LYMPSTONE PARISH COUNCIL

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6th May 2025

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 12th May 2025 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

25/38	*ACTION:* **Election of Chairman for 2025/2026**	**7.00**
25/39	*ACTION:* **Election of Vice Chairman for 2025/2026**	**7.05**
25/40	*ACTION:* **Declarations of Office** all Cllrs to re-sign their declarations of Office, Code of Conduct and acceptance of receiving and sending emails for 2025/2026. All Cllrs to receive a new declaration of interest form.	**7.10**
	Public session *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.15**
25/41	*INFORMATION:* **Apologies**	**7.30**
25/42	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on the 7th April 2025 (attached pgs 3-13) and the minutes of the Assets and Amenities committee meeting held on the 24th April 2025 (attached pgs 14-18).	**7.35**

25/43	*INFORMATION:* **To receive any Declarations of Interest**	**7.40**
25/44	**Clerk's Report (see attachments):** *ACTION:* **i) End of Year Accounts 2024/2025** – Clerk and Chairman to sign off LPC end of year accounts for 2024/25 (attached pgs 19-21). **ii) Annual Audit 2024/25 Internal Auditor's certificate** *(NB if received)* **iii) Annual Audit 2024/25 Governance Statement** *(NB only if above is received)* **iv) Annual Audit 2024/25 Accounting statements** *(NB only if above is received)* **v) Notice of public rights** *(NB only if above is received)* **vi) 2024/25 EDDC CIL report** (attached pg 22) **vii) LPC Scheme of Delegation** – To consider adopting the document previously circulated. *DISCUSSION:* **viii) Correspondence received** – regarding speeding traffic along Hulham Road. *INFORMATION:* **ix) Internal Auditor Feedback** *(NB if received)* **x) Casual Vacancy and Co-option of Parish Councillors -** There are four Councillor vacancies on the Parish Council. There has been no request for an election. It is now open for the Council to co-opt. The casual vacancies will be advertised in the usual way. **xi) Finance** – Payments / Financial summary / Budget report (attached pgs 23-25) **xii) Clerk's Action List** (attached pgs 25-26)	**7.45**
25/45	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.50**
25/46	*ACTION:* **Planning applications** **25/0736/VAR -** Variation of condition 2 (plans condition) of application 20/0993/MRES (Reserved matters application (layout, scale, appearance and landscaping) pursuant to outline planning permission 14/0330/MOUT for 300 residential units including 16 affordable units, associated roads, open space (formal and informal) and an attenuation basin; the provision of serviced land for mixed-use employment/commercial uses and land for the provision of a primary school) to allow for layout and appearance amendments to approved plots 71-107 (inclusive), change to internal road layout and the creation of 12 visitor spaces to serve the football pitch at Goodmores Farm *(expires 15th May).*	**7.55**
25/47	*INFORMATION:* **Planning decisions** (attached pg 26)	**8.00**
25/48	*ACTION:* **Reports of Committees** The following Committee Lead Cllrs to be agreed and approved: Assets and Amenities, Community, Environment, Finance and Advisory, Planning and transport. **Assets and amenities committee** – Cllr Atkins to report on the committee meeting held on 24th April 2025. **Community committee** – Cllr Staddon to report on the necessary wall survey at Gulliford Burial Ground. **Environmental Committee** – Cllr Culhane to report on a professional ecologist to survey Front meadow free of charge. **Finance and Advisory Committee** – Cllr Hill to present a draft policy document for the Management of Payees for electronic transfers. **Planning and Transport Committee** – Cllr Culhane to report an update on the Neighbourhood Plan.	**8.05**
25/49	*DISCUSSION:* **Items for the next Agenda**	**8.15**

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.20PM ON MONDAY 7TH APRIL 2025.

PRESENT:	
Councillors	D Atkins (DGA), S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), J Payne and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	B Ingham (BI) and G Jung (GJ)
Public	7 members

Public session:
The Chair welcomed all to the meeting, no members of the public raised anything to speak on.

25/29 Apologies
None

25/30 Minutes
RESOLVED that the minutes of the PC meeting held on the 3rd March 2025 be confirmed as a correct record and signed by the Chairman.
LS proposed. SC seconded. DGA, SF, KH, JP supported. RGH abstained.

RESOLVED that the minutes of the Planning and Transport committee meeting held on the 20th March 2025 be confirmed as a correct record and signed by the Chair.
LS proposed. SF seconded. DGA, SC, RGH, KH supported. JP abstained.

RESOLVED that the minutes of the Community committee meeting held on the 25th March 2025 be confirmed as a correct record and signed by the Chair.
SF proposed. RGH seconded. LS, JP supported. DGA, KH, SC abstained.

25/31 To receive any Declarations of Interest
SC declared a personal interest with item 25/32.4
KH declared a personal interest with planning item 24/2236/LBC

25/32 Clerk's Report
25/32.1 2025/2026 Meeting Dates
RESOLVED that the PC meeting dates for 2025/26 were approved with the APM moving to the same date as the PC meeting in May 2026.
LS proposed. JP seconded. Unan.

25/32.2 Reviewed LPC Documents
RESOLVED That the following reviewed policies were approved: Asset Register Policy, Asset Register, Financial Regulations, Cemetery Policy and Tenders and Quotations Policy.

LS proposed. KH seconded. Unan.

25/32.3 Webmaster request

RESOLVED that Cllr information would include name, lead Cllr role and email address on the website.

LS proposed. RGH seconded. Unan.

25/32.4 Lympstone Environmental Action Day event (17th May)

RESOLVED that permission was granted to use the meadow area under the Oak tree.

JP proposed. SF seconded. DGA, RGH, KH, LS supported. SC abstained.

RESOLVED that PC insurance cover would be used for this event as a one off provided a comprehensive risk assessment was provided to the Clerk.

LS proposed. DGA seconded. SF, RGH, KH, LS supported. SC abstained.

25/32.5 Correspondence received - Parking on Meeting Lane including additional concerns of parking along Gibraltar and Trafalgar Road.

LS asked GJ and BI from an update regarding EDDC tenants. There was no update from EDDC. LS also highlighted that an overspill of vehicles from military quarters were also causing parking issues in residential areas. GJ suggested a meeting was necessary between EDDC, Highways, LPC and the MOD to try and resolve the issue.

