MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.30PM ON MONDAY 13TH MAY 2024.

PRESENT:	
Councillors	D Atkins, S Culhane, S Francis, R Gale-Hasleham, K Hill, J Payne, N Linfoot, A Minter, and L Staddon
Clerk	Miss L Tyrrell
County Councillors	R Scott
District Councillors	B Ingham
Public	2 members

24/55 Election of Chairman for 2024/2025

Cllr Linfoot thanked all members for their ongoing help over the last two years including a thank you of support to Cllr Staddon, the Vice Chair, the Clerk, District and County Cllrs. He asked for a proposal of a Chairman. Cllr Atkins proposed Cllr Staddon. Cllr Hill seconded. Unan. Cllr Staddon read out and signed the Chairmans Declaration of Acceptance of Office.

RESOLVED that Cllr Staddon be elected Chairman for the Municipal year.

Cllr Culhane proposed a special thanks to Cllr Linfoot for all his hard work. Unan.

RESOLVED that the PC thanked Cllr Linfoot for his Chairmanship.

24/56 Election of Vice Chairman for 2024/2025

Cllr Staddon asked for a proposal of a Vice Chairman. Cllr Staddon proposed Cllr Francis. Cllr Linfoot seconded. Unan. Cllr Francis read out and signed the Vice Chairman's Declaration of Acceptance of Office.

RESOLVED that Cllr Francis be elected Vice-Chairman for the Municipal year.

24/57 Declarations of Office

All Cllrs re-signed their declarations of Office, Code of Conduct and acceptance of receiving and sending emails for 2024/2025. All Cllrs received a new declaration of interest form to complete and return to the Clerk for EDDC's records.

Public session

No members of the public wished to speak.

24/58 Apologies

County Cllr Trail and District Cllr Jung due to other commitments.
Cllr Staddon proposed to approve the apologies. Cllr Payne seconded. Unan.

RESOLVED that the Apologies were approved by the PC.

24/59 Minutes

Cllr Staddon proposed the minutes of the PC meeting held on the 8th April were accurate Cllr Linfoot seconded. Unan. Cllrs Minter and Payne abstained due to being absent from the meeting.

RESOLVED that the minutes of the PC meeting held on the 8th April 2024 be confirmed as a correct record and signed by the Chairman.

Cllr Staddon proposed the minutes of the PC planning meeting held on the 16th April were accurate Cllr Linfoot seconded. Unan. Cllr Payne abstained due to being absent from the meeting.

RESOLVED that the minutes of the PC planning meeting held on the 16th April 2024 be confirmed as a correct record and signed by the Chairman.

Cllr Linfoot proposed the minutes of the PC planning meeting held on the 30th April were accurate Cllr Staddon seconded. Unan. Cllr Atkins abstained due to being absent from the meeting.

RESOLVED that the minutes of the PC planning meeting held on the 30th April 2024 be confirmed as a correct record and signed by the Chairman.

24/60 To receive any Declarations of Interest
None.

The following item was brought forward due to both District Cllr Ingham and County Cllr Scott having another meeting to attend:

24/62 Reports from the Chairman, East Devon District Councillors and Devon County Councillors
District Cllr Ingham read his report:

The next round of the emerging East Devon Local Plan (eEDLP) is to *explain the designated open areas and some related details being considered before we move onto the next round, which is Regulation 19.*
The last consultations included drop-in sessions for our parish communities. This format is strongly recommended. Ed Freeman of EDDC has offered to provide appropriate maps, drawings, comments if requested by parish councils. This should be done ASAP via planningpolicy@eastdevon.gov.uk.
There will be a webinar discussing this consultation at 7:00pm on Thursday, 16th May to which all parish councillors are invited. Please contact Lucy for details.

To Woodbury and Lympstone Parish Councils
There is a second round of consultation involving green wedges and coastal preservation areas, prior to moving on to the next stage of the eEDLP. Hopefully, the consultation starts tomorrow on Tuesday the 14th May, lasting for six weeks. Therefore, a decision is required on how and where the parish consultations will take place if you consider this event appropriate, led by each parish council.
Each different community will have different issues to consider, and therefore different maps and feed back to deliver to EDDC. Drop-in sessions organised by our Parish Councils will provide them with the information needed for consolidated feedback, plus encourage residents to feed back to EDDC themselves.

