LYMPSTONE PARISH COUNCIL

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28th October 2025

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 3rd November 2025 in the Meeting Room at the Village Hall.** ***NB The amended start time of 7pm***
The business to be transacted is set out below.

Members of the Public are cordially invited to attend.

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session: *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.00**
25/98	*INFORMATION:* **Apologies**	**7.15**
25/99	*ACTION:* **Minutes** To confirm the minutes of the Finance and Advisory committee meeting held on 2nd October (attached pgs 3-6) and the PC meeting held on the 6th October 2025 (attached pgs 7-20) and the Assets and Amenities committee meeting held on 21st October (attached pgs 21-24)).	**7.20**
25/100	*INFORMATION:* **To receive any Declarations of Interest**	**7.25**

25/101	**Clerk's Report:** *ACTION:* **i) Grant received** – LVHCIO (attached pgs 25-26) ***ii)*** **Casual vacancies** – There are three vacancies on the PC and no election has been called. It is up to the PC to co-opt a new member. There has been one application of interest. **iii)** Poppy wreath – Cllrs to agree a representative to ay the PC's poppy wreath on Remembrance Sunday. *INFORMATION:* ***iv)*** **Finance** – Payments / Financial summary / Budget report (attached pgs 26-30) **v) Clerk's Action List** including master correspondence list (attached pgs 30-31)	**7.30**
25/102	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.35**
25/103	*ACTION:* **Planning applications** **25/2101/TRE -** T1, Ash : Crown reduction, reducing the height and spread of the tree by up to 1-2m at Oak Cottage, Church Road *(expires 6th Nov).* AMENDED PLAN: **25/1737/VAR -** Variation of conditions 2 (approved plans0, 3 (tree protection), 4 (finished floor levels) and 5 (earthworks) on Planning Permission 21/2317/VAR (Variation of condition 2 (approved plans) of 21/0490/FUL (Proposed new dwelling and car port) to allow an extension to the south eastern gable, infill of first floor void on south western elevation, enlargement of terrace are and alterations to landscaping at Land Adjacent To 21 Strawberry Hill *(expires 12th Nov).* AMENDED PLAN: **25/1105/MOUT** - Hybrid planning application for development proposals comprising the following: i) Detailed approval for the construction of new foodstore (Use Class E) together with associated works including parking, access and landscaping ii) Outline approval with all matters reserved except access for flexible employment development (Use Classes B2 (General Industry), B8 (Storage and Distribution), E(g) (ancillary offices, research and development and light industrial) and Sui Generis (Trade Counter)) plots including public realm works, landscaping, access and associated infrastructure at Goodmores Farm Hulham Road (*expires 21st Nov*).	**7.40**
25/104	*INFORMATION:* **Planning decisions** (attached pg 31)	**7.50**
25/105	*ACTION:* **Reports of Committees** **Assets and Amenities Committee** – Cllr Atkins to report on the A&A committee meeting held on 21st October 2025. **Community committee** –Cllr Payne to report on the progress of the new Hub building and future funding. **Planning and Transport committee** – Cllr Culhane to report on the meeting with Paul Osborne regarding SANGS at ETC held on 28th Oct.	**8.00**
25/106	*DISCUSSION:* **Items for the next Agenda**	**8.05**

MINUTES OF A LYMPSTONE PARISH COUNCIL FINANCE AND ADVISORY COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 6.30PM ON THURSDAY 2ND OCTOBER 2025.

PRESENT:	
Councillors	D Atkins (DGA), S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH) (Lead Cllr), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	None

Public session
None present.

F&A 25/1 Apologies
Cllr Payne due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. RGH seconded. Unan.

F&A 25/2 To receive any Declarations of Interest
None

F&A 25/3 LPC Budget 2026/27
The Clerk presented a breakdown of percentage costs in real money for a raise in the precept for Band D properties. SC felt as well as the precept, LPC must explore ways to generate additional income eg Herald Adverts, burial fees. SC explained that there was an online webinar to investigate this and recommended that someone should attend.
KH presented his LPC budget PowerPoint (See Appendix 1).
He suggested that the annual fee for the primary school using Candys Field could be raised. LS could ask the school for an increase in their contribution from £400p/a to £500p/a. DGA raised a concern of LPC being under insured and felt this needed reviewing. A full asset management cost review was necessary of land owned and under the control of LPC. Front Meadow needed a full evaluation. DGA also raised the issue of sunken graves in the cemetery that needed levelling. He suggested these could be filled in with topsoil and grass seeded. RGH felt the burial fees must be raised as LPC fees were about 50% less than charges in surrounding parishes. It could be considered to raised fees by 50% this year and review to increase again the following year. LS felt a focus on each income item must be carefully scrutinised and investigated where an increase for income could be made. She asked if the cemetery could be a priority for income and expenditure.
DGA highlighted the fact that LPC receives 25% of CIL money due to having a Neighbourhood Plan. SC wanted to know how LPC could tap into EDDC CIL funding pot to assist with projects in the Parish.
LS raised the gap between Herald Adverts income and expenditure as it was running at a loss and AR agreed that this difference needed reducing. Cllrs agreed it was necessary to look at increasing income via Herald Adverts, without deterring

advertisers and consider reducing printing costs via online publications and selling hard copies. A further details analysis of this must be investigated.
SC felt that LPC could explore a charge for using the public toilets and installing a payment system.
AR felt an analysis and comparison of individual budget figures from end of last year and end of this year was necessary. AR predicted the CIL funding would run out by end of next financial year (March 2027). He had guestimated the following CIL money over the next few years due to Lympstone from upcoming developments:

Meeting Lane/Strawberry Hill site (by end of 2027/28)	£ 84,000
The Coles Field (off Hulham Road)	£ 12,500
Land off Marley Road	£ 10,000
Courtlands development	£ 200,000
Total	£ 306,500

KH suggested putting up the precept to £60,000. This increase would be more than inflation but allow LPC to edge towards balancing the outcome by 2026/27. KH explained that a similar increase would be necessary for following years also. SC felt expenditure costs needed careful consideration to keep low. Cllrs discussed that the PC community grant budget set and grants awarded by LPC needed to be strictly limited. AR added that budget headings needed going through line by line to reduce or match funds. A review of cost codes needed careful scrutiny for accuracy. There were items not included on the budget that must be considered and sent to the Clerk. AR also felt an additional year (2027/28) should be included in budget schedule. He felt that LPC should write to 3West to ask what their predicted estimate of cost to EDDC of CIL money was.

ACTIONS:

- *Clerk to recirculate the revenue webinar and KH would try and attend.*
- *Clerk to investigate how many PC boards were necessary in the Parish.*
- *Clerk to check the time limit for CIL spending with EDDC.*
- *Clerk to investigate the cost for a charging machine to be installed at the public toilets.*
- *Cllrs to send Clerk any project items not on budget to add.*
- *Clerk to draft a letter to 3West requesting information on their predicted CIL money and timeline of payment from developments to EDDC.*
- *An assets and amenities committee meeting would be called in the next fortnight.*
- *All Cllrs to view the Clerks prepared draft budget and precept costings and report back.*

F&A 25/4 Internal Auditor recommendations

AR had made small recommendations to the Reserves Policy and Investment Strategy which the Clerk had updated on the documents.

RESOLVED that the draft Reserves Policy and Investment Strategy was agreed and approved.
KH proposed. LS seconded. Unan

The Clerk asked all Cllrs to make comments on the draft Risk Management – Risk Register document and return to her to collate the comments on a master copy.

ACTION that all Cllrs comment and return the Risk Management -Risk Register document to the Clerk to update the document.

F&A 25/5 The Hub building project

LS explained that the Chairty status had been applied for but there was a 12 week waiting time to hear back from the Charity commission. The working group were sourcing grant funding options and would be applying for the National Lottery in the first instance. Grant funding could not begin until the charity status was granted. The feasibility study was turning into the business case. There would be an updated timeline produced and circulated to all Cllrs.

ACTION that LS would recirculate the hub project fundraising strategy.

AR questioned the final delivery of works, and what this looked like. What work was left and outstanding to complete from Hilton Barnfield's delivery plan.

ACTION that LS would find out from Hilton Barnfield and report back to Cllrs.

