LYMPSTONE PARISH COUNCIL

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Chairman: Cllr Lisa Staddon
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30th September 2025

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 6th October 2025 in the Meeting Room at the Village Hall.** ***NB The amended start time of 7pm***
The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session: *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.00**
25/89	*INFORMATION:* **Apologies**	**7.15**
25/90	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on the 1st September 2025 (attached pgs 3-16).	**7.20**
25/91	*INFORMATION:* **To receive any Declarations of Interest**	**7.25**
25/92	**Clerk's Report:** *ACTION:* **i) LPC working groups terms of reference** – to approve the reviewed document previously circulated.	**7.30**

	ii) Correspondence received – Regarding Sowden End sea wall (attached pg 17). **iii) Grant received** – Living in Lympstone Advent Trail event (attached pg 18) **iv) Lympstone History Society** – Approve rolling grant towards the cost of insurance. **v) Community lunches** – Use of LPC bank account and additional £55 cost towards room hire **vi) Christmas tree event –** The PC to provide a tree in the Church for the start of Advent. *INFORMATION:* ***vii)*** **Casual vacancies** – There are three vacancies on the PC and no election has been called. It is up to the PC to co-opt a new member. **viii) Otter to Exe Meeting -** Meeting held on 25th September 2025. **ix) Finance** – Payments / Financial summary / Budget report (Aug and Sept attached) **x) Clerk's Action List** including master correspondence list (attached)	
25/93	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.35**
25/94	*ACTION:* **Planning applications** **25/1737/VAR -** Variation of conditions 2 (approved plans), 3 (tree protection), 4 (finished floor levels) and 5 (earthworks) on Planning Permission 21/2317/VAR (Variation of condition 2 (approved plans) of 21/0490/FUL (Proposed new dwelling and car port) to allow the installation of a Packaged Sewage Treatment Plant) to allow an extension to the south eastern gable, infill of first floor void on south western elevation, enlargement of terrace area and alterations to landscaping at Land Adjacent To 21 Strawberry Hill *(expires 10th Oct).* **25/1848/FUL -** Proposed demolition of garage on west elevation and conservatory on North elevation. Construction of single storey rear extension, retaining wall and patio on North Elevation, two-storey extension on western elevation, stone porch on South Elevation and changes to fenestration at Alfayda Underhill *(expires 10th Oct).* **25/0078/MOUT** - Outline application seeking approval for access only (with matters of layout, scale, appearance and landscaping reserved) for residential development comprising of up to 130 dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Higher Marley Road at Land At Higher Marley Road *(expires 10th Oct).* **25/1896/VAR** - Variation of Condition Number 4 (limited time period on siting of structure) on Planning Permission 15/1795/FUL (Construction of visitor hut) Proposal to allow an extension of time of the welcome hut being permitted at A La Ronde, Summer Lane *(expires 24th Oct).*	**7.40**
25/95	*INFORMATION:* **Planning decisions** (attached)	**7.50**
25/96	*ACTION:* **Reports of Committees** **Community committee** –Cllr Payne to report on the progress of the new Hub building and future funding. **Finance and Advisory Committee –** Cllr Hill to report on the F&A committee meeting. **Planning and Transport committee** – Cllr Culhane to report on the meeting with Paul Osborne regarding SANGS at WPC. Cllr Culhane to report on the new Lympstone Neighbourhood Plan. **Environmental Committee** – Cllr Culhane to update on the advice received regarding the EAs bio net gain MoU. **Assets and Amenities Committee** – Cllr Atkins to provide an update on Front Meadow. Cllr Staddon to report on LFC and goal posts in Cliff Field.	**8.00**
25/97	*DISCUSSION:* **Items for the next Agenda**	**8.05**

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 1ST SEPTEMBER 2025.

PRESENT:	
Councillors	S Culhane (SC), S Francis (SF), K Hill (KH), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	H Brown (HB) and J Trail (JT)
District Councillors	B Ingham (BI)
Public	11 members

Public session

Clem and Sara Davies, representatives of Lympstone Water Quality Group (LWQG) referred to the recent pollution into the Wotton Brook from the western area of the Dinan Way Extension (DWE) last week. The temporary drainage system had not been installed and although steps had now been taken to rectify the issue they had concerns about long-term solutions for the site. They had been in communication with both the contractor and Devon County Council.

A resident raised the issue of the state of the roads in Lympstone, he felt the roads were dangerous as there were many potholes that needed filling. LS explained that DCC could only act on repairing potholes if they had been reported to the DCC online 'Report a Problem' portal.

The residents also raised his concerns about overhanging hedges and trees which were unsafe to pedestrians walking along pavements and the highways. LS asked the resident to email the Clerk with the details of where overgrown hedges and trees were causing a problem.

25/79 Apologies

Cllr Atkins, Gale-Hasleham, Payne and District Cllr Jung due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. SF seconded. Unan.

25/80 Minutes

RESOLVED that the minutes of the PC meeting held on the 7th July 2025 be confirmed as a correct record and signed by the Chairman.
SF proposed. LS seconded. Unan.

RESOLVED that the minutes of the Planning and Transport Committee meeting held on the 30th July 2025 be confirmed as a correct record and signed by the Chairman.
SF proposed. LS seconded. Unan.

RESOLVED that the minutes of the Part B PC meeting held on the 30th July 2025 be confirmed as a correct record and signed by the Chairman.
SF proposed. LS seconded. Unan.

25/81 To receive any Declarations of Interest

LS declared a personal interest with planning application 25/1655/FUL.
This was recorded in the book.

25/82 Clerk's Report

25/82.1 Cllr ID cards

Unanimously agreed.

RESOLVED that a photo of Cllr and Clerk, name and Lympstone Parish Council details would be submitted to EDDC for identity cards.

RESOLVED that blue lanyards personalised with 'Lympstone Parish Council' would be ordered for the ID cards.
LS proposed. SF seconded. Unan.

25/82.2 Correspondence received

The Clerk referred to the correspondence received regarding a bin on a telegraph pole next to residential properties along Church Road. It was being used as a dog poo bin, regularly overflowing and producing a nasty stench. SF suggested that a request to EDDC to remove the bin and replace with a freestanding bin at the access point to Front Meadow instead.

RESOLVED that the Clerk contact Cllr Ingham to submit a request for consideration by EDDC.
SF proposed. LS seconded. Unan.

25/82.3 2024/25 AGAR Section 3

The Clerk presented the Notice of conclusion of audit, external auditor report and certificate where no outstanding issues had been identified. She had published this information on the 20th August.

RESOLVED that the external auditor's certificate for 2024/25 was noted by Cllrs.
Unan.

25/82.4 Casual Vacancy and Co-option of Parish Councillors

The Clerk explained that there were three Councillor vacancies on the Parish Council. There had been no request for an election. It was now open for the Council to co-opt. The casual vacancies had been advertised on the notice boards and in the Herald.

