LYMPSTONE PARISH COUNCIL

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Chairman: Cllr Lisa Staddon
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26th May 2026

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 1st June 2026 in the Meeting Room at the Village Hall.** The business to be transacted is set out below. Members of the Public are cordially invited to attend – doors open at **6.50pm.**

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.00**
26/44	*INFORMATION:* **Apologies**	**7.15**
26/45	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on the 11th May (attached pgs 3-15).	**7.20**
26/46	*INFORMATION:* **To receive any Declarations of Interest**	**7.25**
26/47	**Clerk's Report (see attachments):** *ACTION:* **26/47.1) Annual Audit 2025/26 Internal Auditor's certificate** (attached pg 16) **26/47.2) Annual Audit 2025/26 Governance Statement** (attached pg 17) **26/47.3) Annual Audit 2025/26 Accounting statements** (attached pg 18) **26/47.4) Notice of public rights** (attached pg 19)	**7.30**

	26/47.5) Gulliford Joint Committee Terms of Reference and Financial Regulations – To approve the two documents (previously circulated). *INFORMATION:* **26/47.6) Internal Auditor Report** (attached pg 20) **26/47.7) Casual Vacancy and Co-option of Parish Councillors -** There are two Councillor vacancies on the Parish Council. There has been no request for an election. It is now open for the Council to co-opt. The casual vacancies will be advertised in the usual way. **26/47.8) Finance** – May 2026 Payments / Financial summary / Budget report postponed to July's agenda due to time constraints. **26/47.9) Clerk and LPC's Action List** including master correspondence list (attached pgs 21-22).	
26/48	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.40**
26/49	*ACTION:* **Planning applications** **26/0619/OUT** - Outline application for residential development (up to 8 dwellings) with associated roads and landscaping. All matters reserved with the exception of the proposed vehicular access point onto Hulham Road at Land West Of Hulham Road Exmouth *(expires 10th June).* **26/0967/PDQ** - Prior approval (class Q) for change of use from a building that is part of an established agricultural unit to 1no. dwelling house with addition of single storey extension (use class C at Barn at Coniger Cross, Tedstone Lane, Woodbury *(expires 21st June).* **26/0888/VAR** - Variation of condition numbers 2 (approved plans) and 3 (surface water drainage) of planning permission 26/0097/FUL (Removal of existing extension and conservatory and the construction of new single storey extension on rear on the same footprint/ foundation). Proposal for revised drainage strategy at 3 Bakers Cottages *(expires 14th June)*.	**7.50**
26/50	*INFORMATION:* **Planning decisions** (attached pg 23)	**7.55**
26/51	*ACTION:* **Reports of Committees** **26/51.1) Community committee** – Cllr Payne to report on the tender document and procurement procedure for the new Hub building project. **26/51.2) Environment Committee** – Cllr Gale-Hasleham to report an update on Front Meadow working group. **26/51.3) Finance and Advisory Committee** – Cllr Roberts to report on the analysis of reserves. **26/51.4) Planning and Transport Committee** – Cllr Carlisle to report an update regarding Kier flood defence works. **26/51.5) Assets and Amenities committee** – Cllr Atkins to report on the new signage for Cliff field, Front Meadow car park and the PC contractor.	**8.00**
26/52	*DISCUSSION:* **Items for the next Agenda**	**8.10**

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 11TH MAY 2026.

PRESENT:	
Councillors	D Atkins (DGA), R Coleman (RC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), J Payne and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	7 members

26/32 Election of Chairman for 2026/2027

RESOLVED that Cllr Lisa Staddon be elected Chairman for the Municipal year.
DGA proposed. RGH seconded. Unan.

Cllr Staddon read out and signed the Chairman's Declaration of Acceptance of Office.

26/33 Election of Vice Chairman for 2026/2027

RESOLVED that Cllr Sue Francis be elected Vice-Chairman for the Municipal year.
LS proposed. JP seconded. Unan.

Cllr Francis read out and signed the Vice Chairman's Declaration of Acceptance of Office.

26/34 Declarations of Office

All Cllrs re-signed their declarations of Office, Code of Conduct and acceptance of receiving and sending emails for 2025/2026. All Cllrs received a new declaration of interest form to complete and return to the Clerk for EDDC's records.

Public session:

A resident queried the request for a pétanque pitch in Lympstone as there was already one in Exton which was accessible by walking or driving. He highlighted that not all sport clubs in Lympstone had facilities in the village, for example the cricket or boxing club.
The owner of the Mill was present and shared concerns of the blockage of the public footpath to the Mill field. He highlighted the fact that the Mill field had the village amenities buried within it, including sewage, drainage, electric and fibre optic cables. This access point was the only way to the field during any flooding conditions for emergency vehicles. The footpath had been narrowed in size over the years, and the new development was encroaching further into the public path. He highlighted that the bridge over the brook at and into the Mill field was 3.7m wide. He had an easement for access over the public path and had raised this issue with DCC but they could not help. He asked the PC for assistance with support to this issue. The PC agreed as Cllrs had noted the reduction in the width of the public path. Another resident felt the public path had been halved as in the past she believed that a tractor and trailer had been able to drive down and access the Mill field. The owner also added that orange water was still pouring into his Mill pond from the DWE road and still not resolved by DCC contractors. He also explained that the diversion of the footpath across the Mill land had been applied for with DCC over a year ago. He had requested that the footpath followed the Brook, but DCC had not been in touch. The Chair explained that she had found out from the footpath warden that it was still with DCC legal department.

