



# LYMPSTONE PARISH COUNCIL

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30<sup>th</sup> January 2024

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council, to be held **7.30pm on Monday 5<sup>th</sup> February 2024 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at [www.lympstone.org](http://www.lympstone.org).  
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Miss L Tyrrell  
Clerk to the Parish Council

## AGENDA

	<b>Public session</b>	<b>7.30</b>
24/15	<b>INFORMATION: Apologies</b>	<b>7.45</b>
24/16	<b>ACTION: Minutes</b> To confirm the minutes of the PC meeting held on the 8 <sup>th</sup> January 2024 and the PC planning meeting held on the 22 <sup>nd</sup> January 2024 (attached pgs. 3 - 23)	<b>7.50</b>
24/17	<b>INFORMATION: To receive any Declarations of Interest</b>	<b>7.55</b>
24/18	<b>Clerk's Report (see attachments):</b> <b>ACTION:</b> i) <b>Reviewed LPC documents</b> – Approve the following reviewed documents: Contracts, Equality, Grant Awarding Policies, Terms of Reference for Working groups and H&S Statement (previously circulated). <b>INFORMATION:</b> ii) <b>Finance</b> – Payments / Financial summary / Budget report (attached pgs.24 - 26) iii) <b>Clerk's Action List</b> (attached pg. 27)	<b>8.00</b>
24/19	<b>INFORMATION: Reports from the Chairman, East Devon District Councillors and Devon County Councillors if any.</b>	<b>8.10</b>

24/20	<p><b>ACTION: Planning applications</b></p> <p><b>23/2627/MFUL</b> - Construction of proposed 'Educatering' facility (use class E(g) and B8) including parking, access, area for growing crops and landscaping at Land North East Of Parkfield Cottages Pink House Corner, Lympstone.</p>	8.15
24/21	<p><b>INFORMATION: Planning decisions</b> (Attached pg. 27)</p>	8.20
24/22	<p><b>INFORMATION: Reports of Committees</b> Any reports requiring a decision are attached.</p> <p><b>Assets and amenities committee</b> – Cllr Atkins (C), Cllr Staddon (VC), Cllr Francis, Cllr Hill Cllr Hill to report an update on the car park in Front Meadow. Cllr Linfoot to report an update on the trees along the Avenue and report on the updated quote for the cemetery paths.</p> <p><b>Environment committee</b> – Cllr Culhane (C), Cllr Staddon (VC), Cllr Minter, Cllr Moffat Cllr Culhane to report on the Environment Committee meeting held on 15<sup>th</sup> Jan.</p> <p><b>Planning and Transport</b> – Cllr Linfoot (C), Cllr Francis (VC), Cllr Culhane, Cllr Minter, Cllr Moffat Cllr Linfoot to update on upcoming EDDC strategic planning meeting and Meeting Lane planning proposal (if any).</p> <p><b>Community committee</b> – Cllr Staddon (C), Cllr Payne (VC), Cllr Culhane, Cllr Francis, Cllr Linfoot, Cllr Moffatt Cllr Minter to report on the beating of the bounds and date for 2024. Cllr Linfoot to report on the budget for the Parish party in June.</p>	8.25
24/23	<p><b>DISCUSSION: Items for the next Agenda</b></p>	8.35

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN  
THE VILLAGE HALL AT 7.30PM ON MONDAY 8<sup>TH</sup> JANUARY 2024.**

<b>PRESENT:</b>	
<b>Councillors</b>	S Culhane, S Francis, R Gale-Hasleham, K Hill, N Linfoot (Chairman), A Minter, M Moffatt, J Payne and L Staddon
<b>Clerk</b>	Miss L Tyrrell
<b>County Councillors</b>	R Scott
<b>District Councillors</b>	G Jung
<b>Public</b>	11 members

The Chairman read the PCs statement regarding the felling of the memorial tree to all present:  
*Lympstone Parish Council apologises for the mistaken felling of Mr Neason's memorial tree. The Parish Council are devastated by the miscommunication which led to the very sad action of the tree being felled.*

*The timeline of events which took place to cause this misunderstanding:*

*There was an initial enquiry about removing the tree. The PC had arranged quotes from a tree surgeon regarding a variety of trees in the Parish and whilst in the Parish had also been asked for a quote regarding the removal of the memorial tree. The removal of the memorial tree would be actioned if the Parish Council felt it necessary, but this was not set out in the quote request. All trees identified in both Candys field and the cemetery had been listed together in one quote addressed under 'Candys Field' by the tree surgeon as per the quote request. The PC had not noticed this.*

*Prior to contacting the family, advice was sought by the PC from EDDC tree Officer and EDDC Planning enforcement officer who agreed the tree should be retained. The PC emailed the initial complainant to explain that the tree was safe and would be kept.*

*In November 23 the PC accepted the tree surgeon's quotes for Avenue Field and 'Candys Field'. The Oak tree on the Candys field quote was not stipulated to be the tree in the cemetery and there was an Oak tree in Candys field, but the PC failed to highlight that any trees in the cemetery should not be touched. The tree surgeon had been specifically asked to ring Cllr Atkins to discuss the works in Candys field in more detail before commencing. The tree surgeon had sent an email instead to Cllr Atkins, which unfortunately arrived in Cllr Atkins spam box and therefore Cllr Atkins had not seen it before the tree surgeon had begun work on the Oak tree in the cemetery.*

*Following discussions with the family, Lympstone Parish Council has resolved the situation with the following:*

*The original tree stump will remain a memorial and continue to be the family plot.*

*A new tree will be planted away from the hedge in the burial ground but still in line with the original memorial tree position. The new tree will be fenced and managed as part of the cemetery ground keeping regime.*

*A new bench with a memorial plaque with wording chosen by the family will be installed at the base of the new tree.*

### **Public session**

The Chairman welcomed all present and invited members of the public to speak.

A member of the public asked about planning application 23/2740/OUT - Land South Of Courtlands Lane Exmouth and as it wasn't on the agenda, when the PC would be discussing this application?

The Chairman explained that the PC had only found out about this application at the weekend and had not received any notification from EDDC. The Clerk had, today, emailed EDDC planning department about this application and was awaiting a reply. District Cllr Jung was also unaware of this application and asked the Clerk to forward the details to raise with Mr Ed Freeman of EDDC planning.

A resident asked about the proposed development at Meeting Lane and why DCC Highways had no objection to the additional traffic issues this would cause. He explained this traffic would certainly add to the already congested village roads. Cllr Culhane explained that she had access to a pollution monitor and would be gathering data to use as evidence to back up the residents' claim. The Chairman added that the PC was still waiting for this application to go to EDDC strategic planning committee for both the PC and residents to raise concerns. The resident added that DCC would not install traffic lights at the brow of the hill at Harefield yet would install temporary traffic lights at the brow of the hill at Courtland's Cross to assist cyclists. Another resident asked whether the PC had used and submitted his traffic data previously sent to the PC from the Getting Around Group. The Chairman explained that the data received was four years old and there was no recent comparative study. Cllr Culhane felt this data could still be raised at the EDDC planning meeting. Cllr Hill felt the air pollution evidence was the strongest form of data to use. Cllr Minter proposed that the 2019 data from the Getting Around Group was included in any objection. He felt this showed that the community was involved and had traffic concerns. Cllr Hill seconded. Cllr Culhane, Francis, Gale-Hasleham, Moffatt, Payne and Staddon supported. Cllr Linfoot abstained.