LS explained that the 10% funding support from the PC was necessary for grant applications to prove support for the Charity from the community. The £1million estimate of a building cost was from Hilton Barnfield completing similar projects. The rebuild would be built to the secured funding raised. It was agreed that discussions regarding the Hub would be postponed from the PC Oct meeting at this stage. KH felt the funding support from the PC would have to be discussed again once the Charity status had been granted.

F&A 25/6 Savings Account

KH raised the CCLA investment account. AR felt CCLA was not the best choice for the PC at this time as investment fund values went down as well as up. He proposed that Unity Trust bank savings account was a safer option. He explained that the instant access account paid 2.1% interest, and the 90-day term deposit account paid 3% interest. AR believed projections of interest for the budget could then be determined. He suggested leaving £30,000 in the current account and remaining surplus money transferred to Unity Trust instant access account. If the current account monies dropped below £20,000 then money could easily be

transferred back. The Clerk would arrange to move surplus funds from TSB to Unity Trust with enough remaining in TSB to cover EDF utility bills until DD is changed.

RESOLVED that an instant access account was opened in the first instance.
AR proposed. LS seconded. Unan.

ACTION that the Clerk investigate opening the instant bank account with Unity Trust.

ACTION that LT arranged signatories to attend TSB and transfer additional funds to Unity Trust bank.

F&A 25/7 Items for the next Agenda

None raised.

Meeting closed: **8.34pm**

Signed: Date:

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 6TH OCTOBER 2025.

PRESENT:	
Councillors	D Atkins (DGA), S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), J Payne (JP), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	B Ingham (BI) and G Jung (GJ)
Public	4 members

Public session

Mrs Lyons informed the Council that Vicki Owens (formerly known as Vicki Drinkwater) was one of the four finalists for the 'Great Neighbour Award' at this year's BBC Radio Devon 'Make a Difference Awards 2025' and won the 'Highly Commended' award. Vicki, Stacey, Jenny and herself had been invited to an afternoon cream tea at Woodbury Golf and Country Club on Thursday 25th September to watch the awards. Along with many other community projects (including establishing the new preschool building, and the attempt to run the Worlds largest cream tea), Vicki and Stacey had been providing community lunches and support for over ten years. Mrs Lyons asked the PC to join her in congratulating Vicki for receiving the very deserved award. The PC congratulated Vicki on her award and agreed to send a letter from LPC to Vicki expressing this.

A resident raised the extended double yellow lines along Longbrook Lane and when had these been agreed. He was concerned that this would cause more traffic to speed along the Lane. Cllr Francis explained that there had been a DCC public consultation, and these lines had been agreed eighteen months ago. GJ reiterated that all yellow lines proposed had a public consutation. RGH added that the lines had been added in the passing bay as people had been using them to park vehicles permanently.

The resident went on to query when the Dinan Way extension (DWE) was due to be completed. He explained that initially it was only meant to cause disruption for 12 months and this work was going on longer. He also questioned the quality of the workmanship of the project contractor. The Chair explained the road was meant to be completed by Dec 2025 and she could send the resident the online link to the specific DWE page for updates.

The Chair read a letter received from Mrs Truell regarding development sites around the Parish (see Appendix 1) and it was agreed that SC would reply to Mrs Truell on LPCs behalf.

25/89 Apologies

HB and JT due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. RGH seconded. Unan.

25/90 Minutes

RESOLVED that the minutes of the PC meeting held on the 1st September 2025 be confirmed as a correct record and signed by the Chairman.
LS proposed. SC seconded. Unan.

25/91 To receive any Declarations of Interest

SF declared a personal interest with Item 25/92.4 and planning application 25/1896/VAR.
RGH declared a personal interest with planning application 25/1896/VAR.
DGA declared a pecuniary interest with planning application 25/1896/VAR.
AR declared a personal interest with planning application 25/0078/MOUT.
This was recorded in the book.

The Chair asked for the following item to be brought forward. Unan agreed.

25/93 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.

BI explained that EDDC's Unitary Council aspiration and recommendation was for all Councils to merge. He pointed out that Torbay and Plymouth City Council wanted to remain separate. He felt it would be a cost saving direction. A further decision would be made in November.
GJ read his report (See Appendix 3).
AR asked regarding EDDCs emerging plan, when would the water cycle report be produced? GJ explained it should be due out this month.

25/92.1 Clerk's Report:

25/92.1 LPC working groups terms of reference

RESOLVED that the reviewed LPC working groups terms of reference was approved.
LS proposed. SF seconded. Unan.

25/92.2 Correspondence received

Correspondence received regarding repairs to Sowden end sea wall from County Cllr Trail was read and noted by all members.

25/92.3 Grant received – Living in Lympstone Advent Trail event.

RESOLVED that a grant of up to £150 was awarded to Living in Lympstone Advent Trail event towards printing costs.
LS proposed. SF seconded. Unan.

25/92.4 Lympstone History Society

RESOLVED that a grant of £225 was awarded to Lympstone History Society towards insurance for archived documents.
LS proposed. RGH seconded. DGA, SC, KH, JP, AR supported. SF abstained.

25/92.6 Community lunches

RESOLVED that LPC bank account could be used to receive funding for the community lunches from DCC and the Church.
LS proposed. SF seconded. Unan.

RESOLVED that LPC would fund £55 towards the cost of room hire for the Christmas community lunch.
LS proposed. SF seconded. Unan.

25/92.7 Christmas tree event

It was unanimously agreed that LS and SF would provide and decorate a tree on behalf of LPC.

25/92.8 Casual vacancies

The Clerk explained that there were three vacancies on the PC and no election had been called. It was up to the PC to co-opt a new member. The vacancies had been advertised in the usual way.

25/92.9 Otter to Exe Meeting

The Clerk informed all present that LPC had hosted a successful Otter to Exe meeting held on 25th September 2025. It had been a very informative and useful meeting for the Chairs and Clerks of the local Parishes.

25/92.10 Finance – Payments / Financial summary / Budget report

SC signed both bank reconciliations for August and September 2025.

RESOLVED that the payments in Appendix 2 be approved.
KH proposed. LS seconded. Unan.

25/92.11 Clerk's Action List including master correspondence list

RESOLVED that the Council received and noted the Clerk's action list.

25/94 Planning applications

25/94.1

25/1737/VAR - Variation of conditions 2 (approved plans), 3 (tree protection), 4 (finished floor levels) and 5 (earthworks) on Planning Permission 21/2317/VAR (Variation of condition 2 (approved plans) of 21/0490/FUL (Proposed new dwelling and car port) to allow the installation of a Packaged Sewage Treatment Plant) to allow an extension to the south eastern gable, infill of first floor void on south western elevation, enlargement of terrace area and alterations to landscaping at Land Adjacent To 21 Strawberry Hill *(expires 10th Oct).*

SC gave a brief history of the site. She highlighted the fact that the variation was to extend the front of the development and terrace. The sewage package treatment plant would be moved, to avoid a tree root protection area. She also raised concerns about long-term viability of a Sewage Package Treatment Plant if unserviced in the future and felt this was an unnecessary risk to the natural environment, given that it appeared connection to the mains sewer was available.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.

JP proposed. KH seconded. Unan.

25/94.2

25/1848/FUL - Proposed demolition of garage on west elevation and conservatory on North elevation. Construction of single storey rear extension, retaining wall and patio on North Elevation, two-storey extension on western elevation, stone porch on South Elevation and changes to fenestration at Alfayda Underhill *(expires 10th Oct).*

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
SF proposed. SC seconded. Unan.

25/94.3

25/0078/MOUT - Outline application seeking approval for access only (with matters of layout, scale, appearance and landscaping reserved) for residential development comprising of up to 130 dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Higher Marley Road at Land At Higher Marley Road (expires 13th Oct).

A resident spoke and raised concerns of the arboriculture reports submitted by the applicant, the dangerous access to and from the site and the drainage proposed in the North of the field.
AR stated that he was concerned with the attenuation pond in the middle of the trees and the potential damage this would cause to the trees. SC felt that the site was unsuitable for sustainable development.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.
SC proposed. RGH seconded. DGA, SF, KH, JP, LS agreed to the objection. AR abstained.

