LYMPSTONE PARISH COUNCIL

Clerk to the Council: Miss L Tyrrell
c/o Minnows,
Longmeadow Road,
Lympstone, Devon EX8 5LF
Tel: 07890717081

Email: clerk@lympstoneparishcouncil.gov.uk
www.lympstone.org

Chairman: Cllr Lisa Staddon
Email: cllr.l.staddon@lympstoneparishcouncil.gov.uk

30th June 2026

To All Members of the Parish Council

You are summoned to attend a meeting of Lympstone Parish Council**,** to be held **7.00pm** on **Monday 6th July 2026 in the Meeting Room at the Village Hall.** The business to be transacted is set out below. Members of the Public are cordially invited to attend – doors open at **6.50pm.**

The agenda and all attachments can be found online at www.lympstone.org.
Occasionally, new material has to be added to the Agenda after the publication date – for the latest version please visit the website lympstone.org

Miss L Tyrrell
Clerk to the Parish Council

AGENDA

	Public session *POLITE NOTICE - To all Members of the Public,* *There are 15 minutes at the start of the PC meeting for a public session. This is where members of the public can raise questions and queries to the Cllrs, you have up to three minutes to speak. Once this session has closed, the PC meeting begins and any further points, questions and queries from the public must be emailed to the Clerk after the meeting for Cllrs attention. Thank you.*	**7.00**
26/53	*INFORMATION:* **Apologies**	**7.15**
26/54	*ACTION:* **Minutes** To confirm the minutes of the PC meeting held on the 1st June (attached pgs 3-12).	**7.20**
26/55	*INFORMATION:* **To receive any Declarations of Interest**	**7.25**
26/56	**Clerk's Report (see attachments):** *ACTION:* **26/56.1) Casual Vacancy and Co-option of Parish Councillors -** There are two Councillor vacancies on the Parish Council. There has been no request for an election. It is now open for the Council to co-opt. There has been one application of interest. **26/56.2) Standing Orders, Code of Conduct, Information Technology (IT),**	**7.30**

	Disciplinary, Training and Development policies and LPC 5-year plan – to approve the reviewed documents previously circulated. **26/47.8) Find a Tender Terms & Conditions** – to approve the document previously circulated for the Clerk to sign on behalf of the PC. **26/47.9) Correspondence received** - Proposal for Resident Parking Area / Demolition of Underutilised Garages at Glebe Close, Lympstone (attached pg 13) *INFORMATION:* **26/47.10) Otter to Exe meeting –** Clerk to report on the meeting held at Exmouth Town Council on 25th June. **26/47.11) Finance** – May and June 2026 Payments / Financial summary / Budget report (attached) **26/47.12) Clerk and LPC's Action List** including master correspondence list (attached).	
26/57	*INFORMATION:* **Reports from the Chairman, East Devon District Councillors and Devon County Councillors** if any.	**7.45**
26/58	*ACTION:* **Planning applications** AMENDED PLAN: **25/2631/FUL -** Proposed extension to the approved garden centre restaurant and retail unit (Class E) (ref. 23/1074/FUL) to provide additional retail and storage space and external customer seating at Kings Garden And Leisure Hulham Road (expires 20th July).	**7.55**
26/59	*INFORMATION:* **Planning decisions** (attached pg 23)	**8.00**
26/60	*ACTION:* **Reports of Committees** **26/60.1) Environment Committee** – To receive an update on the recently installed bug hotel at Front Meadow. **26/60.2) Finance and Advisory Committee** – Cllr Roberts to report on procurement, purchase orders and data protection. **26/60.3) Planning and Transport Committee** – Cllr Francis to provide an update regarding the NP review. Cllr Francis to report on attending the Goosemoore planning application Appeal on 23rd June. Cllr Carlisle to update all members regarding the luminous orange fencing at the train station.	**8.05**
26/61	*DISCUSSION:* **Items for the next Agenda**	**8.15**

MINUTES OF A LYMPSTONE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 1ST JUNE 2026.