*RESOLVED that the 2019 data provided by the Getting Around Group was submitted to any objection from the PC for this proposed outline development.*

Cllr Culhane asked District Cllr Jung who the representative for EDDC Environmental Health was. To which Cllr Jung replied that he was, and she could contact him separately about this issue.

#### **24/1 Apologies**

Cllr Atkins due to ill health.

County Cllr Trail due to other commitments.

District Cllr Ingham due to other commitments.

Cllr Linfoot proposed to approve the apologies. Cllr Moffatt seconded. Unan.

*RESOLVED that the Apologies were approved by the PC.*

#### **24/2 Minutes**

Cllr Culhane asked to add 'The PC agreed and noted the environment working groups actions' under her report at the last meeting. Unan agreed. The Chairman annotated and signed the minutes from 4<sup>th</sup> December.

Cllr Linfoot proposed the minutes of the PC meeting held on the 4<sup>th</sup> December were accurate. Cllr Minter seconded. Unan.

*RESOLVED that the minutes of the PC meeting held on the 4<sup>th</sup> December 2023 be confirmed as a correct record and signed by the Chairman.*

#### **24/3 To receive any Declarations of Interest**

Cllr Staddon declared a personal interest with planning application 23/2688/FUL.

Cllr Payne declared a personal interest with planning application 23/2688/FUL.

This was recorded in the book.

#### **24/4 Clerk's Report**

##### **24/4.1 Public statement**

The Chairman had read this statement regarding the memorial tree at the start of the meeting.

## 24/4.2 Finance – Payments / Financial summary / Budget report

The Clerk explained that the PCs precept had been submitted and applied for with EDDC accountancy department.

Cllr Linfoot proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Staddon seconded. Unan.

*RESOLVED that the following payments be approved:*

### **December 2023 - Bank Account Reconciled Statement**

#### **Current Account**

Statement Number	9	Bank Statement No.	9
Statement Opening Balance	£244,641.70	Opening Date	01/12/23
Statement Closing Balance	£238,065.89	Closing Date	31/12/23
True/ Cashbook Closing Balance	£235,131.64		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
20/11/23	3263	JD Maintenance Services	258.70	0.00	244,383.00
04/12/23	3268	Lympstone Village Hall CIO	16.00	0.00	244,367.00
04/12/23	3269	Dartmoor Tree Surgeons Ltd	324.00	0.00	244,043.00
04/12/23	3270	Devon Association of Local Councils	417.24	0.00	243,625.76
04/12/23	3271	Confidential	497.02	0.00	243,128.74
04/12/23	3272	Confidential	208.42	0.00	242,920.32
04/12/23	3273	Confidential	2,104.48	0.00	240,815.84
04/12/23	3274	Source For Business	127.26	0.00	240,688.58
04/12/23	3275	Lympstone Village Hall CIO	76.00	0.00	240,612.58
04/12/23	3276	Optima Graphics Topsham Ltd	808.00	0.00	239,804.58
04/12/23	3277	PC maintenance contractor	425.00	0.00	239,379.58
04/12/23	3278	Mrs Jo Cowe	915.00	0.00	238,464.58
04/12/23	DD 4/12/23 (401)	EDF Energy Ref: 671024465401 (Toilets)	88.00	0.00	238,376.58
06/12/23	FPI 06 12 23	Herald Advert	0.00	135.00	238,511.58
09/12/23	FPI 09 12 23	Herald Advert	0.00	5.00	238,516.58
11/12/23	FPI 11/12/23	Herald Advert	0.00	100.00	238,616.58
13/12/23	FPI 13 12 23	Herald Advert	0.00	135.00	238,751.58
13/12/23	FPI 13 12 23 (3)	Herald Advert	0.00	25.00	238,776.58
13/12/23	FPI 13/12/23 (2)	Herald Advert	0.00	500.00	239,276.58
14/12/23	FPI 14 12 23	Herald Advert	0.00	54.00	239,330.58
15/12/23	DD 15/12/23 (135)	EDF Energy Ref: 671079829135 (YC)	119.00	0.00	239,211.58
15/12/23	DD 15/12/23 CF	EDF Energy Ref: 9208111111 (Candys Field)	139.69	0.00	239,071.89
15/12/23	DD 15/12/23 YC 166	EDF Energy Ref: 671079829166 (YC)	38.00	0.00	239,033.89
19/12/23	3280	Lympstone Village Hall CIO	8.00	0.00	239,025.89

19/12/23	3283	Exe Arb Ltd	960.00	0.00	238,065.89
<b>Uncleared and unrepresented effects</b>					
18/05/23	3176	BT Payphones	1.00		238,064.89
22/08/23	3212	Devon Wildlife Consultants	1,100.00		236,964.89
02/10/23	3212	Devon Wildlife Consultants	-1,100.00		238,064.89
06/11/23	3262	Royal British Legion	100.00		237,964.89
19/12/23	3279	Jemmy Ltd	350.00		237,614.89
19/12/23	3281	Confidential	459.23		237,155.66
19/12/23	3282	Confidential	2,024.02		235,131.64
<b>Total uncleared and unrepresented</b>			2934.25	0.00	
<b>Total debits / credits</b>			10464.06	954	

Reconciled by Lucy Tyrrell

## **December 2023 - Financial Statement - Cashbook**

Statement of receipts and payments between 01/12/23 and 31/12/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

### **Ordinary Accounts**

Current Account	£164,857.47
Total	£164,857.47

Balances at start of period

### **Ordinary Accounts**

Current Account	£244,282.00
Total	£244,282.00

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	0.00	0.00	0.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	954.00	0.00	954.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	0.00	0.00	0.00
50 Misc	0.00	0.00	0.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	0.00	0.00	0.00
70 YC Rech	0.00	0.00	0.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	0.00	0.00	0.00
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	954.00	0.00	954.00

Total Receipts	954.00	0.00	954.00
PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Confidential	5,084.75	0.00	5,084.75
1005 Confidential			
1005/1 Confidential	102.00	0.00	102.00
1005/2 Confidential	106.42	0.00	106.42
1005 Total	208.42	0.00	208.42
1015 Village Hall hire	100.00	0.00	100.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	0.00	0.00	0.00
1030 Courses, travel etc	361.66	55.58	417.24
1035 Insurance, Audit, Electricity	0.00	0.00	0.00
1040 Misc	0.00	0.00	0.00
1045 Herald Printing	808.00	0.00	808.00
1050 PC Maintenance contractor	425.00	0.00	425.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	0.00	0.00	0.00
1065 General tree work	1,070.00	214.00	1,284.00
1070 Bin emptying	0.00	0.00	0.00
1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	0.00	0.00	0.00
1090 Lights in CF	133.04	6.65	139.69
1095 Toilets	1,120.01	10.25	1,130.26
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	0.00	0.00	0.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	0.00	0.00	0.00
1125 YC Utilities	149.52	7.48	157.00
1130 Website etc	0.00	0.00	0.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00
1150 Hub Projects	350.00	0.00	350.00
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
1170 Emergency Fund	0.00	0.00	0.00
1175 Lottery Grant (Jubilee)	0.00	0.00	0.00
1180 FLOS	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	0.00	0.00	0.00
9999 VAT Payments	0.00	0.00	0.00
Council Total	9,810.40	293.96	10,104.36
Total Payments	9,810.40	293.96	10,104.36

Closing Balances

## Ordinary Accounts

Current Account	£235,131.64
	£235,131.64
Total	£235,131.64

### 24/4.3 Clerk's Action List

The Clerk explained that the defibrillator at the Saddlers Arms was out of action due to expired pads. The Clerk added that despite the fact new pads had been ordered well in advance she had recently received an email that the pads were out of stock and did not know when they would be back in stock. She had searched other providers who also had the same issue with these pads for this certain type of defibrillator.