25/82.5 Otter to Exe Group meeting

The Clerk explained that this meeting had been arranged for the Chairs and Clerks of local Town and Parish Councils for Thursday 25th September 2025.

25/82.6 Finance – Payments / Financial summary / Budget report

The Clerk explained that the LPC accounts produced were for July. August accounts would be produced at the Oct meeting. KH and SF had checked the bank statements, and these were countersigned by SC.

RESOLVED that the payments in Appendix 1 be approved.
LS proposed. SF seconded. Unan.

AR requested that a TSB and Unity Trust account totals for the month were also recorded to go alongside the bank reconciliation on the agenda.
The Clerk highlighted that the 2nd half of the precept had been received from EDDC on the 1st September.
The Chair gave a letter to the Clerk stating that LPC had now enrolled her in a workplace pension.

RESOLVED that the Clerks pay would be increased to the recommended 2025/26 NALC statutory pay scale and back dated to 1st April 2025.
LS proposed. KH seconded. Unan.

25/82.7 Clerk's Action List including master correspondence list**.**

RESOLVED that the Council received and noted the Clerk's action list.

25/83 Gov. domain

Webmaster Mr David Young (DY) was present and reported on LPC obtaining a gov. domain and made recommendations *(See Appendix 2).*
He suggested that LPC worked with Parishes Online, obtain Lympstonepc.gov.uk domain name and set up email addresses. He added that a basic home page could be set up with a link to Lympstone.org website. Designing a basic home page would be simple to do. He felt this was very important to keep the Lympstone.org website due to recent funding invested by the PC to upgrade it and it was an established, active community site. DY added that the gov domain had additional security built in. He also explained that it would be possible to migrate emails from an old address to a new one but was unsure on finer details and how much would be included in a transition. SC felt training could be held on how to manage an email account. A resident explained that Woodbury PC had migrated about 18months ago and it would also be worth speaking to WPCs Clerk to help answer queries.

RESOLVED that Option 4 of the webmaster's recommendations would be adopted by the PC.
LS proposed. SF seconded. SC and KH supported. AR abstained.

25/84 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.

BI shared the sad news of the recent passing of dual-hatted Town and District Councillor Andrew Toye.

BI explained that he may have a member of the public interested in joining LPC and would keep the PC updated. BI added that EDDC Strategic Planning committee were meeting this week to review five sites that were recommended for approval. He felt disappointed that EDDC had not looked at a new town or large sites first before viewing and allocating smaller sites. He explained that anyone who wanted to comment on the Courtlands Land proposed development must send their responses to EDDC and if anyone wanted to discuss the application then to contact Cllr Jung. He raised his concerns of the state of Wotton Brook and the wildlife that was disappearing and dying off. BI explained that hedges could not be cut back until after 1st Oct due to bird nesting season unless posing a health and safety risk.

SC explained to BI that she had registered a question last September during a previous site allocation meeting which concerned the process and timeline for allocating funding for infrastructure from EDDC's CIL money. District Cllr Todd Olive informed her that a working group was currently considering bids and would report back with their recommendations in January 2025. SC had not been informed and asked if BI could find out any further information and update the PC on the situation.

JT hoped everyone had a lovely summer and he had taken on board the issues raised by LWQG and the DWE pollution incident. He added that if there were any further concerns to be raised to please contact him in the first instance for him to contact the appropriate officers. JT read the response received from the contractors, Octavius (See Appendix 3) regarding the incident. He had visited the site today and had witnessed the improvements implement. He was in regular contact with the contractors. JT added that he had investigated the Horsetail plant growing at the top end of Hulham Road and this was an invasive, native plant and was in contact with DCC Environmental department to rectify. He had escalated this as a priority on behalf of LPC to get dealt with quickly. JT explained that potholes must be recorded on the DCC online platform – the more people who reported it, the quicker it would be dealt with. LS added that this information would be added to the PCs Facebook page and Herald. JT highlighted that requests must be received quickly whilst funding was available. JT assured all present that a noisy drain cover at Pink House Corner was being replaced again properly to stop the issue. The crossing at Harefield junction would be looked at by DCC Highways and he would report back the findings to the PC. JT informed all present that there would be a local government reorganisation meeting this week held in Exmouth Town library for residents to have their say. Unfortunately, neither himself nor HB would be able to be present due to a clash of meetings also being held at DCC.

Mr Davies, LWQG thanked both BI and JT for their support with DWE contractors. He wanted LWQG to work in partnership with DCC and improve the relationship to protect the Wotton Brook and Exe Estuary. He highlighted the fact that the soil type on the DWE site was very fine and was difficult to settle so water discharge was still a concern. Water must be tested before any major discharge.

The Chair congratulated the Furry Dance Committee and Garden Club for their successful events held over the summer. She also thanked AR for all his hard work with the Clerk to set up her workplace pension.

25/85 Planning applications

25/85.1

25/1655/FUL - Construction of first floor roof extension and front porch at 16 Meadow Close.

The applicant was present and gave a brief history of the property. The upstairs had a low ridge, and the application was to raise this and modify the area to make it more usable for the family. The pitch would be flat instead of sloped and there would be an overhang of the upper floor by approx. 1m. SC asked if there could be a slight roof pitch as specified in Lympstone Neighbourhood Plan. This would also help prevent issues caused by a flat roof. The applicant explained that the front of the property would be rendered, and a porch added. The street scene would be unaffected. She explained that she would have to ask the architect about a slight slope.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SC proposed. SF seconded. KH and AR supported. LS abstained.

25/85.2

25/1460/MOUT - Outline planning permission seeking approval for access from the A376 (with matters of layout, scale, appearance and landscaping reserved) for the phased development of circa 100 dwellings, with 25% affordable housing, up to 0.4ha of employment development, sports facilities and associated infrastructure on land at Courtlands Cross, Exmouth at Land NW Of Courtlands Cross Courtlands Lane.

LS and SF each read correspondence received from residents regarding this application. SF highlighted that this application was difficult and a transport issue.
A resident had concerns of storm water and water run off from the site. He explained that water currently ran off down Courtlands Lane and already flooded at the bottom. Another resident queried the outline layout and why the proposed industrial units were being built on the village side. He questioned why there was no vehicular access on to Courtlands Lane. He highlighted the fact that the previous application had been refused and why this was any different. Mr Davies, LWQG explained that the group had looked at the drainage strategy, there was a flood risk assessment, but no water quality risk assessment included. LWQG would be submitting a holding objection until further discussions could be held. Another resident raised the fact that now was the time for the PC to work with the developer and negotiate what they wanted in place.
AR strongly objected to this application due to coalescence of Lympstone and Exmouth. SC felt this development was an existential threat to Lympstone but pointed out that this site was a reserved site for allocation in East Devons emerging local plan.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC due to coalescence of Exmouth and Lympstone, protection of the landscape and concerns of water pollution and flooding. LPC would like to see transport infratsure for improved active travel and a sports field.
SC proposed. LS seconded. Unan.