Another resident raised the proposed planning development at St Johns woodland village. He felt that developers were pushing ahead with planning regardless of the local plan awaiting approval. He felt the whole system was flawed and EDDC just wanted to meet government housing numbers regardless of the consequences. He also felt that infrastructure, for example, sewage and roads were unfit for purpose, but this was not taken into consideration.

26/35 Apologies

Cllr Roberts, District Cllrs Ingham, Jung and County Cllrs Brown and Trail due to other commitments. DGA wanted it noted that Woodbury Parish Council also had their monthly PC meeting tonight at the same time as LPC.

RESOLVED that the apologies were accepted.
LS proposed. RGH seconded. Unan.

26/36 Minutes

RESOLVED that the minutes of the PC meeting held on the 13th April 2026 be confirmed as a correct record and signed by the Chairman.
DGA proposed. RGH seconded. Unan.

RESOLVED that the minutes of the joint Finance and Advisory and Assets and Amenities Committee meeting held on the 31st March 2026 be confirmed as a correct record and signed by the Chairman.
DGA proposed. SF seconded. Unan.

RESOLVED that the minutes of the PC Part B meeting held on the 31st March 2026 be confirmed as a correct record and signed by the Chairman.
DGA proposed. SF seconded. Unan.

RESOLVED that the minutes of the Planning and Transport Committee meeting held on the 9th April 2026 be confirmed as a correct record and signed by the Chairman.
DGA proposed. SF seconded. Unan.

26/37 To receive any Declarations of Interest

None.

26/38 Clerk's Report

26/38.1 End of Year Accounts 2025/2026

RESOLVED that Lympstone Parish Council's end of year accounts were approved.
LS proposed. KH seconded. Unan.

The Chairman and the Clerk signed off the accounts for 2025/26 *(See Appendix 1).*

26/38.2 2025/26 EDDC CIL report

RESOLVED that Lympstone Parish Council's CIL report 2025/26 for EDDC was approved.
KH proposed. LS seconded. Unan.

The Chairman and the Clerk signed the CIL report to be sent to EDDC by 30th June 2026 *(See Appendix 2).*

26/38.3 Correspondence received

The Clerk referred to the correspondence received from the conductor of Lympstone Academy Brass Band playing in Front Meadow. Cllrs unanimously agreed that it was a lovely idea but wanted the following points raised to be considered by the Band before playing music for the summer:

- Submit timings and dates.
- Set up and clearing away arrangements.
- Weather constraints.
- Seating arrangements.
- Co-ordinate with the Church and functions.
- Other village functions.
- Contact immediate residents.
- Written risk assessment.
- Public liability insurance.

ACTION that KH would contact the management company of Charles Court for contact details to pass on to Lympstone Band.

26/38.4 Casual Vacancy and Co-option of Parish Councillors

The Clerk explained that there were three vacancies on the PC and no election had been called. It was up to the PC to co-opt new members. There had been one expression of interest from a resident Mr Peter Carlisle who was present. He had completed his co-option application form and spoke a few words about himself.

RESOLVED that Mr Peter Carlisle (PRC) was co-opted on to Lympstone Parish Council with immediate effect.
LS proposed. DGA seconded. Unan.

Cllr Carlisle read out loud and signed the Declaration of Office and Code of Conduct in front of all present. The Clerk countersigned the document.

26/38.5 Finance – April 2026 Band Reconciliation / Income/ Expenditure / Financial summary / Budget report.

RESOLVED that the payments in Appendix 3 be approved.
LS proposed. JP seconded. Unan.

26/38.6 Clerk and LPC's Action List

RESOLVED that the Council received and noted the Clerk and LPC's action list.

26/39 Reports from the Chairman, East Devon District Councillors and Devon County Councillors.

None.

26/40 Planning applications

26/40.1

26/0816/TCA - G1: Western Red Cedars (x5) - 35% canopy reduction to approximately 1m below insulated power service cable. Cherry - fell (dead cherry tree next to the conifers) at Bronte House North Wotton Lane.

The Parish tree warden had been asked for advice regarding this application, he had recommended that the work could be completed but after bird nesting season due to the rookery near the proposed tree work. It was unanimously agreed that the PC would submit the tree warden's recommendations to EDDC.

RESOLVED that the Clerk send the recommendation from LPC to EDDC of support with the proviso of no tree work to take place until after bird nesting season due to the rookery in close proximity.

LS proposed. RGH seconded. Unan.

26/40.2

26/0395/FUL - Proposed new building and toilet block on land adjacent to Ottertots nursery at Ottertots Day Care Nursery Hulham Road *(expires 23rd May 26).*

LS read out Cllr Roberts points regarding this application:

- It was a substantial building 30m x 20m
- It was within 400m of the Pebblebed Heaths
- Car parking was to be doubled leading to more cars accessing Hulham Road with a poor visibility splay.
- No mains sewage system to connect into, applicant indicated using existing Septic tank - this should be linked to a Sewage treatment plant.
- No details of additional jobs or employment opportunities that the application would bring.

JP explained that the nursery already had a soft play inside its current building and felt this was a separate building which could be available to additional users.

