LYMPSTONE PARISH COUNCIL

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26th August 2025

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 1st September 2025 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.00**
25/79	*INFORMATION:* **Apologies**	**7.15**
25/80	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on the 7th July 2025 (attached pgs 3-13) and the Planning and Transport committee meeting held on 30th July (attached pgs 14-15) and Part B meeting held on the 30th July.	**7.20**
25/81	*INFORMATION:* **To receive any Declarations of Interest**	**7.25**
25/82	**Clerk's Report (see attachments):** *ACTION:* **i) Cllr ID cards** – Approve information for ID card and lanyard (email received pg 16)	**7.30**

	INFORMATION: ***ii)*** **Correspondence received** – Bin on Church Road ***iii)*** **2024/25 AGAR Section 3** – Notice of conclusion of audit, external auditor report and certificate (attached pg 16). Public notice published 20th August 2025. **iv) Casual Vacancy and Co-option of Parish Councillors -** There are three Councillor vacancies on the Parish Council. There has been no request for an election. It is now open for the Council to co-opt. The casual vacancies will be advertised in the usual way. **v) Otter to Exe Group meeting** – Meeting to be held for the Chair and Clerk of local Town and Parish Councils mid/late September – date to be confirmed. **vi) Finance** – Payments / Financial summary / Budget report (attached pg 17-21). **vii) Clerk's Action List** including master correspondence list (attached pgs 21-22)	
25/83	*DISCUSSION:* **Gov. domain –** Webmaster Mr David Young to report on LPC obtaining a gov. domain and make recommendations (briefing document attached pgs 23-24).	**7.35**
25/84	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.40**
25/85	*ACTION:* **Planning applications** **25/1655/FUL -** Construction of first floor roof extension and front porch at 16 Meadow Close (expires 5th Sept). **25/1460/MOUT -** Outline planning permission seeking approval for access from the A376 (with matters of layout, scale, appearance and landscaping reserved) for the phased development of circa 100 dwellings, with 25% affordable housing, up to 0.4ha of employment development, sports facilities and associated infrastructure on land at Courtlands Cross, Exmouth at Land NW Of Courtlands Cross Courtlands Lane (expires 6th Sept). **25/1690/TCA -** T1, Ash : Pollard at 20-25m from ground level. T2- Ash- Re-Pollard back to previous pollard points H1- Mix hedge/ tree line mixed species of Hedge Line cherry oak ash hazel- to be reduced in height approximately one to 2 m back to pruning points. Crown lift all trees by 3 meters to open up space at Oak Cottage Church Road (expires 6th Sept).	**7.50**
25/86	*INFORMATION:* **Planning decisions** (attached pg 24)	**7.55**
25/87	*ACTION:* **Reports of Committees** **Community Committee** – Cllr Payne to report on the Youth and Community Hub rebuild project to date. **Environmental Committee** – Cllr Culhane to update all members with the correspondence received from LWQG regarding SWW AMP8 project.	**8.00**
25/88	*DISCUSSION:* **Items for the next Agenda**	**8.10**

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 7TH JULY 2025.

PRESENT:	
Councillors	S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), J Payne and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	H Brown (HB) and J Trail (JT)
District Councillors	B Ingham (BI) and G Jung (GJ)
Public	6 members

The Chair welcomed all present to the meeting and read a statement of apology from Cllr Atkins to the Clerk for his unacceptable behaviour towards her at the April meeting. Cllr Hill also publicly and sincerely apologised to the Clerk for his tone of voice towards her at the June meeting. The Clerk thanked Cllr Hill directly for his apology and appreciated what he had said, she thanked the Chair for reading Cllr Atkins' statement but added it was a pity that he wasn't there in person to read it directly.

Public session

The Chair welcomed members of the public to speak.
A resident highlighted the fact that the 'no cycling' sign from Cliff field had been removed and there were groups of youths starting to ride bikes around the field. It was agreed that the Clerk would contact the NT for a new sign to be installed.
Another resident asked when Avenue Field was going to be cut. The grass was getting too long and would not be able to be baled. She also added that there was still a dumped pile of vegetation along the Avenue that was still waiting to be cleared.
The Chair added that any general queries could be emailed to the Clerk for Cllrs attention.

25/60 Apologies

Cllr Atkins due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. KH seconded. Unan.

25/61 Minutes

RESOLVED that the minutes of the PC meeting held on the 2nd June 2025 be confirmed as a correct record and signed by the Chairman.
SC proposed. RGH seconded. Unan.

RESOLVED that the minutes of the Planning and Transport Committee meeting held on the 22nd May 2025 be confirmed as a correct record and signed by the Chairman.
SC proposed. RGH seconded. Unan.

RESOLVED that the minutes of the Planning and Transport Committee meeting held on the 12th June 2025 be confirmed as a correct record and signed by the Chairman.
SC proposed. RGH seconded. Unan.
The Clerk reminded all Cllr that minutes could still be approved by members who had not attended the meeting at the time.

25/62 To receive any Declarations of Interest

None.

25/63 Clerk's Report:

25/63.1 **Annual Audit 2024/25 Internal Auditor's certificate**

RESOLVED that the internal auditor's certificate for 2024/25 was noted by Cllrs.
Unan.

25/63.2 **Standing Orders and Code of Conduct Policy**

RESOLVED that LPCs reviewed Standing Orders was approved.
LS proposed. RGH seconded. Unan.

RESOLVED that LPCs reviewed Code of Conduct was approved.
RGH proposed. LS seconded. Unan.

25/63.3 **Correspondence received**
The Clerk showed all present the thank you card received to Lympstone Parish Council from the Sailing Club Junior members for the grant towards purchasing a new topper dingy.
The Clerk explained that a member of the public had asked the PC to consider installing a water fountain in the village. The Clerk had researched and provided the PC with the pros, cons and costings for the installation and ongoing maintenance of this.

RESOLVED that a water fountain was a large initial and ongoing cost to the PC and could not be justified for the PC to provide.
LS proposed. SF seconded. Unan.