RESOLVED that the PC would write to the commandant of CTCRM to express concerns and request a meeting with EDDC and Highways after the May elections.

LS proposed. JP seconded. Unan.

25/32.6 CPRE membership

RESOLVED that LPC would join CPRE and Devon Communities Trust.

SC proposed. LS seconded. Unan.

25/32.7 Herald Printing

The Clerk gave a brief history of Optima Graphics closing and outsourcing the Herald printing to Pollards Ltd in Exeter. Every month since the handover there had been issues with late printing and distributing the Herald. A quote from Copyrite, a local company in Exmouth had been sourced and provided to the PC.

RESOLVED that the PC would change their publisher from Pollards Ltd to Copyrite.

JP proposed. SF seconded. Unan.

25/32.8 Casual Vacancy

The Clerk explained that there were four vacancies on the PC and no election had been called. It was up to the PC to co-opt new members.

25/32.9 Finance – Payments / Financial summary / Budget report.

RESOLVED that the payments in Appendix 1 be approved.

LS proposed. DGA seconded. Unan.

The Chairman and the Clerk signed off the accounts for 2024/25.

The Clerk explained that all documentation requested by the internal auditor had been submitted.

25/32.10 Clerk's Action List

RESOLVED that the Council received and noted the Clerk's action list.

25/33 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

No County Cllrs were present due to Purdah regulations.

BI explained that the Regulation 19 consultation regarding the emerging local plan had now closed. He thanked all for contributing responses to EDDC and now it was time to wait for the findings.

GJ asked for his response to the tree wardens report during the APM be included in the minutes (See Appendix 2). He went on to read his report (See Appendix 3).

25/34 Planning applications

24/2397/FUL - Replacement dwelling, garage and associated works at 7 Orchard Close. *(Amended plan – expires 11th April)*

SC highlighted the fact that the EDDC tree officer was now in support of the amended plans.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.

SC proposed. JP seconded. Unan.

24/2692/MFUL - Proposed residential development of 39 dwellings and their associated roads, drainage, parking & landscaping (comprising an amended scheme to Phase 2 of reserved matters approval 20/0993/MRES) at Land Off Hulham Road (Goodmores Farm) Exmouth *(Amended Plan - expires 16th April 2025)*

Cllrs felt that that there was not enough information to fully understand the proposed amendments.

RESOLVED that no comment would be made from LPC to EDDC.

SC proposed. RGH seconded. Unan.

24/2236/LBC - Replace existing sliding doors on rear single storey extension with ALI DG sliding folding doors (south elevation); replace screen and 2no. windows on side of single storey extension (east elevation) and replace double door on side two storey extension (east elevation) at Osborne House *(expires 26th April)*

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
LS proposed. SF seconded. DGA, SC, RGH, JP supported. KH abstained.

25/35 Planning decisions
RESOLVED that the EDDC decisions were noted.

25/36 Reports of Committees

25/36.1 Assets and Amenities Committee
LS explained that the NT were happy for the PC to progress with the parcel of land along the Avenue. She felt the next steps to be discussed in detail would be added to the next Assets and Amenities Committee meeting held on the 24th April at 6.30pm.

25/36.2 Environment Committee
SC explained she had met with the EA and Parklife regarding the BNG landscape plan for Candys Field. She was now waiting to receive a more detailed plan and quote for maintaining the land. She would circulate her notes from the meeting to all Cllrs.

25/36.3 Community Committee
JP reported that the Community Committee had met on the 25th March and proposed that the PC supported a Charity to be formed to raise funds to rebuild and run the new Hub building. A Charity would have more access to funding that the PC as a statutory body. Mr Nick Linfoot (NL) from the Hub working group was present and explained that the Charity would be an unincorporated trust to raise funds and apply for grants to rebuild the Hub building. The Charity would not lease the building until it was built but it was important for a charity to be formed to raise the initial funds. Once built, the Charity would be self-sufficient with five trustees and employ staff. It would also be responsible for maintaining the new building. The charity would report annually to the PC. It was suggested that an article was included in the Herald and on the Facebook page to advertise for trustees. KH asked if the building would remain the property of the PC. NL reiterated that the Charity would lease the building from the PC for a period of time agreed by the Council. He added that professional advice received highlighted that a Charity was the way forward. Mr Malcolm Lyons, another member of the Hub working group, added that the agreement would be like the pre-school, an agreement would be made that if the building was not being used for its sole purpose, then it would be returned to the PC. When setting up a lease the PC would put conditions in to ensure the protection for the use of the building. NL explained there would be a clear governing document which showed where the money applied for would go, if funds were not able to be met then the money raised would go into renovating the

current building. A resident asked for a full report regarding the charity. SC explained that the PC had received one. ML asked that the PC agreed in principle that a charity was formed to get a draft constitution in place. KH suggested a draft Memorandum of Understanding (MoU) was written and approved by the PC and volunteers from the working group. SC felt a MoU should then be passed to the PCs solicitor for comment. RGH explained that for the rebuild to move forward, the working group would need a commitment from the PC to agree to a Charity, support the rebuild and provide a long lease. The Charity could then apply for funding. ML felt an MoU would be a positive way forward to agree conditions in principle, then a charity could be formed.

RESOLVED that:

1) *The PC agreed in principle for a Charity to be formed to raise funds to rebuild and run the Hub building with a minimum of five trustees and include at least two members of the PC as trustees.*
2) *An MoU would be written between the PC and Charity to initially agree conditions and reviewed by LPC's legal advisor.*
3) *The name of the new building would be the Youth and Community Hub.*
   JP proposed. LS seconded. SC, SF, RGH, KH supported. DGA objected.

25/36.4 Planning and Transport Committee

SC reported on the Planning and Transport Committee meeting held on the 20th March. She explained that she had contacted the Devon Communities Trust (DCT) for a quote regarding the rewrite of the Lympstone Neighbourhood Plan (LNP). DCT could provide all the help necessary and would charge approx £400per day. She felt another meeting was needed to provide a clear action plan of the steps for the rewrite. She also felt another public consultation was needed. LS felt a broad opinion of all areas of the LNP must be sought from the members of the public. SF suggested contacting Angela King at EDDC who would also support a rewrite of the LNP.