PRESENT:	
Councillors	D Atkins (DGA), P Carlisle (PRC), S Francis (SF), R Gale-Hasleham (RGH), K Hill (KH), J Payne (JP), A Roberts (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	J Trail (JT)
District Councillors	B Ingham (BI)
Public	3 members

Public session

A resident felt that the resurfacing of Hulham road at the Exe View Road junction was a good job but queried why the resurfacing had gone over a known leaking water main at the top of Exe View Road. JT explained that the new drainage system was due to be implemented and once finished then the resurfacing could be completed. The resurfacing came under a different budget heading to the drainage.

The Chair asked JT if there was any update on a proposed new pedestrian crossing between CTCRM and the Gordon Messagner Centre (GMC) instead of having to use the bridge over the road. JT felt there was a definite need for a new crossing as the bridge was not accessible for all users. He added that DCC Highways felt it was CCRM's responsibility and vice versa, he believed it was a joint responsibility. JT was meeting with Highways on the 6th June and would raise this query again.

26/44 Apologies

Cllr Coleman, District Cllr Jung and County Cllr Brown due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. JP seconded. Unan.

26/45 Minutes

RESOLVED that the minutes of the PC meeting held on the 11th May 2026 be confirmed as a correct record and signed by the Chairman.
DGA proposed. LS seconded. Unan.

26/46 To receive any Declarations of Interest

None.

26/47 Clerk's Report

26/47.1) Annual Audit 2025/26 Internal Auditor's certificate

The Clerk explained that the PC had received the internal auditors report and advice note which stated that LPCs financial management and internal controls were of substantial assurance. The new additional area for digital and data compliance was of reasonable assurance. All members had received a copy of the documents. The Clerk thanked AR for all his ongoing support with the auditing process.

RESOLVED that the internal auditors report, advice note and certificate was agreed by the PC.
LS proposed. SF seconded. Unan.

26/47.2) Annual Audit 2025/26 Governance Statement *(See Appendix 1)*

RESOLVED that the governance statement items 1-8 were satisfactory and was agreed, signed and dated by the Chairman and Clerk/RFO.
KH proposed. LS seconded. Unan.

26/47.3) Annual Audit 2025/26 Accounting statements *(See Appendix 2)*

RESOLVED that the accounting statements was agreed, signed and dated by the Chair and Clerk/RFO.
LS proposed. JP seconded. Unan.

26/47.4) Notice of public rights
The Clerk suggested suitable dates to publicise the Notice of public rights from the 4th June to 15th July 2026.

RESOLVED that the Clerk publish the Notice of public rights and add to the website from 2nd June 2025.
LS proposed. DGA seconded. Unan.

26/47.5) Gulliford Joint Committee Terms of Reference and Financial Regulations

RESOLVED that the Gulliford Joint Committee terms of reference and financial regulations were approved by the PC.
LS proposed. SF seconded. Unan.

26/47.6) Internal Auditor Report
The Clerk explained that she would be discussing the area of digital and data compliance with the internal audit in June.

26/47.7) Casual Vacancy and Co-option of Parish Councillors
The Clerk explained that there were two Councillor vacancies on the Parish Council. There had been no request for an election. It was now open for the Council to co-opt. The casual vacancies would be advertised in the usual way. A member of the public present expressed an interest in joining the PC. The Clerk asked him to email her for more details.

26/47.8) Finance
May 2026 Payments / Financial summary / Budget report postponed to July's agenda due to time constraints.

26/47.9) Clerk and LPC's Action List including master correspondence list**.**

RESOLVED that the Council received and noted the Clerk's and LPC's action list.

ACTION that the Clerk write to EDDC planning and legal team regarding a footpath along Nutwell Road and 20mph scheme in the Parish when negotiating benefits to the Parish of Lympstone with housing developers.

26/48 Reports from the Chairman, East Devon District Councillors and Devon County Councillors

AR asked BI about the public feeling of pessimism regarding the new Local Plan. The public consensus was that EDDC was pushing for too many houses due to using incorrect data. BI believed that EDDC's strategy was to have higher housing numbers to meet targets, he felt this was a disservice to East Devon due to mistakes made in other areas of the county.