A response from DCC Highways regarding Hulham Rd traffic users was noted by Cllrs.
A response received from DCC regarding the recent water pollution incident and run off from Dinan Way Extension was noted by Cllrs.

25/63.4 Casual Vacancy and Co-option of Parish Councillors
The Clerk explained there were four Councillor vacancies on the Parish Council. There has been no request for an election, and it is now open for the Council to co-opt. The casual vacancies had been advertised in the usual way and was pleased to add that there has been one application of interest. The Chair welcomed Mr Andy Roberts to the meeting and asked him to introduce himself.

RESOLVED that Mr Andy Roberts (AR) was co-opted on to Lympstone Parish Council with immediate effect.
LS proposed. RGH seconded. Unan.

Cllr Roberts signed read out loud the declaration of Office and Code of Conduct in front all present. The Clerk countersigned the document.

25/63.5 Otter to Exe Group meeting

RESOLVED that LPC would host the next Otter to Exe meeting in September for the Chair and Clerk of local Town and Parish Councils.
SF proposed. LS seconded. Unan.

SC asked for a copy of the meeting agenda to be circulated to all of LPC prior to the meeting.

25/63.6 Voices of the Exe Trail
The Clerk informed all present of the 'Voices of the Exe Trail' project. There were QR codes along the trail which could be scanned and played captivating audio stories from families who were deeply connected to the Exe Estuary, a site of international importance known for its vital wildlife habitats and cultural heritage.

25/63.7 Finance – Payments / Financial summary / Budget report.
KH and SF had checked the bank statements, and these were countersigned by SC.

RESOLVED that the payments in Appendix 1 be approved.
LS proposed. SF seconded. Unan.

RESOLVED that LPC would donate £500 to the EEMP for 2025/26 and this would be reviewed next year.
LS proposed. RGH seconded. Unan.

25/63.8 **Clerk's Action List**

RESOLVED that the Council received and noted the Clerk's action list and master correspondence list.
Unan.

25/64 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.
JT congratulated AR on his appointment and thanked the PC for continuing to support the EEMP. He explained that the temporary traffic lights along Hulham Road were in situ and the A376 would have temporary traffic lights in the Summer for utility works. He had attended a meeting regarding drainage works in Hulham Road and would update the PC with the findings from the meeting. He had no update regarding devolution but did share a concern of services being divided up. He explained that local fire and ambulance stations would not be closing but it the services and resources were being reviewed due to rural funding being removed. It was paramount that all residents had equal access to the emergency services.
HB congratulated AR as did BI. BI highlighted that he was contactable for any queries to raise with EDDC.
GJ read his report *(See Appendix 2).*
AR asked GI about EDDC having no strategy regarding proposed developments and SWW ability to cope with additional sewage and water runoff. He felt that Grampian orders had a shelf life, and a real policy was necessary to be considered by EDDC. GJ explained that unfortunately SWW was required to accept sewage and water runoff from developments and EDDC did not have the power to challenge it. If an application was refused on sewage, it would be overridden at appeal by a planning inspectorate. GJ understood how frustrating it was to hear but added that planning authorities did not have the power to enforce a change.
The Chair read her report *(See Appendix 3).*

RESOLVED that the PC write a letter of thanks to Mr Phil Corcos for all his time as a voluntary lead member of LFRG.

LS proposed. SF seconded. Unan.

25/65 Planning applications

25/65.1

25/1114/FUL- Construction of a new dwelling with annexe accommodation and associated landscaping at Land South Of Underhill Close.

SC explained that the planning inspectorate had supported the new drawings but had listed many planning conditions.

LS proposed to object to the application as LPC had done previously and support the planning conditions recommended by the planning inspectorate.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.
LS proposed. JP seconded. SC, SF, RGH and KH supported the proposal. AR abstained.

25/65.2

25/1331/FUL - Replacement front porch, windows, facias, soffits, rainwater goods and new render to the south elevation of the address above; PVC cladding above the garage door at1 Highcliffe Close.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SC proposed. SF seconded. RGH, KH, JP and LS supported the proposal. AR abstained.

25/65.3

25/1372/FUL - Rear single storey extension at Beaches Chapel Road.

SC highlighted the act that this property was in Flood Zone 3. GJ explained that you could not object to an extension to an existing property in a flood zone.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SF proposed. JP seconded. RGH, KH and LS supported the proposal. SC objected. AR abstained.

25/66 Planning decisions

RESOLVED that the EDDC decisions were noted.

25/67 Reports of Committees

25/67.1 Environmental Committee

SC reported that the EA had submitted the planning application to EDDC with the bio net gain project in Candys Field. She presented the planting and thirty-year maintenance plan from Parklife and explained that LPC would have a contract with them regarding the proposed trees. She added that LPC would pay Parklife as the contractor and be reimbursed by the EA for any costs incurred. There was an S106 being drawn up. Parklife, as a contractor, could also be used for other work in the Parish if LPC chose to use them. The proposed evergreen trees would be Scots Pines and would be planted in the bottom corner of the field where the ground was boggier.

A resident asked the PC to reconsider planting Scots Pine due to the size they could grow. SC explained that the PC had been in extensive conversation with the EA regarding the

trees and locations of planting and any comments could now be made through EDDC planning portal.

SC reported on her attendance of the online seminar regarding the draft local nature recovery strategy which would shortly be available for public consultation. She had volunteered to investigate and support how community groups could access initiatives.

25/67.2 Finance and Advisory Committee

KH reported that the PC had opened a Unity Trust bank account in March and on the 23rd May, DGA, SF, LT and himself had been to TSB to transfer £200k from TSB to Unity Trust. This would then allow LPC to pay invoices via online banking. He explained that the system had been working well for the Clerk to set up a payee and for JP, SF, DGA and himself to authorise the payment. The Clerk agreed that payments were now being completed in a timelier manner. KH explained that in due course the Clerk would be opening a CCLA investment account to attract a higher interest on the PCs reserve funds.