RESOLVED that a Teams call would be arranged with DCT to discuss next steps.
SC proposed. LS seconded. Unan.

25/37 Items for the next Agenda

Lympstone Water Quality Group and SWW.
Assets and Amenities Committee meeting update.
The Clerk explained that the next meeting would be the Annual Parish Council Meeting and the start of the new municipal year.

Meeting closed: **8.43pm**

Chairman: Date:

Appendix 1:

Bank Account Reconciled Statement – March 2025

Current Account

Statement Number	24	Bank Statement No.	24
Statement Opening Balance	£270,399.19	Opening Date	01/03/25
Statement Closing Balance	£263,595.55	Closing Date	31/03/25
True/ Cashbook Closing Balance	£263,595.55		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/03/25	3493	PVM Supplies	213.16	0.00	270,186.03
03/03/25	3494	Employment	654.90	0.00	269,531.13
03/03/25	3495	Employment	2,107.12	0.00	267,424.01
03/03/25	3496	Pollards	681.00	0.00	266,743.01
03/03/25	3497	Lympstone Village Hall CIO	48.00	0.00	266,695.01
03/03/25	3498	Employment	124.40	0.00	266,570.61
03/03/25	3499	Source For Business	169.93	0.00	266,400.68
03/03/25	3500	PC Contractor	1,240.00	0.00	265,160.68
03/03/25	3501	PC Cleaner (toilets)	560.00	0.00	264,600.68
03/03/25	FPI 3/3	Herald Advert	0.00	125.00	264,725.68
08/03/25	FPI 8/3/25	Herald Advert	0.00	300.00	265,025.68
10/03/25	500082	Burial Fee	0.00	830.00	265,855.68
11/03/25		HMRC (VAT claim)	0.00	874.30	266,729.98
11/03/25		HMRC (VAT claim)	0.00	-874.30	265,855.68
11/03/25	XTV1260	HMRC (VAT claim)	0.00	0.00	265,855.68
12/03/25	FPI 12/3/25	Herald Advert	0.00	135.00	265,990.68
13/03/25	FPI 13/3/25	Herald Advert	0.00	100.00	266,090.68
14/03/25	3504	AW Electrical East Devon Ltd	126.00	0.00	265,964.68
14/03/25	3505	Lympstone Village Hall CIO	16.00	0.00	265,948.68
14/03/25	3506	Pollards	618.00	0.00	265,330.68
14/03/25	3507	Employment	707.56	0.00	264,623.12
14/03/25	3508	Employment	2,197.79	0.00	262,425.33
14/03/25	3509	Employment	120.80	0.00	262,304.53
14/03/25	DD EDF5CC 4/3/25	EDF Energy Ref: 671024465401 (Toilets)	63.00	0.00	262,241.53
17/03/25	DD 17/3/25 001	EDF Energy A-DOBDO971	119.00	0.00	262,122.53
17/03/25	DD 17/3/25 E73	EDF Energy A-813EOE73	78.00	0.00	262,044.53
17/03/25	OM FPI 17/03/25	Burial fee	0.00	315.00	262,359.53
18/03/25	FPI 18/3/25	Herald Advert	0.00	135.00	262,494.53
18/03/25	FPI 18/3/25	Herald Advert	0.00	135.00	262,629.53
20/03/25	3510	Weather Shop	58.98	0.00	262,570.55

23/03/25	FPI 23/3/25	Herald Advert	0.00	135.00	262,705.55
25/03/25	FPI 25/03/25	Herald Advert	0.00	25.00	262,730.55
26/03/25	FPI 26/3/25	Burial fee	0.00	830.00	263,560.55
31/03/25	FPI 31 3 25	Herald Advert	0.00	35.00	263,595.55

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	9903.64	3100

Reconciled by Lucy Tyrrell

Financial Budget Comparison

Comparison between 01/04/24 and 31/03/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

		2024/25	Reserve Movements	Actual Net	Balance
INCOME					
Council					
10	Precept	£52,137.50	£0.00	£52,137.50	£0.00
15	CIL	£0.00	£0.00	£90,953.10	£90,953.10
20	DCC re Candys Field	£400.00	£0.00	£0.00	-£400.00
25	Herald Adverts	£4,000.00	£0.00	£7,168.00	£3,168.00
30	Burial Fees	£3,000.00	£0.00	£5,777.00	£2,777.00
35	Lymp FC	£0.00	£0.00	£0.00	£0.00
40	Flower Beds	£0.00	£0.00	£0.00	£0.00
45	Wayleaves	£10.00	£0.00	£7.54	-£2.46
50	Misc	£800.00	£0.00	£1,439.17	£639.17
55	Web adverts	£0.00	£0.00	£0.00	£0.00
60	Parishes Together	£1,000.00	£0.00	£0.00	-£1,000.00
65	External grants	£1,000.00	£0.00	£5,031.21	£4,031.21
70	YC Rech	£2,500.00	£0.00	£2,385.09	-£114.91
75	VHMC	£0.00	£0.00	£0.00	£0.00
80	MoD Comm Cov	£0.00	£0.00	£0.00	£0.00
85	DCC error	£0.00	£0.00	£0.00	£0.00
90	Community Hub	£100.00	£0.00	£0.00	-£100.00
95	Woodbury PC	£200.00	£0.00	£0.00	-£200.00
100	Guildford BG	£0.00	£0.00	£0.00	£0.00
105	FLOS	£0.00	£0.00	£0.00	£0.00
Total Council		£65,147.50	£0.00	£164,898.61	£99,751.11
Total Income		£65,147.50	£0.00	£164,898.61	£99,751.11