JT welcomed PRC to the PC. JT congratulated SF on the new draft NP written, he had read it and fed back his suggestions. He encouraged all present to read and respond to the draft documents. He was pleased to announce that from the County Cllrs locality grant fund, he had awarded £1560 for the deep clean and re-lettering of the war memorial and £2,000 towards protecting flooding hot spots in the Parish. He added that the Community Hub would also be applying to the fund to support the community meals provided in the Parish. JT reported that he was awaiting plans from 3West for the land opposite Nutwell estate to comment on a new pavement and the trees along the boundary of the land. On the 11th June he and County Cllr Brown would be meeting with the head of Highways to discuss the amount of planning applications for developments in the immediate area and the impact on Highways. He had great concerns about the lack of infrastructure. He would be speaking on Exmouth Town, Woodbury Parish and Lympstone Parish Council's behalf about a highway strategy and report back. He explained that the A376 was open and in September a road closure was due with a diversion route in place for traffic travelling in and out of Exmouth. He highlighted the fact that the Dinan Way Extension delays were the fault of the contractor and not DCC. BI asked if DCC would be issuing penalties on the contractor to which JT explained that DCC would be investigating. He added that any penalty money received would unfortunately go back to central government and not to DCC. There was a diversion route in place in Woodbury from today for water works, this would be completed in three phases, so he asked all to be patient whilst this necessary work was completed.

AR queried about the proposed housing development at the top of Hulham Road and why Highways had not commented or raised any issues with the proposed changes. JT explained that he would be meeting with Highways on the 3rd June and ensure that Highways did not allow any changes. He felt Hulham Road was a main artery into Exmouth and should not be touched. He pointed out that it was up to EDDC planning officers to make the final decision. BI raised the point that EDDC looked at Highways comments for informed specialist advice when deciding. JT felt the planning officers were the professionals and should use their judgment regardless. BI felt this was an area of communication between EDDC and DCC departments to investigate further. SF asked BI to take this concern back to EDDC to which he agreed.

The Chair read her report *(See Appendix 3).*

26/49 Planning applications

26/49.1

26/0619/OUT - Outline application for residential development (up to 8 dwellings) with associated roads and landscaping. All matters reserved with the exception of the proposed vehicular access point onto Hulham Road at Land West Of Hulham Road Exmouth.

JT raised safety concerns of two entrances to and from the highway. AR felt this would impact A La Ronde and Point In View Chapel. SF acknowledged it was a selected site but objected due to site access safety concerns, noise and visual pollution impact on Point In View Chapel, development on prime agricultural land, not the type of houses required for the area and the site did not link to any connecting footways.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.
SF proposed. RGH seconded. Unan.

26/49.2

26/0967/PDQ - Prior approval (class Q) for change of use from a building that is part of an established agricultural unit to 1no. dwelling house with addition of single storey extension (use class C at Barn at Coniger Cross, Tedstone Lane, Woodbury.

SF highlighted that this building was isolated with no link to any public transport.

RESOLVED that the Clerk send the recommendation of object from LPC to EDDC.
RGH proposed. PRC seconded. Unan.

26/49.3

26/0888/VAR - Variation of condition numbers 2 (approved plans) and 3 (surface water drainage) of planning permission 26/0097/FUL (Removal of existing extension and conservatory and the construction of new single storey extension on rear on the same footprint/ foundation). Proposal for revised drainage strategy at 3 Bakers Cottages.

RESOLVED that the Clerk send the recommendation of support from LPC to EDDC.
LS proposed. RGH seconded. Unan.

26/50 Planning decisions

RESOLVED that the EDDC decisions were noted.

26/51 Reports of Committees

26/51.1 Community Committee

JP reported that both she and the Clerk were working on adding a tender document for the new hub building to the Government website. AR explained that both

himself and the Clerk would be attending a DALC webinar on procurement on the 2nd June and would report back.

26/51.2 Environment Committee

RGH reported that Wild About Lympstone (WAL) group were interested in maintaining and upkeeping the area of Front Meadow. He and the Chair had discussed organising an initial event with all interested parties to maintain the area this year and next year work could begin creating pockets of wildflowers. He was in discussions with the previous owner of the land to identify old maps with the drainage for the car park and would report back any findings. LS explained that WAL had asked if they could erect a bug hotel in the far bottom corner of Front Meadow. They would be working with the local school children on the design and implementation.