25/94.4

25/1896/VAR - Variation of Condition Number 4 (limited time period on siting of structure) on Planning Permission 15/1795/FUL (Construction of visitor hut) Proposal to allow an extension of time of the welcome hut being permitted at A La Ronde, Summer Lane *(expires 24th Oct).*

SC explained this application was to extend the temporary time period for the Visitor Reception Hut. The National Trust was keen to develop the Visitor office but needed to wait until completion of the DWE project before assessing next steps.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
LS proposed. SC seconded. KH, JP and AR supported. DGA, SF and RGH abstained.

25/94.5

23/2740/OUT - Outline permission for the construction of up to six dwellings sought with all matters reserved other than access at Land South Of Courtlands Lane *(expires 24th Oct).*

SC suggested that the PC uphold their previous strong objection to this application.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.
SC proposed. RGH seconded. Unan.

25/95 Planning decisions

RESOLVED that the EDDC decisions were noted.

25/96 Reports of Committees

25/96.1 Community committee

Cllr Payne to report on the progress of the new Hub building and future funding.
This item was agreed to be postponed.
A resident asked where users would park to use the facility. The Chair explained the facility would remain for use by villagers only so there would be no increase in traffic. The new build was to replace the current dilapidated building.

25/96.2 Finance and Advisory Committee

KH reported that at the meeting held on 2nd Oct, LPCs draft budget was discussed. It was agreed that Cllrs would go through the proposed draft budget prepared by the Clerk and report back to finalise. AR reminded all present to read through the draft Risk Register and report comments to the Clerk.

25/96.3 Planning and Transport committee

SC reported that both the Clerk and she had attended a Suitable Alternative Natural Green Spaces (SANGS) meeting held at WPC with Paul Osborne, EDDC Green Infrastructure Project Officer. She explained that Lympstone would not be suitable for a SANGS area as it did not have enough space of at least eight hectares to provide one. A developer must provide a SANGS if there were more than 300 houses proposed. Under 300 houses would provide CIL funding instead. She added that most attendees at the meeting felt that a central pot for CIL funding was not directly beneficial to the local community affected by the development. EDDC was also looking at enlarging the canopy cover of East Devon through planting trees and hedgerows. She requested that if anyone could offer space for tree or hedgerow planting, then to inform the Clerk, this request could also be added to the PCs Facebook page. It was agreed that the Clerk would resend the recent landscape plan for Lympstone to Paul Osborne and ETC would be arranging a follow up meeting.

RESOLVED that the Clerk resend Paul Osborne the landscape plan previously sent to EDDC and copy in Cllr Jung.
SC proposed. LS seconded. Unan.

SC reported an update regarding the new Lympstone Neighbourhood Plan (See Appendix 4). She highlighted that the Government had withdrawn funding and discontinued the Locality Grant and EDDC were not able to financially help. SC had spoken to Angela King, EDDC Neighbourhood Planning Officer and Devon Communities Trust for support and it was agreed that a simplified version of the LNP was produced. She reiterated the benefits of having a NP which would help to secure the right houses in the right places for the Parish. KH explained that once a new plan was in place it would retain Lympstone receiving 25% of CIL money from EDDC.
SC added that the advice received was to review the plan and simplify the process, rather than starting all over again, especially given the detail in the 2016 Plan.

RESOLVED that £6,000 would be ringfenced in the budget for 2026/27 for Lympstone Neighbourhood Plan.
SC proposed. LS seconded. Unan.

25/96.4 Environmental Committee

SC explained that the PC had received legal advice regarding the legal agreements required for the EAs bio net gain tree planting in Candys Field. SC added that the legal advice had highlighted some areas requiring further details. The recommendations from the solicitor were agreed and any additional comments from Cllrs must be sent to the Clerk by the end of the week to submit to the solicitor.

25/96.5 Assets and Amenities Committee

DGA reiterated the conditions of Front Meadow set by EDDC and LPC had agreed to cut and remove the trimmings from the wild meadow. The PC had asked the contractor to do this work from the start of August and were still waiting for the contractor to complete this.
LS explained that LFCs goal posts in Cliff Field were still being used in situ by members of the public and it was not appropriate as balls were entering the neighbouring property, and the public footpath was being ruined. She was meeting with LFC to try and get the goals moved to the space between the scout hut and LFCs container. The goals would be pushed in and locked so would not be accessible. She would review and report back on this change.

25/97 Items for the next Agenda

An update on the Hub rebuild project.
LVHCIO grant application.
Front Meadow wild meadow area update.

Meeting closed: **8.28pm**

Chairman: Date:

Appendix 1:

The Request:

I would like to know whether any of you have seen the reports by Natural England on all the sites allotted to these horrendous proposals for future house building in Lympstone. As you know these reports on the wildlife are obligatory before these countryside sites are ruined or have been knowledgeably and sympathetically dealt with.
Years ago, I was able to read the one issued on Goodmores Farm. It pointed out that the GF site was considered unsuitable to be built on for several reasons. The report was agreed and backed by our EDDC planning officer. Has it been properly overseen recently as lawfully it should be?
I also would like to see the English Nature reports on these latest propositions illegally proposed for greenfield sites.
Perhaps you could kindly look into it for me please.
We have GOT to fight far more insistently for our rightful democrat laws if we are to restore our dwindling wildlife, our weakening good health, the shattering of our peace-loving inheritance, our spiritual birthright as much as our physical existence.
These days these awkward requests such as the above are easily “lost” especially sadly when money is a big temptation!
We are very lucky in Lympstone and grateful to have a hardworking and honest Lympstone Council. I am very sorry to give you all yet more problems, but I am sure you will agree that our small voice like many, many other villages MUST be heard.
I shall look forward to your replies and action!

Yours in good faith and gratitude,
Mary Truell

Appendix 2:

August 2025 - Bank Account Reconciled Statement

Current Account

Statement Number	29	Bank Statement No.	29
Statement Opening Balance	£244,219.83	Opening Date	01/08/25
Statement Closing Balance	£234,721.17	Closing Date	31/08/25
True/ Cashbook Closing Balance	£234,721.17		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/08/25	TSB 3544	Employment	889.69	0.00	243,330.14
01/08/25	UT EDF 01/8/25	EDF Environmental	3,900.00	0.00	239,430.14
01/08/25	UT JC 1/8/25	Public toilets cleaning	620.00	0.00	238,810.14
04/08/25	TSB EDF 4/8/25	EDF Energy Ref: Toilets	79.34	0.00	238,730.80
04/08/25	UT 4/8/25	Herald Advert	0.00	75.00	238,805.80
15/08/25	TSB EDF 15/8/25	EDF Energy Lights in Candys Field	165.37	0.00	238,640.43
15/08/25	TSB EDF 15/8/25	EDF Energy YC Gas	78.00	0.00	238,562.43
15/08/25	TSB EDF 15/8/25	EDF Energy YC electric	238.92	0.00	238,323.51
15/08/25	UT Bagwells 15/8/25	Bagwells Ltd	534.59	0.00	237,788.92
15/08/25	UT Edge 15/8/25	Edge IT Systems Ltd	146.40	0.00	237,642.52
19/08/25	UT PKF 19/8/25	PKF Littlejohn LLP	504.00	0.00	237,138.52
21/08/25	UT DGA 21/8/25	D.G. Atkins	33.75	0.00	237,104.77
21/08/25	UT LVHCIO 21/8/25	Lympstone Village Hall CIO	8.00	0.00	237,096.77
26/08/25	UT PVM (2) 22/8/25	PVM Supplies	30.95	0.00	237,065.82
26/08/25	UT PVM 22/8/25	PVM Supplies	237.11	0.00	236,828.71
27/08/25	UT LVHCIO 27/8/25	Lympstone Village Hall CIO	8.00	0.00	236,820.71
29/08/25	UT 29/8/25	Employment	251.59	0.00	236,569.12
29/08/25	UT LT 29/8/25	Employment	1,648.76	0.00	234,920.36
29/08/25	UT SWW 29/08/25	Source For Business	193.19	0.00	234,727.17
31/08/25	UT fee 31 08 25	Unity Trust Bank	6.00	0.00	234,721.17