25/85.3

25/1690/TCA - T1, Ash : Pollard at 20-25m from ground level. T2- Ash- Re-Pollard back to previous pollard points H1- Mix hedge/ tree line mixed species of Hedge Line cherry oak ash hazel- to be reduced in height approximately one to 2 m back to pruning points. Crown lift all trees by 3 meters to open up space at Oak Cottage Church Road.

SC thanked the tree warden for his comments on this application and supported his recommendation for more detailed information.

RESOLVED that the Clerk send the recommendation of no comment from LPC to EDDC due to a lack of detailed information.
SC proposed. LS seconded. Unan.

25/86 Planning decisions

RESOLVED that the EDDC decisions were noted.

25/87 Reports of Committees
25/87.1 Community Committee

LS referred to her previously circulated timeline regarding the Youth and Community Hub rebuild project to date (see Appendix 4). She explained that 51K had been spent on the project to date and proposed that an additional fund of 50K was allocated by the PC to the project, this was due to funding requirements of a 10% support of total build cost of approx £1m.
AR felt that he could not support the proposal at this time due to a lack of information for a total rebuild cost. KH suggested that this funding was reviewed at the next Finance and Advisory (F&A) committee meeting in October. LS reiterated that the PC had already spent 51K on the project. SC wanted more information on funding and a strategy to apply for funding. She felt it should be deferred to the F&A committee meeting. Agreed.

25/87.2 Environmental Committee

25/87.2.1 SC explained that there had been an online meeting held with SWW in July 2025 regarding the AMP8 project. Most of the allocated money for the project would be spent in Exmouth but Lympstone would also get an investment. SWW would update the PC quarterly. She asked the Clerk to enquire with Barry Birch of SWW to arrange the next meeting. Agreed.
Sara Davies, LWQG added that the project was to reduce spills from combined sewer overflows. She recommended that Lympstone Fishery Harbours Board (LFHB) and Wild About Lympstone (WAL) were invited to the next meeting as they were groups actively involved with SWW. Sara added that LWQG were still actively testing the water quality and were finding faeces present during spells of dry, fine weather. She appreciated it if the PC could consider future support with additional funding for the group.

25/87.2.2 SC reported that in May 2025 a biodiversity survey had been completed on the wild meadow area in Front Meadow. The findings proved that only 50% of what had been original sown was still present. Having received offers of help from concerned residents this summer, it is proposed that a working group be formed to make recommendations about maintaining and improving the wild

meadow area on Front Meadow. The group could also be asked to make recommendations to improve the patch of land off the Avenue as a quiet area of reflection. The working group would be set up in line with LPC's Working Groups Terms Of Reference, and be advertised in the Herald.

RESOLVED that a working group be formed for improving green areas requiring biodiversity support.
SC proposed. LS seconded. Unan.

25/88 Items for the next Agenda

Lympstone Neighbourhood Plan.

Meeting closed: **9.09pm**

Chairman: Date:

Appendix 1:

Bank Account Reconciled Statement

Current Account

Statement Number	28	Bank Statement No.	28
Statement Opening Balance	£265,741.19	Opening Date	01/07/25
Statement Closing Balance	£244,219.83	Closing Date	31/07/25
True/ Cashbook Closing Balance	£244,219.83		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/07/25	UT AWest 30/6/25	Alison West - Bespoke Web Designs	105.00	0.00	265,636.19
02/07/25	UT Edge it 2/7/25	Edge IT Systems Ltd	652.80	0.00	264,983.39
04/07/25	TSB EDF 001 4/7/25	EDF Energy Ref: 671024465401 (Toilets)	79.34	0.00	264,904.05
07/07/25	UT EDP 7/7/25	EDP Environmental	5,160.00	0.00	259,744.05
07/07/25	UT HB 7/7/25	Hilton Barnfield Architects	5,670.00	0.00	254,074.05
07/07/25	UT 7/7/25	Public toilets cleaner	600.00	0.00	253,474.05
07/07/25	UT 7/7/25	Cllr expenses	16.90	0.00	253,457.15
09/07/25	UT DCC 09/07/25	Devon County Council	500.00	0.00	252,957.15
15/07/25	TSB EDF 111 15/7/25	EDF Energy Ref: 9208111111 (Candys Field)	87.96	0.00	252,869.19
15/07/25	TSB 3543	Employment	781.15	0.00	252,088.04
15/07/25	TSB EDF 15/7/25	EDF Energy A-813EOE73	78.00	0.00	252,010.04
15/07/25	TSB EDF YC 15/7/25	EDF Energy A-DOBDO971	238.92	0.00	251,771.12
21/07/25	UT EDDC 21/7/25	East Devon District Council	1,248.00	0.00	250,523.12
22/07/25	UT Zurich 22/7/25	Zurich Municipal	1,704.35	0.00	248,818.77
23/07/25	UT LVHCIO 23/7/25	Lympstone Village Hall CIO	16.00	0.00	248,802.77
24/07/25	TSB 24/7/25	Herald Advert	0.00	18.00	248,820.77
25/07/25	UT Copyrite 25/7/25	Copyrite	775.00	0.00	248,045.77
28/07/25	UT 31/7/25	Employment	2,508.94	0.00	245,536.83
28/07/25	UT 28/07/25	PC Contractor	1,120.00	0.00	244,416.83
28/07/25	UT LPC 28/7/25	PC Contractor	200.00	0.00	244,216.83
28/07/25	UT LVHCIO 28/7/25	Lympstone Village Hall CIO	16.00	0.00	244,200.83
30/07/25	TSB30//25 FPI	Herald Advert	0.00	25.00	244,225.83
31/07/25	UT fee 31 07 25	Unity Trust Bank	6.00	0.00	244,219.83