Residents raised the following points:

- Concerns of additional traffic along Hulham road.
- Were there restricted opening/closing times for the use of this business?
- Restricted access to and from the site.
- Increased size of car park would increase the water run off and heightened concerns of additional flood water.
- Consider the use of a regulated sewage treatment plant instead of septic tank.
- Contrary to local and neighbourhood plan if no transport plan was provided.

RESOLVED that the Clerk send the recommendation from LPC to EDDC of support in principle with considerations of improved access to and from the site, mitigate

concerns of increased water run-off, use of a sewage treatment plant and implementation of a transport plan for additional users.
LS proposed. JP seconded. Unan.

26/41 Planning decisions

RESOLVED that the EDDC decisions were noted.

26/42 Reports of Committees

The following Committee Lead Cllrs were agreed:

RESOLVED it was approved that the lead Cllr of the Assets and Amenities Committee was DGA.
KH proposed. LS seconded. Unan.

RESOLVED it was approved that the lead Cllr of the Community Committee was JP.
LS proposed. RGH seconded. Unan.

RESOLVED it was approved that the lead Cllr of the Environment Committee was RGH.
LS proposed. RC seconded. Unan.

RESOLVED it was approved that the lead Cllr of the Finance and Advisory Committee was AR.
LS proposed. JP seconded. Unan.

RESOLVED it was approved that the lead Cllr of the Planning and Transport Committee was SF.
LS proposed. RGH seconded. Unan.

26/42.1 Assets and Amenities committee

26/42.1.1 LS referred to the recent ROSPA play safety inspection received and highlighted the main area for attention was the MUGA.

RESOLVED that the Clerk and DGA produce a work specification and seek three contractors to quote for the remedial work.
LS proposed. SF seconded. Unan.

26/42.1.2 DGA reported that a Pétanque pitch would be a useful asset to Candys Field. The fundraiser to implement a pitch needed financial support from the PC and a location to apply for external grants. He suggested that £2,000 was earmarked for the project vired from CIL funds ringfenced for the cemetery. LS felt that the sport attracted all ages from young to old. RGH raised concerns of the issue with dogs in Candys field off the lead and using the pitch. RC felt the game was all inclusive and would attract people to the village. A resident did query where

people would park if they came to use the pitch. JP felt there was a public car park and train station which people could use.

RESOLVED that £2,000 would be earmarked for the project vired from the cemetery budget.
DGA proposed. LS seconded. Unan.

RESOLVED that the location of the pitch would be from the humps at the top of Candys field to the N-W corner of the field.
DGA proposed. LS seconded. Unan.

26/42.1.3 LS explained that a site meeting for exact locations of the trees to be received from the EA in Candys Field, Cliff Field and Front Meadow had to be arranged.

ACTION that a Monday date in June at 6.30pm would be circulated to all Cllrs for the Clerk to arrange a site meeting.

26/42.2 Community committee

26/42.2.1 Cllr Payne reported that a fourth trustee had joined the charity board and a new charity bank account had been opened for the Hub building project. A just giving page had been set up to begin fund raising, the Hub working group had met and were exploring additional fund raising and grant applications. The tender for the project would be going out by the end of this month and uploaded to the Governments website.

26/42.2.2 The Clerk explained that she had a current list of thirty six Herald distributors and fourteen additional new volunteers to help with delivery. She had spoken to one of the volunteers who would be happy to bundle the Heralds for the distributors but would like them dropped to somewhere central to be collected. The Church was a central location to be considered. RC felt the village could be divided into zones to assist with a more even delivery of the Heralds by distributors.

ACTION that the Clerk contact the Church to ask if permission could be granted to use their porch as a collection base for Herald distributors.

26/42.2.3 The current PC recommendations for posting notices on telegraph poles in the Parish was approved to be added to the website as a reminder for all residents to adhere to.

ACTION that the Clerk add the current good practice recommendations for posting notices on telegraph poles to the website.

26/42.3 Finance and Advisory Committee

The Clerk explained about the new requirements for the PC to abide by the implementation of Assertion 10. This would require the PC to seek additional technical support and advice.

ACTION that the Clerk would investigate support options from the internal auditor's recommendations.

26/42.4 Planning and Transport Committee

26/42.4.1 Cllr Francis read her report regarding the NP public consultation held on the 9th May *(See Appendix 4).*
A resident publicly thanked SF for all her hard work and effort with the progress of the new Neighbourhood plan to date.

26/42.4.2 LS explained that she had been informed that the new bus stop along Hulham Road and opposite Kings Garden centre was only for people to get to and from the garden centre and therefore a pedestrian access to the bus stop was not required.

26/43 Items for the next Agenda

Internal audit report.
External auditor documentation.
Front meadow volunteers.
Kier works update.