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	9673.66	75

Reconciled by Lucy Tyrrell

Bank Account c/f 31st August 2025:	
TSB	72,140.17
Unity Trust	162,581.00
Total	**234,721.17**

September 2025 - Bank Account Reconciled Statement

Current Account

Statement Number	30	Bank Statement No.	30
Statement Opening Balance	£234,721.17	Opening Date	01/09/25
Statement Closing Balance	£247,927.62	Closing Date	30/09/25
True/ Cashbook Closing Balance	£247,927.62		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/09/25	01/04/25 CR5-	East Devon District Council	0.00	28,000.00	262,721.17
01/09/25	UT 300001	Employment	643.95	0.00	262,077.22
04/09/25	TSB EDF 001 4/9/25	EDF Energy Ref: (Toilets)	79.34	0.00	261,997.88
04/09/25	UT 4/9/25	Toilets cleaning	620.00	0.00	261,377.88
09/09/25	UT LVHCIO 9/9/25	Lympstone Village Hall CIO	16.00	0.00	261,361.88
10/09/25	UT LPC 10/9/25	PC Contractor	275.00	0.00	261,086.88
10/09/25	UT LPC 10/9/25	PC Contractor	1,770.00	0.00	259,316.88
10/09/25	UT LPC 10/9/25	PC Contractor	410.00	0.00	258,906.88
10/09/25	UT 10/9/25	Employment	387.92	0.00	258,518.96
12/09/25	UT LVHCIO 12/9/25	Lympstone Village Hall CIO	16.00	0.00	258,502.96
15/09/25	TSB EDF YC 15/9/25	EDF Energy A-813E0E73	78.00	0.00	258,424.96
15/09/25	TSB EDF YC	EDF Energy A-DCBDC971	238.92	0.00	258,186.04
16/09/25	UT LVHCIO 16/9/25	Lympstone Village Hall CIO	8.00	0.00	258,178.04
25/09/25	TSB FPI 25/9	Herald Advert	0.00	5.00	258,183.04
25/09/25	UT 25/9/25	Employment	573.07	0.00	257,609.97
26/09/25	UT Bagwells 26/9/25	Bagwells Ltd	142.20	0.00	257,467.77
26/09/25	UT DCC DAP 26/9/25	Devon County Council	1,285.20	0.00	256,182.57
26/09/25	UT Exact 26/9/25	EXACT Structures Ltd	4,200.00	0.00	251,982.57
26/09/25	UT 26/9/25	Herald Advert	0.00	100.00	252,082.57
26/09/25	UT LB 26/9/25	Friends of station bank	451.11	0.00	251,631.46
26/09/25	UT 26/9/25	Herald Advert	0.00	81.00	251,712.46
26/09/25	UT NALC 26/9/25	NALC	42.00	0.00	251,670.46
29/09/25	UT ALRUG 29/9/25	ALRUG	5.00	0.00	251,665.46
29/09/25	UT Copyrite 29/9/25	Copyrite	775.00	0.00	250,890.46
29/09/25	UT 29/9/25	Herald Advert	0.00	10.27	250,900.73
29/09/25	UT LT exp 29/9/25	Employment	177.62	0.00	250,723.11
29/09/25	UT LT pay 29/9/25	Employment	2,814.49	0.00	247,908.62
30/09/25	TSB30/9/25 FPI	Herald Advert	0.00	25.00	247,933.62
30/09/25	UT fee 30 09 25	Unity Trust Bank	6.00	0.00	247,927.62
Uncleared and unpresented effects					
Total uncleared and unpresented			0.00	0.00	
		Total debits / credits	15014.82	26221.27	

Reconciled by Lucy Tyrrell

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 30/09/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	56,000.00	0.00	56,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	1,080.27	0.00	1,080.27
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	10.00	0.00	10.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	783.93	0.00	783.93
70 YC Rech	2,364.00	0.00	2,364.00
75 VHMC	0.00	0.00	0.00
80 MoD Comm Cov	0.00	0.00	0.00
85 DCC error	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	675.38	0.00	675.38
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	60,921.12	0.00	60,921.12
Total Receipts	60,921.12	0.00	60,921.12

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Employment	18,563.92	0.00	18,563.92
1005			
1005/1 Employment	660.00	0.00	660.00
1005/2 Employment	1,379.54	17.48	1,397.02
1005 Total	2,039.54	17.48	2,057.02
1015 Village Hall hire	192.00	0.00	192.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	1,413.00	223.09	1,636.09
1030 Courses, travel etc	147.45	7.00	154.45
1035 Insurance, Audit, Electricity	3,195.35	298.20	3,493.55
1040 Misc	60.00	0.00	60.00
1045 Herald Printing	3,875.00	0.00	3,875.00
1050 PC Maintenance Contractor	6,455.00	0.00	6,455.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	288.66	2.73	291.39
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	1,710.00	342.00	2,052.00

1075 Handyman	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	128.00	25.60	153.60
1090 Lights in CF	1,132.02	56.59	1,188.61
1095 Toilets	5,392.28	215.48	5,607.76
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	970.00	0.00	970.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	95.00	19.00	114.00
1125 YC Utilities	1,468.35	73.41	1,541.76
1130 Website etc	125.00	0.00	125.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Parishes Together	0.00	0.00	0.00
1150 Hub Projects	20,867.34	4,100.00	24,967.34
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
1170 Emergency Fund	0.00	0.00	0.00
1180 FLOS	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	2,884.70	205.86	3,090.56
9999 VAT Payments	0.00	0.00	0.00
Council Total	71,002.61	5,586.44	76,589.05
Total Payments	71,002.61	5,586.44	76,589.05

Closing Balances

Ordinary Accounts

Current Account		£247,927.62
		£247,927.62
Total		£247,927.62

Budget Headings View

Exp Heading no	Committee	Description	Last year's net	2025/26	Actual Net
10	COUN	Precept	£52,137.50	£56,000.00	£56,000.00
100	COUN	Guildford BC	£0.00	£0.00	£0.00
105	COUN	FLOS	£0.00	£0.00	£0.00
15	COUN	CIL	£90,953.10	£0.00	£0.00
20	COUN	DCC re Candys Field	£0.00	£500.00	£0.00
25	COUN	Herald Adverts	£7,168.00	£4,500.00	£1,080.27
30	COUN	Burial Fees	£5,777.00	£4,000.00	£0.00
35	COUN	Lymp FC	£0.00	£200.00	£0.00
40	COUN	Flower Beds	£0.00	£0.00	£0.00
45	COUN	Wayleaves	£7.54	£8.00	£7.54
50	COUN	Misc	£1,439.17	£500.00	£10.00

