. Now the officers are busy analysing the responses and obviously this is going to take time. It really didn't help almost 2 thirds through the consultation the Government announced the removal of the required housing numbers, which were the figures that this Local Plan and everyone else's local plan is based on! The problem is that now the Government has no policy on Housing Numbers, but says it's being "considered" by a long questionnaire sent out to prior to the New Year. The next Strategic Plan meeting at East Devon will discuss the proposals and will respond to this Questionnaire. Until the Government provide local authorities with the new policies no local authority can move on with their plans! So, it's a revue of the Local Plan consultation and then see how it dovetails into the New Government Policies once they have been approved.

New Developments - However, remember that last year EDDC could not demonstrate a 5-year land supply for new dwellings and therefore developers had almost a free hand in bringing forward planning proposals, and depending how one reads the legal definition this could stand, so it's likely some large planning applications will come through over the next year.

Dinan Way - Since the last Parish meeting the funding for Dinan Way has come through. This will substantially change the area, some benefits, and some negatives. How it's going to change our already busy roads is unknown but I would suggest that we immediately put vehicle counters in to understand the before and after effects of this new road. It will also affect the surface water run off that flows into Lympstone and I'm pleased to hear that the Lympstone flood group will now be reviewing this. It could be that the road and its associated drainage will help reduce flooding in the area, or maybe with some rethinking alternative solutions it could reduce flooding substantially in the area.

Yonder Wood - *On the subject of flooding, I enjoyed a day out planting trees at the new Woodland on Sunday, which straddles the Wootton Brook. The work the Woodland Trust is doing will help reduce surface water flooding and they will be creating weepy dams that will help reduce flooding downstream further.*

So, it's a delay to the local plan, it's all systems go for Dinan Way and a new Green friendly Woodland on your doorstep.

Cllr Atkins asked about the levelling up fund. He had heard different amounts had been awarded from £15-£17.5million and added that as there were so many large projects to complete with the funding allocated, how would this money provide for all of them.

County Cllr Trail explained that in reference to the Dinan Way link road, the funding had been agreed and plans would go forward and must be approved. Once approved the details would be published for members of the public. He added that the existing Dinan Way traffic speed is currently being monitored. He informed all present that the District Cllrs locality budget had granted £4,000 towards a sensory room at Lympstone Primary School and asked the PC to consider match funding. Cllr Payne explained that as the PC could not support education services, she had approached the Naval fund for an external grant for the school. Cllr Trail went on to explain that the development at Goodmores site was progressing well. He had ensured the roads adjacent were kept clean and tidy. He apologised for SWW error on the Salterton Road and the Pines Ridge burst water main had been fixed. He added that there was a constant pothole repair work in progress and the work force had been doubled to action this. 2,000 of the potholes had been fixed out of the 3,000 reported. He made everyone aware that the road gritters were the same team who repaired the potholes. A resident asked Cllr Trail what the time limit for the design of the Dinan Way extension was and who was designing the new road. She was concerned of the surface water. Cllr Trail explained he would update as and when he knew. He asked all present to contact him directly with individual queries. Cllr Atkins explained that he knew the location of the drainage across the land.

The Chairman read her report:

On the 23rd January, the community Hub had their second meeting with regards to preparations for the Kings Coronation on May 6th. We are now well on the way, to agreeing with 3 local bands to play, we have secured 4 marquees from CTCRM with thanks from Major Latham. We also have Cllr Scott to thank for arranging 3 portaloos for free, brilliant. We are hoping a local pub will do the bar on the day, we're just finalising that. The general format of the day is: Picnic early afternoon, followed by Lympstone band and hopefully the School Choir, moving on to early evening with a couple more local bands. During this time, Jenny Moon will be carrying out 2 family laughter/yoga sessions, the PTFA will have some children's activities and LFC will have football games as well. The Sailing Club have offered use of their marquees, which is really kind. We're hoping the Tennis Club will also have some activities on.