		2024/25	Reserve Movements	Actual Net	Balance
EXPENDITURE					
Council					
1000	Salaries	£29,000.00	£0.00	£48,412.07	-£19,412.07
1005	Expenses	£3,000.00	£0.00	£2,214.36	£785.64
1015	Village Hall hire	£2,000.00	£0.00	£760.00	£1,240.00
1020	Chairman's Allowance	£200.00	£0.00	£200.00	£0.00
1025	Subscriptions	£1,500.00	£0.00	£1,430.00	£70.00
1030	Courses, travel etc	£1,000.00	£0.00	£195.82	£804.18
1035	Insurance, Audit, Electricity	£2,500.00	£0.00	£2,232.24	£267.76
1040	Misc	£2,500.00	£760.54	£1,518.80	£1,741.74
1045	Herald Printing	£6,000.00	£7,819.00	£8,427.00	£5,392.00
1050	PC Maintenance Contractor	£7,500.00	£0.00	£9,985.00	-£2,485.00
1055	Grass cutting	£2,000.00	£0.00	£200.00	£1,800.00
1060	Other maintenance	£5,000.00	£14,542.00	£17,303.56	£2,238.44
1065	General tree work	£3,000.00	£0.00	£0.00	£3,000.00
1070	Bin emptying	£1,000.00	£0.00	£1,465.60	-£465.60
1075	Handyman	£0.00	£0.00	£0.00	£0.00
1080	Notice boards - maintenance	£1,000.00	£0.00	£0.00	£1,000.00
1085	Play equipment	£500.00	£0.00	£254.00	£246.00
1090	Lights in CF	£2,000.00	£0.00	£1,245.74	£754.26
1095	Toilets	£15,000.00	£4,850.00	£14,760.97	£5,089.03
1100	Flood equip maintenance	£500.00	£0.00	£103.15	£396.85
1105	LFRG expenses	£400.00	£0.00	£17.55	£382.45
1110	Gulliford cemetery	£600.00	£0.00	£815.00	-£215.00
1115	Burial Ground	£10,000.00	£0.00	£0.00	£10,000.00
1120	YC Maintenance	£1,000.00	£460.00	£924.00	£536.00
1125	YC Utilities	£2,500.00	£0.00	£2,251.44	£248.56
1130	Website etc	£500.00	£1,075.50	£1,291.00	£284.50
1135	Adv Weath	£200.00	£0.00	£0.00	£200.00
1140	Gully Emptying	£2,000.00	£0.00	£0.00	£2,000.00
1145	Parishes Together	£0.00	£0.00	£0.00	£0.00
1150	Hub Projects	£4,000.00	£5,944.04	£7,853.01	£2,091.03
1155	Cont VH Car Park	£0.00	£0.00	£0.00	£0.00
1160	DCC / DCF Funding	£0.00	£0.00	£0.00	£0.00
1165	YC Recharge	£0.00	£0.00	£0.00	£0.00
1170	Emergency Fund	£0.00	£0.00	£0.00	£0.00
1180	FLOS	£1,000.00	£0.00	£0.00	£1,000.00
2000	S137 Funding	£1,000.00	£0.00	£100.00	£900.00
2010	Other Grants	£1,000.00	£860.76	£3,938.86	-£2,078.10
Total Council		£109,400.00	£36,311.84	£127,899.17	£17,812.67
Total Expenditure		£109,400.00	£36,311.84	£127,899.17	£17,812.67
Total Income		£65,147.50	£0.00	£164,898.61	£99,751.11
Total Expenditure		£109,400.00	£36,311.84	£127,899.17	£17,812.67
Total Net Balance		**-£44,252.50**		**£36,999.44**	

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/03/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£223,360.19
Total	£223,360.19

RECEIPTS	Net	Vat	Gross
Council	£170,219.42	£0.00	£170,219.42
Total Receipts	£170,219.42	£0.00	£170,219.42

PAYMENTS	Net	Vat	Gross
Council	£124,647.17	£5,336.89	£129,984.06
Total Payments	£124,647.17	£5,336.89	£129,984.06

Closing Balances

Ordinary Accounts

Current Account	£263,595.55
	£263,595.55
Total	£263,595.55

Appendix 2:

If I may respond to the annual report of the Lympstone Parish Council Tree Warden.

This was a section of a reply to a recent email David Tyrrell sent me

We need to be working together for the benefit of improving our natural habitat, which our previous Tree Warden volunteer scheme provided, helping to enable local keen experts to work as ambassadors at Parish Level which you were part of.

We will shortly be replacing this scheme.
We are replacing this scheme not "getting rid" of the tree Parish Warden Scheme

The full details of this are not complete but will be in the form of "Tree Champions" acting as tree ambassadors as it has been recognised that the "Tree Warden" scheme needs refreshing and re-launching since it was originally launched some 30 odd years ago, by our long serving Tree Officer David Coleman who retired 5 years ago. The term "Warden" suggests "an official with specific supervisory duties or the enforcement of laws or regulations" which is not the appropriate description for the volunteer role East Devon envisages going forward.

I also attach a link to our recently consulted and agreed Tree and Hedge policy.

https://democracy.eastdevon.gov.uk/documents/s25201/East+Devon+Trees+Hedgerow+and+Woodlands+Strategy.pdf

Regarding the issue of commercial tree felling and flailing on the common, this is administered by forestry and landowners applying for "Tree felling licences" to Forestry England (previously The Forestry Commission) who control all commercial tree felling over a certain size by issuing felling licences. Therefore, not under the jurisdiction of a Local Authority such as East Devon and as a Councillor I do not have any control over.

However, the "common" or corrected named the "Pebblebed Heaths" are managed partly by a Charitable Trust, and partly by Clinton Devon Estates. The licenced commercial woodlands although appearing to be on the "Common" are planted on private land and for some time are generally open to public access and due to the nature of commercial woodland are thinned, managed cut and replanted. The Pebblebed heaths are managed by the Trust and the area carefully controlled for "Heathland Habitat" and trees discouraged as if uncontrolled will take over the Heathland Habitat.

A recent gain was the closing down of the Blackhill Quarry and the 35 acres of the gravel pits returned to Nature conservation. The 10 year management of this is shortly finishing and public access will be shortly returning, which will provide improved natural habitat and public access.
Regarding the demise of trees in the Parish, I do not have the figures, but as you can see from the EDDC Tree and Hedge Policy the aim is to increase the District Canopy cover from 22% to 30%, with just one landowner agreeing to plant over one million extra trees.
23% canopy cover classifies an area to be a forest so actually East Devon is only one percent away from that classification, but the agreed challenge will be 30%
More locally we have had a new 153-acre woodland planted by the Woodland Trust at Yonder Oak Wood, which is already recognised as providing benefit to wildlife and flood prevention
I hope my response provides a balanced view of our concerns for our trees.

Appendix 3:

Good evening Lympstone Parish Council.