Meeting closed: **9.02pm**

Chairman: Date:

Appendix 1:

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/03/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£263,595.55

Short Term Investment Accounts

Savings Account	£0.00
Total	£263,595.55

RECEIPTS	Net	Vat	Gross
Council	£83,932.32	£0.00	£83,932.32
Total Receipts	£83,932.32	£0.00	£83,932.32

PAYMENTS	Net	Vat	Gross
Council	£131,419.87	£8,732.15	£140,152.02
Total Payments	£131,419.87	£8,732.15	£140,152.02

Closing Balances at 31/03/26

Ordinary Accounts

Current Account	£76,379.83

Short Term Investment Accounts

Savings Account	£130,996.02
Total	£207,375.85

Signed

Chair

Clerk / Responsible Financial Officer

Appendix 2:

Lympstone Parish Council Annual CIL Report

Reporting April 2025 to March 2026

A	Total CIL income carried over from previous years	123,150.26
B	Total CIL income received	0.00
C	Total CIL spent (expenditure)	45,337.72
D	Total CIL repaid following a repayment notice	0.00
E	**Total CIL retained at year end (A+B-C+D)**	**77,812.54**

CIL Expenditure agreed PC Meeting 11th May 2026 min ref 26/38.2:

Date:	Item/Purpose:	Total:
01/04/25 - 31/03/26	Community Hub Projects:	
	The Hub building project	32,196.09
	Lympstone Flood Resilience Group	979.93
	Herald Printing	8,525
	LPC grants for community groups	1896.21
	Website	145.00
	Public toilets	445.49
	Seat bench	525.00
	Phone box book swap	625.00
	Total CIL spent 2025-26	**45,337.72**

Signed: Position: Parish Clerk

Verified: Position: Parish Council Chairman

Date: 11th May 2026

This document is sent to EDDC and published on the Parish Council website no later than 30th June following the reported year.

Appendix 3:

Bank Account Reconciled Statement

Current Account

Statement Number	37	Bank Statement No.	37
Statement Opening Balance	£76,379.83	Opening Date	01/04/26
Statement Closing Balance	£20,129.42	Closing Date	30/04/26
True/ Cashbook Closing Balance	£20,129.42		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/04/26	01/04/26 EDDC	East Devon District Council	0.00	30,000.00	106,379.83
01/04/26	1/4/26 BGL921	British Gas 730921 YC	54.90	0.00	106,324.93
01/04/26	1/4/26 BGL922	British Gas Lite 730922 Toilets	23.64	0.00	106,301.29
09/04/26	09/04/26	Herald Advert	0.00	30.00	106,331.29
13/04/26	13/04/26	Herald Advert	0.00	135.00	106,466.29
13/04/26	13/04/26 Transfer		76,000.00	0.00	30,466.29
13/04/26	13/4 LVHCIO (2)	Lympstone Village Hall CIO	17.00	0.00	30,449.29
13/04/26	13/4/24 PVM	PVM Supplies	273.10	0.00	30,176.19
13/04/26	13/4/26 DALC	DALC	727.09	0.00	29,449.10
13/04/26	13/4/26 HMRC	HMRC (VAT)	0.00	1,676.23	31,125.33
13/04/26	13/4/26 LVHCIO	Lympstone Village Hall CIO	25.50	0.00	31,099.83
13/04/26	13/4/26 LVHCIO (1)	Lympstone Village Hall CIO	8.50	0.00	31,091.33
13/04/26	13/4/26 LVHCIO NH	Lympstone Village Hall CIO	84.00	0.00	31,007.33
14/04/26	000007 14/4/26	National Grid	0.00	7.54	31,014.87
15/04/26	15/4/26 Enerveo	Enerveo Limited	3,631.20	0.00	27,383.67
15/04/26	15/4/26	J Tansley	600.00	0.00	26,783.67
16/04/26	16/4/26	Symphony Coatings	43.32	0.00	26,740.35
16/04/26	16/4/26	Herald Advert	0.00	35.00	26,775.35
20/04/26	20/4/26	Bespoke Web Designs	20.00	0.00	26,755.35
20/04/26	20/4/26 ROSPA	ROSPA Playsafety Ltd	157.20	0.00	26,598.15
20/04/26	20/4/26	Herald Advert	0.00	75.00	26,673.15
20/04/26	20/4/26	LFRG	61.35	0.00	26,611.80
21/04/26	21/4/26	Herald Advert	0.00	15.00	26,626.80
21/04/26	21/4/26	Herald Advert	0.00	135.00	26,761.80
27/04/26	27/4/26 Copyrite	Copyrite	782.20	0.00	25,979.60
28/04/26	28/4/26 DCT	Community Council of Devon	2,340.00	0.00	23,639.60
28/04/26	28/4/26	Employment	902.90	0.00	22,736.70
28/04/26	28/4/26	Employment	170.55	0.00	22,566.15
28/04/26	28/4/26	Employment	2,284.85	0.00	20,281.30
30/04/26	30/4/26	British Gas Lite 730923 YC	29.90	0.00	20,251.40
30/04/26	30/4/26 BGL921	British Gas 730921 YC	21.24	0.00	20,230.16
30/04/26	30/4/26 BGL922	British Gas Lite 730922 Toilets	35.24	0.00	20,194.92

30/04/26	30/4/26 LVHCIO	Lympstone Village Hall CIO	8.50	0.00	20,186.42
30/04/26	30/4/26 LVHCIO	Lympstone Village Hall CIO	50.00	0.00	20,136.42
30/04/26	30/4/26 UT	Unity Trust Bank fee	7.00	0.00	20,129.42

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	88359.18	32108.77

Reconciled by Lucy Tyrrell

Bank Account Reconciled Statement

Savings Account

Statement Number	6	Bank Statement No.	6
Statement Opening Balance	£130,996.02	Opening Date	01/04/26
Statement Closing Balance	£206,996.02	Closing Date	30/04/26
True/ Cashbook Closing Balance	£206,996.02		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
13/04/26	13/04/26 Transfer		0.00	76,000.00	206,996.02