The next steps for the emerging Local Plan
There are a number of subjects that need further attention and a round of consultation before EDDC can move onto Regulation 19 for the eEDLP. The subjects for further consultation are:

1. **Designated Neighbourhood Area housing requirements.**

The NPPF National Planning Policy Framework advises that strategic policies should also set out a housing requirement for designated neighbourhood areas which reflects the overall strategy for the pattern and scale of development and any relevant allocations.

2. **Potential additional housing allocations sites.**
   It was agreed that consultation take place on potential additional housing allocation sites. Most of these sites were of a smaller scale though it is relevant to note that land at Mosshayne Lane, Pinhoe (east of the M5) is sizeable, with a potential capacity of around 1,000 dwellings.
3. **Proposed Town centre retail boundaries.**
4. **Proposed employment sites.**
5. **Coastal Preservation Areas.**
   Do you agree with the identified CPAs?
   Do you think potential housing allocations submitted within the CPAs must be rejected?
6. **Clyst Valley Regional Park designated area.**
   It is proposed this designated area will be expanded to include an area between Woodbury Salterton and the proposed new town. The new town location will be shown on the CVRP map for clarity.
7. **Green Wedges.**
   These will be presented the same as the previous East Devon Local Plan, less locations that have been developed. Do you approve of retaining the green wedges?
   Do you think potential housing allocations submitted within the Exmouth Lympstone green wedge must be rejected?
   Do you think all housing allocations in East Devon green wedges should be rejected?

The areas highlighted in yellow are issues affecting the Woodbury & Lympstone Ward

- The primary EDDC format for consultation will use the "Commonplace software" as the online platform for undertaking consultation. However, emails sent to planning policy or handwritten letters if necessary will be considered.
- Each subject matter listed in the report section above will have its own tile on the software. A tile is the equivalent of a separate short document or report. Each subject matter will have a report in pdf format that will be available on the EDDC web site.
- The aim is to make consultation on each topic as simple as possible, inviting written comment via the Commonplace tile/pdf.
- The consultation starts on Tuesday 14th May 2024 and will run it for a six-week period closing date of Wednesday 26th June 2024.
- Feedback on consultation responses is due in August 2024, dependant on the number and complexity of responses received.
- The consultation will also be accompanied by a sustainability appraisal document, that specifically references the items being consulted on, on which comments will also be invited.
- There will be a Commonplace tile and web site pdf for the Sustainability Appraisal.

Later this year, further items will be considered including:

1. **Development site allocations**
2. **Settlement boundaries**
3. **Water cycle study.**

Cllr Linfoot explained that LPC would be holding a public consultation regarding the East Devon Local Plan (EDLP) and combining it with the Lympstone Neighbourhood Plan (LNP) in early June. He would let Cllr Ingham know of the date.

Cllr Culhane asked why Lympstone had been designated as a small town due to having a train station and how could this be challenged. Cllr Ingham explained that this would be difficult to challenge due to the criteria set for settlements with accessibility. He had raised this issue before and would be raising it again. He felt LPC could also highlight this incoherent policy. Cllr Atkins felt that potential building

sites were located too far away from the local train station and bus stops so were not safe or practical to access regardless.
County Cllr Scott thanked Cllr Linfoot for his hard work and championing LPC over the last couple of years. He congratulated Cllr Staddon on her new position. Cllr Scott explained that DCC were writing a new code of conduct as the current one was not fit for purpose. He would like to consult further with LPC regarding this. Cllr Scott felt that EDDC should not be asking local Parish Councils to run the public consultations and that EDDC should be doing this themselves. He requested that LPC asked for infrastructure before any new development. Clr Culhane asked about the Exmouth Gateway project to which Cllr Scott explained that after listening to public consultation responses, the idea had been scrapped. A variation application would be submitted to focus on the Dinan Way extension instead.

24/61 Clerk's Report

24/61.1 End of Year Accounts 2023/2024

The Clerk presented the PCs end of year accounts. These were signed by both the Chairman and Clerk. Cllr Staddon proposed the end of year accounts a true and accurate record. Cllr Atkins seconded. Unan.