Regarding the Tree Wardens Report. I have written a response to clarify some of the points raised, and I would appreciate it being published to provide a more balanced view. With regards to disbanding the Tree Warden Scheme we are actually improving and enhancing the scheme, with a probable name change.

Congratulations on another year of providing the governance and direction of how this village progresses towards the future.

It's been challenging for you and for the District Councillors. The changing policies from a new government, the increases in our running costs, though supposed to be covered by the extra payment to cover the National Insurance costs, plus extra funding from the packaging companies to cover some of our recycling costs, we ended up with a few hundred thousand pounds worse off! At least we didn't plan for an increase, so we were not surprised when the final settlement came in! In the last 12 years government funding to District Councils have halved in real terms, and our share of the rates we charge which is only 7% of the total rates has been by government dictate to less than inflation.
However, we have kept most of our services and in some areas improved.
With Recycling and Waste, we are still the number one Council in the Country for the least amount of waste per household and this tonnage is still going down. We are at 60.1% recycling at number 6, and we have plans to reduce the residual waste further and increasing our recycling waste to the magic 65% which is the Government target by 2035! This could not be achieved without residents who sort their recycling every week throughout the year. Interestingly your weekly recycling and waste per week costs less than posing a first-class letter!

Its going to be another interesting year, we are told to a plan to build more houses, but we have a failed sewage system, a failing National Health, overcrowded secondary schools and crumbling roads, and we are told, just build houses and everything will follow!

With regards to all the wonderful volunteer groups reports well done, this is a fabulous community. With your environmental groups you are doing what I would wish every parish or town should do. Interestingly I visited the new water labs at Exeter University which is the worlds leading lab on water quality studies, and though we think of sewage and effluent as just that, this lab can provide readings of all the substances within the samples. It was fascinating but also scary!

MINUTES OF AN ASSETS AND AMENITIES COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 6.30PM ON THURSDAY 24TH APRIL 2025.

PRESENT:	
Councillors	D Atkins (DGA) (Lead Cllr), S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	None

Public session

DGA as lead Cllr for Assets and Amenities chaired the meeting.
No members of the public were present to speak.

AAC 25/1 Apologies

Cllr Payne due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. RGH seconded. Unan.

AAC 25/02 To receive any Declarations of Interest

LS declared a personal interest with item 25/04c as a member of Lympstone football club.

AAC 25/03 Candys Field:

a) Picnic benches
DGA reported that the PC contractor would be installing concrete plinths for the picnic benches to be secured to in Candys Field. Two would be situated outside the play area and one in the small space off the footpath and next to the preschool. It was agreed that for safety reasons, this work needed to be completed by end of May.

b) ROSPA safety report
DGA explained he had the report and had asked the PC contractor to complete the necessary maintenance and repairs to be completed by end of May. It was agreed that the Clerk would give the PC contractor a list of the work to be completed.
ACTION that the Clerk would compile a list of outstanding work for the PC contractor to refer to.

c) Loose stones and rubble
DGA suggested that the community payback scheme was asked to clear and collect the rubble from the area. He would arrange removal of the rubble.

d) Dead Ash trees
Noted this was referring to dead Elm trees not Ash.
DGA explained these were trees along the footpath from the field to Trafalgar Road. It was unknown who this strip of land belonged to so it was agreed that no action would be taken at this time.

LS proposed that LFC was asked to remove their plastic goal posts behind the preschool as they had fallen apart and needed taking away. Unan agreed.

ACTION that LPC write to LFC to remove the plastic goal posts.

SC highlighted a concern of preschool spraying weed killer around the perimeter and on the PCs land of their outside play area. LS explained that a preschool trustee had been asked to find out exactly what work had been completed which was unknown to the PC. SC proposed that if the explanation was not adequate then the preschool should be written to highlight the concern and prevent it happening again. Unan agreed.
ACTION that LPC write to preschool regarding the use of weed killer if an initial response was not adequate.

e) Garden waste from neighbouring properties
DGA explained that two neighbouring properties had dumped garden waste over their hedge and into the field. He proposed LPC write to the tenants and the housing association to politely ask that it was not repeated. Unan agreed.
ACTION that LPC write to the tenants and housing association regarding dumped garden waste.

AAC 25/04 Cliff Field:

a) Mound of soil
DGA agreed that the mound of soil needed pulling back from the cliff edge. He felt that LFC had placed the soil in the wrong position and should rectify it. LS explained that LFC believed they had put the soil it in the right place.

RESOLVED that the soil would be spread evenly across the field, so no mound was left.
LS proposed. SF 2nd. Unan.

b) Correspondence with NT
DGA had met with members of the NT to discuss the cliff edge, tree safety management, kissing gate and parcel of land off the Avenue. The NT explained that anything that eroded away from the Cliff edge was the responsibility of the landowner of the foreshore.

d) Kissing gate
DGA explained that the kissing gate had cost over £3,000 to be made and installed. He felt it was not viable due to drainage infrastructure and the cliff edge to move the gate. LS suggested just removing the swing gate inside the cage to allow easier access to the field. The Clerk explained that the PC had received two or three complaints about the limited access and the same number had written a positive response about replacing and keeping the historic gate.

RESOLVED that the gate would remain as it was.
DGA proposed. RGH seconded. KH supported.
LS, SF and SC objected.
DGA supported the resolution with a casting vote.

c) LFC container and goal posts

LS suggested that LFC removed a pair of unused goal posts. Unan agreed.
ACTION that LPC would write to LFC to remove one set of goal posts.

DGA suggested the remaining pile of soil be scattered evenly across the area. The other pair of goal posts must be locked to a steel hoop to prevent use from members of the public. KH suggested a deadline of end of August for the old container to be removed and replaced with new. SC suggested that the action was diarised and reviewed at the PCs Sept agenda.

AAC 25/06

1) **Avenue Field**

a) Repaint gates

DGA explained that the gates had been repainted last summer, but the paint was already peeling off. It needed repainting and varnishing to seal from the sea air. SC highlighted the fact that the current paint would need sanding off before re-painting. RGH suggested the community pay back scheme completed this work. Unan agreed.
ACTION that the repaint would be added to the community payback scheme list of work.

SC asked if the rotting large hay bale be removed at the entrance to the field. DGA to action.