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	0	76000

Reconciled by Lucy Tyrrell

Financial Statement - Cashbook

Statement of receipts and payments between 01/04/26 and 30/04/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account	£76,379.83

Short Term Investment Accounts

Savings Account	£130,996.02
Total	£207,375.85

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	30,000.00	0.00	30,000.00
15 CIL	0.00	0.00	0.00
20 DCC re Candys Field	0.00	0.00	0.00
25 Herald Adverts	425.00	0.00	425.00
30 Burial Fees	0.00	0.00	0.00
35 Lymp FC	0.00	0.00	0.00
45 Wayleaves	7.54	0.00	7.54

50 Misc	0.00	0.00	0.00
65 External grants	0.00	0.00	0.00
70 YC Rech	0.00	0.00	0.00
90 Community Hub	0.00	0.00	0.00
95 Woodbury PC	0.00	0.00	0.00
99 VAT refund	1,676.23	0.00	1,676.23
110 Interest	0.00	0.00	0.00
Council Total	32,108.77	0.00	32,108.77
Total Receipts	32,108.77	0.00	32,108.77

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Employment	3,187.75	0.00	3,187.75
1005 Employment	170.55	0.00	170.55
1015 Village Hall hire	109.50	0.00	109.50
1020 Chairman's Allowance	0.00	0.00	0.00
1025 Subscriptions	636.00	91.09	727.09
1030 Courses, travel etc	0.00	0.00	0.00
1035 Insurance, Audit, Electricity	0.00	0.00	0.00
1040 Misc	91.00	0.00	91.00
1045 Herald Printing	781.00	1.20	782.20
1050 PC Maintenance Contractor	0.00	0.00	0.00
1055 Grass cutting	600.00	0.00	600.00
1060 Other maintenance	3,062.10	612.42	3,674.52
1065 General tree work	0.00	0.00	0.00
1070 Bin emptying	0.00	0.00	0.00
1080 Notice boards - maintenance	0.00	0.00	0.00
1085 Play equipment	131.00	26.20	157.20
1090 Lights in CF	0.00	0.00	0.00
1095 Toilets	283.65	48.33	331.98
1100 Flood equip maintenance	0.00	0.00	0.00
1105 LFRG expenses	61.35	0.00	61.35
1110 Gulliford cemetery	0.00	0.00	0.00
1115 Burial Ground	0.00	0.00	0.00
1120 YC Maintenance	0.00	0.00	0.00
1125 YC Utilities	101.00	5.04	106.04
1130 Website etc	20.00	0.00	20.00
1140 Gully Emptying	0.00	0.00	0.00
1145 Neighbourhood Plan	1,950.00	390.00	2,340.00
1150 Community Hub projects	0.00	0.00	0.00
1155 Hub Building project	0.00	0.00	0.00
1160 DCC / DCF Funding	0.00	0.00	0.00
2000 S137 Funding	0.00	0.00	0.00
2010 Other Grants	0.00	0.00	0.00
9999 VAT Payments	0.00	0.00	0.00
Council Total	11,184.90	1,174.28	12,359.18
Total Payments	11,184.90	1,174.28	12,359.18

Closing Balances at 30/04/26

Ordinary Accounts

Current Account £20,129.42

Short Term Investment Accounts

Savings Account £206,996.02

Total £227,125.44

Appendix 4:

Notes on Draft Neighbourhood Plan Consultation 9th May 2026

- First of all, I need to thank Cllr Lisa Staddon, Nick Linfoot and Linda Lyon – who were brilliant throughout the day and for everything they have done to help getting the plan to this stage. I could not have done it without you.
- Thank you too to Cllr Keith Hill and Cllr Andy Roberts who came along during the day and helped out.
- I need to give Cllr Jeff Trail a big hug and thanks for his advice and support helping us to get the plan ship shape and professional looking for the consultation. With EDDC Officer, Angela King still being away his help was invaluable. We hope Angela will be back soon as her guidance will be needed for the next steps after final draft.
- A big big thank you too to Cllr Geoff Jung for somehow getting Planning at East Devon to print the maps we needed just in time for the Consultation.
- We had a very busy day with estimated 120+ visiting.
- Addison from DCT did a fantastic job of visiting the Garden Club Plant Sale and Junior Tennis to encourage people to visit us.
- Unfortunately, Ben from DCT was unwell and could not attend today but he will be collating responses from the survey and making the impartial DCT report that will govern our review and any revisions to form final draft.
- People were appreciative that the draft was on lympstone.org and they had the option of replying to the survey on line in addition to the physical hard copy options and Consultation Day.
- Generally, the view that development is coming seems to have been accepted and that a strong updated Neighbourhood Plan is the best chance we have of any influence over it.
- Most of the really negative comments and complaints were really focused on the new Local Plan (sorry East Devon).
- One thing that was highlighted was the blurring of settlement boundaries and Parishes making developments in one parish part of another's allocation by moving the settlement boundary – this was not understood. Something we had to say we had no control over and had big questions for us on things like Cil monies and precept.
- We believe there will be feedback from some who believe the plan is not strong enough in certain areas and we will look carefully at this - governed by the rationale if one person says it then it probably OK, if 50 people say it then it definitely isn't and that section has to be looked at again and revised. This will likely be governed by the DCT report and the trends they identify.
- The consultation closes at the end of May and DCT should have their report ready for us by 5th June. This gives us a week for tweaks which will go out for stage 2 survey asking if community are happy with edit.
- All being well Final draft should be ready to go to EDDC end of June beginning of July latest.
- People generally seemed to appreciate of the work done so far and seemed reassured that their feedback would be looked at carefully. Although a complete rewrite in not possible in our time frame we can and will make reasonable revisions to form a final draft that will form the basis of the second survey.