25/67.3 Planning and Transport Committee

SC reported that DCC had invited the PC to submit ideas of safe travel schemes and support with funding towards active travel. SC presented a draft proposal from LPC to DCC Highways regarding the ideas previously discussed. LS kindly requested that as time was short, Cllrs would need to submit their responses to SC and the Clerk by close of 11th July for an agreed proposal to be sent to DCC Highways next week.

25/67.4 Assets and Amenities Committee

SC had visited Front meadow with a professional ecologist to assess what was growing in the wild meadow area compared to what had been sown. She went through the biodiversity survey and report previously circulated. The data collected showed that roughly half of what had been originally sown was still present. She added that there were quite a few rogue plants which had grown, and the area needed urgent attention. SC explained that the WAL group had expressed an interest in maintaining the area. The wild meadow needed to be cut by end of July and all cuttings cleared, ideally the area would then need to be checked and maintained once a month thereafter.

RESOLVED that a quote would be sought from a contractor to cut and clear the wild meadow area.

SC proposed. LS seconded. SF, RGH, KH and JP supported the proposal. AR abstained.

25/67.5 Community Committee

JP reported on the three public consultations regarding the new Hub building held in June. She referred to the summary document previously circulated. *(see Appendix 4)* JP added that overall, there was positive support from the discussions held. The next steps would be to meet with the interested individuals to be trustees to form a charity. Then charity status would be applied for. Insurance protection for trustees had been investigated to ensure individuals were not liable if they adhered to the charity policy documents. Mr Linfoot, a member of the community hub working group was present and explained that the charity would need LPC to cover the first couple of years insurance costs for this before the charity was up and running to pay for its own insurance. The cost of insurance would vary between £100-£300 depending on income and expenditure of the building. JP went on to explain that once the charity was formed then funding could be applied for.

RESOLVED that the PC would cover the trustees insurance cost for the initial two years.

JP proposed. LS seconded. SC, SF, RGH and KH supported the proposal. AR abstained.

Mr Linfoot added that the legal situation was that once the Chairty was formed an agreement with the PC must be in place to raise the funds and run the new building. JP explained that the next course of action was to write a draft MoU between the Charity and PC.

25/68 Items for the next Agenda

Webmasters to discuss a gov domain for the PC.
SC highlighted the fact that a Planning and Transport Committee meeting may be necessary before the next PC meeting in September.

Meeting closed: **8.37pm**

Chairman: Date:

Appendix 1:

Bank Account Reconciled Statement

Current Account

Statement Number	27	Bank Statement No.	27
Statement Opening Balance	£273,368.08	Opening Date	01/06/25
Statement Closing Balance	£265,741.19	Closing Date	30/06/25
True/ Cashbook Closing Balance	£265,741.19		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
24/04/25	3524	CPRE Devon	60.00	0.00	273,308.08
12/05/25	3538	Multiple Suppliers/ Customers	159.20	0.00	273,148.88
02/06/25	UT 2/6/25	Herald Advert	0.00	135.00	273,283.88
02/06/25	UT 2/6/25	Herald Advert	0.00	17.00	273,300.88
02/06/25	UT Copyrite 2/6/25	Copyrite	775.00	0.00	272,525.88
02/06/25	UT 02/06/25	PC Contractor	1,085.00	0.00	271,440.88
03/06/25	UT 3/6/25	Public toilets cleaner	620.00	0.00	270,820.88
04/06/25	TSB 4/6/25	EDF Energy Ref: 671024465401 (Toilets)	63.00	0.00	270,757.88
10/06/25	UT 10/6/25	Lympstone History Society	200.00	0.00	270,557.88
13/06/25	UT 13/6/25	Lympstone Village Hall CIO	16.00	0.00	270,541.88
16/06/25	TSB 16/6/25	EDF Energy A-813EOE73	78.00	0.00	270,463.88

16/06/25	TSB 15/6/25	EDF Energy A-DOBDO971	119.00	0.00	270,344.88
16/06/25	UT 16/6/25	Toolstation Ltd	16.39	0.00	270,328.49
18/06/25	TSB 18/6/25	EDF Energy Ref: Candys Field	94.01	0.00	270,234.48
20/06/25	UT 20/6/25	Castle CCTV Ltd	132.00	0.00	270,102.48
20/06/25	UT 12/6/25	Copyrite	17.94	0.00	270,084.54
23/06/25	UT 23/6/25	Herald Advert	0.00	5.00	270,089.54
24/06/25	UT 24/6/25	Herald Advert	0.00	17.00	270,106.54
26/06/25	UT 26/6/25	Copyrite	775.00	0.00	269,331.54
26/06/25	UT 26/6/25	Lympstone Village Hall CIO	8.00	0.00	269,323.54
30/06/25	TSB 3541	Employment	835.31	0.00	268,488.23
30/06/25	UT 30/6/25	Employment	2,391.04	0.00	266,097.19
30/06/25	UT 30 06 25	Unity Trust Bank fee	6.00	0.00	266,091.19
30/06/25	UT LSC 26/6/25	Lympstone Sailing Club	350.00	0.00	265,741.19

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	7800.89	174

Reconciled by Lucy Tyrrell

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 30/06/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	28,000.00	0.00	28,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	741.00	0.00	741.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	10.00	0.00	10.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	783.93	0.00	783.93
70 YC Rech	2,364.00	0.00	2,364.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00

99 VAT refund	675.38	0.00	675.38
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	32,581.85	0.00	32,581.85
Total Receipts	32,581.85	0.00	32,581.85

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Salaries	8,445.75	0.00	8,445.75
1005 Expenses	1,480.53	17.48	1,498.01
1015 Village Hall hire	104.00	0.00	104.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	742.00	89.89	831.89
1030 Courses, travel etc	78.70	0.00	78.70
1035 Insurance, Audit, Electricity	0.00	0.00	0.00
1040 Misc	42.00	0.00	42.00
1045 Herald Printing	2,325.00	0.00	2,325.00
1050 PC Maintenance Contractor	3,155.00	0.00	3,155.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	13.66	2.73	16.39
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	670.00	134.00	804.00
1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	128.00	25.60	153.60
1090 Lights in CF	890.75	44.53	935.28
1095 Toilets	2,338.08	53.62	2,391.70
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	770.00	0.00	770.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	95.00	19.00	114.00
1125 YC Utilities	562.86	28.14	591.00
1130 Website etc	20.00	0.00	20.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00
1150 Hub Projects	5,075.44	945.00	6,020.44
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
1170 Emergency Fund	0.00	0.00	0.00
1180 FLOS	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	1,933.59	205.86	2,139.45
9999 VAT Payments	0.00	0.00	0.00
Council Total	28,870.36	1,565.85	30,436.21
Total Payments	28,870.36	1,565.85	30,436.21

Closing Balances

Ordinary Accounts

Current Account	£265,741.19
	£265,741.19
Total	£265,741.19

Appendix 2:

3 items that I need to raise.