The day will wind down at Sundown [about 9pm] in the hope we can pack up and let revellers move to the local hostelrys in the village. This is destined to be truly fun filled family day on a local scale.

She added that the Exe Estuary forum was being held on Tuesday 7th Feb and there would be two representatives from the PC attending. She would report back to the PC any updates from the meeting.

23/6 Lympstone Flood Resilience Group (LFRG)

Mr Alan Burton, Mr John Brewer and Miss H Dimond of LFRG were present. Mr Alan Burton reported an update and vision of the group (See Appendix 2). The Chairman thanked the group for all their continued hard work. Cllr Jung highly commended the group for their work, grants awarded, and initiatives implemented. He added that LFRG was a role model to all.

23/7 Hedge behind the Youth Club

Cllr Lewis reported that it was too late in the season to complete any hedge work. He felt the hedge required a long-term plan. Cllr Atkins added that there was restrictions on the hedge that

needed to be adhered to. Cllr Lewis added that a wholistic approach to the hedge was necessary and Candys Field in its entirety. He felt a management plan of Candys Field with advice on the vegetation was necessary. Cllr Staddon proposed that Cllr Lewis put together a management plan of Candys Field. Cllr Hill seconded. Unan.

RESOLVED that Cllr Lewis would write and present a management plan for Candys Field.

23/8 Avenue Trees Contractor

Cllr Lewis circulated the two quotes for work to the trees along the Avenue. He was waiting for one more quote. The Clerk reminded all present that she was still waiting for the National Trust legal team to answer the PCs queries about the Avenue and trees. Cllr Staddon proposed the minimum work of Option 1 from Dartmoor Tree surgeons of £235 to be accepted and completed by the end of February. Cllr Payne seconded. Cllrs Hill, Lewis, Moffatt supported. Cllrs Beatty, Francis and Atkins objected.

RESOLVED that Option 1 of Dartmoor Tree Surgeons quote would be accepted.

23/9 Methodist Hall

Cllr Atkins read his statement:

Ladies and gentlemen,

As Chair of the Assets and Amenities committee of the Parish Council, I have to report as follows (by way of a statement,) that under the rules pertaining thereto require a statement to be delivered to the public if anyone are waiting close of a Part B meeting, such as the one held on 17th January.

As most people are aware, the Parish Council agreed back in 2018 that due to the closure for religious usage by the Methodist supporters, the Hall/Chapel would be sold in due course.

It was registered as a community asset at that time which the Parish Council agreed. (By Cllr Atkins in conjunction with the Officer at EDDC, Nick Wright).

This gave the PC a six month period to raise funds and enquire about loans/donations etc, with particular reference to the public works loans board. Included in the legislation is that a community asset carries a definition with it, that of protection from any change of use until, in this case, 2026. Earlier Cllr Atkins had established that the trustees of the Methodist Organisation on advice of one of their numbers (an advisor in property disposal) did not accept the offer by the Parish Council as advised to it by the Friends group to place an offer.

When in late Autumn 2022 it was noted that a sale via sealed tenders was to be the way forward, the whole matter was further considered by the friends and the Parish Council.

The outcome eventually agreed by the Parish Council at its Part B meeting held on 17th January 2023 that a tender would not be forthcoming but the Parish Clerk would send an email to the selling agents reinstating the offer previously made by the PC. The friend's secretary, Miss H Dimond did likewise.

From a positive viewpoint the Friends group had, after public notice; the need for donations, loans etc from 81 persons out of 125 respondents to the public, three open meetings and a leaflet drop. I considered this to be a very low response.

One must note that the PC had allowed £10,000 to be earmarked towards the purchase.

I now must report that the tenders were closed on Friday 20th January and a verbal update follows.

Cllr Atkins then updated all present with the following email received from Hall & Scott 6th Feb 2023:

As a result of the tender process our clients have a preferred bidder and the sale should complete shortly.

A member of the public asked for a statement to be released and published to update residents. Unan.