Cllr Sue Francis

26/47.1) Annual Audit 2025/26 Internal Auditor's certificate

Annual Internal Audit Report 2025/26

Lympstone Parish Council

https://www.lympstone.org/

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. **If** the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")*			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations *(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).*	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR *(see AGAR Page 1 Guidance Notes).*	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		

P. **(For local councils only)** Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken: 25/02/2026 13/03/2026 29/04/2026

Name of person who carried out the internal audit: Kate MacDowall

Signature of person who carried out the internal audit: KAV MacDowall

Date: 20/05/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must explain why not (add separate sheets if needed).

26/47.2) Annual Audit 2025/26 Governance Statement

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Lympstone Parish Council

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A — *has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		*has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.*

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

01/06/2026

ENTER DATE

and recorded as minute reference:

26/47.2

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

https://www.lympstone.org/

ENTER PUBLICLY ACCESSIBLE WEBSITE ADDRESS

26/47.3) Annual Audit 2025/26 Accounting statements

Section 2 – Accounting Statements 2025/26 for

Lympstone Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	224,051	261,019	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	52,138	56,000	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	112,761	20,201	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	48,412	40,104	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	79,519	88,706	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	261,019	208,410	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	263,596	207,376	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	236,467	236,467	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date 22/05/2026

I confirm that these Accounting Statements were approved by this authority on this date:

01/06/2026

as recorded in minute reference:

26/47.3 MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

26/47.4) Notice of public rights

Smaller authority name: Lympstone Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE	NOTES
1. Date of announcement_ Tuesday 2nd June 2026 _____(a)	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below
2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. **Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:**	
(b) Lucy Tyrrell Clerk to Lympstone Parish Council, c/o Minnows, Longmeadow Rd, Lympstone, EX8 5LF Email: clerk@lympstoneparishcouncil.gov.uk	(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts
commencing on (c) __**Thursday 4 June 2026** _____	(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and exactly 30 working days before the date appointed in (d) below
and ending on (d) ___**Wednesday 15 July 2026** _____	(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.
3. Local government electors and their representatives also have: • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.	
4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2024. The appointed auditor is: **PKF Littlejohn LLP (Ref: SBA Team)** **30 Churchill Place** **London E14 5RE** (sba@pkf-l.com)	
5. This announcement is made by (e) Lucy Tyrrell, **Clerk & RFO to Lympstone Parish Council**	(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority

26/47.6) Internal Auditor Report

Final Internal Audit Report

Official

Lympstone Parish Council – Annual Return 2025-26

May 2026

devonassurancepartnership

Audit Objective

To provide the Council with an opinion on whether, in all significant respects, the control objectives were being achieved throughout the year to a standard adequate to meet the needs of the body.

Audit Opinion

Substantial Assurance - A sound system of governance, risk management and control exists, with internal controls operating effectively and being consistently applied to support the achievement of objectives in the area audited.

Assurance Opinion on Risks or Areas Covered	Level of Assurance
Risk 1 Financial management and internal controls are inadequate or ineffective, resulting in financial loss or fraud	**Substantial Assurance**
The appropriateness of accounting records	✓
Internal control arrangements for payments made	✓
Internal control arrangements for the payment of salaries	✓
Internal control arrangements relating to Petty Cash payments	N/A*
Risk management arrangements	✓
Internal control arrangements relating to income	✓
Budget setting and monitoring processes	✓
Completeness of the fixed asset register	✓
Bank reconciliation processes	✓
Digital and data compliance	✓

Definitions of the assurance opinion and assurance level ratings can be found in the Appendix
**The Council does not operate Petty Cash.*

Scope and Objectives

To provide the Council with Internal Audit Services in 2025-26 and contribute to the Annual Governance and Accountability Return (AGAR) 2025-26. The audit scope is commensurate with the size of the organisation.

Summary and Observations

Appropriate accounting records have been kept throughout the year in accordance with the Council's Financial Regulations. Internal control arrangements, governance and risk management arrangements were found to be sound. The Internal Audit findings and observations have been discussed with the Council's Responsible Finance Officer.

We understand that the Council intends to further progress areas of digital and data compliance in 2026-27, including in respect of developing an IT Policy and Data Protection Policy and consideration of Data Protection training and data audit. The Council is following the NALC Data Protection roadmap in this regard.

Inherent Limitations

The opinions contained within this report are based on our examination of restricted samples of transactions / records and our discussions with officers responsible for the processes reviewed.

Recommendations

Opportunity	The Council's Email Usage Policy could be further expanded upon to provide for a wider IT Policy (per the IT Policy template included within the Practitioners' Guide). The Council could further its Data Protection compliance by adopting a Data Protection Policy, and undertaking Data Protection training and data audits in 2026-27. Any changes to the Council's website, including any changes that are made in moving to a gov.uk domain address, should be considered in light of Public Sector Accessibility Regulations and Guidelines.