Planning meeting Tuesday the 15 July there is a Planning committee meeting at Honiton starting at 10am . First Item on the agenda 25/0007/MOUT for 75 dwellings on land NE of Kings Garden centre Hulham Road
There are a number of concerns especially loss of important habitat, Bio diversity, surface water management and sewage capacity which will need to be covered satisfactorily to the specific consultees, probably at Full planning Application Stage.
However, I am most concerned that SWW in February this year claimed that
"*There may be need to carry out further assessment on the waste network. Initial assessments suggest possible need for surface water separation further downstream. Survey work and checking of ground levels may be needed to confirm. However, the flooding location is downstream from a site already in construction. If a scheme is required, it will be carried out in the next 18 months or may be picked up as part of the wider investment in Exmouth."*
Not very specific from a engineer's point of view and very vague considering the various failures SWW are experiencing at Exmouth but that what they said!
However, they did at least confirm that works where imminent and pollution incidents would hopefully reduce.
But most surprisingly, on the 27th of June they submitted a further assessment. I quote
"South West Water is able to provide foul sewerage services from the existing public foul or combined sewer in the vicinity of the site."
So, in Feb they say it will take 18 months and in June everything is okay!
When you consider the number of incidents of pollution in Exmouth between Feb and June, it would be helpful to understand the improvements and works they carried out, plus I would love to have assurances of reduced incidents in the future, preferably from the Environment Agency.
I therefore will **not** remove my request for a Grampian Order to be placed on this application, but I have little expectation this will be upheld next week.

Meeting Lane. The reserved matters application 25/1070/MRES at Land South of Meeting Lane, Lympstone.
SWW has also provided written confirmation that capacity is currently available for this development too. And no works at the Exmouth (Maer Lane) treatment works surprisingly!
The developers have kindly provided me with details of the estate management responsibilities, the private surface water drainage infrastructure not adopted by Devon County Council under the S38 agreement—including the SuDS features and swale—is to be maintained by the appointed Management Company. This includes open spaces and any other unadopted elements of the planning application.
Any drainage that falls within private plot curtilage will be the responsibility of the specific house owner.
The estimated cost for the Management Company's services is in the region of £300 per household per year. **(£14400 PER YEAR**)

The third issue is **Dawlish Warren**.
I quote from an article I read this weekend.
Sediment no longer arrives in the same volume it once did, due to upstream sea defences and groynes. Erosion during storms has removed large sections of dune system.
In 2017, a major coastal management project reshaped part of the Warren and added new defences and sand nourishment.
But climate change presents longer-term challenges.
Rising sea levels and stronger storms could overwhelm the defences.
A major breach would not only affect local ecosystems but reshape the entire estuary mouth, affecting ***Exmouth, Lympstone, and Starcross.***

Because of these risks, ***Dawlish Warren is a focus point for conservationists, engineers, and local councils****.*
It's a site where geology, ecology, and tourism all collide — and where the landscape you see today may not be here tomorrow

District Cllr Geoff Jung
7th July 2025

Appendix 3:

Dear All,

Another busy month in Lympstone Parish.

I managed to go and watch the 'Lympstone Legends ' musical performance, and it was utterly brilliant. Well done to Wendy Reynolds and all who were involved, it was a great production and insight into local history.
A big thank you to Alex Hampson and team who arranged and flew in the Merlin helicopter to Cliff Field for all the community to see, what a fantastic thing to be able to watch and be part of.
Councillor Sue Francis has headed up two public consultations at Candy's Field in conjunction with the Hub building, with some really interesting results. Thank you to Sue, Nick Linfoot and Cllr Payne for their help with this.

Finally, a huge thanks to Phil Corcos, he has been a main team member of the LFRG for many years, and this year is stepping back. Thank you, Phil, for all your efforts with the Flood group, it's been a pleasure.

Cllr Lisa Staddon
Chair to Lympstone Parish Council

Appendix 4:
Summary of Written Consultation Responses and Conversations During the Consultation

Youth and Youth Club Specific:
Do you currently use the youth club? If yes, what activity do you attend? Are you a member of a club – which one? What do you think of the current youth club facilities?
Youth club is only open on a Friday – would you come to youth club if it was on more than once a week?
How many times would you like it to open?
If you attend the youth club, what do you want available?
If the youth club is rebuilt, what facilities would you like available?

- General agreement the Youth Club is popular and respondents would like it to be on more regularly at least weekly for each age group
- More is needed for teens in the village
- Need for specific teen focused space and support with 'teen' issues
- Feeling the current facilities are tired, past their best and more space is needed.
- Suggested a quiet zone/break out room is needed especially for neurodivergent youngsters
- Strong support for provision of healthier snack/food options, dining tables.
- Requests for provision of different activities – eg table tennis, soft play, sports and strength facilities, occasional bookable days out, pinball, table football

- Suggested that the space could provide opportunities for community events, birthday parties etc
- Somewhere designed for young people that they want to go to – connected to the outdoor space
- Provide a space for young people that they want to go to – general view there are few spaces for young people currently

Would you attend a "homework club" where you can do school work in the afternoon, e.g. 4-6pm?
If food was available to purchase, would you partake?
If you come to homework club, would you need to have access to computers?