RESOLVED that a public statement regarding the Methodist Hall would be published by the PC.

23/10 Planning applications

23/0109/FUL - Proposed 2 storey side extension, single storey rear extension, new porch at Kuni Kirei.

Cllr Atkins proposed to support the application. Cllr Francis seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

23/0145/FUL - To construct a new dormer window above the garage on the rear side, and construct a single storey, ground floor rear extension behind the garage at 3 Withalls Gardens. Cllr Atkins proposed to support the application. Cllr Beatty seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

23/0194/VAR - Variation of condition no. 2 (approved drawing conversion of first floor storage holiday flat with amended ground floor access (22/0565/FUL, 22/0599/LBC) to be replaced with submitted plans at Strand House.

Cllr Staddon proposed to support the application. Cllr Lewis seconded. Cllrs Hill, Payne, Moffatt, Beatty and Francis supported. Cllr Atkins objected.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

23/11 Planning decisions

RESOLVED that the EDDC decisions were noted.

23/12 Reports of Committees

Assets and Amenities

Cllr Atkins explained that he was meeting a DCC Officer to discuss the Rag safety issues further and would report the findings back to the PC.

Environment committee

Cllr Beatty raised the public footpath at the top of Church Path and felt DCC should repair. The Clerk explained that it was a planning condition that the owners of the land did the work. She would chase this issue up with District Cllr Jung.

Planning and transport

Cllr Francis explained that meetings were being arranged with landowners of proposed areas for development (GH/ED/72 and GH/ED/73). This would be an information sourcing exercise and all details would be reported back to full council.

Community

The Clerk presented the design received of the Coronation Mug for the children in the Parish. She explained that Cllr Linfoot was chasing up additional designs. The mugs were all within the allocated budget previously agreed. The feedback from all members of the PC of the design viewed were positive. Cllr Staddon proposed to accept the current design presented. Cllr Payne seconded. Unan.

RESOLVED that the mug design viewed was agreed for the Kings coronation.

Cllr Payne reported that The Hub working group had met and allocated dates on the 10th and 12th March for select user groups, the school, pre-school and immediate neighbours to consult with and

view the plans of a potential new build and feedback. The consultation sessions would then be opened for all residents to attend. Cllr Payne would report the findings back to the PC in April.

23/13 Items for the next Agenda

None.

Meeting closed at **9.34pm**

Chairman:

Date:

23/17 Clerks Report

Finance - Payments / Financial summary / Budget report

Payments – February 2023

05/02/23	3113	Mr P Corcos - LFRG Welly boots	£200.00
05/02/23	3114	LVHCIO INV-0607 (LPC Part B meet) (replaces cheque no 3109)	£16.00
05/02/23	3115	Optima Graphics Topsham Ltd Inv 27216	£614.00
05/02/23	3116, 17, 18	Staff costs	£2,441.90
05/02/23	3119	PCE Technology Ltd Inv 1002 (LFRG grant awarded for radios)	£1,500.00
06/02/23	DD	EDF ENERGY REFERENCE: 671024465401 (Toilets)	£88.00
10/02/23	3120	Lympstone History Society (LPC grant awarded)	£225.00
10/02/23	3121	LVHCIO INV-0620 (Community Hub lunches)	£60.00
15/02/23	DD	EDF ENERGY REFERENCE: 671079829166 (YC)	£33.00
15/02/23	DD	EDF ENERGY REFERENCE: 671079829135 (YC)	£52.00
15/02/23	DD	EDFENERGY CUST PLC REFERENCE: 9208111111 (Candys field)	£144.00

Receipts – February 2023

15/02/2023	DC	EDDC CIL 2022	93,008.52
17/02/2023	DC	DD Refund	39.05
21/02/2023	FPI	Stripe Payment - Hub desk	9.30
28/02/2023	FPI	Internment of ashes (x2)	406.00