*RESOLVED that the Council received and noted the Clerk's action list.*

Cllr Culhane asked if the Clerk had sent her invite to SWW from the PC to attend the next PC meeting. The Clerk explained that she had not had a quorate of Cllrs agree so the invite had not been sent. She would recirculate to all Cllrs for their approval to send.

### 24/5 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

The Chairman wished all present a happy new year. He asked all Cllrs to ensure they regularly checked their emails and responded when asked. The Chairman proposed that if a reply had not been received within 3 working days, then this would be accepted as agreed. Cllr Francis seconded. Unan.

*RESOLVED that if no response was received by Cllrs within 3 working days this would be accepted as an agreed vote.*

District Cllr Jung reported that EDDC would be holding a meeting with SWW to discuss the current issue of sewage being pumped into the sea. He read his report:

*I do hope you all had a good Christmas and a good break over New Year. Welcome to 2024 which will be a general election year!*

*I circulated a note just before Christmas to the clerks and chairs regarding the changes to the National Planning Policy Framework that was published late December 2023, and the positive changes to the weight attributed to Neighbourhood Plans.*

*Our MP in his December newsletter, claims the new NPPF has made local housing targets "advisory", arguing that "there is no truly objective way to calculate how many homes are needed in an area" and criticising the EDDC administration for pushing ahead with the emerging Local Plan and associated New Town. In the light of commentary like this, I feel that I need to be absolutely and categorically clear, the revised NPPF changes absolutely nothing for housing numbers in strategic planning in East Devon. The government figures remain as before!*

*Committee members at Strategic Planning tomorrow will be requesting that the changes to the weight of Neighbourhood Plans be drawn to the attention of Parish Councils and Neighbourhood Plan Steering Groups. So, details will be hopefully coming through from officers shortly.*

*In brief the main changes are that N. Hood Plans will be considered “made” for 5 years and not as previously only 2, but it will be a requirement to propose agreed and an acceptable site or sites within the Neighbourhood plan document for any future developments.*

*However, the main change that effects East Devon is the Council is only required to demonstrate a 4-year housing land supply and not as previously 5. This is because we have been through the first stage of the new local plan. There is no single way to calculate the housing supply numbers but I will be hoping that the recommendation at the meeting tomorrow will agree a 4-year land supply can be demonstrated and therefore our local plan as it stands will **not** be considered “out of date” as it has been for the last 18 months.*

*This will hopefully provide some surety and confidence to our present local plan whilst the new plan takes shape.*

The Chairman asked if the approved 7,000 housing development at Greendale would count towards EDDC land supply. Cllr Jung explained that it would only partially count towards it to 2040 due to the speed of the houses built. However, he was confident that EDDC could prove a land supply, and this could affect current and future developments. He added that the current EDDC local plan remained and the emerging one did not presently exist.

County Cllr Scott explained that if the development at Meeting Lane went ahead the adjoining roads would be changed to 30mph. he added that DCC were only consultees to EDDC planning department. They were consulted without prejudice. Pre application conversations were held with DCC and EDDC officers and the PC received updates. He added that the County and District Cllrs wanted these conversations held earlier with the PC before developers. He and County Cllr Trail had been working on a governance document and would send the Clerk a copy to circulate to all Cllrs. He added that the consultation impact should be created by LPC and community led to take to developers first. Cllr Scott added that larger developments came with infrastructure, but the smaller developments did not which caused issues. DCC officers could only make judgements comparatively to other areas. The developer had to prove the safety of the proposals. Cllr Jung added that DCC are consultees on Highways, but EDDC officers take their views as the experts. Cllr Scott felt there needed to be a separate meeting between EDDC and DCC officers to combine and improve communications.

#### **24/6 Parcel of land adjacent to The Avenue**

No current update. Agreed to postpone.

*8.30pm District Cllr Ingham arrived at the meeting.*

Cllr Ingham reported that Michael Gove (Secretary of State for Levelling Up, Housing and Communities) had discussed a 5-year land supply and EDDC was working towards a 4-year land supply. He felt climate concerns must be addressed regarding future developments and reconsider what may happen in Parishes. He felt the right decision had to be made now for future generations.

#### **24/7 Community Payback Scheme**

Cllr Gale-Hasleham reported on the scheme:

*The Community Payback is where offenders work on projects to pay back the community for their crimes, for example by: removing graffiti, clearing wasteland, improving and decorating a public space or building like a community centre, repainting communal areas, making pathways accessible, clearing alleys, doing grounds maintenance and gardening, planting trees and picking litter.*

*The work must: benefit the local community, not take paid work away from others and not make a profit for anyone.*

*I am sure that we will qualify for some if not all categories and I look forward to receiving input from my fellow Councillors after which I will make the appropriate application.*

The Chairman asked all Cllrs for ideas to be emailed to Cllr Gale-Hasleham to be considered at the next community committee meeting.

#### **24/8 Planning applications**

**23/2540/VAR** - Variation of conditions 1 (Approved plans), 8 (Privacy screen) and 9 (Void space) of 22/2410/RES (Application for approval of reserved matters (appearance, landscaping, layout and scale) for the construction of a predominantly single storey dwelling following outline application (20/0933/OUT) (pursuant to the grant of outline planning permission appeal ref: APP/U1105/W/21/3282445) to update the house design and drawing reference numbers at Land South Of Underhill Close.

A resident spoke about the revision of the planning application was due to new ownership of the land. The top floor had now moved, and the upstairs had increased in size by 10%. There was proposed slate and red steel sheeting covering the entire top floor.

Cllr Linfoot proposed to object to the proposal due to the following reasons: negative adverse development, visual impact, and character of surrounding area. Concerns of the design issue. He added that a better finishing material would be more favourable to the surrounding area. Cllr Staddon seconded. Unan.

*RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.*

**23/2386/FUL** - Proposed dwelling and off-road parking and double garage within the garden. (Revision of 23/0847 to add a basement level to the dwelling) at Meadowgate Church Road.

Cllr Francis felt this application was an overdevelopment of the site. Cllr Linfoot proposed to object due to negative visual impact, detrimental to the character of the surrounding area and negative visual appearance from the Brook. He added that he was greatly concerned that work had begun without any notification of the work to take place. Cllr Gale-Hasleham felt this was a breach of planning conditions. Cllr Staddon seconded. Unan.

*RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.*

Cllr Jung explained that he would contact EDDC enforcement officer if work had begun.

**23/2688/FUL** - Two-storey extension, porch and alterations including replacement garden at 11 Meadow Close.

Cllrs discussed that this was a previously EDDC approved plan similar to other properties in the street. There was a minor amendment to the roof and there had been no objections to the application. Cllr Linfoot proposed to support. Cllr Culhane seconded. Unan.

*RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.*

**23/2632/MFUL** - Proposed siting of a dairy building and hardened access track at Thorne Farm.

Mr Brewer, representative of LFRG raised the following concerns:

- Concerns with drainage – the out flow was to Wotton Brook to Pretty Corner.
- Impermeable area of silage clamp in situ was 2000m square and this building would be another 2000m square equalling an area 2/3 size of a football pitch.
- Proposed rainfall recycling had not enough storage tank to cope. A controlled outflow was necessary.
- Water run off would flow down A376 to Saddlers Arms.
- Flooding risk would be caused elsewhere.

Mr Brewer asked for the support of the PC to object to this application.

The applicant was present and took on board all comments raised.

Cllr Jung felt agriculture should be supported but not to the detriment of flooding.

Mr Brewer explained that LFRG would be happy to meet with applicant's water engineers to discuss options and suggest ways forward.

The Chairman proposed to postpone a decision and asked the applicant to let the Clerk know of suitable dates for a site meeting with the PC planning committee, LFRG and Cllr Jung.

## 24/9 Planning decisions

*RESOLVED that the EDDC decisions were noted.*

## 24/10 Reports of Committees

**Assets and amenities committee** – Cllr Atkins (C), Cllr Staddon (VC), Cllr Francis, Cllr Hill  
Cllr Linfoot had received a quote from Dartmoor tree surgeons to pollard the next phase of the trees along the Avenue, but work may not get completed by end of February and then postponed until the Autumn. Cllr Payne proposed to use Dartmoor tree surgeons. Cllr Minter seconded. Unan.

*RESOLVED that Dartmoor tree surgeons quote would be accepted.*

Cllr Linfoot explained he would update the PC with a timescale of works. Cllr Hill asked for a works order to be completed and circulated.

Cllr Linfoot reported that the bottom hinge on one of the vehicular access gates to Cliff field had been broken off and needed to be repaired. Cllr Staddon added that she had the broken off hinge. The Clerk reported that the PC maintenance contractor was able to weld the hinge back on and fix the gate.

Cllr Linfoot explained that he had stepped in to assist Cllr Atkins. He sent the PCs well wishes to Cllr Atkins for a speedy recovery.

**Environment committee** – Cllr Culhane (C), Cllr Staddon (VC), Cllr Minter, Cllr Moffat

Cllr Culhane reported on her recent attendance of the Devon Association of Local Councils (DALC) event:

*DALC Connect Event: Supporting nature recovery through the management of amenity green spaces.* - Presented by Cara Stobart, Devon County Ecologist with Bridie Kennerley and Jo Pullin, LNRP Communities Leads and Damian Offer, Consultant LNRS on 7th December 2023.

*Local Nature Recovery Strategies (LNRS) were introduced in the Environment Act 2021. They are strategic plans which guide and co-ordinate actions for nature recovery, aiming to address the decline of biodiversity, promote ecological resilience and create healthier and more sustainable environments.*

*Devon County Council is the responsible body for Devon's LNRS. DCC is working with our 2 National Parks, Natural England, and local authorities to draft the LNRS. The aim of Devon's LNRS is to:*

- Guide agri-environmental funding for farming*
- Provide baseline evidence for Local Plans, developers, and planners*
- Guide Biodiversity Net Gain funding*
- Ensure communities have access to wildlife rich spaces*

*However, the success of the LNRS requires support from a wide range of partners and stakeholders, including parish and town councils. Parish and town councils are actively involved in the management of numerous greenspaces in their communities, such as recreation grounds and parks, burial grounds, village greens, flower beds, verges and more. Many will already be managing at least part of these areas to benefit nature, which will contribute to achieving the objectives of the LNRS.*

At this webinar, Bridie and Jo spoke about relevance for communities, and Damian canvassed thoughts and feedback from participants to help form a picture of what local councils are currently doing, and what constraints and challenges are being encountered. Responses will be fed back to the consultation process for the draft LNRS. The timeline is further consultation in late Spring 2024, with the aim of publication in the summer. DCC are also producing an accessible, user-friendly website.

DEFRA is tasked with providing guidance to stakeholders, but currently we do not yet have any information on the link between LNRS and planning.

Community Action (Bridie Kennerley and Jo Pullin)

The quality of our natural environment has long been a factor which contributes towards community well-being. Restoring nature offers a range of benefits to communities through nature-based solutions, opportunities to improve well-being through nature connection, healthier living, boosting recreation and tourism, social cohesion through nature-based projects, and contributing to a community's identity.

Wild About Devon is the community partner for funding, awards and resources.

Bridie and Jo are very aware there are some fantastic community and volunteer groups operating in the county, and request that these are added to the Community Action Map which can be found here <https://www.devonlnp.org.uk/get-involved/wild-about-devon/community-action-map/>

For more information about the Devon Local Nature Partnership, see website <https://www.devonlnp.org.uk/> and to get involved, join the [forum](#).

Cllr Culhane reported that the next environment committee meeting would be held on the 15<sup>th</sup> January. She explained that LFRG was the first item on the agenda. The Clerk reminded Cllr Culhane that she needed the agenda tomorrow to publish.

Cllr Staddon referred to correspondence received from residents regarding flooding issues from the proposed Dinan Way Road extension and Wotton Brook water quality project:

#### **On the Dinan Way Extension drainage scheme**

- Clem received a response from Meg Booth at DCC in December. Because this was a pretty standard 'we have it all managed' type response - and Christmas was approaching - we decided to take time to determine the best next steps.
- We contacted Jo Bradley, an independent expert on road runoff who used to work for the Environment Agency and now raises awareness on the need to control the pollution from road runoff.
- Jo has reviewed the key documents and written to us stating that the current drainage scheme for the Dinan Way extension does not comply with the standard requirements (SuDS). We received this letter today.
- We're now drafting an email response to Meg Booth and will attach the letter from Jo Bradley. We will copy this to councillors and others cc'd on Clem's original letter (and include the response from Meg Booth).

#### **On the Wotton Brook water quality project**

- A draft project proposal has been drafted and is being discussed among the Lympstone project group and with Westcountry Rivers Trust.
- We have an online meeting with the Westcountry Rivers Trust tomorrow to discuss the methodology, budget, and funding.
- We would appreciate the opportunity to discuss the proposed project with the Parish Council (March meeting?) and we are also planning to have a meeting with representatives of other related Lympstone groups, e.g., the Flood Resilience Group, Wild About Lympstone, and Lympstone Fishery & Harbour Association.

Mr Brewer added that the location of the water monitor in the Brook would need to be moved due to the sea water reaching its current position.

The Chairman asked all Cllrs for an extension to the meeting. This was unanimously agreed.