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00

Total debits / credits	21564.36	43	

Reconciled by Lucy Tyrrell

Budget Headings View - 2025/26 Actual

Exp	Heading no	Committee	Description	Last year's net		Net
	10	COUN	Precept	£52,137.50	£56,000.00	£28,000.00
	100	COUN	Guildford BG	£0.00	£0.00	£0.00
	105	COUN	FLOS	£0.00	£0.00	£0.00
	15	COUN	CIL	£90,953.10	£0.00	£0.00
	20	COUN	DCC re Candys Field	£0.00	£500.00	£0.00
	25	COUN	Herald Adverts	£7,168.00	£4,500.00	£784.00
	30	COUN	Burial Fees	£5,777.00	£4,000.00	£0.00
	35	COUN	Lymp FC	£0.00	£200.00	£0.00
	40	COUN	Flower Beds	£0.00	£0.00	£0.00
	45	COUN	Wayleaves	£7.54	£8.00	£7.54
	50	COUN	Misc	£1,439.17	£900.00	£10.00
	55	COUN	Web adverts	£0.00	£0.00	£0.00
	60	COUN	Parishes Together	£0.00	£1,000.00	£0.00
	65	COUN	External grants	£5,031.21	£1,000.00	£783.93
	70	COUN	YC Rech	£2,385.09	£4,500.00	£2,364.00
	75	COUN	VHMC	£0.00	£0.00	£0.00
	80	COUN	MoD Comm Cov	£0.00	£0.00	£0.00
	85	COUN	DCC error	£0.00	£0.00	£0.00
	90	COUN	Community Hub	£0.00	£100.00	£0.00
	95	COUN	Woodbury PC	£0.00	£200.00	£0.00
	99	COUN	VAT refund	£5,305.22	£5,000.00	£0.00
	1000	COUN	Employment	£48,412.07	£39,000.00	£12,495.73
	1005	COUN	Expenses	£2,214.36	£3,000.00	£1,610.33
	1005/1	COUN	Expenses	£1,366.00	£2,000.00	£440.00
	1005/2	COUN	Expenses	£848.36	£1,000.00	£1,170.33
	1015	COUN	Village Hall hire	£760.00	£2,000.00	£112.00
	1020	COUN	Chairman's Allowance	£200.00	£200.00	£0.00
	1025	COUN	Subscriptions	£1,430.00	£1,500.00	£1,286.00
	1030	COUN	Courses, travel etc	£195.82	£500.00	£78.70
	1035	COUN	Insurance, Audit, Electricity	£2,232.24	£3,000.00	£1,704.35
	1040	COUN	Misc	£1,518.80	£2,500.00	£48.00
	1045	COUN	Herald Printing	£8,427.00	£8,000.00	£3,100.00
	1050	COUN	PC Maintenance Contractor	£9,985.00	£10,000.00	£3,675.00
	1055	COUN	Grass cutting	£200.00	£1,000.00	£0.00
	1060	COUN	Other maintenance	£17,303.56	£5,000.00	£13.66
	1065	COUN	General tree work	£0.00	£3,000.00	£0.00

1070	COUN	Bin emptying	£1,465.60	£1,000.00	£1,040.00
1075	COUN	Handyman	£0.00	£0.00	£0.00
1080	COUN	Notice boards - maintenance	£0.00	£1,000.00	£0.00
1085	COUN	Play equipment	£254.00	£500.00	£0.00
1090	COUN	Lights in CF	£1,245.74	£3,000.00	£974.52
1095	COUN	Toilets	£14,792.64	£15,000.00	£2,918.64
1100	COUN	Flood equip maintenance	£103.15	£500.00	£0.00
1105	COUN	LFRG expenses	£17.55	£400.00	£0.00
1110	COUN	Gulliford cemetery	£815.00	£800.00	£970.00
1115	COUN	Burial Ground	£0.00	£2,000.00	£0.00
1120	COUN	YC Maintenance	£924.00	£1,000.00	£95.00
1125	COUN	YC Utilities	£2,251.44	£2,500.00	£864.69
1130	COUN	Website etc	£1,291.00	£500.00	£125.00
1135	COUN	Adv Weath	£0.00	£200.00	£0.00
1140	COUN	Gully Emptying	£0.00	£2,000.00	£0.00
1145	COUN	Parishes Together	£0.00	£0.00	£0.00
1150	COUN	Hub Projects	£7,853.01	£2,000.00	£17,367.34
1155	COUN	Cont VH Car Park	£0.00	£0.00	£0.00
1160	COUN	DCC / DCF Funding	£0.00	£0.00	£0.00
1165	COUN	YC Recharge	£0.00	£0.00	£0.00
1170	COUN	Emergency Fund	£0.00	£0.00	£0.00
1180	COUN	FLOS	£0.00	£0.00	£0.00
2000	COUN	S137 Funding	£100.00	£100.00	£0.00
2010	COUN	Other Grants	£3,938.86	£1,000.00	£1,718.59
9999	COUN	VAT Payments	£0.00	£5,000.00	£0.00
		Income Total	£170,203.83	£77,908.00	£31,949.47
		Expenditure Total	£127,930.84	£117,200.00	£50,197.55

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 31/07/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	28,000.00	0.00	28,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	784.00	0.00	784.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00

45	Wayleaves	7.54	0.00	7.54
50	Misc	10.00	0.00	10.00
55	Web adverts	0.00	0.00	0.00
60	Parishes Together	0.00	0.00	0.00
65	External grants	783.93	0.00	783.93
70	YC Rech	2,364.00	0.00	2,364.00
75	VHMC	0.00	0.00	0.00
80	MoD Comm Cov	0.00	0.00	0.00
85	DCC error	0.00	0.00	0.00
90	Community Hub	0.00	0.00	0.00
95	Woodbury PC	0.00	0.00	0.00
99	VAT refund	675.38	0.00	675.38
100	Guildford BG	0.00	0.00	0.00
105	FLOS	0.00	0.00	0.00
Council Total		32,624.85	0.00	32,624.85
Total Receipts		32,624.85	0.00	32,624.85
PAYMENTS		Net (£)	Vat (£)	Gross (£)
Council				
1000	Employment	11,606.04	0.00	11,606.04
1005	Expenses	1,610.33	17.48	1,627.81
1015	Village Hall hire	136.00	0.00	136.00
1020	Chairman's Allowance	0.00	0.00	0.00
1025	Subscriptions	1,286.00	198.69	1,484.69
1030	Courses, travel etc	78.70	0.00	78.70
1035	Insurance, Audit, Electricity	1,704.35	0.00	1,704.35
1040	Misc	48.00	0.00	48.00
1045	Herald Printing	3,100.00	0.00	3,100.00
1050	PC Maintenance Contractor	4,275.00	0.00	4,275.00
1055	Grass cutting	0.00	0.00	0.00
1060	Other maintenance	13.66	2.73	16.39
1065	General tree work	0.00	0.00	0.00
1070	Bin emptying	1,710.00	342.00	2,052.00
1075	Handyman	0.00	0.00	0.00
1080	Notice boards - maintenance	0.00	0.00	0.00
1085	Play equipment	128.00	25.60	153.60
1090	Lights in CF	974.52	48.72	1,023.24
1095	Toilets	3,013.64	57.40	3,071.04
1100	Flood equip maintenance	0.00	0.00	0.00
1105	LFRG expenses	0.00	0.00	0.00
1110	Gulliford cemetery	970.00	0.00	970.00
1115	Burial Ground	0.00	0.00	0.00
1120	YC Maintenance	95.00	19.00	114.00
1125	YC Utilities	864.69	43.23	907.92
1130	Website etc	125.00	0.00	125.00
1135	Adv Weath	0.00	0.00	0.00
1140	Gully Emptying	0.00	0.00	0.00
1145	Parishes Together	0.00	0.00	0.00
1150	Hub Projects	14,117.34	2,750.00	16,867.34
1155	Cont VH Car Park	0.00	0.00	0.00
1160	DCC / DCF Funding	0.00	0.00	0.00
1165	YC Recharge	0.00	0.00	0.00
1170	Emergency Fund	0.00	0.00	0.00
1180	FLOS	0.00	0.00	0.00
2000	S137 Funding	0.00	0.00	0.00
2010	Other Grants	2,433.59	205.86	2,639.45
9999	VAT Payments	0.00	0.00	0.00
Council Total		48,289.86	3,710.71	52,000.57

Total Payments	48,289.86	3,710.71	52,000.57

Closing Balances

Ordinary Accounts

Current Account	£244,219.83
	£244,219.83
Total	£244,219.83

Appendix 2:

Gov. domain

What is proposed:

Local authorities are requiring parish councils etc. to use a **.gov.uk** domain – which was created for central, devolved and local UK public sector organisations. It is used for websites and emails.