26/38.6) Clerk and LPC's Action List including master correspondence list

Lympstone Parish Council Resolutions/actions:				
Meeting/date	Min ref:	Agreed resolution/action	Actioned by:	Actioned da
Apr-26				
LPC 13/4/26	26/30.1.2	RESOLVED that a letter of thanks would be written to the PC maintenance contractor from LPC.	LT	Apr-26
LPC 13/4/26	26/27	ACTION that the PC added the link from GJ report to the public consultation on the website and Facebook page for residents to access.	LT/SF	Apr-26
LPC 13/4/26	26/26.3	RESOLVED that £120 grant was awarded to Lympstone Lads from LPC.	LT	Apr-26
LPC 13/4/26	26/26.2	RESOLVED that LPC meeting dates for May 2026 – May 2027 was approved.	LT	Apr-26
LPC 13/4/26	26/26.1	RESOLVED that the reviewed Asset register policy and Asset Register, Financial Regulations, Freedom of Information, Quotes and Tenders, Cllr expenses and Email usage Policies was approved.	LT	Apr-26
P&T 9/4/26	26/5	RESOLVED that SF would register and represent LPC to object to the proposed application at the hearing.	SF	Apr-26
P&T 9/4/26	26/4	25/0078/MOUT - strongly object, 26/0445/FUL and 26/0540/VAR - support, 26/0090/FUL - object	LT	Apr-26
P&T 9/4/26	26/1	RESOLVED that the PC would send a letter of thanks to Susie Culhane.	LT	Apr-26
Mar-26				
LPC 31/3	26/22/2	ACTION that AR would work with the Clerk to submit draft points so solicitors could draft lease for LPC to review and agree.	LT/AR	Apr-26
LPC 31/3	26/22.1	RESOLVED that LPC write to 3West with EDDC planning officers and DCC Highways copied in regarding a 20mph speed limit for the Parish of Lympstone and a footpath along Nutwell Road.	LT	
	26/8	ACTION the Clerk would recirculate via email the draft signs for the car park at Front Meadow and Cliff field for all Cllrs to agree.	LT	Apr-26
F&A/A&A 31/3	26/6.2	RESOLVED that the amendments to the current PC asset register were agreed.	LT	Apr-26
F&A/A&A 31/3	26/3	RESOLVED that the proposed DCT quote received on the 30th March would be accepted.	LT	Apr-26
F&A/A&A 31/3	26/3.1	RESOLVED that AR would work with the Clerk to produce a list of allocated reserves for projects in the Parish.	LT/AR	
LPC 2/3/26	26/18.3	RESOLVED SC to contact DCT to arrange and organise 2nd public consultation in May.	SC	Mar-26
LPC 2/3/26	26/16.3	25/2600/FUL and 25/2601/LBC - Support	LT	Mar-26
LPC 2/3/26	26/16.2	26/0090/FUL - Object	LT	Mar-26
LPC 2/3/26	26/14.5	RESOLVED that the TSB bank account would be closed by end of March 2026.	LT/KH/DGA/SF	Mar-26
LPC 2/3/26	26/14.3.1	RESOLVED that LPC ratified the new appointment of a Heathfield Allotment Trustee.	LT	Mar-26
LPC 2/3/26	26/14.2	RESOLVED that the reviewed Risk Assessments: The Avenue, Cliff Field, Candys Field, Cemetery, Front Meadow, Gulliford Burial Ground, The Green, The Rag and the Public toilets were approved.	LT	Mar-26
LPC 2/3/26	26/14.1	RESOLVED that the reviewed Report on Review of Internal Controls, Risk Management, Child Protection, Contracts, Equality, Grant Awarding, H&S Statement, Memorial benches and Risk Management Policy and Risk Register was approved.	LT	Mar-26