55	COUN	Web adverts	£0.00	£0.00	£0.00
60	COUN	Parishes Together	£0.00	£1,000.00	£0.00
65	COUN	External grants	£5,031.21	£1,000.00	£783.93
70	COUN	YC Rech	£2,385.09	£4,500.00	£2,364.00
75	COUN	VHMC	£0.00	£0.00	£0.00
80	COUN	MoD Comm Cov	£0.00	£0.00	£0.00
85	COUN	DCC error	£0.00	£0.00	£0.00
90	COUN	Community Hub	£0.00	£100.00	£0.00
95	COUN	Woodbury PC	£0.00	£200.00	£0.00
99	COUN	VAT refund	£5,305.22	£5,000.00	£0.00
1000	COUN	Employment	£48,412.07	£39,000.00	£19,802.26
1005	COUN	Employment	£2,214.36	£3,000.00	£2,039.54
1005/1	COUN	Employment	£1,366.00	£2,000.00	£660.00
1005/2	COUN	Employment	£848.36	£1,000.00	£1,379.54
1015	COUN	Village Hall hire	£760.00	£2,000.00	£168.00
1020	COUN	Chairman's Allowance	£200.00	£200.00	£0.00
1025	COUN	Subscriptions	£1,430.00	£1,500.00	£1,413.00
1030	COUN	Courses, travel etc	£195.82	£500.00	£147.46
1035	COUN	Insurance, Audit, Electricity	£2,232.24	£3,000.00	£3,195.35
1040	COUN	Misc	£1,518.80	£2,500.00	£60.00
1045	COUN	Herald Printing	£8,427.00	£8,000.00	£3,875.00
1050	COUN	PC Maintenance Contractor	£9,985.00	£10,000.00	£5,855.00
1055	COUN	Grass cutting	£200.00	£1,000.00	£0.00
1060	COUN	Other maintenance	£17,303.56	£5,000.00	£288.66
1065	COUN	General tree work	£0.00	£3,000.00	£0.00
1070	COUN	Bin emptying	£1,466.60	£1,000.00	£1,040.00
1075	COUN	Handyman	£0.00	£0.00	£0.00
1080	COUN	Notice boards - maintenance	£0.00	£1,000.00	£0.00
1085	COUN	Play equipment	£254.00	£500.00	£0.00
1090	COUN	Lights in CF	£1,245.74	£3,000.00	£1,132.02
1095	COUN	Toilets	£14,792.64	£15,000.00	£4,677.28
1100	COUN	Flood equip maintenance	£103.15	£500.00	£0.00
1105	COUN	LFRG expenses	£17.55	£400.00	£0.00
1110	COUN	Guilford cemetery	£815.00	£800.00	£970.00
1115	COUN	Burial Ground	£0.00	£2,000.00	£0.00
1120	COUN	YC Maintenance	£924.00	£1,000.00	£95.00
1125	COUN	YC Utilities	£2,251.44	£2,500.00	£1,468.35
1130	COUN	Website etc	£1,291.00	£500.00	£125.00
1135	COUN	Adv Wealth	£0.00	£200.00	£0.00
1140	COUN	Gully Emptying	£0.00	£2,000.00	£0.00
1145	COUN	Parishes Together	£0.00	£0.00	£0.00
1150	COUN	Hub Projects	£7,853.01	£2,000.00	£20,867.34

1155	COUN	Cont VH Car Park	£0.00	£0.00	£0.00
1160	COUN	DCC / DCF Funding	£0.00	£0.00	£0.00
1165	COUN	YC Recharge	£0.00	£0.00	£0.00
1170	COUN	Emergency Fund	£0.00	£0.00	£0.00
1180	COUN	FLOS	£0.00	£0.00	£0.00
2000	COUN	S137 Funding	£100.00	£100.00	£0.00
2010	COUN	Other Grants	£3,938.86	£1,000.00	£2,169.70
9999	COUN	VAT Payments	£0.00	£5,000.00	£0.00
		Income Total	£170,203.83	£77,908.00	£60,245.74
		Expenditure Total	£127,930.84	£117,200.00	£89,388.95

Bank Account c/f 30th September 2025:	
TSB	99,773.91
Unity Trust	148,153.71
Total	**247,927.62**

Appendix 3:

Despite the Holiday period a lot has been happening at East Devon.

Unitary Council. The Government requirement for both Devon County Council and the District Councils to be abolished and a Unitary or Unitarises are processing at speed. The Government requires the final decision of what form the Unitary will be, needs to be agreed by Nov!
It has become apparent that a "**One Devon**" works better than trying to split Devon into half or thirds. How the Government decides the final outcome is still not clear, but as well as a Unitary Authority, the Government now would like a possible Devon and Cornwall area to be a single Mayal Authority. Cornwall clearly does not want that! Importantly without a Mayal Authority we will lose our **Enterprise Zones**.
The latest information is that Unitary Councils will need to be in place in 2 years' time. This does not give Councils very long to unstitch the current works programmes, to revue them in the light of Unitary status. Identify what can proceed and what tasks need to await consideration by a new Council or even a new Mayor. Many needy projects will be now put in cold storage!
Assets to be evolved down to Town and Parishes are being reviewed but there is legislation that in 14 months' time asset sales and transfers will be restricted. This does not provide much time to carry out the due diligence nor legal work to complete.
The so-called **fairer funding deal** set by Government means that EDDC will need to find £9.5m for the next 2-year budgets. This can be resolved by using all the Councils reserves plus some service cuts. This means that Unitary **must** be agreed and sorted by May 2028 as there would not be sufficient funding to provide a balanced budget beyond that date for many District Councils including East Devon!

Local Plan. The Government requirement for house building carries on again at pace with the Local Plan shortly to go though a second consultation which includes the new town. The news last week that the New Town **"Marlcombe"** will be supported by the Government New Towns programme is welcome news as it will provide the required Infrastructure (including Sewage) up front with agreed funding now coming forward. 2500 houses will be provided within this Local Plan period, but importantly 7500 houses in the next Local Plan period from 2042. Therefore, releasing many currant communities a smaller quota than previously.

Flood and Coastal protection schemes which I'm responsible for are not planned to be delayed by EDDC, but the DEFRA funding arrangements although more favourable in funding may cause delays in delivery, as the funds may be delayed. Although the details were to be published in June we are still awaiting the Ministers decision.

Appendix 4: **Update on Neighbourhood Plan for 061025 LPC meeting**

In April and May 2025, liaison with Angela King (AK), Neighbourhood Plan officer for EDDC, and Natalie Campbell from Devon Communities Trust (DCT) to discuss resource issues and LPC concerns. During these conversations, the benefits of creating and adopting a new Neighbourhood Plan (NP) became clear:

Neighbourhood Plan benefits:
1. Securing the right type of houses (seen as affordable homes, social rent, smaller homes for older residents to downsize to and to enable residents to stay or return who cannot afford to buy/rent in Lympstone. A Housing Needs Survey is essential to provide evidence) ….
2. …in the right place (our new NP will carry greater weight in planning terms if sites are allocated)
3. Achieving better active travel links, including safer connections to St Peter's school, Lympstone Common, Yonder Oak Wood (Woodland Trust project less than 1 mile away)
4. Protecting Wildlife and the environment – especially given the relationship with the estuary and its SSSI/RAMSAR status, impacts on local business, leisure & tourism etc. And, related to this:
5. Flooding and water quality issues (including impact of development on higher ground and pollution incidents).
6. Higher allocation of CIL from development for an adopted, up-to-date NP (25%)
There is also an indirect benefit of investigating key issues (with AK, relevant EDDC / DCC officers) during the NP process, building contacts and understanding of the new EDLP, which may help facilitate early engagement pre-planning.

Resources
LPC does not have a full complement of members, and early indications from the 2024 review meeting with the original working group are that less volunteers are likely to come forward this time. Also, the Government discontinued the Locality Grant in July 2025.

However, both Angela and Natalie advised that compared to our original NP, the process for our new NP can be simplified. A lot of work went into the original NP, and much of this is still valid. Angela confirmed that CIL funds can be used for NP work.

DCT offers a full suite of NP services, ranging from total project management (rough quote £8-16k + VAT) to bespoke advice and services, including Housing Needs Surveys (quote £4.3k + VAT), Design Codes, hosting public events, pre-submission formatting, and more. Exminster Parish Council has recently been through this process with DCT (we have been given Exminster contacts for any queries about the process).

However, there is also the option for Councils to choose to do some of the work in-house and employ DCT to help with bespoke elements. LS, SF and SC had a Zoom call with Natalie (28/04/25) and went through the services. Subsequent decision was to focus on a bespoke service with DCT hosting two public events, from which issues discussed would form the basis of the community questionnaire. DCT will then compile and distribute the questionnaire digitally (any paper/printed copies will need to be covered by LPC), analyse the results and feedback. Finally, DCT will format the NP for submission. DCT also confirmed that Housing Needs data is available to us from a survey completed in 2022 (shelf life is 5 years) which we can use, and which equates to a cost saving of £4.3k + VAT.

DCT quotation
Consultation/engagement (organise survey, collate results and host 2x public events) £4,100
Pre-submission formatting £1,750
Total £5,850 + VAT Additional costs to be borne by LPC
- meeting room hire eg Village Hall main hall 2 x ½ day £96
- questionnaire print costs, paper copy distribution (possibly via Lympstone Herald) £50

Proposal
LPC will benefit from the input and expertise of DCT to keep the process simple and help steer progress. This proposal is therefore to accept DCT's quotation (circulated) for bespoke help with our new Neighbourhood Plan, agree a timeline, and allocate funds of £6,000 from 26/27 budget to cover DCT quotation and additional costs as above.

MINUTES OF A LYMPSTONE PARISH COUNCIL ASSETS AND AMENITIES COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 6.30PM ON TUESDAY 21ST OCTOBER 2025.