CURRENTLY there is NO legal requirement to do this.

What it means in practice:

All permanent staff and councillors must use individual .gov.uk email accounts rather than free personal email accounts to improve professionalism, maintain transparency and to increase security within the parish council sector.

To have a .gov.uk email address it is necessary to have a .gov.uk domain.

Obtaining a domain like lympstonepc.gov.uk can be done in two ways – from an approved **Registrar** or from the ***Parish Council Helper Service Registrar.*** Note the Registrar route is more expensive that the Helper Service. But both have a cost.

Options:

1. Do nothing and stay with current arrangements.
2. Obtains a suitable domain name e.g. **lympstonepc.gov.uk** to ensure that it would be available when needed in the future.
3. Obtain the domain name and use it for emails only. *Has the advantage of projecting professionalism, authority and good governance.*
4. Obtain the domain and use it for emails and set up a basic website to direct traffic to lympstone.org. *Note: lympstone.org complies with all requirements in terms of information, security, compliance etc.*
5. Obtain the domain and use it for emails and create a PC website for all new PC material generated after a specified date.
6. Obtain the domain and use it for emails and create a new PC website and attempt to migrate all PC material from the current site to the new one.

Recommendations: Option 4

There are over 200 approved Registrars, and the prices of their services varies greatly and can only be discovered on application. Also, using these Registrars would exclude the current services provider *bespokewebdesigns.com*

Parish Online is a helper service dedicated to servicing PCs. It can provide full email services and if required, later. website services.

Recommend using Parish Online to obtain a domain and email services.

Pricing:

Feature	**Full Package**	**Core Package**
Named mailboxes with 5GB storage	Up to 20 included	1 mailbox for clerk
GOV.UK Domain	Included	Included
Two-factor authentication	Included	Included
Email Migration Service (self-service or assisted)	Included	Included
Global signatures and footer policies	Included	Included

Shared Mailboxes	Included	Not Included
Distribution Lists	Included	Not Included
Unlimited Email Support	Included	Included
Price	**£260 ex vat per year**	Free

Extras:
Upgrade to 10GB storage £24 per mailbox
Upgrade to 30GB storage £42 per mailbox (includes our Cloud Office solution)
Mailboxes beyond 20GB £18 per mailbox
Adoption and auto-forwarding of old domain £25

What to do next:
To proceed the PC would need to give authorization for Clerk, Lucy, to sign up to Parish Online Email services – full package.
Part of that service includes a gov.uk domain. – choose lympstonepc.gov.uk - if still available.
Use Parish Online services to migrate emails from existing providers to the new service.
Once the domain is obtained use *bespokewebdesigns.com* to create a basic Home Page for the Parish Council [or mirror to some extent the existing home page] with links to lympstone.org
This gives the PC all the advantages of having a gov.uk domain while minimizing the disruption of moving to a totally new website.
Should requirements for a gov.uk website become mandatory in the future the PC would be well placed to comply.

David Young
Lympstone.org Webmaster

Appendix 3:

Please see the below/attached response issued today from our contractor;

Following on from the incident on Wednesday 27th August, we reacted and installed additional silt fencing in the far northern corner of the site to prevent silt laden water from flowing out of the site on the A376. A earth bund was also installed south east of the silt fencing but to the north of the proposed new roundabout to retain any water on site on the 28th August. See attached sketch "28.08.2025" and accompanying photos.

We are looking to exchange this earth bund into temporary storage pond which sits below for the footpath on the A376 to better retain the water on site. Over the weekend we will have a team on standby to assess the water and pump the water from the low point if necessary into the other ponds 2 & 3 east of the site. See attached picture of work in progress. Additionally, hay bales will be installed to capture sediment as well and we are looking to purchase some Floc Mats. Work on this amendment has already started, see attached photo and plan "29.08.2025". We are also looking into the procurement of a gully cleaner to clean out the sumps running down the A376 towards the Brook.

This is a very challenging piece of work due to the location and the evolving nature of the earthworks. Also add we are very open and would welcome any input from DCC and the EA on how best to mitigate further incidents. We are reviewing our temporary drainage to incorporate some additional control measures on site on the west side.

Regarding the eastern temp drainage the system is working however we are not using the discharge pipe as the orifice plate has not yet been delivered hence the reason for the bunds in place.
Thomas Glenn
Project Manager

octavius.co.uk

Thanks
Arron Carpenter
Principal Engineer
Engineering Design Group, Devon County Council

Appendix 4:

Youth and Community Hub rebuild project to date:

Project Plan	4th July 2022 - circulated to all Cllrs September 2022
Feasibility Study	22nd July 2022 - circulated to all Cllrs September 2022
Business case	Started late 2022/early 2023- presented at Sept 2022 PC meeting.
Plans for Hub	June 2023 - Approved at July 2023 PC meeting
Wildlife survey	Aug 2023 – and bat survey presented at October 2023 PC meeting.
Public consultation with user groups and residents	4th September 2023
Further discussion with local residents	October 2023 – reported back in Nov 2023 PC meeting
Updated plans to reflect public consultation feedback	Presented Nov 2023 PC meeting.
User requirement	Circulated to all Cllrs Jan 2024.
BNG requirements	Circulated to all Cllrs April 2024.
Planning application	Submitted June 2024
VH parking concerns	LS addressed at VH trustees meeting that the Hub required no further parking.
Planning approved	Oct 2024
Update in herald	Nov 2024
Meeting with DCC Cllrs	Public meeting held to update DCC Cllrs November 2024.
Preparation of tender document	Circulated to all Cllrs November 2024.
50k approval	Agreed by LPC at Dec 2024 PC meeting.
Fundraising	Feb 2025 - Meeting with Eleanor Tomlinson (independent fundraiser) to support fundraising (previously NL JP LS attended a fundraising session - free).
Need to form a charity	Feb 2025 (to raise external funding as it cannot be done by LPC).
Fundraising plan and operating model	Circulated to all Cllrs March 2025.
Charity timeline	Circulated to all Cllrs April 2025.
Public Consultation	Three sessions held in June 2025 (Responses circulated to all Cllrs July 2025)
Tender Document	June 2025 - working document, not yet finalised.
Trustees meeting to advise	July 2025 - all interested parties advised about their future role and legal brief and covering insurance information.
Charity formation	In progress Aug 2025 (3 trustees)

25/92 Clerk's Report:

25/92.2 Correspondence received:

8/9/25
Good morning, Lucy,

Following a conversation with a Lympstone resident regarding the Sowden Lane Sea Wall please see the reply from DCC Officers:

Thank you for your call last week regarding 50376 Sowden Lane Sea Wall.