**Planning and Transport** – Cllr Linfoot (C), Cllr Francis (VC), Cllr Culhane, Cllr Minter, Cllr Moffat

Cllr Francis presented her draft letters and social media posts to Cllrs:

Suggested Letter and Posts to Recruit Working Party Members for New Neighbourhood Plan

Suggested personal letter approach for previous members of Working Party:

Dear.....,

*In light of various EDDC decisions where our current Neighbourhood Plan has been overruled and superseded because it is over two years old, the Parish Council believe it is prudent to form a new working party to begin producing a new Neighbourhood Plan. This will address the challenges our village will face in the coming years and ensure it remains a special place for our community to live and thrive.*

*We would like to invite you to be part of the new working party as your previous experience and knowledge would be invaluable. Even if you cannot commit to the many hours of work that will undoubtedly be involved, and if you would be willing to give advice on particular points, this would be most welcome and gratefully received.*

*The Parish Council aims to review its preparations in January and have an exploratory first group meeting in February/March.*

*If you feel able to become involved in any way, please contact the Clerk at [lympstonepc@gmail.com](mailto:lympstonepc@gmail.com) or c/o Minnows, Longmeadow Road, Lympstone, EX8 5LF.*

*Sincerely,*

.....  
Suggested Lympstone.org and Herald appeal for Working Party members: *The Parish Council believe it is prudent to form a working party to begin producing a new Neighbourhood Plan that will meet the challenges our village will face in the coming years and ensure it remains a special place for our community to live and thrive.*

*A cross section of residents, able to commit some of their time and effort to regular meetings, will be needed to join some members of the Parish Council working together to achieve a new and robust plan.*

*The Parish Council aims to review its preparations in January and have an exploratory first group meeting in February/March. If you feel able to become involved, in any way, or if you would like more information, please contact the Clerk at [lympstonepc@gmail.com](mailto:lympstonepc@gmail.com) or c/o Minnows, Longmeadow Road, Lympstone, EX8 5LF.*

Suggested Facebook Post: *Can you commit some of your time and effort to regular meetings to become part of the Working Group tasked with producing a new Neighbourhood Plan? If you feel able to become involved, or if you would like more information, please contact the Clerk at [lympstonepc@gmail.com](mailto:lympstonepc@gmail.com)*

*Cllr Francis explained that there had been 12 members on the last NP committee and asked Cllrs to consider the size of a new group. A resident explained that if more people volunteered then subgroups could be formed to assist in the workload and expertise. Another resident felt that the more people involved would mean more representatives to protect and maintain the Parish.*

All Cllrs approved the letters and posts and asked the Clerk to book the meeting room for the beginning of March to host a public meeting to form a new NP working group.

**Community committee** – Cllr Staddon (C), Cllr Payne (VC), Cllr Culhane, Cllr Francis, Cllr Linfoot, Cllr Moffat

Cllr Staddon reported on the committee meeting held on 11<sup>th</sup> Dec 2023:

*Early December, the Community Committee met to catch up.*

*We discussed the plans to follow on from the success of both the Jubilee and Coronation parties in Candy's Field and repeat the fun this year in June. We are wondering whether to theme it on the D Day anniversary, although the party is set for later in June.*

*We are at the early stages of bringing back the 'Beating of the Bounds'. With this we would like to also reinstate the missing boundary stone. Anyone who would like to help, would be much appreciated.*

*The phone box at The Swan is set to become an interactive history box, we have all the necessary hardware for this, we are now starting the next phase of working out the best ways to use it. It will incorporate local people from Lympstone, with snippets of stories/ historical information on this amazing village.*

*We had the chance to consult with local residents regarding the new Youth Hub building, this proved really helpful, and we are awaiting a meeting with the architect involved to follow through on points made.*

*We are hoping to implement a PC Calendar, this will hopefully keep the village up to date with anything the PC has planned, such as works etc.*

*Lastly, we spoke about both Jubilee and Coronation mugs that are leftover. We are hoping to disperse the remaining mugs in the near future, with the chance to purchase them, should any body wish to.*

#### **24/11 Items for the next Agenda**

SWW

Hub building

Budget for community party

Meeting closed **9.49pm**

Chairman:

Date:

**MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN  
THE VILLAGE HALL AT 6.00PM ON MONDAY 22<sup>ND</sup> JANUARY 2024.**

PRESENT:	
<b>Councillors</b>	S Culhane, S Francis, N Linfoot (Chairman), A Minter and L Staddon
<b>Clerk</b>	Miss L Tyrrell
<b>County Councillors</b>	J. Trail
<b>District Councillors</b>	None
<b>Public</b>	2 members

**Public session**

County Cllr Trail reported on the upcoming one lane road closure along the A376 to replace the gas mains beginning on 29<sup>th</sup> January for forty days:

- Advanced warning signs erected 22<sup>nd</sup> Jan along Highway between Sowton roundabout, Woodbury and Exmouth.
- Facebook notification announced.
- October 2023 - Clerks from Lympstone, Woodbury and Exmouth had attended a meeting with Cllr Trail, Wales and West utilities company and utilities enforcement officer.
- Temporary traffic lights to be erected at Courtlands Cross and up from Saddlers Arms along A376.
- Summer Lane closed.
- Courtlands Lane one way.
- Wotton Lane one way.
- HGVs diverted from Sowton Roundabout to Sidmouth Road (to Halfway House and across common land).
- Cllr Trail, enforcement officers and utilities officers will be frequently on site.

He added that there will be issues. High issues expected along Hulham Road, Woodbury Roads, Salterton Rd and along A376. Any issues reported to LPC must be forwarded on to Cllr Trail.

Cllr Minter asked about the current road closure along Exe View Road. Cllr Trail explained that this would be completed by 25<sup>th</sup> January.

Cllr Trail explained that he had visited Thorne Farm and DCC was investigating a blocked drain along the A376 outside of the site. He was working with the owners to mitigate flooding issues.

**24/12 Apologies**

Cllr Atkins due to ill health.

Cllr Hill, Moffatt, Payne and District Cllr Jung due to other commitments.

Cllr Linfoot proposed to approve the apologies. Cllr Francis seconded. Unan.

*RESOLVED that the Apologies were approved by the PC.*

**24/13 To receive any Declarations of Interest**

None

**24/14 Planning Applications**

**23/2632/MFUL** - Proposed siting of a dairy building and hardened access track at Thorne Farm.

Cllr Minter reported on the applicants Acorus rainfall calculations from the EDDC online planning portal compared to rainfall data from LFRG:

**A. Rainwater Tank Capacity Calculation Comparison (See Appendix 1)**

The planning application rainwater collection tank size: **20,000 litres**.

In brief summary, I undertook a 'like for like' calculation of the Acorus data estimate (Planning Portal) and actual observed maximum rainfall data (LFRG). The results (attached) are as follows:

**a) Planning Application**

Total maximum estimated, 'wet month' daily rainfall collected from new Dairy Unit hard Surfaces: 17,016 litres.

Spare tank capacity: **2,984 litres**

**b) LFRG**

i) 4 January 2024. 0.6496 inches of rain fell in 4 hours: 71,990 litres

Proposed tank shortfall, therefore flood run-off: **51,990 litres**

ii) November 2012. 1.9488 inches of rain fell in 17.5 hours: 215,969 litres

Proposed tank shortfall, therefore flood run-off: **195,969 litres**

**B. Background**

Cllr Linfoot, Mr Brewer (LFRG) and I have been working with the Applicants for the Thorne Farm Dairy Site (23/2632/MFUL) to get to the bottom of the application's rainfall and waste water tank sizing (20,000 litres) calculations. On Monday 8 January 2024 in the Parish Council meeting, LFRG and LPC had expressed their serious concern that the increases in hard surfaces proposed by the application for the siting of a new, robotic dairy unit at Thorne Farm .