2) **Parcel of Land off The Avenue**

a) Action for area

LS proposed the area was used as a quiet space. SF suggested a quiet reflective area with scented sensory plants. KH suggested planting a couple of fruit trees. SC suggested no dogs allowed in the area.

b) Working party formation

LS explained that a working party could be easily formed with volunteers to clear and develop the area. She suggested aiding the group with a map of the area and SC suggested providing the group with guidelines from the PC of how the area should be developed. RGH explained that the area could be initially cleared by the community payback scheme. He would meet with DGA to view and delineate the area.

c) Plan for clearance of area

DGA suggested a mini skip be used to clear all rubbish from the area. KH suggested that once cleared a fence should be erected. It was agreed to wait for a fence discussion until the area was cleared.

d) Fencing and gate

DGA explained that the hanging gate post was still fit for purpose but the small fence alongside was rotten. He suggested that the PC contractor replace this fence once the area was cleared.

AAC 25/07 Cemetery

a) Levelling graves

b) Straightening headstones

DGA reported that to straighten the leaning headstones and level the graves would cost in the region of £20,000 to complete all the necessary work. CIL money could be used for this. Cllrs felt this was a lot of money to spend on this work. The Clerk

highlighted the fact that leaning headstones were a health and safety concern if they wobbled and prone to falling over. LS suggested that Cllrs viewed the area and came back to Council with their thoughts.

DGA raised a concern of one of the trees in the cemetery was leaning and possibly dying. SC suggested that she ask Mr Andy Lewis for his professional opinion on the tree and report back to Council.

AAC 25/08 Other areas of concern

1) Volunteers for Front Meadow
   RGH explained that the community payback scheme had started strimming along the edges of the footpaths and spot weeding the paths. They would continue to tidy the area.
   Cllrs shared concerns of the amount of dock plants growing tall and strong in the wild meadow area. The area was looking very untidy and unkept. SC explained that a wild meadow should have been better maintained in the beginning and was now out of control.

   RESOLVED that the 'wild meadow' would be mowed to 4" to top the tall weeds and remove all trimmings.
   LS proposed. DGA seconded. Unan.

2) Volunteer to plant The Green
   KH explained that the current volunteer was giving up the planting. He believed that the station bank volunteers had agreed to take over. LS would speak with the group to confirm.
3) Weeds along School Hill
   DGA explained that cut vegetation from the church yard had fallen through the railings and weed growth was apparent along the bottom of the Church wall. RGH explained that this weeding could be added to the community pay back scheme work. Unan agreed.
   ACTION that the weeding along the base of the church wall, on School Hill, would be added to the community payback scheme list of work.

4) Parking along Meeting Lane, Trafalgar and Gibraltar Road
   ACTION as agreed in the PC meeting 7th April 2025:
   RESOLVED that the PC would write to the commandant of CTCRM to express concerns and request a meeting with EDDC and Highways after the May elections.

5) Community noticeboard at Trafalgar Road
   DGA explained that the PCs contractor would be replacing the rotten wooden post of the community board by end of June.

   RGH raised the issue of passing bays being used by parked cars. He also queried how long it took for yellow lines to be implemented once DCC had actioned. The Clerk explained it was a highways issue and due to current Purdah regulations would raise this with DCC Cllrs after the 1st May elections.

LS asked all Cllrs if they were happy with the Clerk using her initiative to ask certain professionals for advice to report back to Cllrs if it did not breach confidentiality. Unan agreed.
ACTION that the Clerk was able to research and ask for appropriate advice from a range of professionals to benefit the Parish Council.

AAC 25/09 Items for the next Agenda

Levelling graves and straightening headstones.

Meeting closed: **8.33pm**

Chairman: Date:

24/44 Clerks Report

End of Year Accounts 2024/2025

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/03/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£223,360.19
Total	£223,360.19

RECEIPTS	Net	Vat	Gross
Council	£170,219.42	£0.00	£170,219.42
Total Receipts	£170,219.42	£0.00	£170,219.42

PAYMENTS	Net	Vat	Gross
Council	£124,678.84	£5,305.22	£129,984.06
Total Payments	£124,678.84	£5,305.22	£129,984.06

Closing Balances

Ordinary Accounts

Current Account	£263,595.55
	£263,595.55
Total	£263,595.55

Reserve Balances	
Elections	£3,000.00
Village Hall car park	£1,500.00
NP Projects	£3,000.00
Youth Club	£10,000.00
Public Conveniences	£5,000.00
Play Area refurb	£20,000.00
Emergency funding	£5,000.00
Field maintenance	£10,000.00
Building funding	£10,000.00
CIL Funding	£49,774.23
Reserves total	£117,274.23

Signed

Chair

Clerk / Responsible Financial Officer

Bank Reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis.

Name of smaller authority: Lympstone Parish Council

County area (local Councils and Parish meetings only):

Financial year ending 31/03/25

Prepared by (Name and role): Lucy Tyrrell Clerk / RFO

Date: 10/04/25

Balance per bank statements as at 31/03/25	£	£
Current Account	£263,595.55	
		£263,595.55
Petty cash (no balance)		£0.00
Less: any unpresented cheques		£0.00
Add: any uncleared effects		£0.00
Net balances as at 31/03/25 (Box 8)		£263,595.55

Signed _____ _____

Date _____ _____

Section 2 - Statement of accounts - English version

Lympstone Parish Council

	Annual return last year	Year ending 31 March 2025 £	Variance
1. Balances brought forward	167,120.16	224,051.16	
2. (+) Annual precept	48,500.00	52,137.50	7.50%
3. (+) Total other receipts	103,991.18	112,761.11	8.43%
4. (-) Staff costs	29,478.06	48,412.07	64.23%
5. (-) Loan interest / capital repayments	0.00	0.00	0.00%
6. (-) Total other payments	66,082.12	79,518.77	20.33%
7. (=) Balances carried forward	224,051.16	261,018.93	
8. Total cash and investments	223,360.19	263,595.55	
9. Total fixed assets and long term assets	194,763.01	236,467.01	21.41%
10. Total borrowings	0.00	0.00	

Signed _____ _____

Chair Clerk / Responsible Financial Officer

Reconciliation between Box 7 and Box 8 in Section 2

(applies to Accounting Statements prepared on an income and expenditure basis only)

Name of smaller authority: Lympstone Parish Council

County area (local Councils and Parish meetings only):

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net diffference between them is equal to the difference between Boxes 7 and 8.