I revisited the wall this morning to inspect the issues you raised, I have not yet received any photos from Stuart, but I am believe I have identified the defects you were concerned with.

Missing masonry adjacent to slipway – I noted this defect when I inspected the wall in July and programmed a minor repair, however the size of the hole has increased significantly in that time. Considering the size of the masonry that has come away and the fact we have not had any significant weather events since my inspection I can only assume that there has been some "assistance" in the deterioration, not uncommon in well trafficked areas unfortunately. I will expedite the planned repair and include repointing of the few smaller holes along the wall and repair of the concrete haunch at the base of the wall between the slip and the drainage outfall.

Vertical crack at north end of wall – I believe that this crack is historic and have no reason to believe it has changed significantly. Currently there is no reasonable or necessary repair that can be undertaken and therefore I will continue to monitor the crack during my annual inspections of the wall. This section of the wall is above the level of the road and therefore it does not retain the highway. The risk of failure is low and due to the level of the wall/road and the offset between the back of the wall and the road edge (there is a tall bank in between) so is the risk to the highway should it fail.

Many thanks

Would you please include this at the next Council meeting.

Kind regards,

Jeff

25/92.3 Grant received – Lympstone Living Advent Calendar event

Application for a Grant

Name of Organisation: Lympstone Living Advent Calendar
Contact Details: Doreen Murray,
Please tell us about your organisation. We would like to know what area you cover, who uses your facilities and how often and how your group is run. An individually organised village event about to take place for the 6th year and which is enjoyed and supported by the whole community.
Please tell us about the support your organization has in the community and any measures you take to ensure all sections of the community are included in your activities. From a beginning of 24 windows, in the last 2 years there have been almost 40 each time, with many more adhoc additions not on the map.
Please say what you want the money for and how you know there is a need for your activity. If this is to buy equipment, LPC can buy this and donate it to your Group. This is usually more cost effective.
If the grant is for a particular project, what is the total cost and where is the balance coming from. I wish only to apply for funding for the cost of printing the advent maps.
Do you have a constitution? If so, please supply a copy. **Accounts. Please supply a copy of your last set of accounts and give details of your current account balance.** N/A
Policies - If your Organisation deals with people, please list the policies you have in place to ensure that they are protected. N/A

25/92.9 Finance:

August 2025 - Bank Account Reconciled Statement

Current Account

Statement Number	29	Bank Statement No.	29
Statement Opening Balance	£244,219.83	Opening Date	01/08/25
Statement Closing Balance	£234,721.17	Closing Date	31/08/25
True/ Cashbook Closing Balance	£234,721.17		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/08/25	TSB 3544	Employment	889.69	0.00	243,330.14
01/08/25	UT EDP 01/8/25	EDP Environmental	3,900.00	0.00	239,430.14
01/08/25	UT JC 1/8/25	Public toilets cleaning	620.00	0.00	238,810.14
04/08/25	TSB EDF 4/8/25	EDF Energy Ref: Toilets	79.34	0.00	238,730.80
04/08/25	UT 4/8/25	Herald Advert	0.00	75.00	238,805.80
15/08/25	TSB EDF 15/8/25	EDF Energy Lights in Candys Field	165.37	0.00	238,640.43
15/08/25	TSB EDF 15/8/25	EDF Energy YC Gas	78.00	0.00	238,562.43
15/08/25	TSB EDF 15/8/25	EDF Energy YC electric	238.92	0.00	238,323.51
15/08/25	UT Bagwells 15/8/25	Bagwells Ltd	534.59	0.00	237,788.92
15/08/25	UT Edge 15/8/25	Edge IT Systems Ltd	146.40	0.00	237,642.52
19/08/25	UT PKF 19/8/25	PKF Littlejohn LLP	504.00	0.00	237,138.52
21/08/25	UT DGA 21/8/25	D.G. Atkins	33.75	0.00	237,104.77
21/08/25	UT LVHCIO 21/8/25	Lympstone Village Hall CIO	8.00	0.00	237,096.77
26/08/25	UT PVM (2) 22/8/25	PVM Supplies	30.95	0.00	237,065.82
26/08/25	UT PVM 22/8/25	PVM Supplies	237.11	0.00	236,828.71
27/08/25	UT LVHCIO 27/8/25	Lympstone Village Hall CIO	8.00	0.00	236,820.71
29/08/25	UT 29/8/25	Employment	251.59	0.00	236,569.12
29/08/25	UT LT 29/8/25	Employment	1,648.76	0.00	234,920.36
29/08/25	UT SWW 29/08/25	Source For Business	193.19	0.00	234,727.17
31/08/25	UT fee 31 08 25	Unity Trust Bank	6.00	0.00	234,721.17

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	9573.66	75

Reconciled by Lucy Tyrrell

Bank Account c/f 31st August 2025:	
TSB	72,140.17
Unity Trust	162,581.00
Total	**234,721.17**

September 2025 - Bank Account Reconciled Statement

Current Account

Statement Number	30	Bank Statement No.	30
Statement Opening Balance	£234,721.17	Opening Date	01/09/25
Statement Closing Balance	£247,927.62	Closing Date	30/09/25
True/ Cashbook Closing Balance	£247,927.62		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/09/25	01/04/25 CR5-	East Devon District Council	0.00	28,000.00	262,721.17
01/09/25	UT 300001	Employment	643.95	0.00	262,077.22
04/09/25	TSB EDF 001 4/9/25	EDF Energy Ref: (Toilets)	79.34	0.00	261,997.88
04/09/25	UT 4/9/25	Toilets cleaning	620.00	0.00	261,377.88
09/09/25	UT LVHCIO 9/9/25	Lympstone Village Hall CIO	16.00	0.00	261,361.88
10/09/25	UT LPC 10/9/25	PC Contractor	275.00	0.00	261,086.88
10/09/25	UT LPC 10/9/25	PC Contractor	1,770.00	0.00	259,316.88
10/09/25	UT LPC 10/9/25	PC Contractor	410.00	0.00	258,906.88
10/09/25	UT 10/9/25	Employment	387.92	0.00	258,518.96
12/09/25	UT LVHCIO 12/9/25	Lympstone Village Hall CIO	16.00	0.00	258,502.96
15/09/25	TSB EDF YC 15/9/25	EDF Energy A-813EOE73	78.00	0.00	258,424.96
15/09/25	TSB EDF YC	EDF Energy A-DOBDO971	238.92	0.00	258,186.04
16/09/25	UT LVHCIO 16/9/25	Lympstone Village Hall CIO	8.00	0.00	258,178.04
25/09/25	TSB FPI 25/9	Herald Advert	0.00	5.00	258,183.04
25/09/25	UT 25/9/25	Employment	573.07	0.00	257,609.97
26/09/25	UT Bagwells 26/9/25	Bagwells Ltd	142.20	0.00	257,467.77
26/09/25	UT DCC DAP 26/9/25	Devon County Council	1,285.20	0.00	256,182.57
26/09/25	UT Exact 26/9/25	EXACT Structures Ltd	4,200.00	0.00	251,982.57
26/09/25	UT 26/9/25	Herald Advert	0.00	100.00	252,082.57
26/09/25	UT LB 26/9/25	Friends of station bank	451.11	0.00	251,631.46
26/09/25	UT 26/9/25	Herald Advert	0.00	81.00	251,712.46
26/09/25	UT NALC 26/9/25	NALC	42.00	0.00	251,670.46
29/09/25	UT ALRUG 29/9/25	ALRUG	5.00	0.00	251,665.46
29/09/25	UT Copyrite 29/9/25	Copyrite	775.00	0.00	250,890.46
29/09/25	UT 29/9/25	Herald Advert	0.00	10.27	250,900.73
29/09/25	UT LT exp 29/9/25	Employment	177.62	0.00	250,723.11
29/09/25	UT LT pay 29/9/25	Employment	2,814.49	0.00	247,908.62
30/09/25	TSB30/9/25 FPI	Herald Advert	0.00	25.00	247,933.62
30/09/25	UT fee 30 09 25	Unity Trust Bank	6.00	0.00	247,927.62
Uncleared and unpresented effects					
Total uncleared and unpresented			0.00	0.00	
		Total debits / credits	15014.82	28221.27	