We noted that DCC Flood Risk Group had also expressed reservations and wished to see the calculations that accompanied the applicant's assertion that a water tank size of 20,000 litres was adequate for the run-off from the proposed new hard surfaces. This was posted to the planning portal on 11 January 2024.

Following a site visit to Thorne Farm by Cllrs Linfoot and Minter on 17 January 2024, LPC and LFRG also requested from the applicants' agents, Acorus, the calculations used in deciding on the tank size of 20,000 litres so that these could be checked against actual rainfall data collected by the LFRG.

Following requests for rainfall data and calculations from the applicants by Cllr Minter and Mr Brewer and counter-requests by the applicants to see the LFRG data, on 18 January 2024 revised rainfall calculation were posted on the planning portal in answer to the DCC Flood Risk Group. Neither LPC nor LFRG were notified that this data was made public or available at the time.

The revised Acorus 'Rainwater Calculation Data'. **(See Appendix 2)**

Along with the actual LFRG data, I have used the Acorus data posted to the planning portal to calculate a comparison tank capacity/ attenuation capacity requirement between the application and actual observed maximum rainfall data over the last ten years.

Cllr Minter felt that at this time and due to lack of a full comprehensive flood risk plan this application could not be supported due to concerns of flood risk further down the village.

The Applicant was present and explained that there was already a hardstanding where the building was going to be so no additional water run off would be created. She added that she would continue conversations with the PC and LFRG so as not to cause a flood issue elsewhere. She explained that water was expensive and precious commodity that they wanted to use/recycle as much as possible. She added that it was important to note that the water run off along the main road does come from a variety of sources and not just the farm.

Cllr Linfoot proposed that Lympstone Parish Council supported the principle to promote local business and agriculture, however, LPC could not support the potential downstream flood risk. Cllr Staddon seconded. Unan.

**RESOLVED** that the Clerk send the recommendation of object from LPC to EDDC.

**23/2740/OUT** - Outline permission for the construction of up to six dwellings sought with all matters reserved other than access at Land South Of Courtlands Lane Exmouth.

Cllr Culhane proposed to object to the outline application due to the following reasons: Impact in the Coastal Preservation Area - visual openness and views to and from the Estuary, outside BUAB, contravenes both Exmouth Neighbourhood Plan and East Devon Plan, lack of amenities, single lane access, no pavement, not in keeping with the surrounding area, and the established single line of neighbouring properties, disrupts the skyline and overdevelopment of area. Cllr Staddon seconded. Unan.

*RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.*

Cllr Culhane also highlighted the following for a previous site application: 14/2752/FUL (for 2 houses) and the reasons cited for refusal, including reasons listed by Natural England, and the impact of suburban design, size and massing of the 6 properties and the site's close relationship with heritage listed buildings. The development of six dwellings would represent an unacceptable visual and physical intrusion into the surrounding countryside and is contrary to national and local policies designed to safeguard encroachment into open countryside and where special justification is required for new housing. The application also contravenes NPPF guidance that "development will only be permitted where it would not harm the distinctive landscape amenity and environmental qualities".

**24/0054/FUL** - Proposed new roof, incorporating dormer windows to north and south elevations. Insertion of a new double hung sash window in proposed west elevation at 12 Harefield Cottages, The Strand.

Cllr Minter explained that this dormer window was much larger than the previous application. He proposed to object due to the imposing proposal, negative adverse impact, and detrimental effect in a conservation area. It was out of character with the street scene and contravened LNP conservation area policy. Cllr Francis seconded. Unan.

*RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.*

Amended plan: **22/2428/FUL** - Siting of six shepherds huts with external decking, 3 boiler houses/log stores, one with decking area, and associated infrastructure (partially retrospective application) at Lymphstone Manor Hotel.

Cllr Culhane was concerned that the ecology statement submitted to EDDC was a letter that recognised no potential protection of species. She highlighted additional concerns: coastal preservation area, additional light pollution, foul water issues, sewage being pumped uphill, fuel used and air pollution. She questioned the design and access statement as there was no evidence of what had been done.

Cllr Linfoot proposed to support the improvements to the layout and landscaping of the site. However, he noted and was concerned that the issues raised in LPCs original objection had not been addressed: lack of any improvement to the sewage infrastructure, ecology (no updated ecology survey), waste management and flood risk. Cllr Francis seconded. Unan.

*RESOLVED that the Clerk send the recommendation from LPC to EDDC.*

Cllr Linfoot added on the responses to applications 23/2740/OUT and 22/2428/FUL, LPC should make reference to District Cllr Jung recent report in Exmouth Journal [www.exmouthjournal.co.uk/news/24043851.east-devon-councillors-discuss-sewage-pipe-bursts-exmouth/](http://www.exmouthjournal.co.uk/news/24043851.east-devon-councillors-discuss-sewage-pipe-bursts-exmouth/)  
Unan agreed.

Meeting closed **7.30pm**

Chairman:

Date:

## Appendix 1:

### Application: Proposed Siting of a Dairy Building and hardened access track

Reference: 23/2632/MFUL

Site: Thorne Farm, Exmouth Road, Lympstone, EX8 5AG

#### Rainwater Calculation Data

##### Rainfall data from MANNER-NPK

Farm & Field Details

Farm Details

Farm name: SM & EJ Ball

Address: Thorne Farm

Lympstone

Town: Exmouth

County: Devon

Postcode: EX8 5AG

Country: England/Wales

Average annual rainfall (mm): 782

View Rainfall Data

Rainfall

Jan	90
Feb	57
Mar	63
Apr	53
May	52
Jun	51
Jul	36
Aug	56
Sep	66
Oct	79
Nov	76
Dec	103
Total (mm)	782

According to the data, the average rainfall per year is 782mm.

Based on an average rainfall per year of 782mm, and accounting for climate change at 45%, the total rainfall equates to 1,134mm over 12 months.

This equates to an average of 3.1mm per day throughout the year.

Taking exclusive account of the wet months from November to February, this equates to an average of 3.9mm per day in a worst-case scenario.

Based on a worst-case scenario as above, approximately 0.153 inches of rainfall occurs per day.

We consider the rainfall and drainage management of the proposed development below for both the roof water and yard water.

#### Dairy Building Roof Water:

The roof of the proposed building extends to 2,525 sqm (27, 178 sqft, 3,913,632 sq inches).

$3,913,632 \text{ sq inches} \times 0.153 \text{ rainfall} / 231 = 2,592 \text{ gallons} \times 4.546 = 11,783 \text{ litres of rainfall.}$

The Applicants will collect the above rainfall, which will be sent to the above ground water tank, for treatment and reuse within the proposed dairy building.

#### Dairy Building Yard, Track and Hard Standing Area Water

The proposed concrete pad/yard and track area totals 1,108 sqm. This totals 11,926 sqft (1,717,344 sq inches).

$1,717,344 \text{ sq inches} \times 0.153 \text{ rainfall}/231 = 1,137 \text{ gallons} \times 4.55 = 5,169 \text{ litres.}$

The above rainfall will also be sent to the above ground rainwater collection tank.

#### Water Tank

The Applicants propose to site a water tank with a capacity of 20,000 litres. The above calculations show that the water tank will be able to accommodate the collection and storage of water at the site for the 1 in 100 year, allowing for climate change at 45%.