RESOLVED The Chairman and Clerk signed off LPC's end of year accounts for 2023/24.

The Clerk explained that due to unforeseen circumstances, the Internal Auditor could not make their meeting and therefore the following items would have to be postponed: 24/61.2 – 24/61. 5 and 24/61.7
Cllr Atkins proposed to postpone the items until the June meeting. Cllr Staddon seconded. Unan.

RESOLVED that the Clerk would report on the following postponed items: 24/61.2 – 24/61. 5 and 24/61.7 at the next PC meeting on 3rd June.

24/61.6 Lympstone Primary School PTA grant application

Cllr Staddon declared a pecuniary interest and Cllr Payne declared a personal interest in this item. This was recorded in the book.
Cllr Staddon shared photos of the current state of the school toilets. Cllr Hill felt the children should not be subjected to these conditions and was disappointed that DCC would not provide the funding to upgrade them. Cllr Payne pointed out that the PTA had raised £12,000 towards the necessary funding. Cllr Staddon added that the school had also been saving funds but there was a shortfall of £2,500. Cllr Linfoot realised that the situation was not ideal but with CIL money received he felt the PC could provide £2,500 to improve the facilities. Cllr Culhane was concerned that this application should not set a precedent in a shortfall of funding, but she would support Cllr Linfoot's proposal. Cllr Atkins was concerned that the children had to go outside to access the facilities. Cllr Francis felt £1,000 was a fair and balanced offer and proposed this amount. Cllr Minter supported this proposal. Cllr Linfoot proposed a donation towards the PTA of £2,000. Cllr Atkins seconded. Cllr Culhane, Gale-Hasleham and Hill supported the proposal. Cllr Minter objected, and Cllr Francis abstained.

RESOLVED that the PC would provide £2,000 CIL money towards the PTA application for the school toilets.

Cllr Minter felt in future, funding gaps from larger authorities should be questioned further. Cllr Hill reminded all that the PC would be supporting the PTA in their request and not the school. The Clerk explained she would ask DCC Cllrs for a statement from DCC education department for an answer.

24/61.8 Casual Vacancy and Co-option of Parish Councillors
The Clerk reported that there were two Councillor vacancies on the Parish Council. There had been no request for an election. It was now open for the Council to co-opt. The casual vacancies would be advertised in the usual way. In addition to advertising on the noticeboards, an advert would be added to the Facebook page and website. The shop and village café would also be asked to display a notice.

24/61.9 Finance – Payments / Financial summary / Budget report
The Clerk explained that another recent payment of CIL money had been received last week from the Goodmores development and this would be reported in next months finances. The Clerk asked for another bank signatory, and it was unanimously agreed that Cllr Payne would be added.

RESOLVED that Cllr Payne be added as a LPC bank signatory.

Cllr Hill raised the new financial regulations recently released from NALC and these would be reviewed in a finance committee meeting.
Cllr Atkins proposed to approve the payments and receipts. He noted the financial summary and budget report. Cllr Staddon seconded. Unan.

RESOLVED that the following payments be approved:

April 2024 - Bank Account Reconciled Statement

Current Account

Statement Number	13	Bank Statement No.	13
Statement Opening Balance	£223,360.19	Opening Date	01/04/24
Statement Closing Balance	£245,179.50	Closing Date	30/04/24
True/ Cashbook Closing Balance	£241,875.76		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/04/24	FPI EDDC 2/4/24	East Devon District Council	0.00	26,068.75	249,428.94
04/04/24	DD EDF401 4/4/24	EDF Energy Ref: 671024465401 (Toilets)	63.00	0.00	249,365.94
08/04/24	3324	Lympstone Village Hall CIO	36.00	0.00	249,329.94
08/04/24	3325	Confidential	430.52	0.00	248,899.42
08/04/24	3326	Confidential	2,052.73	0.00	246,846.69
08/04/24	3327	Confidential	113.70	0.00	246,732.99
08/04/24	3328	Optima Graphics Ltd	705.00	0.00	246,027.99
08/04/24	3330	Devon Association of Local Councils	686.18	0.00	245,341.81
08/04/24	3331	JD Maintenance Services	319.25	0.00	245,022.56
08/04/24	3332	LFRG	54.00	0.00	244,968.56
08/04/24	3333	PC Maintenance Contractor	450.00	0.00	244,518.56
10/04/24	FPI Spiller 10/4/24	Herlad Advert	0.00	200.00	244,718.56
15/04/24	500072	Herald Advert/Wayleaves payments	0.00	142.54	244,861.10