		£	£
Box 7: Balances carried forward			£261,018.93
Deduct:	Debtors	£0.00	
	Vat	-£675.38	
	Payments in advance	£0.00	
	Stock opening value	£0.00	
	Stock change	£0.00	
	Total deductions	-£675.38	£260,343.55
Add:	Creditors	£3,252.00	
	Vat Payable	£0.00	
	Receipts in advance	£0.00	
	Total additions	£3,252.00	£263,595.55
Box 8: Total cash and short term investments			£263,595.55

This explains the difference between box 7 and box 8

TO BE ADDED IF RECEIVED
Annual Audit 2024/25 Internal Auditor's certificate

AGAR Forms

Lympstone Parish Council Annual CIL Report

Reporting April 2024 to March 2025

A	Total CIL income carried over from previous years	160,777.84
B	Total CIL income received	0.00
C	Total CIL spent (expenditure)	37,627.58
D	Total CIL repaid following a repayment notice	0.00
E	**Total CIL retained at year end (A+B-C+D)**	123,150.26

CIL Expenditure agreed PC Meeting 12th May 2025 min ref 25/44.6:

Date	Item/Purpose	Total
01/04/24 - 31/03/25	Community Hub Projects:	
	LPC grants for community groups	1,569.00
	Herald Printing	8,427.00
	Seat and picnic benches	1,659.00
	Public toilets	4,850.00
	Lympstone Parish Council cemetery	12,845.00
	Website	1,075.00
	Phone box book swap	38.00
	Community marquee	974.12
	The hub builidng project	5,245.00
	Community payback scheme	945.46
	Total CIL spent	**37,627.58**

Signed: Position: Parish Clerk

Verified: Position: Parish Council Chairman

Date: 12th May 2025

This document is sent to EDDC and published on the Parish Council website no later than 30th June following the reported year.

April 2025 - Bank Account Reconciled Statement

Current Account

Statement Number	25	Bank Statement No.	25
Statement Opening Balance	£263,595.55	Opening Date	01/04/25
Statement Closing Balance	£289,607.30	Closing Date	30/04/25
True/ Cashbook Closing Balance	£288,722.30		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/04/25	01/04/25 CR5-228011	East Devon District Council	0.00	28,000.00	291,595.55
02/04/25	02/04/25 FPI	Herald Advert	0.00	72.00	291,667.55
02/04/25	DD EDF 1111 2/4/25	EDF Energy Ref: 9208111111 (Candys Field)	90.81	0.00	291,576.74
02/04/25	DD EDF 1111 2/4/25 2	EDF Energy Ref: 9208111111 (Candys Field)	94.16	0.00	291,482.58
02/04/25	DD EDF 1111 2/4/25 3	EDF Energy Ref: 9208111111 (Candys Field)	195.36	0.00	291,287.22
02/04/25	DD EDF 1111 2/4/25 4	EDF Energy Ref: 9208111111 (Candys Field)	96.76	0.00	291,190.46
02/04/25	DD EDF 1111 2/4/25 5	EDF Energy Ref: 9208111111 (Candys Field)	88.34	0.00	291,102.12
02/04/25	DD EDF 1111 2/4/25 6	EDF Energy Ref: 9208111111 (Candys Field)	84.70	0.00	291,017.42
03/04/25	03/04/25 FPI	Herald Advert	0.00	135.00	291,152.42
03/04/25	03/04/25 FPI	Herald Advert	0.00	100.00	291,252.42
04/04/25	DD EDF 001 4/4/25	EDF Energy Ref: 671024465401 (Toilets)	63.00	0.00	291,189.42
07/04/25	3502	Exmouth Drain Cleaning	95.00	0.00	291,094.42
07/04/25	3511	East Devon District Council	383.00	0.00	290,711.42
07/04/25	3512	East Devon District Council	421.00	0.00	290,290.42
07/04/25	3513	Lympstone Village Hall CIO	24.00	0.00	290,266.42
07/04/25	3514	Exjet Services	858.00	0.00	289,408.42
07/04/25	3515	ROSPA Playsafety Ltd	153.60	0.00	289,254.82
07/04/25	3516	Cartridges-DirectUK Ltd	104.87	0.00	289,149.95
07/04/25	3517	Devon Association of Local Councils	721.89	0.00	288,428.06
07/04/25	3518	Eleanor Tomlinson (Hub building)	332.50	0.00	288,095.56
07/04/25	3519	Public toilets cleaning	620.00	0.00	287,475.56
09/04/25	9/4/25 FPI	Herald Advert	0.00	100.00	287,575.56
15/04/25	500083	National Grid	0.00	7.54	287,583.10
15/04/25	DD EDF YC 15/4/25	EDF Energy A-813EOE73	78.00	0.00	287,505.10
15/04/25	DD EDF 1111 15/4/25	EDF Energy Ref: 9208111111 (Candys Field)	95.14	0.00	287,409.96
18/04/25	18/04/25 FPI LYC	Lympstone Youth Club	0.00	2,364.00	289,773.96
22/04/25	DD EDF YC 22/4/25	EDF Energy A-DOBDO971	119.00	0.00	289,654.96
23/04/25	23/4/25 FPI	Herald Advert	0.00	135.00	289,789.96
24/04/25	3520	Community lunches	122.66	0.00	289,667.30

24/04/25	3521	Lympstone Village Hall CIO	40.00	0.00	289,627.30
24/04/25	3522	Alison West - Bespoke Web Designs	20.00	0.00	289,607.30

Uncleared and unpresented effects

24/04/25	3523	Copyrite	775.00		288,832.30
24/04/25	3524	CPRE Devon	60.00		288,772.30
24/04/25	3525	Community Council of Devon	50.00		288,722.30
		Total uncleared and unpresented	885.00	0.00	
		Total debits / credits	5786.79	30913.54	

Reconciled by Lucy Tyrrell

1st April 2025 – 30th April 2025 - Financial Statement – Cashbook

Statement of receipts and payments between 01/04/25 and 25/04/31 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	28,000.00	0.00	28,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	542.00	0.00	542.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	0.00	0.00	0.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	0.00	0.00	0.00
70 YC Rech	2,364.00	0.00	2,364.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	0.00	0.00	0.00
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	30,913.54	0.00	30,913.54
Total Receipts	30,913.54	0.00	30,913.54