#### Other

The above calculations have been provided in response to DCC Flood Risk Management Team's comment on the Application and reflects the rainfall for a 1 in 100 year + 45% allowance for climate change.

The Applicant kindly requests reference to be made to Paragraphs 7.10 – 7.15 of the submitted planning statement and for this information to override the rainfall data provided in the Planning Statement.

As confirmed in the Planning Statement, the Applicant seeks to collect rainwater from the roof of the proposed dairy building, in addition to the surface water from the yard, track and hard standing area. The collected water shall be directed to an above ground water tank, with a capacity of 20,000 litres, and shall be treated with a UV treatment plant to enable the water to be reused as washing down water in the parlour, in addition to drinking water for the cattle.

On average, dairy cows consume 180 litres of water per day. The proposed development relates to the housing of 120 dairy cows. A total of 21,600 litres of water is therefore required daily.

In both instances, the water required for the dairy cows outweighs the amount of water collected from rainfall. It is to be noted that the proposed dairy building will also be connected to a mains water supply to ensure that no shortfall in the supply of water shall occur.

The above calculations demonstrate that the capacity of the tank is sufficient. The above worst-case scenario calculations in particular show that the tank shall still have 3,048 litres of spare capacity available after accounting for the new dairy building, track and areas of hardstanding. In any instance, as the cows shall be drinking from this captured and treated water supply, the tank will be continuously drawn down.

It can be confirmed that all aspects of the surface water drainage has been considered for the proposed development and that a sustainable drainage system has been proposed.

In consideration of the above, the development has been shown to collect and sufficiently contain all surface water and shall not lead to an increase risk in flooding.

## Appendix 2:

### Lympstone Parish Council

23/2632/MFUL

Site: Thorne Farm, Exmouth Road, Lympstone, EX8 5AG

Water Tank for collection and storage of water	20,000	litres
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#### A. Daily Rainfall Calculations

##### **1. Acorus, on behalf of applicant**

Average annual rainfall	782	mm	
Adjusted for climate change +45%	1,134	mm	
Annual Daily average +45%	3.11	mm	/day
'Wet Months' Nov to Feb	3.90	mm	/day*
'Wet Months' Imperial equivalent (/25.4)	0.1535	inches	/day*

\*Apparently equiv. to 1 in 100 year event

Source: MANNER-NPK software. From the MANNER-NPK website: 'MANNER-NPK is a practical software tool that provides farmers and advisers with a quick estimate of crop available nitrogen, phosphate and potash supply from applications of organic manure'.

##### **'Cautionary note**

The information supplied by the MANNER-NPK software is for guidance purposes only and is not intended to fully substitute for professional agricultural advice. The user is responsible for ensuring the accuracy and completeness of all data entered and used by MANNER-NPK, and for any commercial decisions taken based on any of the outputs from the MANNER-NPK software.'

##### **2. Lympstone Flood Resilience Group**

14/01/2024	Water fall in 4 hours	16.5	mm	/day
		0.6496	inches	/day**
Nov 2012	Water fall in 17.5 hours	49.5	mm	/day
		1.9488	inches	/day***

Twice in 12 year event!

\*\* Source: Actual Rainwater gauge data

\*\*\* Source: EA's consultants during the preparation of the Lympstone Hydraulic Model Project, a 5 year project completed by the EA's consultants JBA in 2022

## **B. Dairy Unit Plan Hard Surface Increase**

### **i) Dairy Building Roof Water**

Surface area		2,525	sqm
	or (x10.764)	27,179	sqft
	or (x144)	3,913,790	sqinches

### **ii) Dairy Building Yard, Track and Hard Standing Area Water**

Surface area		1,108	sqm
	or (x10.764)	11,927	sqft
	or (x144)	1,717,418	sqinches

## **C. Tank Capacity Calculations**

Hard Area (Sqinches) x Rainfall (inches) /231 = Gallons x 4.546 = Litres

	<u>Hard Area (sqinches)</u>	<u>Rainfall (inches)</u>	<u>/231</u>	<u>Rainfall Gallons</u>	<u>x 4.546</u>	<u>Rainfall Litres</u>	
<b>i) Acorus for Applicant</b>							
Dairy Building Roof	3,913,790	0.1535		2,601		11,826	
Dairy Building Yard	1,717,418	0.1535		1,142		5,189	
	<u>5,631,208</u>			<u>3,743</u>		<u>17,016</u>	
Water Tank Capacity						20,000	
<b>Estimated Maximum Rainfall in one day</b>						<b>2,984</b>	<b>Spare Capacity</b>

**ii) Lymptone Flood Resilience Group Actual Max Rainfalls**

04/01/24

Dairy Building Roof	3,913,790	0.6496	11,006	50,034
Dairy Building Yard	1,717,418	0.6496	4,830	21,956
	<u>5,631,208</u>		<u>15,836</u>	<u>71,990</u>

Water Tank Capacity				20,000
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**4 January 2024 - Actual Rainfall 0.6496 inches in 4 hours**

**-51,990**

**Capacity  
Shortfall**

Nov 12

Dairy Building Roof	3,913,790	1.9488	33,018	150,102
Dairy Building Yard	1,717,418	1.9488	14,489	65,867
	<u>5,631,208</u>		<u>47,507</u>	<u>215,969</u>

Water Tank Capacity				20,000
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**November 2012 - Actual Rainfall 1.9488 inches in 17.5 hours**

**-195,969**

**Capacity  
Shortfall**

**24/18 Clerks Report****Finance – Income / Expenditure / Financial summary / Budget report****January 2024 - Bank Account Reconciled Statement****Current Account**

Statement Number	10	Bank Statement No.	10
Statement Opening Balance	£238,065.89	Opening Date	01/01/24
Statement Closing Balance	£234,795.99	Closing Date	31/01/24
True/ Cashbook Closing Balance	£233,234.91		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
19/12/23	3281	Confidential	459.23	0.00	237,606.66
19/12/23	3282	Confidential	2,024.02	0.00	235,582.64
04/01/24	DD 4/12/23 (401)	EDF Energy Ref: 671024465401 (Toilets)	88.00	0.00	235,494.64
08/01/24	3284	Bespoke Web Designs	87.50	0.00	235,407.14
08/01/24	3285	Lympstone Village Hall CIO	24.00	0.00	235,383.14
08/01/24	3286	Confidential	422.62	0.00	234,960.52
08/01/24	3287	JD Maintenance Services	186.35	0.00	234,774.17
08/01/24	3288	Chew Valley Trees Ltd	522.90	0.00	234,251.27
08/01/24	3290	Kings Garden & Leisure Centre	13.99	0.00	234,237.28
08/01/24	3291	Lympstone Village Hall CIO	94.00	0.00	234,143.28
08/01/24	3292	Maintenance contractor	850.00	0.00	233,293.28
09/01/24	Herald Ad	Herald Advert	0.00	75.00	233,368.28
10/01/24	LT/44 10 01 24	Memorial bench contribution	0.00	200.00	233,568.28
13/01/24	500069 13/1/24	Herald Advert	0.00	135.00	233,703.28
15/01/24	DD 15/01/24 YC 166	EDF Energy Ref: 671079829166 (YC)	38.00	0.00	233,665.28
15/01/24	DD 15/12/23 (135)	EDF Energy Ref: 671079829135 (YC)	119.00	0.00	233,546.28
15/01/24	FPI 15 01 24	Herald Advert	0.00	6.00	233,552.28
16/01/24	DD 16/01/24 CF	EDF Energy Ref: 9208111111 (Candys Field)	143.29	0.00	233,408.99
16/01/24	FPI 16/01/24	Herald Advert	0.00	450.00	233,858.99
17/01/24	R Acca 17/1/24	Herald Advert	0.00	135.00	233,993.99
18/01/24	FPI 18 01 24	Herald Advert	0.00	75.00	234,068.99
23/01/24	FPI 23 01 24	Herald Advert	0.00	9.00	234,077.99
24/01/24	FPI 24/1/24	Herald Advert	0.00	48.00	234,125.99
25/01/24	3296	Lympstone Village Hall CIO	24.00	0.00	234,101.99
25/01/24	FPI 25/1/24	Herald Advert	0.00	135.00	234,236.99
30/01/24	500070 (1)	Memorial fee	0.00	140.00	234,376.99
30/01/24	500070 (2)	Burial fee	0.00	419.00	234,795.99
<b>Uncleared and unrepresented effects</b>					
18/05/23	3176	BT Payphones	1.00		234,794.99

22/08/23	3212	Devon Wildlife Consultants	1,100.00		233,694.99
02/10/23	3212	Devon Wildlife Consultants	-1,100.00		234,794.99
06/11/23	3262	Royal British Legion	100.00		234,694.99
19/12/23	3279	Jemmy Ltd	350.00		234,344.99
08/01/24	3289	The Gun and Sport Shop	55.00		234,289.99
25/01/24	3293	Exmouth and District Community Transport Group	343.68		233,946.31
25/01/24	3294	Optima Graphics Topsham Ltd	613.00		233,333.31
25/01/24	3295	Edge IT Systems Ltd	98.40		233,234.91
Total uncleared and unrepresented			1561.08	0.00	
Total debits / credits			6657.98	1827	

Reconciled by Lucy Tyrrell

### **January 2024 - Financial Statement – Cashbook**

Statement of receipts and payments between 01/01/24 and 31/01/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

#### **Ordinary Accounts**

Current Account	£164,857.47
Total	£164,857.47

Balances at start of period

#### **Ordinary Accounts**

Current Account	£235,131.64
Total	£235,131.64

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	0.00	0.00	0.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	1,068.00	0.00	1,068.00
30 Burial Fees	559.00	0.00	559.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	0.00	0.00	0.00
50 Misc	200.00	0.00	200.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	0.00	0.00	0.00
70 YC Rech	0.00	0.00	0.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	0.00	0.00	0.00
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	1,827.00	0.00	1,827.00

Total Receipts	1,827.00	0.00	1,827.00
<b>PAYMENTS</b>	<b>Net (£)</b>	<b>Vat (£)</b>	<b>Gross (£)</b>
Council			
1000 Confidential	0.00	0.00	0.00
1005 Confidential	422.62	0.00	422.62
1015 Village Hall hire	142.00	0.00	142.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	0.00	0.00	0.00
1030 Courses, travel etc	0.00	0.00	0.00
1035 Insurance, Audit, Electricity	0.00	0.00	0.00
1040 Misc	59.82	9.17	68.99
1045 Herald Printing	613.00	0.00	613.00
1050 Maintenance contractor	850.00	0.00	850.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	268.35	16.40	284.75
1065 General tree work	435.75	87.15	522.90
1070 Bin emptying	0.00	0.00	0.00
1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	0.00	0.00	0.00
1090 Lights in CF	136.47	6.82	143.29
1095 Toilets	83.81	4.19	88.00
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	0.00	0.00	0.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	0.00	0.00	0.00
1125 YC Utilities	149.52	7.48	157.00
1130 Website etc	87.50	0.00	87.50
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00
1150 Hub Projects	0.00	0.00	0.00
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
1170 Emergency Fund	0.00	0.00	0.00
1175 Lottery Grant (Jubilee)	0.00	0.00	0.00
1180 FLOS	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	343.68	0.00	343.68
9999 VAT Payments	0.00	0.00	0.00
Council Total	3,592.52	131.21	3,723.73
Total Payments	3,592.52	131.21	3,723.73
Closing Balances			
<b>Ordinary Accounts</b>			
Current Account			£233,234.91
			£233,234.91
Total			£233,234.91

## Clerk's Action List - Lymestone Parish Council: Clerks Action List – January 2024

Month and Minute	Response	Date Actioned
Dec - 23/105.1	PCs budget was agreed and approved - to be sent to EDDC	4/24
Jan - 24/4.3	Clerk to recirculate Cllr Culhane invite to SWW from the PC to the next PC meeting.	10/1
Jan - 24/8 Planning Applications	<b>23/2540/VAR</b> - Variation of conditions 1 (Approved plans), 8 (Privacy screen) and 9 (Void space) of 22/2410/RES (Application for approval of reserved matters (appearance, landscaping, layout and scale) for the construction of a predominantly single storey dwelling following outline application (20/0933/OUT) (pursuant to the grant of outline planning permission appeal ref: APP/U1105/W/21/3282445) to update the house design and drawing reference numbers at Land South Of Underhill Close. <i>Recommendation: Object</i>	10/1 recommendations sent to EDDC
	<b>23/2386/FUL</b> - Proposed dwelling and off-road parking and double garage within the garden. (Revision of 23/0847 to add a basement level to the dwelling) at Meadowgate Church Road. <i>Recommendation: Object</i>	
	<b>23/2688/FUL</b> - Two-storey extension, porch and alterations including replacement garden at 11 Meadow Close. <i>Recommendation: Support</i>	
Jan – 24/10	Clerk to book the meeting room for the beginning of March to host a public meeting to form a new NP working group. Create a poster to advertise and publish.	16/1
Jan – 24/14	<b>23/2632/MFUL</b> - Proposed siting of a dairy building and hardened access track at Thorne Farm. <i>Recommendation: Object</i>	26/1 recommendations sent to EDDC
	<b>23/2740/OUT</b> - Outline permission for the construction of up to six dwellings sought with all matters reserved other than access at Land South Of Courtlands Lane Exmouth. <i>Recommendation: Object</i>	
	<b>24/0054/FUL</b> - Proposed new roof, incorporating dormer windows to north and south elevations. Insertion of a new double hung sash window in proposed west elevation at 12 Harefield Cottages The Strand. <i>Recommendation: Object</i>	
	Amended plan: <b>22/2428/FUL</b> - Siting of six shepherds huts with external decking, 3 boiler houses/log stores, one with decking area, and associated infrastructure (partially retrospective application) at Lymestone Manor Hotel. <i>Recommendation: support/object</i>	
Additional actions:		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
PC meeting Minutes		8/1 9/1
Environmental committee meeting prep (for 15/1)		9/1
Herald report		15/1
PC VAT Claim 1/3/23 – 31/12/23		17/1
PC plan Meet Minutes		22/1 23/1
Meet with Halcyon		25/1
Defibrillator reports online x1		30/1
PC agenda published		30/1

### 24/21 Planning decisions:

Date	Planning Application	LPC	EDDC
2/11/23 expires 25/11/23	<b>23/2322/TCA</b> - T1 - Stone Pine: fell at Limekiln House The Strand	8/11 Object	11/1 APPROVED