PRESENT:	
Councillors	D Atkins (DGA) (Lead Cllr), S Culhane (SC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	None

Public session
No members of the public were present to comment.

AAC 25/10 Apologies
Cllr Payne due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. RGH seconded. Unan.

AAC 25/11 To receive any Declarations of Interest
None

AAC 25/12 Front Meadow
DGA reported that the wild meadow area had been cut and baled. The bales were due to be collected, and remaining areas would be strimmed. The strimming's would be collected and taken away. He explained that the PC would have to consider the future cost for the upkeep of this area. DGA suggested that at this time, the area should be cut regularly, cuttings could then be mulched instead of removed each time. SC shared concerns of the dock weeds coming back if the trimmings were not removed. SC would set up the first meeting of the new working group to investigate the area with the volunteers. DGA highlighted that a contractor could cut and take away the trimmings, but this would cost £700 each time. RGH referred to the S106 agreement and stated that a management plan between the developer and EDDC should have been agreed. KH explained that this had been agreed with slight modifications for tree planting and the access road surface. RGH asked if the plan was ever signed off and put in writing to LPC to agree? As if it hadn't been then the developer was in breach of the S106 and LPC should not be responsible for the cost. DGA explained that he had not been happy with the handover and LS added that LPC never raised this at the time of the physical handover with the developer. DGA felt a meeting with the management company was necessary. RGH felt that the developers could be held to account if the S106 had been breached. He added that there was a five-year period to act on this. LS shared a concern of whether LPC could afford to do this. SC felt that EDDC could challenge the developer. RGH reiterated that LPC should have been contacted in writing to maintain the area and clarify who was responsible for what. By default, the management company could be liable for the cost to maintain the area. The Clerk reported that she had been in touch with the new S106 team at EDDC to raise

queries. RGH again referred to the S106 and felt that EDDC must be asked if a final completion certificate was ever issued.

ACTION that the Clerk contact EDDC and request a copy of the certificate of completion for the area including maintenance.

ACTION that KH would contact the solicitor to check the documentation for LPC ownership was with the land registry.

RGH added that if conditions precedent were not adhered to then the S106 would be null and void.

KH explained that there was a Charity who worked with the Church and could take over the management of the car park. LS felt more information was necessary as there were so many open-ended questions to answer. KH added that LPC had agreed to a lease with the Church and the car park to which LS disagreed. KH felt the agreement could be a basis for an MoU. SC added that LPC agreed to a legal body overseeing any agreement written. LS highlighted that the Parochial Church Council did not support taking on the car park. She added that the Church had raised many questions which had never been answered. She also added that it had been previously agreed to have a sign 'Parking at owners' risk' during this time of discussions which had not been installed. SC felt the Charity could be explored but all correspondence must go through the Clerk.

RESOLVED that KH would contact the Charity for more information with the Clerk copied into all correspondence.
LS proposed. SC seconded. DGA, RGH, KH, AR supported. SF abstained.

LS raised a concern about the access road over the private road to the car park and who would pay for the resurfacing of this area in future. KH explained that LPC had a right over the private road and was not liable for any maintenance costs of the private road. RGH reiterated that if the S106 had not been properly implemented then by default, EDDC would maintain the land and charge the management company for the work. KH explained he had asked the management company to contact the Clerk with their contact details and would chase this up again.

AAC 25/13 Candys Field

SC reported that the PC had replied to Stephens Scown (SS) regarding their queries raised about the S106 for the EA's bio net gain project in Candy's Field. SC felt the Clerk should let the solicitor know of the restrictions for Candy's Field and the EDDC planning application number which had been approved for the Hub rebuild.

ACTION that the Clerk send the additional documentation to Stephens Scown.

SC had spoken to Chris Wilmoth (CW) from the EA and had asked for their Habitat Management Plan which would be forthcoming. This document would also be used with the contractor Parklife to maintain the trees for the next 30years. She explained that the Clerk had sent CW the quote from SS and he would be raising a purchase order to cover the legal fees.

SF shared her concerns of another S106 agreement and the mitigation of the future of trees survival and costs, for example what would happen after 30years? SC explained that the EA would reimburse LPC's costs for 30years. DGA was opposed to any planting of trees in Candys Field. He was not against the planning application to improve the flood wall but was concerned with more trees being planted in the field. He added that space must be left for maintenance of the boundary hedges. SC explained that all this had been considered with Parklife's contract. AR asked if EDDC could be contacted to check that they were also content with the S106 agreement.

AAC 25/14 Primary School MoU

LS reported that there was no formal agreement with LPC and the Primary School using Candy's Field. KH circulated his draft MoU for LPC and the school and asked for comments and amendments to be sent to him to update it. KH highlighted the fact that the field was for all members of the public to use and not just the school. SC queried how much the grass cutting for the field was. The Clerk would circulate this information.

AAC 25/15 Cemetery

DGA reported that there was excess soil heaped in the top corner of the cemetery. This area needed clearing to allow for more space for the interment of ashes. He had asked the grave digger to move the soil back from the base of the hedge and onto the boundary bank.

DGA suggested that £10,000 from the budget be ringfenced for levelling graves with topsoil and grass seed. SC and SF felt this work was cosmetic rather than essential work. DGA explained that this work would need to be considered at some point in the future. AR felt it could be allocated as a reserve item on the budget rather than an immediate costed project. LT would circulate the risk assessment for all Cllrs to be aware of the health and safety issues in the cemetery.

RGH presented his comparative costs document for burial fees in the area.

RESOLVED that the cost of a purchase of a burial would be raised to £600.
RGH proposed. DGA seconded. Unan.

RESOLVED that the cost of a burial would be raised to £600 for a resident and £1200 for a non-resident.
RGH proposed. DGA seconded. Unan.

RESOLVED that the cost for an interment of ashes would be £325 for a resident and £650 for a non-resident.
LS proposed. RGH seconded. Unan.

It was unanimously agreed that the price increase would be implemented from 1st January 2026, and the costs would be reviewed every three years.

AAC 25/16 LPC Budget 2026/27

AR presented the most recent 2026/27 budget for LPC. He felt all the main headings were covered. He asked all members to read and review. It was unanimously agreed to hold a Finance and Advisory committee meeting on 6th November at 7pm.

AAC 25/17 Cliff Field

LS reported that the goal posts on Cliff field would not fit in the suggested space between the Scout hut and the football club storage container.

DGA explained that the dead elms along the hedge behind the goal posts still needed dealing with and the hedge must be cut back. LS suggested that the hedge was made safe but a 50/50 spilt for the cost was presented to the adjoining resident. DGA would take this offer to the resident and report back to Council.

AAC 25/18 Correspondence received

The Clerk read the correspondence received regarding dumped garden waste and herbicide used along Wotton bank. SC felt this was the responsibility of the EA. LS thanked Mr Tyrrell for his letter, and the Clerk was asked to contact Lympstone Water Quality Group for their findings of this issue.

AAC 25/19 Items for the next Agenda

Relocation of the bin from the bottom of School Hill.

Garden waste dumped into Candys Field from adjoining residents.

Clear debris in Candys field.

Meeting closed: **8.57pm**

Signed: Date:

25/101.1 Grant received – LVHCIO

APPLICATION FOR A GRANT

Name of organisation:

Lympstone Village Hall CIO (LVH CIO)

Contact details:

Steve Morgan, Treasurer, LVH CIO
M: 07421-360299
E: sjmorgan222@gmail.com

Please tell us about your organisation. We would like to know what area you cover, who uses your facilities and how often and how your group is run.

LVH CIO is the charity that runs Lympstone Village Hall. We aim to provide a safe, welcoming and well-equipped venue where local people can come together for community events and activities.

We are located at the heart of our community, offering three bright and welcoming spaces, recently redecorated throughout and fitted with a UV air sanitising system.

The rooms accommodate a wide range of village activities, meetings, social groups as well as events such as parties and wedding receptions.

The venue is also available for business hire, having ideal facilities for both conferences and smaller meetings.

Please tell us about the support your organization has in the community and any measures you take to ensure all sections of the community are included in your activities.

The stage is often used to put on productions by Lympstone Primary School, Lympstone Players and Lympstone Entertainment, as well as by outside entertainers. LVH CIO has widespread support for its activities from numerous village-based societies, clubs, and individuals. The Board of Trustees, the Management Team, and the "Friends of LVH" Team provide day-to-day help and advice.

If the grant is for a particular project, what is the total cost and where is the balance coming from.

Application for Grant to the Lympstone Parish Council Community Fund

For some years, Lympstone Village Hall CIO has been looking for a solution to the problem of moving the hall's stage backdrop up and down, without invoking concerns for the health and safety of the cast or backroom staff due to the arduous manual process.

We have now found an automated solution - a **Stage Scene Roller Tube Assembly** (see quotation for £7,435.20 attached). Essentially the work involves fabricating and installing stage scene roller tubes, with electric motors, safety brakes, key switches and heavy-duty gallows brackets.

This will allow village user groups, and Lympstone Primary School, to put on higher quality stage productions for both adults and children, safely.

Obviously, the cost to the charity is very significant, and we are seeking contributions from user groups, and from LPC's Community Fund.

See the attached quotation from Classic (South West) Ltd of £7,435.20 • Lympstone Players have offered a grant of £1,000 towards the cost of the project. • It is very much hoped that Lympstone Parish Council will feel able to grant a similar amount. • If this proves to be the case, LVH CIO will fund the balance (£5,435.20) from its reserves.
Do you have a Constitution? If so, please supply a copy. Yes – please find attached.
Accounts. Please supply a copy of your last set of accounts and give details of your current account balance. Please see attached – LVH CIO has a balance of £8,100 in its NatWest Current Account.
Policies **If your Organisation deals with people, please list the policies you have in place to ensure that they are protected.** These are all listed on LVH's website. They include "Safeguarding", "Lone Working", "GDPR" and "Ethical / Environmental" Policies.

25/101.4 Finance:

Bank Account Reconciled Statement

Current Account

Statement Number	31	Bank Statement No.	31
Statement Opening Balance	£247,927.62	Opening Date	01/10/25
Statement Closing Balance	£246,166.94	Closing Date	31/10/25
True/ Cashbook Closing Balance	£246,166.94		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/10/25	TSB OM 01/10/25	Orchard Memorials	0.00	45.00	247,972.62
06/10/25	TSB EDF	EDF Energy (Toilets)	79.34	0.00	247,893.28
06/10/25	UT ET 6/10/25	Eleanor Tomlinson	253.75	0.00	247,639.53
06/10/25	UT	Public toilets cleaning	600.00	0.00	247,039.53
07/10/25	UT 07/10/25	Employment	259.53	0.00	246,780.00
10/10/25	UT 300002	Employment	1,238.34	0.00	245,541.66
10/10/25	UT DALC 10/10/25	DALC	60.00	0.00	245,481.66
13/10/25	UT FPI	Burial Fee	0.00	276.00	245,757.66
15/10/25	TSB EDF YC	EDF Energy A-813EOE73	78.00	0.00	245,679.66
15/10/25	TSB EDF YC	EDF Energy A-DOBDO971	238.92	0.00	245,440.74

15/10/25	UT Maltsters 15/10	The Maltsters Arms	35.00	0.00	245,405.74
17/10/25	UT Cheque 3	Co-Op Funeral Services	0.00	830.00	246,235.74
17/10/25	UT	R Gegg & Sons	0.00	415.00	246,650.74
17/10/25	UT	R Gegg & Sons	0.00	415.00	247,065.7
20/10/25	UT LHS 20/10/25	Lympstone History Society	225.00	0.00	246,840.74
20/10/25	UT LVH 20/10/25	Lympstone Village Hall CIO	16.00	0.00	246,824.74
20/10/25	UT LVHCIO	Lympstone Village Hall CIO	8.00	0.00	246,816.74
21/10/25	UT FPI DCC	Devon County Council	0.00	750.00	247,566.74
21/10/25	UT FPI PCC 21/10/25	Lympstone PCC	0.00	150.00	247,716.74
21/10/25	UT	Herald Advert	0.00	135.00	247,851.74
22/10/25	UT	Herald Advert	0.00	450.00	248,301.74
22/10/25	UT	Herald Advert	0.00	135.00	248,436.74
23/10/25	UT SS 23/10/25	Stephens Scown LLP	2,356.80	0.00	246,079.94
24/10/25	UT	Herald Advert	0.00	25.00	246,104.94
28/10/25	UT	Herald Advert	0.00	35.00	246,139.94
29/10/25	UT	Herald Advert	0.00	25.00	246,164.94
29/10/25	UT	Herald Advert	0.00	8.00	246,172.94
31/10/25	UT fee 31 10 25	Unity Trust Bank	6.00	0.00	246,166.9

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	5454.68	3694

Reconciled by Lucy Tyrrell

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/25 and 31/10/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55
Total	£263,595.55

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	56,000.00	0.00	56,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	1,893.27	0.00	1,893.27
30 Burial Fees	1,981.00	0.00	1,981.00
35 Lymp FC	0.00	0.00	0.00
40 Flower Beds	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54
50 Misc	10.00	0.00	10.00
55 Web adverts	0.00	0.00	0.00
60 Parishes Together	0.00	0.00	0.00
65 External grants	1,683.93	0.00	1,683.93
70 YC Rech	2,364.00	0.00	2,364.00
90 Community Hub	0.00	0.00	0.00

95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	675.38	0.00	675.38
100 Guildford BG	0.00	0.00	0.00
105 FLOS	0.00	0.00	0.00
Council Total	64,615.12	0.00	64,615.12
Total Receipts	64,615.12	0.00	64,615.12

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Employment	20,061.79	0.00	20,061.79
1005 Employment	2,039.54	17.48	2,057.02
1015 Village Hall hire	216.00	0.00	216.00
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	1,413.00	223.09	1,636.09
1030 Courses, travel etc	232.45	17.00	249.45
1035 Insurance, Audit, Electricity	3,195.35	298.20	3,493.55
1040 Misc	2,030.00	392.80	2,422.80
1045 Herald Printing	3,875.00	0.00	3,875.00
1050 PC Maintenance Contractor	6,455.00	0.00	6,455.00
1055 Grass cutting	0.00	0.00	0.00
1060 Other maintenance	288.66	2.73	291.39
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	1,710.00	342.00	2,052.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	128.00	25.60	153.60
1090 Lights in CF	1,132.02	56.59	1,188.61
1095 Toilets	6,067.84	219.26	6,287.10
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	0.00	0.00	0.00
1110 Gulliford cemetery	970.00	0.00	970.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	95.00	19.00	114.00
1125 YC Utilities	1,770.18	88.50	1,858.68
1130 Website etc	125.00	0.00	125.00
1135 Adv Weath	0.00	0.00	0.00
1140 Gully Emptying	0.00	0.00	0.00
1150 Hub Projects	21,121.09	4,100.00	25,221.09
1155 Cont VH Car Park	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
1165 YC Recharge	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	3,109.70	205.86	3,315.56
9999 VAT Payments	0.00	0.00	0.00
Council Total	76,035.62	6,008.11	82,043.73
Total Payments	76,035.62	6,008.11	82,043.73

Closing Balances

Ordinary Accounts

Current Account	£246,166.94
	£246,166.94
Total	£246,166.94

Budget Headings View

Exp	Heading no	Committee	Description	Last year's net	2025/26	Actual Net
	10	COUN	Precept	£52,137.50	£56,000.00	£56,000.00

100	COUN	Guildford BG	£0.00	£0.00	£0.00
15	COUN	CIL	£90,953.10	£0.00	£0.00
20	COUN	DCC re Candys Field	£0.00	£500.00	£0.00
25	COUN	Herald Adverts	£7,168.00	£4,500.00	£1,893.27
30	COUN	Burial Fees	£5,777.00	£4,000.00	£1,981.00
35	COUN	Lymp FC	£0.00	£200.00	£0.00
40	COUN	Flower Beds	£0.00	£0.00	£0.00
45	COUN	Wayleaves	£7.54	£8.00	£7.54
50	COUN	Misc	£1,439.17	£900.00	£10.00
55	COUN	Web adverts	£0.00	£0.00	£0.00
65	COUN	External grants	£5,031.21	£1,000.00	£1,683.93
70	COUN	YC Rech	£2,385.09	£4,500.00	£2,364.00
90	COUN	Community Hub	£0.00	£100.00	£0.00
95	COUN	Woodbury PC	£0.00	£200.00	£0.00
99	COUN	VAT refund	£5,305.22	£5,000.00	£0.00
1000	COUN	Employment	£48,412.07	£39,000.00	£20,061.79
1005	COUN	Employment	£2,214.36	£3,000.00	£2,039.54
1005/1	COUN	Employment	£1,366.00	£2,000.00	£660.00
1005/2	COUN	Employment	£848.36	£1,000.00	£1,379.54
1015	COUN	Village Hall hire	£760.00	£2,000.00	£192.00
1020	COUN	Chairman's Allowance	£200.00	£200.00	£0.00
1025	COUN	Subscriptions	£1,430.00	£1,500.00	£1,413.00
1030	COUN	Courses, travel etc	£195.82	£500.00	£232.45
1035	COUN	Insurance, Audit, Electricity	£2,232.24	£3,000.00	£3,195.35
1040	COUN	Misc	£1,518.80	£2,500.00	£2,030.00
1045	COUN	Herald Printing	£8,427.00	£8,000.00	£3,875.00
1050	COUN	PC Maintenance Contractor	£9,985.00	£10,000.00	£5,855.00
1055	COUN	Grass cutting	£200.00	£1,000.00	£0.00
1060	COUN	Other maintenance	£17,303.56	£5,000.00	£288.66
1065	COUN	General tree work	£0.00	£3,000.00	£0.00
1070	COUN	Bin emptying	£1,465.60	£1,000.00	£1,040.00
1080	COUN	Notice boards - maintenance	£0.00	£1,000.00	£0.00
1085	COUN	Play equipment	£254.00	£500.00	£0.00
1090	COUN	Lights in CF	£1,245.74	£3,000.00	£1,132.02
1095	COUN	Toilets	£14,792.64	£15,000.00	£5,352.84
1100	COUN	Flood equip maintenance	£103.15	£500.00	£0.00
1105	COUN	LFRG expenses	£17.55	£400.00	£0.00
1110	COUN	Gulliford cemetery	£815.00	£800.00	£970.00
1115	COUN	Burial Ground	£0.00	£2,000.00	£0.00
1120	COUN	YC Maintenance	£924.00	£1,000.00	£95.00
1125	COUN	YC Utilities	£2,251.44	£2,500.00	£1,770.18
1130	COUN	Website etc	£1,291.00	£500.00	£125.00

1135	COUN	Adv Weath	£0.00	£200.00	£0.00
1140	COUN	Gully Emptying	£0.00	£2,000.00	£0.00
1150	COUN	Hub Projects	£7,853.01	£2,000.00	£21,121.09
1165	COUN	YC Recharge	£0.00	£0.00	£0.00
2000	COUN	S137 Funding	£100.00	£100.00	£0.00
2010	COUN	Other Grants	£3,938.86	£1,000.00	£2,394.70
9999	COUN	VAT Payments	£0.00	£5,000.00	£0.00
		Income Total	£170,203.83	£77,908.00	£63,939.74
		Expenditure Total	£127,930.84	£117,200.00	£73,183.62

Bank account c/f 31dt October 2025	
LPC Unity Trust bank account	146,719.29
LPC TSB bank account	99,447.65
Total LPC current account	246,166.94

25/101.5 Clerk's Action List - <u>Lympstone Parish Council: Clerks Action List – October 2025</u>

Month and Minute	Response	Date Actioned
AAC 25/03	*LPC write to the tenants and housing association regarding dumped garden waste.*	
May 25/44.7	*Draft scheme of delegation for the Clerk.*	
Sept - 25/83	Option 4 of the webmaster's recommendations would be adopted by the PC.	
Oct – public session	Clerk to draft a letter of congratulations to V Owens (nee Drinkwater).	13/10
Oct – 25/92.3	Let Mrs Murray know that up to £150 was awarded towards the printing costs of the Living in Lympstone Advent Trail event.	13/10
Oct – 25/92.4	Let Lympstone History Society know that a grant of £225 towards insurance was awarded.	13/10
Oct - 25/94 planning applications	**25/1737/VAR -** Variation of conditions 2 (approved plans), 3 (tree protection), 4 (finished floor levels) and 5 (earthworks) on Planning Permission 21/2317/VAR (Variation of condition 2 (approved plans) of 21/0490/FUL (Proposed new dwelling and car port) to allow the installation of a Packaged Sewage Treatment Plant) to allow an extension to the south eastern gable, infill of first floor void on south western elevation, enlargement of terrace area and alterations to landscaping at Land Adjacent To 21 Strawberry Hill. R*ecommendation: Object*	9/10
	25/1848/FUL - Proposed demolition of garage on west elevation and conservatory on North elevation. Construction of single storey rear extension, retaining wall and patio on North Elevation, two-storey extension on western elevation, stone porch on South Elevation and changes to fenestration at Alfayda Underhill. R*ecommendation: Support*	9/10
	25/0078/MOUT - Outline application seeking approval for access only (with matters of layout, scale, appearance and landscaping reserved) for residential development comprising of up to 130 dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Higher Marley Road at Land At Higher Marley Road. *Recommendation: Object*	10/10
	25/1896/VAR - Variation of Condition Number 4 (limited time period on siting of structure) on Planning Permission 15/1795/FUL (Construction of visitor hut) Proposal to allow an extension of time of the welcome hut being permitted at A La Ronde, Summer Lane. *Recommendation: Support*	10/10

	23/2740/OUT - Outline permission for the construction of up to six dwellings sought with all matters reserved other than access at Land South Of Courtlands Lane. *Recommendation: Object*	Recommendation sent to EDDC
25/96.3	Clerk resend Paul Osborne the landscape plan previously sent to EDDC and copy in Cllr Jung.	13/10
Additional actions:		
Timetabling Candys and Cliff field use – ongoing		
Nurseries site open space – ongoing		
DALC AGM and Conference		1/10
F&A committee meeting Minutes		2/10 9/10
PC meeting Minutes		6/10 9/10
Herald report		9/10
A&A committee meeting Minutes		21/10 24/10
Meet with AR		27/10
EA and Solicitors		Oct
EDDC S106 officer		Oct
Zurich Insurance		Oct

Master Correspondence List

October 2025

Date	Received from	Subject
6th	Ms Sutch	Front Meadow working group
6th	Ms Carney	Longbrook Lane traffic
6th	Mrs Truell	Proposed developments and the environment
7th	Wild About Lympstone	Wildlife Wellbeing walks
16th	Ms Merry	Incident in Candys Field
26th	Ms Garthland	Broken springy

25/104 Planning decisions

Date	Planning Application	LPC	EDDC
8/7/25 expires 31/7	**25/1371/FUL -** Demolition and replacement of two storey rear extension and construction of glass link to the main property at North Lodge, Courtlands Lane.	31/7 Support	3/10 APPROVED
10/9 exp 3/10	**25/1870/TRE -** T314, Noble Fir : reduce height by up to 3m. G1 Fell two Eucalyptus trees at Monterey, Strawberry Hill.	2/10 No comment	14/10 APPROVED
17/9/25 expires 10/10	**25/1848/FUL -** Proposed demolition of garage on west elevation and conservatory on North elevation. Construction of single storey rear extension, retaining wall and patio on North Elevation, two-storey extension on western elevation, stone porch on South Elevation and changes to fenestration at Alfayda Underhill.	9/10 Support	22/10 APPROVED
28/5 expires 20/6	**25/1070/MRES -** Reserved matters application for layout, scale, appearance and landscaping for the erection of up to 42 dwellings, affordable housing and associated infrastructure and the discharge of conditions 5, 7, 8, 9, 10, 11 and 14 pursuant to outline application 24/0301/MOUT at Land South of Meeting Lane, Lympstone.	1/8 Support	24/10 APPROVED
2/9 expires 25/9	**25/1595/FUL -** Demolition of existing single storey extension and detached garage to facilitate creation of a new two storey detached dwelling at Abbotsford.	24/9 Object	24/10 REFUSED