- Supported but not necessarily having computer access
- Suggestion that those who just need/want a quiet space/time could come along too not just to do homework
- Support for food and drink options during homework/after school club

Community Use:

What would you like from a rebuilt Hub?
Would you encourage your group/club to utilise the rebuilt Hub?
What activity that is not currently available would you like to see at the Hub?
Would you support a kitchen supplying teas, coffees and soft drinks?

- Extremely strong general support for a café supplying hot and cold drinks, healthy snack options
- Strong support also specifically for opportunity to purchase food and snack options at school pick up/drop off times
- Support for opportunities to use the space during the day when youngsters are ay school eg knit and natter sessions, exercise classes
- Providing a place that parents/older people/groups can gather and chat
- Possibility of Health services, NHS outreach groups eg stroke club, diet groups
- Support for space to be accessible and have facilities so all can access it and enjoy what is being offered. Provision of quiet space/zone, hearing loop
- Support for kids' activities during the holidays
- Opportunities for space to be used for theatre, arts, project groups
- Possibility to hire for birthday parties

Re-opening of Business Hub

The Hub will have a business hub (rentable desk space with internet access) – would you support/utilise this?

- Good support for Business Hub reopening
- Comments included it would be great for home workers and cross collaboration
- Ability to rent meeting rooms for workshops desirable

Anything Else Not Previously Covered

What activity that is not currently available would you like to see at the Hub?
What facilities and equipment would you like to see?
Anything you would like to add not covered in the questions already asked?

- Full disabled access to all areas including planned mezzanine floor
- Hearing loop provision
- Toilet access externally during community events on Candys Field
- Modern Audio Visual set up for cinema nights and or performances
- Large Room for discos, group activities, indoor sports
- Meeting rooms for groups to use
- Discos
- Seasonal Celebrations around cultural dates

MINUTES OF A LYMPSTONE PARISH COUNCIL PLANNING AND TRANSPORT COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 6.30PM ON WEDNESDAY 30TH JULY 2025.

PRESENT:	
Councillors	D. Atkins (DGA), S Culhane (SC) (P&T Lead), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	None

Public session
No members of the public were present to speak.

P&T 25/30 Apologies

Cllr Payne due to other commitments.

RESOLVED that the apologies were accepted.
SC proposed. LS seconded. Unan.

P&T 25/31 To receive any Declarations of Interest

RGH declared a pecuniary interest in planning application 25/1070/FUL.
LS declared a personal interest in planning application 25/1102/FUL.
This was recorded in the book.

P&T 25/32 Planning applications

25/32.1
25/1301/LBC - Construction of a flood defence wall at Hope Cottage, The Strand.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SC proposed. LS seconded. Unan.

25/1300/FUL - Construction of a flood defence wall at Hope Cottage, The Strand.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
RGH proposed. SF seconded. Unan.

25/32.2
25/1465/FUL- Erection of a two-storey extension to the north elevation with a Loft Conversion, alterations to the existing roof from hip to gable, installation of photovoltaic (P.V.) roof panels, and application of insulated render to the south and west elevations of the existing house. Alteration to fenestration with addition of a Juliet Balcony at Dewdneys Orchard, Church Path Terrace, Underhill.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SF proposed. DGA seconded. Unan.

25/32.3

25/1470/FUL - Bedroom extension on first floor to existing property at Hidden House Courtlands Lane.

RGH as the applicant was present and explained that the architect who originally designed the property had been used. The extension was slightly lower than the current ridge height to avoid any overlooking to neighbours. The extension only had windows on the estuary side of the property.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
LS proposed. SC seconded. DGA, SF, KH and AR supported the proposal. RGH abstained.

25/32.4
SC explained that due to time restraints and for transparency the following applications had been voted on by Cllrs via email:

25/1371/FUL - Demolition and replacement of two storey rear extension and construction of glass link to the main property at North Lodge, Courtlands Lane.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
Unan.

25/1102/FUL - Proposed two storey rear extension and landscaping provision at Longbrook Cottage.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
DGA, SC, SF, RGH, KH, JP and AR supported. LS abstained.

Noted: SC read the recent correspondence received from Mr Chris Wilmoth from the EA regarding the legal costs of the S106 and agreement with a contractor for the bio net gain project in Candys Field.
ACTIONS agreed:
Clerk would ask advice and source a quote from a solicitor for legal fees.
SC would respond to Chris Wilmoth on behalf of LPC regarding legal advice quotes being sought.

P&T 25/33 Items for the next Agenda
NP update including social surveys by Exeter University students.

Meeting Closed: **6.52pm**

Chairman: Date:

25/82.1 Cllr ID cards
4th August 2025

Hi Lucy,
If you can send through their picture and names and the Parish Crest/Logo then we can put a draft card together for you to review.
Kind Regards

Martin Millmow
Manager – Document Centres and SNN
Strata

25/82.3 2024/25 AGAR Section 3

Section 3 – External Auditor's Report and Certificate 2024/25

In respect of **LYMPSTONE PARISH COUNCIL – DV0234**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature [signature] Date 16/08/2025