15/04/24	DD EDF135 15/4/24	EDF Energy Ref: 671079829135 (YC)	119.00	0.00	244,742.10
15/04/24	DD EDF166 15/4/24	EDF Energy Ref: 671079829166 (YC)	78.00	0.00	244,664.10
16/04/24	3334	Cllr expenses	39.40	0.00	244,624.70
16/04/24	3335	Express Fire	217.20	0.00	244,407.50
16/04/24	DD EDF111 16/4/24	EDF Energy Ref: 9208111111 (Candys Field)	238.00	0.00	244,169.50
17/04/24	FPI OM 17/4/24	Orchard Memorials	0.00	320.00	244,489.50
22/04/24	500073	Herald Advert	0.00	55.00	244,544.50
22/04/24	FPI INV 24/017	Herlad Advert	0.00	135.00	244,679.50
23/04/24	FPI 23/4/24	Herlad Advert	0.00	500.00	245,179.50

Uncleared and unpresented effects

18/05/23	3176	BT Payphones	1.00		245,178.50
22/08/23	3212	Devon Wildlife Consultants	1,100.00		244,078.50
02/10/23	3212	Devon Wildlife Consultants	-1,100.00		245,178.50
06/11/23	3262	Royal British Legion	100.00		245,078.50
19/12/23	3279	Jemmy Ltd	350.00		244,728.50
28/03/24	3176	BT Payphones	-1.00		244,729.50
28/03/24	3262	Royal British Legion	-100.00		244,829.50
28/03/24	3279	Jemmy Ltd	-350.00		245,179.50
30/04/24	3336	Lympstone Village Hall CIO	122.00		245,057.50
30/04/24	3337	CPRE Devon	60.00		244,997.50
30/04/24	3338	Cllr expenses	15.75		244,981.75
30/04/24	3339	ROSPA Playsafety Ltd	151.20		244,830.55
30/04/24	3340	Confidential	434.88		244,395.67
30/04/24	3341	Confidential	2,166.62		242,229.05
30/04/24	3342	Confidential	130.80		242,098.25
30/04/24	3343	PVM Supplies	222.49		241,875.76
		Total uncleared and unpresented	3303.74	0.00	
		Total debits / credits	8905.72	27421.29	

Reconciled by Lucy Tyrrell

1st April 2024 – 30th April 2024 - Financial Statement – Cashbook

Statement of receipts and payments between 01/04/24 and 30/04/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£223,360.19
Total	£223,360.19

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	26,068.75	0.00	26,068.75
15 CIL	0.00	0.00	0.00

20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	1,025.00	0.00	1,025.00
30 Burial Fees	320.00	0.00	320.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	0.00	0.00	0.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	0.00	0.00	0.00
70 YC Rech	0.00	0.00	0.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	0.00	0.00	0.00
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	27,421.29	0.00	27,421.29
Total Receipts	27,421.29	0.00	27,421.29

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Confidential	5,084.75	0.00	5,084.75
1005 Confidential			
1005/1 Confidential	204.00	0.00	204.00
1005/2 Confidential	40.50	0.00	40.50
1005 Total	244.50	0.00	244.50
1015 Village Hall hire	158.00	0.00	158.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	660.00	86.18	746.18
1030 Courses, travel etc	39.40	0.00	39.40
1035 Insurance, Audit, Electricity	0.00	0.00	0.00
1040 Misc	15.75	0.00	15.75
1045 Herald Printing	705.00	0.00	705.00
1050 PC Maintenance Contractor	450.00	0.00	450.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	319.25	0.00	319.25
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	0.00	0.00	0.00
1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	126.00	25.20	151.20
1090 Lights in CF	226.67	11.33	238.00
1095 Toilets	245.41	40.08	285.49
1100 Flood equip maintenance	54.00	0.00	54.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	0.00	0.00	0.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	181.00	36.20	217.20
1125 YC Utilities	187.62	9.38	197.00
1130 Website etc	0.00	0.00	0.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00