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Salaries	0.00	0.00	0.00
1005 Expenses	87.39	17.48	104.87
1015 Village Hall hire	64.00	0.00	64.00
1020 Chairman's Allowance	0.00	0.00	0.00

1025	Subscriptions	742.00	89.89	831.89
1030	Courses, travel etc	0.00	0.00	0.00
1035	Insurance, Audit, Electricity	0.00	0.00	0.00
1040	Misc	0.00	0.00	0.00
1045	Herald Printing	775.00	0.00	775.00
1050	PC Maintenance Contractor	0.00	0.00	0.00
1055	Grass cutting	0.00	0.00	0.00
1060	Other maintenance	0.00	0.00	0.00
1065	General tree work	0.00	0.00	0.00
1070	Bin emptying	670.00	134.00	804.00
1075	Handyman	0.00	0.00	0.00
1080	Notice boards - maintenance	0.00	0.00	0.00
1085	Play equipment	128.00	25.60	153.60
1090	Lights in CF	709.79	35.48	745.27
1095	Toilets	775.00	3.00	778.00
1100	Flood equip maintenance	0.00	0.00	0.00
1105	LFRG expenses	0.00	0.00	0.00
1110	Gulliford cemetery	0.00	0.00	0.00
1115	Burial Ground	0.00	0.00	0.00
1120	YC Maintenance	0.00	0.00	0.00
1125	YC Utilities	187.62	9.38	197.00
1130	Website etc	20.00	0.00	20.00
1135	Adv Weath	0.00	0.00	0.00
1140	Gully Emptying	0.00	0.00	0.00
1145	Parishes Together	0.00	0.00	0.00
1150	Hub Projects	332.50	0.00	332.50
1155	Cont VH Car Park	0.00	0.00	0.00
1160	DCC / DCF Funding	0.00	0.00	0.00
1165	YC Recharge	0.00	0.00	0.00
1170	Emergency Fund	0.00	0.00	0.00
1180	FLOS	0.00	0.00	0.00
2000	S137 Funding	0.00	0.00	0.00
2010	Other Grants	837.66	143.00	980.66
9999	VAT Payments	0.00	0.00	0.00
Council Total		5,328.96	457.83	5,786.79
Total Payments		5,328.96	457.83	5,786.79

Closing Balances

Ordinary Accounts

Current Account	£288,722.30
	£288,722.30
Total	£288,722.30

Clerk's Action List - Lympstone Parish Council: Clerks Action List – April 2025

Month and Minute	Response	Date Actioned
P&T Mar - 25/13	That the original objection from LPC remained and sent to the planning inspectorate for this application, highlighting the fact that the new submitted outline development plan 24/0301/MOUT was a much better option. The concerns of turning right out of Meeting Lane onto the A376 remained and LPC would like improvements made to upgrade this current dangerous junction.	2/4
25/32.1	The PC meeting dates for 2025/26 were approved with the APM moving to the same date as the PC meeting in May 2026 – send to the webmaster, village hall and publish on notice boards.	10/4
25/32.2	the following reviewed policies were approved: Asset Register Policy, Asset Register, Financial Regulations, Cemetery Policy and Tenders and Quotations Policy – send to the webmaster.	10/4
25/32.3	Cllr information would include Name, lead Cllr role and email address on the	10/4

	website – send to the webmaster.	
25/32.4	Let WAL know that permission was granted to use the meadow area under the Oak tree. PC insurance cover would be used for this event as a one off provided a comprehensive risk assessment was provided to the Clerk.	11/4
25/32.5	The PC would write to the commandant of CTCRM to express concerns and request a meeting with EDDC and Highways after the May elections.	
25/32.6	LPC would join CPRE and Devon Communities Trust.	24/4
25/32.7	The PC would change their publisher from Pollards Ltd to Copyrite.	11/4
April – 25/34 planning applications	**24/2397/FUL** - Replacement dwelling, garage and associated works at 7 Orchard Close. *(Amended plan – expires 11th April).* *Recommendation: Support*	10/4 Recommendation sent to EDDC
	24/2692/MFUL - Proposed residential development of 39 dwellings and their associated roads, drainage, parking & landscaping (comprising an amended scheme to Phase 2 of reserved matters approval 20/0993/MRES) at Land Off Hulham Road (Goodmores Farm) Exmouth *(Amended Plan - expires 16th April 2025).* *Recommendation: No comment*	
	24/2236/LBC - Replace existing sliding doors on rear single storey extension with ALI DG sliding folding doors (south elevation); replace screen and 2no. windows on side of single storey extension (east elevation) and replace double door on side two storey extension (east elevation) at Osborne House *(expires 26th April).* *Recommendation: Support*	
AAC 25/03	The Clerk would compile a list of outstanding work for the PC contractor to refer to.	25/4
	LPC write to LFC to remove the plastic goal posts in Candys Field.	
	LPC write to preschool regarding the use of weed killer if an initial response was not adequate.	
	LPC write to the tenants and housing association regarding dumped garden waste.	
AAC 25/05	LPC would write to LFC to remove one set of goal posts in Cliff field.	
Additional actions:		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
APM meeting Minutes		7/4 8/4
PC meeting Minutes		7/4 8/4
Herald report		11/4
End of year finances		10/4
Assets and Amenities committee agenda Meeting Minutes		18/4 24/4 25/4
DAP – end of year accounts		23/4

25/47 Planning decisions

Date	Planning Application	LPC	EDDC
30/1/25 expires 21/2	25/0100/FUL - The erection of two detached dwellings with integral double garages, to include associated hard and soft landscaping at Land North East Of Grange Close (*expires 21st Feb*).	18/2 Object	4/4/25 APPROVED
11/4/24 expires 25/4	Amended plan: 22/2428/FUL - Siting of six shepherds huts with external decking, 3 boiler houses/log stores, one with decking area, and associated infrastructure (partially retrospective application) | Lympstone Manor Hotel	17/4/24 Support	25/4 APPROVED
5/2/25 expires 28/2	24/2713/FUL - Demolition of existing rear extension to be replaced with new rear extension with balcony at North Lodge, Courtlands Lane *(expires 28th Feb).*	18/2 Support	29/4 WITHDRAWN