Bank Account Reconciled Statement

Current Account

Statement Number	28	Bank Statement No.	28
Statement Opening Balance	£265,741.19	Opening Date	01/07/25
Statement Closing Balance	£244,219.83	Closing Date	31/07/25
True/ Cashbook Closing Balance	£244,219.83		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/07/25	UT AWest 30/6/25	Alison West - Bespoke Web Designs	105.00	0.00	265,636.19
02/07/25	UT Edge it 2/7/25	Edge IT Systems Ltd	652.80	0.00	264,983.39
04/07/25	TSB EDF 001 4/7/25	EDF Energy Ref: 671024465401 (Toilets)	79.34	0.00	264,904.05
07/07/25	UT EDP 7/7/25	EDP Environmental	5,160.00	0.00	259,744.05
07/07/25	UT HB 7/7/25	Hilton Barnfield Architects	5,670.00	0.00	254,074.05
07/07/25	UT 7/7/25	Public toilets cleaner	600.00	0.00	253,474.05
07/07/25	UT 7/7/25	Cllr expenses	16.90	0.00	253,457.15
09/07/25	UT DCC 09/07/25	Devon County Council	500.00	0.00	252,957.15
15/07/25	TSB EDF 111 15/7/25	EDF Energy Ref: 9208111111 (Candys Field)	87.96	0.00	252,869.19
15/07/25	TSB 3543	Employment	781.15	0.00	252,088.04
15/07/25	TSB EDF 15/7/25	EDF Energy A-813EOE73	78.00	0.00	252,010.04
15/07/25	TSB EDF YC 15/7/25	EDF Energy A-DOBDO971	238.92	0.00	251,771.12
21/07/25	UT EDDC 21/7/25	East Devon District Council	1,248.00	0.00	250,523.12
22/07/25	UT Zurich 22/7/25	Zurich Municipal	1,704.35	0.00	248,818.77
23/07/25	UT LVHCIO 23/7/25	Lympstone Village Hall CIO	16.00	0.00	248,802.77
24/07/25	TSB 24/7/25	Herald Advert	0.00	18.00	248,820.77
25/07/25	UT Copyrite 25/7/25	Copyrite	775.00	0.00	248,045.77
28/07/25	UT 31/7/25	Employment	2,508.94	0.00	245,536.83
28/07/25	UT 28/07/25	PC Contractor	1,120.00	0.00	244,416.83
28/07/25	UT LPC 28/7/25	PC Contractor	200.00	0.00	244,216.83
28/07/25	UT LVHCIO 28/7/25	Lympstone Village Hall CIO	16.00	0.00	244,200.83
30/07/25	TSB30//25 FPI	Herald Advert	0.00	25.00	244,225.83
31/07/25	UT fee 31 07 25	Unity Trust Bank	6.00	0.00	244,219.83

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	21564.36	43

Reconciled by Lucy Tyrrell

Budget Headings View - 2025/26 Actual

Exp	Heading no	Committee	Description	Last year's net		Net
	10	COUN	Precept	£52,137.50	£56,000.00	£28,000.00
	100	COUN	Guildford BG	£0.00	£0.00	£0.00
	105	COUN	FLOS	£0.00	£0.00	£0.00
	15	COUN	CIL	£90,953.10	£0.00	£0.00
	20	COUN	DCC re Candys Field	£0.00	£500.00	£0.00
	25	COUN	Herald Adverts	£7,168.00	£4,500.00	£784.00
	30	COUN	Burial Fees	£5,777.00	£4,000.00	£0.00
	35	COUN	Lymp FC	£0.00	£200.00	£0.00
	40	COUN	Flower Beds	£0.00	£0.00	£0.00
	45	COUN	Wayleaves	£7.54	£8.00	£7.54
	50	COUN	Misc	£1,439.17	£900.00	£10.00
	55	COUN	Web adverts	£0.00	£0.00	£0.00
	60	COUN	Parishes Together	£0.00	£1,000.00	£0.00
	65	COUN	External grants	£5,031.21	£1,000.00	£783.93
	70	COUN	YC Rech	£2,385.09	£4,500.00	£2,364.00
	75	COUN	VHMC	£0.00	£0.00	£0.00
	80	COUN	MoD Comm Cov	£0.00	£0.00	£0.00
	85	COUN	DCC error	£0.00	£0.00	£0.00
	90	COUN	Community Hub	£0.00	£100.00	£0.00
	95	COUN	Woodbury PC	£0.00	£200.00	£0.00
	99	COUN	VAT refund	£5,305.22	£5,000.00	£0.00
	1000	COUN	Employment	£48,412.07	£39,000.00	£12,495.73
	1005	COUN	Expenses	£2,214.36	£3,000.00	£1,610.33
	1005/1	COUN	Expenses	£1,366.00	£2,000.00	£440.00
	1005/2	COUN	Expenses	£848.36	£1,000.00	£1,170.33
	1015	COUN	Village Hall hire	£760.00	£2,000.00	£112.00
	1020	COUN	Chairman's Allowance	£200.00	£200.00	£0.00
	1025	COUN	Subscriptions	£1,430.00	£1,500.00	£1,286.00
	1030	COUN	Courses, travel etc	£195.82	£500.00	£78.70
	1035	COUN	Insurance, Audit, Electricity	£2,232.24	£3,000.00	£1,704.35
	1040	COUN	Misc	£1,518.80	£2,500.00	£48.00
	1045	COUN	Herald Printing	£8,427.00	£8,000.00	£3,100.00
	1050	COUN	PC Maintenance Contractor	£9,985.00	£10,000.00	£3,675.00
	1055	COUN	Grass cutting	£200.00	£1,000.00	£0.00
	1060	COUN	Other maintenance	£17,303.56	£5,000.00	£13.66
	1065	COUN	General tree work	£0.00	£3,000.00	£0.00
	1070	COUN	Bin emptying	£1,465.60	£1,000.00	£1,040.00
	1075	COUN	Handyman	£0.00	£0.00	£0.00

1080	COUN	Notice boards - maintenance	£0.00	£1,000.00	£0.00
1085	COUN	Play equipment	£254.00	£500.00	£0.00
1090	COUN	Lights in CF	£1,245.74	£3,000.00	£974.52
1095	COUN	Toilets	£14,792.64	£15,000.00	£2,918.64
1100	COUN	Flood equip maintenance	£103.15	£500.00	£0.00
1105	COUN	LFRG expenses	£17.55	£400.00	£0.00
1110	COUN	Gulliford cemetery	£815.00	£800.00	£970.00
1115	COUN	Burial Ground	£0.00	£2,000.00	£0.00
1120	COUN	YC Maintenance	£924.00	£1,000.00	£95.00
1125	COUN	YC Utilities	£2,251.44	£2,500.00	£864.69
1130	COUN	Website etc	£1,291.00	£500.00	£125.00
1135	COUN	Adv Weath	£0.00	£200.00	£0.00
1140	COUN	Gully Emptying	£0.00	£2,000.00	£0.00
1145	COUN	Parishes Together	£0.00	£0.00	£0.00
1150	COUN	Hub Projects	£7,853.01	£2,000.00	£17,367.34
1155	COUN	Cont VH Car Park	£0.00	£0.00	£0.00
1160	COUN	DCC / DCF Funding	£0.00	£0.00	£0.00
1165	COUN	YC Recharge	£0.00	£0.00	£0.00
1170	COUN	Emergency Fund	£0.00	£0.00	£0.00
1180	COUN	FLOS	£0.00	£0.00	£0.00
2000	COUN	S137 Funding	£100.00	£100.00	£0.00
2010	COUN	Other Grants	£3,938.86	£1,000.00	£1,718.59
9999	COUN	VAT Payments	£0.00	£5,000.00	£0.00
		Income Total	£170,203.83	£77,908.00	£31,949.47
		Expenditure Total	£127,930.84	£117,200.00	£50,197.55