1150	Hub Projects	0.00	0.00	0.00
1155	Cont VH Car Park	0.00	0.00	0.00
1160	DCC / DCF Funding	0.00	0.00	0.00
1165	YC Recharge	0.00	0.00	0.00
1170	Emergency Fund	0.00	0.00	0.00
1180	FLOS	0.00	0.00	0.00
2000	S137 Funding	0.00	0.00	0.00
2010	Other Grants	0.00	0.00	0.00
9999	VAT Payments	0.00	0.00	0.00
Council Total		8,697.35	208.37	8,905.72
Total Payments		8,697.35	208.37	8,905.72

Closing Balances
Ordinary Accounts

Current Account	£241,875.76
	£241,875.76
Total	£241,875.76

24/61.10 Clerk's Action List
RESOLVED that the Council received and noted the Clerk's action list.

24/63 TPO on Trees off Hulham Road *(NB item location corrected and amended from Agenda item '24/63 TPO on Trees at Higher Marley Road')*
Cllr Staddon read the response received from EDDC tree Officer regarding these trees:

Dear all,
I have undertaken a site survey and it is my intention to make a provisional order in due course.

Best regards,
Carl Harrison
Tree Technician
Countryside and Leisure
East Devon District Council

24/64 Planning applications
24/0773/LBC - Retention of the following work: replacement fire surround in sitting room; re-configure ensuite and bathroom at first floor; re-configure ground floor utility room to create utility, toilet and cloakroom and the removal of wall between kitchen and dining room at Claremont, Church Road.
Cllr Staddon proposed to support the application. Cllr Atkins seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

24/0744/LBC - Replace 1no. first floor sash window on front (south) elevation at Claremont, Church Road.
Cllr Staddon proposed to support the application. Cllr Linfoot seconded. Unan.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

24/65 Planning decisions

RESOLVED that the EDDC decisions were noted.

24/66 Reports of Committees

Cllr Payne proposed the following Chairman, Vice Chairman and committee members for the Assets and Amenities Committee: Cllr Atkins (C), Cllr Staddon (VC), Cllr Francis, Cllr Hill and Cllr Gale-Hasleham. Cllr Staddon seconded. Unan.

Cllr Staddon proposed the following Chairman, Vice Chairman and committee members for the Community Committee: Cllr Linfoot (C), Cllr Payne (VC), Cllr Francis and Cllr Staddon. Cllr Gale-Hasleham seconded. Unan.

Cllr Payne proposed the following Chairman, Vice Chairman and committee members for the Environment Committee: Cllr Culhane (C), Cllr Staddon (VC) and Cllr Minter. Cllr Minter seconded. Unan.

Cllr Staddon proposed the following Chairman, Vice Chairman and committee members for the Finance and Advisory Committee: Cllr Hill (C), Cllr Atkins (VC), Cllr Minter and Cllr Payne. Cllr Gale-Hasleham seconded. Unan.

Cllr Staddon proposed the following Chairman, Vice Chairman and committee members for the Planning and Transport Committee: Cllr Linfoot (C), Cllr Francis (VC), Cllr Culhane, Cllr Minter and Cllr Gale-Hasleham. Cllr Payne seconded. Unan.

RESOLVED that the following committees were agreed and approved:

Assets and Amenities	**Community**	**Environment**	**Finance and Advisory**	**Planning and Transport**
Cllr Atkins (C), Cllr Staddon (VC), Cllr Francis, Cllr Hill Cllr Gale-Hasleham.	Cllr Linfoot (C) Cllr Payne (VC) Cllr Francis Cllr Staddon	Cllr Culhane (C) Cllr Staddon (VC) Cllr Minter	Cllr Hill (C) Cllr Atkins (VC) Cllr Minter Cllr Payne	Cllr Linfoot (C) Cllr Francis (VC) Cllr Culhane Cllr Minter Cllr Gale-Hasleham

It was noted that Lympstone Parish Council Chair and Vice Chair are ex-officio of all committees. All committee meetings and agenda items would now be posted on the website only.