Financial Summary – February 2023

Opening balance at 1st April 2022	156,502.80
Receipts	£215,437.72
Total receipts	£371,940.52
less, Payments	£200,796.51
Net balance	£171,144.01
Unpresented cheques	£0.00
Receipts not on statement	£0.00
Balance at Bank	£171,144.01

Budget reports – February 2023

Expenditure			
Code	Item	Budget	Spent
G	VAT	£5,000.00	£22,003.38
H	S137	£100.00	£0.00
I	Other Grants	£1,000.00	£1,968.84
J	Clerk's Salary	£15,000.00	£24,419.94
K	Clerks Expenses	£900.00	£1,325.01
L	Office expenses	£1,000.00	£1,013.97
M	Village Hall Hire	£0.00	£1,263.00
N	Chairman's Allowance	£200.00	£200.00
O	Subs	£1,000.00	£621.00
P	Courses, Travel etc	£1,000.00	£484.57
Q	Insurance, Audit, Elections	£3,500.00	£2,184.88
R	Miscellaneous	£2,000.00	£7,166.93

S	Herald Printing	£5,000.00	£5,918.00
T	A Western	£6,000.00	£3,898.00
U	Grass and hedge cutting	£2,000.00	£1,550.00
V	Other Maintenance	£5,000.00	£3,846.94
W	General tree work inc Candys Field	£1,000.00	£1,390.00
X	Bin emptying	£750.00	£770.83
Y	Handyman	£0.00	£0.00
Z	Notice Boards - Maintenance	£500.00	£0.00
AA	Play Equipment Mtce	£500.00	£0.00
AB	Lighting in Candy's field	£800.00	£1,206.93
AC	Toilets inc: wages, consumables, rates, elec, utilities, repairs	£7,000.00	£10,301.18
AD	Flood equipment and Maintenance	£300.00	£1,964.83
AE	LFRG expenses	£400.00	£147.60
AF	Gulliford Cemetery	£600.00	£330.00
AG	Burial Ground	£1,000.00	£1,000.00
AH	Youth Club Building Maintenance	£1,000.00	£1,134.72
AI	YC Utilities	£1,600.00	£1,381.16
AJ	Website etc	£500.00	£183.00
AK	Adverse weather	£200.00	£0.00
AL	Gully cleaning and jetting	£2,000.00	£0.00
AM	Parishes Together	£1,500.00	£0.00
AN	Community Hub Projects	£2,000.00	£4,533.46
AO	Cont to repairs to VH Car Park	£500.00	£0.00
AP	DCC Funding	£0.00	£0.00
AQ	YC Recharge	£0.00	£0.00
AR	Emergency funding	£5,000.00	£0.00
AS	Lottery Grant (Jubilee)	£9,836.00	£9,956.12
AT	FLOS Playarea refurbishment	0.00	£88,632.32
	Total	£85,686.00	£178,793.23
	Add VAT		<u>£22,003.38</u>
	Total		£200,796.61

Code	Receipts - Budget Performance 2022-2023		
		Budget	Actual
F	Precept	47,500.00	47,500.00
G	Council Tax support grant	0.00	0.00
H	CIL	0.00	93,008.52
I	DCC re Candys Field	400.00	0.00
J	Herald Adverts	6,000.00	4,025.00
K	Burial fees	2,000.00	2,793.00
L	Lympstone FC re Cliff Field	50.00	0.00
M	Flower beds	0.00	0.00
N	Western power re Wayleaves	10.00	7.54
O	Miscellaneous (eg refunds)	0.00	709.05
P	Website adverts	0.00	0.00
Q	Parishes Together	1,500.00	0.00
R	External Grants	1,000.00	17,490.00
S	VAT Refund	5,000.00	4,611.55
T	Youth Club	1,500.00	32.35