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 31/07/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	28,000.00	0.00	28,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	784.00	0.00	784.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	10.00	0.00	10.00
55 Web adverts	0.00	0.00	0.00

60 Parishes Together	0.00	0.00	0.00
65 External grants	783.93	0.00	783.93
70 YC Rech	2,364.00	0.00	2,364.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	675.38	0.00	675.38
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	32,624.85	0.00	32,624.85
Total Receipts	32,624.85	0.00	32,624.85

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Employment	11,606.04	0.00	11,606.04
1005 Expenses	1,610.33	17.48	1,627.81
1015 Village Hall hire	136.00	0.00	136.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	1,286.00	198.69	1,484.69
1030 Courses, travel etc	78.70	0.00	78.70
1035 Insurance, Audit, Electricity	1,704.35	0.00	1,704.35
1040 Misc	48.00	0.00	48.00
1045 Herald Printing	3,100.00	0.00	3,100.00
1050 PC Maintenance Contractor	4,275.00	0.00	4,275.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	13.66	2.73	16.39
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	1,710.00	342.00	2,052.00
1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	128.00	25.60	153.60
1090 Lights in CF	974.52	48.72	1,023.24
1095 Toilets	3,013.64	57.40	3,071.04
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	970.00	0.00	970.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	95.00	19.00	114.00
1125 YC Utilities	864.69	43.23	907.92
1130 Website etc	125.00	0.00	125.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00
1150 Hub Projects	14,117.34	2,750.00	16,867.34
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
1170 Emergency Fund	0.00	0.00	0.00
1180 FLOS	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	2,433.59	205.86	2,639.45
9999 VAT Payments	0.00	0.00	0.00
Council Total	48,289.86	3,710.71	52,000.57
Total Payments	48,289.86	3,710.71	52,000.57

Closing Balances

Ordinary Accounts

Current Account	£244,219.83
	£244,219.83
Total	£244,219.83

25/82.7 Clerk's Action List - Lympstone Parish Council: Clerks Action List – July and August 2025

Month and Minute	Response	Date Actioned
AAC 25/03	LPC write to the tenants and housing association regarding dumped garden waste.	
May 25/44.7	Draft scheme of delegation for the Clerk.	
July public session	Clerk would contact the NT for a new sign to be installed.	
25/63.3	Contact resident to explain a water fountain would not be installed	11/7
25/63.5	Clerk to arrange an Otter to Exe meeting in Sept	
25/63.7	LPC to contribute £500 to EEMP	9/7
25/64	PC write a letter of thanks to Mr Phil Corcos for all his time as a voluntary lead member of LFRG.	28/7
July – 25/65 planning applications	**25/1114/FUL-** Construction of a new dwelling with annexe accommodation and associated landscaping at Land South Of Underhill Close *(expires 9th July). Recommendation: Object*	8/7 Recommendation sent to EDDC
	25/1331/FUL - Replacement front porch, windows, facias, soffits, rainwater goods and new render to the south elevation of the address above; PVC cladding above the garage door at1 Highcliffe Close *(expires 19th June). Recommendation: Support*	
	25/1372/FUL - Rear single storey extension at Beaches Chapel Road *(expires 25th July). Recommendation: Support*	
25/67.2	Clerk to open a CCLA investment account.	
25/67.4	That a quote would be sought from a contractor to cut and clear the wild meadow area.	15/7
P&T July – 25/32 planning applications	**25/1301/LBC -** Construction of a flood defence wall at Hope Cottage, The Strand *and* **25/1300/FUL -** Construction of a flood defence wall at Hope Cottage, The Strand. *Recommendation: Support*	31/7 Recommendation sent to EDDC
	25/1465/FUL- Erection of a two-storey extension to the north elevation with a Loft Conversion, alterations to the existing roof from hip to gable, installation of photovoltaic (P.V.) roof panels, and application of insulated render to the south and west elevations of the existing house. Alteration to fenestration with addition of a Juliet Balcony at Dewdneys Orchard, Church Path Terrace, Underhill. *Recommendation: Support*	
	25/1470/FUL - Bedroom extension on first floor to existing property at Hidden House Courtlands Lane. *Recommendation: Support*	
	25/1371/FUL - Demolition and replacement of two storey rear extension and construction of glass link to the main property at North Lodge, Courtlands Lane. *Recommendation: Support*	
	25/1102/FUL - Proposed two storey rear extension and landscaping provision at Longbrook Cottage. *Recommendation: Support*	
July 25/71	Clerk to write to EDDC and 3West regarding planning applications 25/1070/MRES and 25/0736/VAR.	1/8
July 25/74	Working group information regarding Front Meadow be added to the Herald.	
July 25/75	Send out an update of costs spent to date on the Hub rebuild project to all Cllrs.	6/8
July 25/78	Write and explain the responsibility of the hedge along the footpath from Candys field to Burgmanns Hill.	5/8
	Write to National Grid to explain LPCs cost implications due to the state of the field, the clearing of large stones and re-seeding the area.	8/8
	Send the queries circulated by SC to EEMP for their consideration.	5/8
	Follow up on a response to DCC Highways.	6/8