Assets and amenities committee

Cllr Atkins reported that the Assets and Amenities committee had met on 9th May. He explained that the damaged noticeboard at the top of Wotton Lane was beyond repair and the committee recommended that it would not be replaced but relocated in new safer location once Goodmores development has been completed. Cllr Staddon proposed this recommendation. Cllr Linfoot seconded. Unan.

RESOLVED that the damaged notice board at Wotton Lane would not be replaced.

Cllr Atkins updated the kissing gate situation at Cliff field was in a precarious position due to the cliff fall. He felt it needed further discussion with both the National Trust and Devon County Council to agree next steps. Cllr Culhane had suggested that a solution to consider overcoming the access issue for pushchairs and the mobility impaired would be to move the gate slightly back by approx. three metres. This would ensure there was sufficient room for the traditional kissing gate and an ordinary gate at the side. Cllr Atkins explained new contracts with LPC and LFC were revised and to be

signed by the football club in due course. He asked that the community pay back scheme consider clearing the large stones and other debris from around Candys field. He added that the PC contractor would look at the regular maintenance of the play areas in Candys Field and clear the tree stump of sharp edges. The PC contractor would also install concrete plinths for the picnic benches to be anchored to.
Cllr Staddon proposed that the Clerk write to Eibe for an onsite visit to review the play area. Cllr Atkins seconded. Unan.

RESOLVED That the Clerk write to Eibe and invite to an onsite meeting to view the play equipment.

Cllr Linfoot proposed a new picnic bench for Candy's field to replace the damaged wooden one at the top of Candy's field. Cllr Staddon seconded. Unan.

RESOLVED that the Clerk order a new recycled plastic picnic bench for Candys Field.

Cllr Atkins thanked Cllr Culhane for taking the minutes at the committee meeting.
Cllr Linfoot explained that the contractor for the new paths in the cemetery should begin work in the next couple of weeks.

Community committee
Cllr Linfoot reported an update on the Parish Party being held in Candy's Field on the 22nd June. He explained that County Cllr Scott had arranged for some portaloos free of charge and a first aider had been sought for the event. The party would be a family event with a BBQ, bar and refreshments on offer. Live music was also booked for the afternoon and evening. He added that the agreed party budget was underspent and suggested that a marquee was bought with the remaining money to use for this event and be reused for future community events. He proposed a 4mx6m marquee for £1019. Cllr Gale-Hasleham seconded. Unan.

RESOLVED that a 4mx6m fire resistant marquee was purchased by the PC.

Cllr Payne suggested that this marquee could be stored in the Hub building.
The Clerk presented a draft advertising poster for the party, and this was agreed to be printed and displayed around the Parish.

Cllr Gale-Hasleham reported that he had met with Dean Clarke, the co-ordinator of the community payback scheme, Cllr Linfoot and the Clerk on the 1st May. He reported the following:
The contract had been signed by LPC and returned to the Probation service, and once approved, work could begin. He added that the contract was a rolling contract. The groups would attend once a week (probably Thursdays), up to 7 hrs a day, 9am – 4pm. There would be a ratio of one supervisor to eight offenders. Graffiti and fly tipping could now be fast tracked and dealt with by the scheme. LPC would provide materials and storage. The scheme would provide tools and PPE. LPC had been asked to occasionally donate new tools and equipment (to replace through wear and tear) instead of any monetary contribution. EDDC had been asked and agreed to parking permits for the scheme's vehicle. County Cllr Scott had been given a list of materials to cost. The scheme would write their own risk assessments and provide their own insurance. The list of potential work included: Youth Club Building- both exterior and interior, General Road tidy, Planting out of general areas - to be agreed with the Gardening Club, Beach tidy - removal of any rubbish, Front Meadow - general grass

cutting and ground maintenance, Book Swap Kiosk – stripped back and painted, Gully clearance - in consultation with Flood Resilience Group, Candy's Field - general ground maintenance and removal of stones, Wooden gates at Avenue Field, along The Avenue and Cliff Field to be treated with wood preservative, Undergrowth under the Lime trees on both sides to be cut back and cleared, Scout Hut – clear surrounding overgrowth, Railway bridge (between Cliff field and the Avenue) – clear weeds, Public toilets - external walls to be painted and doors to be re-stained, Public car park – clear weeds and litter pick.
Cllr Culhane requested that no chemicals were used to aid weed clearance.
Cllr Gale-Hasleham explained that the cost of materials required so far had totalled £508 net of VAT and requested a proposed budget of £1,000. Cllr Staddon seconded. Unan.