Feb-26					
A&A 10/2/26	AAC 26/7	RESOLVED that the quote from Enerveo was accepted.		LT	Feb-26
A&A 10/2/26	AAC 26/6	RESOLVED that a seed swap project was set up in the telephone box in The Strand.		LT	Feb-26
A&A 10/2/26	AAC 26/5	RESOLVED that the following trees and locations would be:Front Meadow - three replacement trees, an additional Aspen (near other two in situ)		LPC	
		and an Alder in the boggy corner of Front Meadow. Cliff field - Ten low growing juniper trees planted along the cliff edge.			
A&A 10/2/26	26/4.2	RESOLVED that low growing juniper trees would be planted along the Cliff edge to create a natural barrier and help stabilise the Cliff edge.		LPC	
A&A 10/2/26	26/3.3	RESOLVED that SC and RGH wrote a management plan for the future of the area.		SC/RGH	
A&A 10/2/26	26/3.3	RESOLVED that JP proposed a new landscape scheme improving the biodiversity of the area for long term aspirations was created.		SC	
A&A 10/2/26	26/3.3	RESOLVED that the wildflower meadow area would be cut to a minimum of 4inches regularly and area reviewed in March 2027.		LPC	Mar-26
A&A 10/2/26	26/3.2	RESOLVED that a A4 sign was erected at the top of the car park access drive stating 'This car park is intended for use of those visiting and using the Church. No overnight stay.'		LT	
A&A 10/2/26	26/3.2	ACTION that RGH would source a couple of additional contractors for additional advice and to quote for a resurfacing of the car park.		RGH	Feb-26
A&A 10/2/26	26/3.1	ACTION that the Clerk would respond to the resident answering the issues raised.		LT	Feb-26
LPC 2/2/26	26/8.4	RESOLVED that a new quote from Devon Communities Together would be sought.		LPC	Mar-26
LPC 2/2/26	26/8.2.1	ACTION that JP would produce an online survey monkey to assess the Herald's effectiveness in the public domain.		JP	Feb-26
LPC 2/2/26	26/8.1	RESOLVED that new signage would be erected on all three entrances to Cliff field to warn users of the cliff edge and no cycling in the field.		LT	
LPC 2/2/26	26/4.3	ACTION that the Clerk contact Parish Online to request an in-person training session with Cllrs to troubleshoot issues ref new gov.uk emails.		LT	Feb-26
Jan-26					
LPC 5/1/26	25/127.3	RESOLVED that SF would begin editing and updating the Neighbourhood plan.		SF	Jan-26
Dec-25					
LPC 1/12/25	25/117.1	RESOLVED that the trees would be accepted with an initial five planted in the N-W corner of Candys Field and the remaining trees to be phased planted as, when and only where LPC decides. (NB: QUOTE required for the EA from three contractors for Candys Field)		SC/DGA	
LPC 1/12/25	25/113.5.1	RESOLVED that a recommended firework code was added to Lympstone website.		LT	Dec-25
LPC 1/12/25	25/113.3	RESOLVED that Devon Auditing Partnership was approved to be used for the PCs internal audit for 2025/26.		LT	Dec-25
LPC 1/12/25	25/113.2	RESOLVED that the PC budget for 2026/27 was agreed and approved by Cllrs		LT	Dec-25
LPC 1/12/25	25/113.1	RESOLVED that LPC would apply to EDDC for a Parish precept of £60,000 for 2026/27.		LT	Dec-25
Nov-25					
F&A 6/11/25	F&A 25/10	RESOLVED that the memorial tree option was removed from the cemetery price list.		LT	Jan-26
		ACTION Clerk to circulate the income and expenditure listed under 'Miscellaneous' from the 2025/26 budget.		LT	Jan-26
LPC 3/11/25	25/105.3	RESOLVED that the Clerk write to 3West for more information regarding the ownership of the hedge which lay between the site boundary and the Highway. NB Amended to add to response to EDDC planning instead (Agreed via Cllr emails Nov 25)		LT	Nov-25

26/50 Planning decisions

Date	Planning Application	LPC	EDDC
2/4/26 expires 25/4/26	**26/0540/VAR -** Application Reference Number: 25/1848/FUL Date of Decision: 22/10/2025 Condition Number(s): 2 Conditions(s) Removal: We wish to reduce the size of the development in order to reduce the cost of the works We wish to remove the side extension at Alfayda, Underhill.	10/4 Support	13/5 APPROVED
20/3/26 expires 12/4/26	**26/0445/FUL -** Proposed raising of rear tenement roof and minor internal alterations at 4 Harefield Cottages, The Strand.	10/4 Support	13/5 APPROVED
10/3/26 expires 2/4/26	**26/0089/LBC -** External: Replace 1no. window ground floor (south) elevation & replace 1no. window & increase size of opening ground floor (east) elevation; install 1no. rooflight on (north) elevation; extractor fan at first floor on north elevation. Ground floor: re-instate door into dining room; remove part of wall into kitchen; new lobby door; open up recess; archway removed & squared off; insulate underside of roof of utility room ; re-hang door into dining room. First floor: construct walls & door opening to create new bathroom & bedroom 1; re-locate bedroom 1 door; bedroom 4: wall insulation, lime plaster walls & insulate roof at Rose Cottage, Longmeadow Road.	24/3 Object	13/5 APPROVED
26/2 expires 22/3	**25/2600/FUL and 25/2601/LBC -** Demolish existing rear single storey lean-to. Construct new single storey rear extension. Internal changes include infilling of one opening and creation of new opening. External works include changes to some external materials, re-roofing of the two-storey rear element, replacement lead flashings to chimney, localised roof repairs, changes to fenestration, and minor landscaping works to the patio including removal of low level wall and steps at Fern Cottage, The Strand.	12/3 Support	14/5 APPROVED
11/3/26 expires 1/4/26	**AMENDED PLAN: 25/2323/FUL -** Hip to gable roof alterations including rear first floor extension, removal and replacement of front dormer, removal and replacement of garage, installation of front decking and the addition of cladding at Byfield, Longmeadow Road.	17/3 Support	18/5 APPROVED
23/4/26 expires 7/5/26	AMENDED PLAN: **26/0234/FUL -** Installation of rooflights comprising two rear roof-balcony windows and a single front-facing flush rooflight. Alterations to fenestration and replacement chimney stack at 3 Harefield Cottages, The Strand.	7/5 Object	19/5 REFUSED
6/6/25 expires 29/6/25	**25/1105/MOUT -** Hybrid planning application for development proposals comprising the following: i) Detailed approval for the construction of new foodstore (Use Class E) together with associated works including parking, access and landscaping ii) Outline approval with all matters reserved except access for flexible employment development (Use Classes B2 (General Industry), B8 (Storage and Distribution), E(g) (ancillary offices, research and development and light industrial) and Sui Generis (Trade Counter)) plots including public realm works, landscaping, access and associated infrastructure at Goodmores Farm, Hulham Road	19/6 Object	21/5/26 APPROVED