Reconciled by Lucy Tyrrell

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 30/09/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	56,000.00	0.00	56,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	1,080.27	0.00	1,080.27
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	10.00	0.00	10.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	783.93	0.00	783.93
70 YC Rech	2,364.00	0.00	2,364.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	675.38	0.00	675.38
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	60,921.12	0.00	60,921.12
Total Receipts	60,921.12	0.00	60,921.12

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Employment	18,563.92	0.00	18,563.92
1005			
1005/1 Employment	660.00	0.00	660.00
1005/2 Employment	1,379.54	17.48	1,397.02
1005 Total	2,039.54	17.48	2,057.02
1015 Village Hall hire	192.00	0.00	192.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	1,413.00	223.09	1,636.09
1030 Courses, travel etc	147.45	7.00	154.45
1035 Insurance, Audit, Electricity	3,195.35	298.20	3,493.55
1040 Misc	60.00	0.00	60.00
1045 Herald Printing	3,875.00	0.00	3,875.00
1050 PC Maintenance Contractor	6,455.00	0.00	6,455.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	288.66	2.73	291.39
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	1,710.00	342.00	2,052.00

1075	Handyman	0.00	0.00	0.00
1080	Notice boards - maintenance	0.00	0.00	0.00
1085	Play equipment	128.00	25.60	153.60
1090	Lights in CF	1,132.02	56.59	1,188.61
1095	Toilets	5,392.28	215.48	5,607.76
1100	Flood equip maintenance	0.00	0.00	0.00
1105	LFRG expenses	0.00	0.00	0.00
1110	Gulliford cemetery	970.00	0.00	970.00
1115	Burial Ground	0.00	0.00	0.00
1120	YC Maintenance	95.00	19.00	114.00
1125	YC Utilities	1,468.35	73.41	1,541.76
1130	Website etc	125.00	0.00	125.00
1135	Adv Weath	0.00	0.00	0.00
1140	Gully Emptying	0.00	0.00	0.00
1145	Parishes Together	0.00	0.00	0.00
1150	Hub Projects	20,867.34	4,100.00	24,967.34
1155	Cont VH Car Park	0.00	0.00	0.00
1160	DCC / DCF Funding	0.00	0.00	0.00
1165	YC Recharge	0.00	0.00	0.00
1170	Emergency Fund	0.00	0.00	0.00
1180	FLOS	0.00	0.00	0.00
2000	S137 Funding	0.00	0.00	0.00
2010	Other Grants	2,884.70	205.86	3,090.56
9999	VAT Payments	0.00	0.00	0.00
Council Total		71,002.61	5,586.44	76,589.05
Total Payments		71,002.61	5,586.44	76,589.05

Closing Balances

Ordinary Accounts

Current Account	£247,927.62
	£247,927.62
Total	£247,927.62

Budget Headings View

Exp	Heading no	Committee	Description	Last year's net	2025/26	Actual Net
	10	COUN	Precept	£52,137.50	£56,000.00	£56,000.00
	100	COUN	Guildford BG	£0.00	£0.00	£0.00
	105	COUN	FLOS	£0.00	£0.00	£0.00
	15	COUN	CIL	£90,953.10	£0.00	£0.00
	20	COUN	DCC re Candys Field	£0.00	£500.00	£0.00
	25	COUN	Herald Adverts	£7,168.00	£4,500.00	£1,080.27
	30	COUN	Burial Fees	£5,777.00	£4,000.00	£0.00
	35	COUN	Lymp FC	£0.00	£200.00	£0.00
	40	COUN	Flower Beds	£0.00	£0.00	£0.00
	45	COUN	Wayleaves	£7.54	£8.00	£7.54
	50	COUN	Misc	£1,439.17	£900.00	£10.00

55	COUN	Web adverts	£0.00	£0.00	£0.00
60	COUN	Parishes Together	£0.00	£1,000.00	£0.00
65	COUN	External grants	£5,031.21	£1,000.00	£783.93
70	COUN	YC Rech	£2,385.09	£4,500.00	£2,364.00
75	COUN	VHMC	£0.00	£0.00	£0.00
80	COUN	MoD Comm Cov	£0.00	£0.00	£0.00
85	COUN	DCC error	£0.00	£0.00	£0.00
90	COUN	Community Hub	£0.00	£100.00	£0.00
95	COUN	Woodbury PC	£0.00	£200.00	£0.00
99	COUN	VAT refund	£5,305.22	£5,000.00	£0.00
1000	COUN	Employment	£48,412.07	£39,000.00	£19,802.26
1005	COUN	Employment	£2,214.36	£3,000.00	£2,039.54
1005/1	COUN	Employment	£1,366.00	£2,000.00	£660.00
1005/2	COUN	Employment	£848.36	£1,000.00	£1,379.54
1015	COUN	Village Hall hire	£760.00	£2,000.00	£168.00
1020	COUN	Chairman's Allowance	£200.00	£200.00	£0.00
1025	COUN	Subscriptions	£1,430.00	£1,500.00	£1,413.00
1030	COUN	Courses, travel etc	£195.82	£500.00	£147.45
1035	COUN	Insurance, Audit, Electricity	£2,232.24	£3,000.00	£3,195.35
1040	COUN	Misc	£1,518.80	£2,500.00	£60.00
1045	COUN	Herald Printing	£8,427.00	£8,000.00	£3,875.00
1050	COUN	PC Maintenance Contractor	£9,985.00	£10,000.00	£5,855.00
1055	COUN	Grass cutting	£200.00	£1,000.00	£0.00
1060	COUN	Other maintenance	£17,303.56	£5,000.00	£288.66
1065	COUN	General tree work	£0.00	£3,000.00	£0.00
1070	COUN	Bin emptying	£1,465.60	£1,000.00	£1,040.00
1075	COUN	Handyman	£0.00	£0.00	£0.00
1080	COUN	Notice boards - maintenance	£0.00	£1,000.00	£0.00
1085	COUN	Play equipment	£254.00	£500.00	£0.00
1090	COUN	Lights in CF	£1,245.74	£3,000.00	£1,132.02
1095	COUN	Toilets	£14,792.64	£15,000.00	£4,677.28
1100	COUN	Flood equip maintenance	£103.15	£500.00	£0.00
1105	COUN	LFRG expenses	£17.55	£400.00	£0.00
1110	COUN	Gulliford cemetery	£815.00	£800.00	£970.00
1115	COUN	Burial Ground	£0.00	£2,000.00	£0.00
1120	COUN	YC Maintenance	£924.00	£1,000.00	£95.00
1125	COUN	YC Utilities	£2,251.44	£2,500.00	£1,468.35
1130	COUN	Website etc	£1,291.00	£500.00	£125.00
1135	COUN	Adv Weath	£0.00	£200.00	£0.00
1140	COUN	Gully Emptying	£0.00	£2,000.00	£0.00
1145	COUN	Parishes Together	£0.00	£0.00	£0.00
1150	COUN	Hub Projects	£7,853.01	£2,000.00	£20,867.34