U	VHMC car park	0.00	0.00
V	MoD Community Covenant	0.00	0.00
W	DCC error	0.00	0.00
X	Community Hub Projects Income	100.00	1,393.50
Y	Woodbury PC (Gulliford BG grass cutting)	100.00	0.00
Z	Gulliford Burial Ground	0.00	0.00
AA	FLOS	10,000.00	43,867.21
	Total	75,160.00	215,437.72
	Allocated balances 31st March 2022	Budget	Spent
	Elections	3000	0
	Reserve for Village hall car park	1500	0
	NP Projects	3000	0
	Works to Youth Club	10000	845.14
	Public Conveniences	5000	£3,350.00
	Play area	20,000	20,000
	Emergency funding	5000	0
	Field maintenance eg fences, ground repairs	10000	0
	Building funding re Community Purchase	10000	0
	Total allocated balances	67500	24195.14

Clerk's Action List – February 2023

Month and Minute	Response	Date Actioned
Jan – 22/4.7	The Clerk would add DB as a bank signatory – Ask for a copy of photo ID	
May 22/64.9	Investigate purchasing a new phone for work use.	
Oct 22/116.2	Clerk to write to Eibe and ask if the play area notice can be erected on the fence or would this affect its guarantee.	
Feb 23/4.1	Send approved reviewed Burial Ground, Cllr expenses, Discipline, Email usage, FOI and publication, Training and development Policies to website.	22/2
Feb 23/4.3	Clerk would find room availability for the following dates at 7pm in the VH: 10 th , 11 th , 16 th , 17 th , 18 th , 23 rd , 24 th May 2023.	
Feb 23/5.2	Clerk would arrange a meeting for all to assess Church Road and view the issues.	
Feb 23/7 Planning Applications	23/0109/FUL - Proposed 2 storey side extension, single storey rear extension, new porch at Kuni Kirei. Recommendation: Support	8/2send recomme ndations from LPC to EDDC.
	23/0145/FUL - To construct a new dormer window above the garage on the rear side, and construct a single storey, ground floor rear extension behind the garage at 3 Withalls Gardens. Recommendation: Support	
	23/0194/VAR - Variation of condition no. 2 (approved drawing conversion of first floor storage holiday flat with amended ground floor access (22/0565/FUL, 22/0599/LBC) to be replaced with submitted plans at Strand House. Recommendation: Support	
Additional actions:		
Playpark refurbishment and correspondence – ongoing		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
PC meeting Minutes		6/2 8/2

Herald report	8/2
VAT126 claim	17, 20, 21/2
Defibrillator reports online x2	20/1
Assets committee agendas	21/2

23/20 Planning decisions

Date	Planning Application	LPC	EDDC
20/10/22 expires 12/11/22	22/2005/LBC - Extension on east elevation and the creation of new door opening between dining room and new extension at Southerleigh.	9/11 Support	14/2 REFUSED
20/10/22 expires 12/11/22	22/2006/LBC - Reconfigure existing bathroom on second floor to create ensuite for bedroom 4, including removal and construction of partition walls; new door opening into ensuite from bedroom 4 and creation of new cupboard onto landing at Southerleigh.	9/11 Support	9/2 APPROVED
8/12/22 expires 7/1/23	22/2695/FUL - Installation of photovoltaic array on west facing roof at 11 Charles Court	21/12 Support	10/2 APPROVED
9/12/22 expires 1/1/23	22/2705/FUL - Proposed first floor balcony at 36 Jackson Meadow	21/12 Support	8/2 APPROVED
9/12/22 expires 25/12/22	22/2706/FUL - Construction of pergola with retractable roof on rear elevation at 1 Charles Court	21/12 Support	10/2 APPROVED
15/12/22 expires 7/1/23	22/2664/FUL - Installation of photovoltaic array on south facing roof at 4 Charles Court.	21/12 Support	8/2 APPROVED
4/1/23 expires 27/1/23	22/2833/FUL - Installation of array of photovoltaic panels on south facing roof at 2 Charles Court.	13/1 Support	8/2 APPROVED
10/9/23 expires 2/2/23	22/2641/LBC - Installation of through floor lift at ground floor sitting room leading to first floor Bedroom at Morton Cottage	13/1 Support	23/2 APPROVED