Additional actions:		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
Meeting in the Church with LPC, PCC and Mr and Mrs Russell Notes		1/7 2/7
Online meeting with LPC, SWW, LFRG and LWQG Notes		3/7 4/7
PC meeting Minutes		7/7 8/7
Herald report		10/7
GMC open garden event with the Chair		10/7
On site meeting with LPC, CTC, DCC and EDDC Notes		14/7 16/7
P&T and Part B agenda P&T and Part B meeting Minutes		24/7 30/7 31/7,1/8
New Cllr induction meeting Notes		31/7 1/8
Internal auditor recommendations (draft)		July, Aug
Defibrillator reports x2		18/8
Clerks pension set up with AR		18/8
Meeting with webmasters and SF		20/8
Audit closure notices posted		20/8
Clerk and AR pension and PAYE		26/8

Master Correspondence List

July 2025

Date	Received from	Subject
3rd	Furry Dance Committee	Furry Dance request
3rd	Ms Gimber	Grass cutting at Jackson Meadow
5th	Ms Barnett	Lympstone map
9th	Mr Tyrrell	Road sweeping
11th	Mrs Linfoot	Pedestrian crossing at Harefield
11th	Ms Webber	Tick Tock toddler group – teddy bears picnic
15th	Angela King (EDDC)	Neighbourhood Plan Review
16th	Robert Capon (EDDC)	Appeal decision
16th	Adam Fradley (LFC)	Cliff Field Maintenance

August 2025

Date	Received from	Subject
4th	Mr and Mrs Scott	Bin on Church Road
4th	Adam Fradley (LFC)	Youth Presentation event June 2026
6th	Mr Springett	Bin on Church Road
7th	Maria Pearce (EDDC)	Update on Local Government Reorganisation (LGR) proposals
10th	Jill Elson MBE	Exmouth and District Community Transport Group
11th	Robert Capon (EDDC)	Appeal Decision
12th	Peter Butler (NG)	National Grid and Candys field
13th	Maria Pearce (EDDC)	EDDC Towns and Parishes Briefing re Local Government Reorganisation and Devolution
14th	Bev (EEMP)	EEMP Partnership Committee Meeting
15th	Chris Wilmoth (EA)	Candy's Field BNG Habitat Creation Agreement

25/83 Gov. domain

What is proposed:
Local authorities are requiring parish councils etc. to use a **.gov.uk** domain – which was created for central, devolved and local UK public sector organisations. It is used for websites and emails.

CURRENTLY there is NO legal requirement to do this.

What it means in practice:
All permanent staff and councillors must use individual .gov.uk email accounts rather than free personal email accounts to improve professionalism, maintain transparency and to increase security within the parish council sector.
To have a .gov.uk email address it is necessary to have a .gov.uk domain.
Obtaining a domain like lympstonepc.gov.uk can be done in two ways – from an approved **Registrar** or from the ***Parish Council Helper Service Registrar*****.** Note the Registrar route is more expensive that the Helper Service. But both have a cost.
Options:

1. Do nothing and stay with current arrangements.
2. Obtains a suitable domain name e.g. **lympstonepc.gov.uk** to ensure that it would be available when needed in the future.
3. Obtain the domain name and use it for emails only. *Has the advantage of projecting professionalism, authority and good governance.*
4. Obtain the domain and use it for emails and set up a basic website to direct traffic to lympstone.org. *Note: lympstone.org complies with all requirements in terms of information, security, compliance etc.*
5. Obtain the domain and use it for emails and create a PC website for all new PC material generated after a specified date.
6. Obtain the domain and use it for emails and create a new PC website and attempt to migrate all PC material from the current site to the new one.

Recommendations: Option 4
There are over 200 approved Registrars, and the prices of their services varies greatly and can only be discovered on application. Also, using these Registrars would exclude the current services provider *bespokewebdesigns.com*
Parish Online is a helper service dedicated to servicing PCs. It can provide full email services and if required, later. website services.
Recommend using Parish Online to obtain a domain and email services.

Pricing:

Feature	**Full Package**	**Core Package**
Named mailboxes with 5GB storage	Up to 20 included	1 mailbox for clerk
GOV.UK Domain	Included	Included
Two-factor authentication	Included	Included
Email Migration Service (self-service or assisted)	Included	Included
Global signatures and footer policies	Included	Included
Shared Mailboxes	Included	Not Included
Distribution Lists	Included	Not Included
Unlimited Email Support	Included	Included
Price	**£260 ex vat per year**	Free

Extras:
Upgrade to 10GB storage £24 per mailbox
Upgrade to 30GB storage £42 per mailbox (includes our Cloud Office solution)
Mailboxes beyond 20GB £18 per mailbox
Adoption and auto-forwarding of old domain £25

What to do next:
To proceed the PC would need to give authorization for Clerk, Lucy, to sign up to Parish Online Email services – full package.
Part of that service includes a gov.uk domain. – choose lympstonepc.gov.uk - if still available.
Use Parish Online services to migrate emails from existing providers to the new service.
Once the domain is obtained use *bespokewebdesigns.com* to create a basic Home Page for the Parish Council [or mirror to some extent the existing home page] with links to lympstone.org
This gives the PC all the advantages of having a gov.uk domain while minimizing the disruption of moving to a totally new website.
Should requirements for a gov.uk website become mandatory in the future the PC would be well placed to comply.

David Young
Lympstone.org Webmaster

25/86 Planning decisions

Date	Planning Application	LPC	EDDC
14/7 Expires 4/8	**25/1102/FUL -** Proposed two storey rear extension and landscaping provision at Longbrook Cottage.	*31/7 Support*	7/8 REFUSED
16/06 expires 9/7	**25/1114/FUL-** Construction of a new dwelling with annexe accommodation and associated landscaping at Land South Of Underhill Close.	*8/7 Object*	14/8 APPROVED
26/6 expires 19/7	**25/1331/FUL -** Replacement front porch, windows, facias, soffits, rainwater goods and new render to the south elevation of the address above; PVC cladding above the garage door at1 Highcliffe Close.	*8/7 Support*	15/8 APPROVED
2/7 expires 25/7	**25/1372/FUL -** Rear single storey extension at Beaches Chapel Road.	*8/7 Support*	19/8 APPROVED