1155	COUN	Cont VH Car Park	£0.00	£0.00	£0.00
1160	COUN	DCC / DCF Funding	£0.00	£0.00	£0.00
1165	COUN	YC Recharge	£0.00	£0.00	£0.00
1170	COUN	Emergency Fund	£0.00	£0.00	£0.00
1180	COUN	FLOS	£0.00	£0.00	£0.00
2000	COUN	S137 Funding	£100.00	£100.00	£0.00
2010	COUN	Other Grants	£3,938.86	£1,000.00	£2,169.70
9999	COUN	VAT Payments	£0.00	£5,000.00	£0.00
		Income Total	£170,203.83	£77,908.00	£60,245.74
		Expenditure Total	£127,930.84	£117,200.00	£69,388.95

Bank Account c/f 30th September 2025:	
TSB	99,773.91
Unity Trust	148,153.71
Total	**247,927.62**

25/92.10 Clerk's Action List - **Lympstone Parish Council: Clerks Action List – September 2025**

Month and Minute	Response	Date Actioned
July public session	Contact the NT for a new sign to be installed.	5/9
25/63.5	Clerk to arrange an Otter to Exe meeting in Sept	1/9
25/67.2	Clerk to open a CCLA investment account.	
July 25/74	Working group information regarding Front Meadow be added to the Herald.	3/9
Sept 25/82.1	That a photo of Cllr and Clerk, name and Lympstone Parish Council details would be submitted to EDDC for identity cards. That blue lanyards personalised with 'Lympstone Parish Council' would be ordered for the ID cards.	23/9
25/82.2	Clerk contact Cllr Ingham to submit a bin request for consideration by EDDC.	9/9
25/82.6	TSB and Unity Trust account totals for the month to be recorded alongside the bank reconciliation on the agenda.	4/9
25/83	Option 4 of the webmaster's recommendations would be adopted by the PC.	
25/84	DCC Report a problem online page to be added to the PCs Facebook page and Herald.	4/9
Sept – 25/85 planning applications	**25/1655/FUL -** Construction of first floor roof extension and front porch at 16 Meadow Close. R*ecommendation: Support*	4,5 /9 Recommendation sent to EDDC
	25/1460/MOUT - Outline planning permission seeking approval for access from the A376 (with matters of layout, scale, appearance and landscaping reserved) for the phased development of circa 100 dwellings, with 25% affordable housing, up to 0.4ha of employment development, sports facilities and associated infrastructure on land at Courtlands Cross, Exmouth at Land NW Of Courtlands Cross Courtlands Lane. R*ecommendation: Object*	
	25/1690/TCA - T1, Ash : Pollard at 20-25m from ground level. T2- Ash- Re-Pollard back to previous pollard points H1- Mix hedge/ tree line mixed species of Hedge Line cherry oak ash hazel- to be reduced in height approximately one to 2 m back to pruning points. Crown lift all trees by 3 meters to open up space at Oak Cottage Church Road. *Recommendation: No comment*	

25/87.2.1	Clerk to enquire with Barry Birch of SWW to arrange the next AMP8 meeting.	9/9
Additional actions:		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
PC meeting Minutes		1/9 3/9
Herald report		3/9
Meet at WPC with SC ref SANGS and Paul Osborne (EDDC)		11/9
Precept calculator webinar		17/9
Otter to Exe meeting		25/9
Defibrillator reports x2		30/9

Master Correspondence List
September 2025

Date	Received from	Subject
1st	Mr Prendergast	Courtlands Lane Application - Resident Transport Consultant feedback pro-the village
3rd	Ms Chapman (DALC)	Exeter City Council's Bid – Local Government Reorganisation
6th	Mrs Linfoot	Courtlands Development
7th	Ms Crompton	PC meeting
8th	Mrs Murray	Living in Lympstone event fundraising request
8th	Ms Manning	Telephone box - village centre
9th	County Cllr Trail	Sowden Lane Sea Wall
9th	Mr Martin	Wall damage Sowden End
10th	EEMP	Partnership Committee Meeting
11th	Mrs Lyons	Community Lunches
17th	Mrs Bates (WPC Clerk)	SANG Meeting
22nd	Mr Freeman	LVH access from Candy's Field to and from the car park/school.
23rd	Mrs Truell	Reports by English Nature
25th	Ms Reynolds	Christmas tree festival
27th	Mr Tyrrell	Dumped garden waste and herbicide along Wotton Brook bank.
30th	Mr Mather	Bollard at car park

25/95 Planning decisions

Date	Planning Application	LPC	EDDC
21/5 expires 13/6	**25/1048/DEM -** Demolition of : single storey brick outbuilding (42sqm), existing garage (28sqm), existing extension (32sqm) at The Retreat Church Road	5/6 Support	10/9 PRIOR APPROVAL GRANTED
17/7 expires 9/8	**25/1470/FUL -** Bedroom extension on first floor to existing property at Hidden House Courtlands Lane.	31/7 Support	19/9 APPROVED
14/8 exp 6/9	**25/1690/TCA -** T1, Ash : Pollard at 20-25m from ground level. T2- Ash- Re-Pollard back to previous pollard points H1- Mix hedge/ tree line mixed species of Hedge Line cherry oak ash hazel- to be reduced in height approximately one to 2 m back to pruning points. Crown lift all trees by 3 meters to open up space at Oak Cottage Church Road.	4/9 No comment	29/9 SPILT DECISION
12/8 exp 5/9	**25/1655/FUL -** Construction of first floor roof extension and front porch at 16 Meadow Close.	4/9 Support	2/10 APPROVED