RESOLVED that the PC would set aside a budget of £1,000 towards the materials for the scheme.

Environment committee

Cllr Culhane reported on the following webinar held on 8th May:

Highway runoff and the water environment May 2024

Report by Stormwater Shepherds (Jo Bradley) and CIWEM (Alastair Chisholm and Catherine Moncrieff)

Aims of the report:

1. Identify the problem caused by pollution from highway outfalls, estimating its scale, nature and cumulative impact
2. Provide meaningful data from sampling and research
3. Raise the profile of highway runoff with highway authorities, the public and decision-makers, and ultimately significantly reduce its harm on the environment.
4. Recommend potential solutions through environmental permitting, funding streams and remediation

Findings:

1. Across the UK's road network, highway runoff washes into the environment every time it rains. Runoff contains pollutants from tyre particles, fuel spills and other vehicle fluids, road surface fragments, sediment and herbicides. These contain heavy metals and toxic chemicals such as polyaromatic hydrocarbons (PAHs) which have shown to be carcinogenic and hormone disrupting to aquatic life.
2. The lack of data on this pollution makes it difficult to alert the relevant responsible authorities on where they should be prioritising action. This report used research from sampling undertaken in the North West of England between 2021 and 2024, as well as older research. The results of the sampling showed that all discharges failed the Environmental Quality Standards (EQS) for several polyaromatic hydrocarbon (PAH) pollutants, which are known to be harmful to aquatic life.
3. Appreciation of the nature and extent of highway pollution is very low despite pollution from towns, cities and transport officially contributing to 18% of water body failures to achieve good status under the Water Framework Directive. This report's findings indicate that harm caused by this pollution is likely to be greater than indicated by the Water Framework Directive figure.
4. The Environment Agency does not have a specific monitoring programme assessing the impact of highway runoff on the water environment. Likewise, National Highways and highway authorities do not routinely monitor the discharges of highway runoff entering the water environment from their network. However, a discharge of polluting

matter into a watercourse ordinarily requires a permit under paragraph 4 of schedule 21 to the Environmental Permitting (England and Wales) Regulations 2016.

Recommendations

- Further investigation is needed into the impacts of these polluted discharges on ecological and human health.
- There are widespread treatment technologies and devices for managing highway runoff readily available in the UK. All new road schemes should include good drainage design, and crucially provision for effective monitoring, operation and maintenance of drainage and treatment schemes.
- There are a range of interventions in progress aimed at reducing levels of PAHs in fuel oils and tyres, e.g. extended producer responsibility levies. There must be far greater emphasis on the control of pollutants at their source, including enforcing legislation to control use of PAHs in the manufacture of tyres, and ensuring new Euro 7 Emissions Standards on tyre abrasion limits are properly adopted by manufacturers when they come into force in 2025.
- The EA has the power to require highway authorities to apply for permits for high-risk outfalls from the road network.
- The control of pollution from National Highways' network is a statutory duty, and should be paid for from their core budget.
- The EA's risk assessment model should include a process to prioritise deployment of appropriate treatment for harmful runoff.
- Adopt a catchment-based approach to assessing risk of harm from highway outfalls so that the most polluting sources can be prioritised for remedial action.

Cllr Staddon had attended the webinar and explained that there were major concerns of 25,000 outlays from Motorways leading into the water courses and how pollutants would be separated from the water and where the pollutants would go.
Cllr Culhane advised that Lympstone Water Quality Group had requested funding to help with lab testing road runoff samples.

24/67 Items for the next Agenda

Internal auditor report and AGAR documents.
Progress made on CCLA investment bank.
Reviewed Standing Orders and Code of Conduct.
LWQG grant/proposed budget.
LFC contracts.
Update on the Beating of the Bounds event.

Meeting Closed**: 9.35pm**

Chairman: Date: