LYMPSTONE PARISH COUNCIL

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25th March 2026

To All Members of the Finance and Advisory Committee and Assets and Amenities Committee,

You are summoned to attend a joint Finance and Advisory (F&A) Committee and Assets and Amenities (A&A) committee meeting of Lympstone Parish Council**,** to be held **1.30pm** on **Tuesday 31st March 2026 in the Meeting Room at the Village Hall.** The business to be transacted is set out below.

The agenda can be found online at www.lympstone.org.

K. Hill and D.G. Atkins

Cllr K Hill **Cllr D Atkins**
Lead Cllrs to Finance and Advisory Committee and Assets and Amenities Committee

AGENDA

	Public session: *POLITE NOTICE - To all Members of the Public, There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	1.30
F&A/A&A 26/1	*INFORMATION:* **Apologies**	1.45
F&A/A&A 26/2	*INFORMATION:* **To receive any Declarations of Interest**	1.50
F&A/A&A 26/3	*DISCUSSION:* **Analysis** for: 26/3.1) Reserves. 26/3.2) CIL	1.55
F&A/A&A 26/4	*DISCUSSION:* **Payroll** – HMRC: PAYE and VAT claim online	2.15
F&A/A&A 26/5	*ACTION:* **Lympstone NDP Community Engagement and Survey Project Contract from Devon Communities Together** – To review and approve.	2.25

F&A/A&A 26/6	*ACTION:* **Tree Planting and Growing Project 2026-2031** – Tree planting work specification and tender.	2.35
F&A/A&A 26/7	*ACTION:* **Assets update –** 26/6.1) Asset Register Policy – review 26/6.2) Asset Register – review 26/6.3) Asset Register - compare to Insurance Schedule 26/6.4) Risk Register	2.40
F&A/A&A 26/8	*ACTION:* **Front Meadow** – large stones hidden in the grass and surrounding boundary.	2.45
F&A/A&A 26/9	*DISCUSSION:* **Items for the next Agenda**	3.05