RESOLVED that a bug hotel could be erected in the far bottom corner of Front Meadow.
KH proposed. PRC seconded. Unan.

26/51.3 Finance and Advisory Committee

AR referred to his recirculated and updated analysis of PC reserves. SF would find out from EDDC if CIL money could be used towards the new Neighbourhood Plan.

RESOLVED that the updated list of reserves was approved by the PC.
JP proposed. SF seconded. Unan.

AR read his report regarding the PC finances *(See Appendix 4).*
He added that both himself and the Clerk would be attending the Edge It purchase order and sales invoices webinar on 4th June.

26/51.4 Planning and Transport Committee

PRC reported that Kier had finished the work on the flood defence wall at Underhill car park. They were now in the process of reinstating neighbouring gardens and would be removing the temporary bridge. Kier should be cleared up and off site by 26th June. There was an enormous pile of woodchip freely available to residents from Kier. SF enquired if some of the woodchip could be used for the vehicular entrance at Avenue field. DGA felt that up to five tonnes of woodchip would be enough.

ACTION that PRC would ask Kier if they could deliver woodchip to the entrance of Avenue Field for the PC.

PCR also reported that Kier would be happy to help improve the water run-off from Underhill whilst they were there. The EA had not been helpful in allowing Kier to do this work and asked if the PC could write to the EA to get this done. The Clerk advised that it was important to know why the EA were reluctant to help in the first instance and ask LFRG for their advice with this matter.

ACTION that PRC would speak to LFRG regarding water run-off from Underhill.

26/51.5) Assets and Amenities committee

DGA was pleased to report that new signage had been made for Cliff field, Front Meadow car park and the PC contractor. The new signs had been given to the PC contractor to erect. The ownership of the hedge in Cliff field between the field and adjoining neighbour was still being investigated. The Clerk advised the PC that the agreement between the PC and the National Trust may have to be reviewed. DGA explained that the bollard in Front Meadow was scheduled to be removed or knocked down into the ground. KH reported that he had rang the PCs solicitor to chase up Front Meadow ownership with the land registry but still had not had a reply. He added that the PC had the signed transfer of land document, so it was legally in the PCs ownership.

26/52 Items for the next Agenda

Luminous orange plastic fencing erected on the Station platform.
Speeding cyclists on Station Hill.

Meeting closed: **9.03pm**

Chairman: Date:

Appendix 1:

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Lympstone Parish Council

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A — *has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		*has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.*

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

ENTER DATE

01/06/2026

and recorded as minute reference:

26/47.2 MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

ENTER PUBLICLY AVAILABLE WEBSITE/WEB PAGE ADDRESS

https://www.lympstone.org/

Appendix 2:

Section 2 – Accounting Statements 2025/26 for

Lympstone Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	224,051	261,019	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	52,138	56,000	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	112,761	20,201	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	48,412	40,104	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	79,519	88,706	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	261,019	208,410	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	263,596	207,376	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	236,467	236,467	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date 22/05/2026

I confirm that these Accounting Statements were approved by this authority on this date:

01/06/2026

as recorded in minute reference:

26/47.3 MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Appendix 3:

1st June 2026 Chairs report

It has been a busy time since our last meeting. I would like to thank County Cllr Trail for his locality grants awarded to refurbish our war memorial and protecting villagers against flooding.

I attended the film at the Church on Climate Emergency. I was there representing both LPC and as a member of the public - I chose to also take my eleven-year-old daughter – the future generation who has a strong passion for nature and the environment. I will say at this point, it was a bit alarming for her to hear the Parish Council being 'called out', it was probably unnecessary on the evening.

The film was not news to me, and I don't mean in a conceited way, but more so that many actions/climate awareness groups/people are already aware of matters covered by the film. Maybe some of the public may have been shocked – I really hope they didn't go away feeling helpless, which I think it could have left one thinking. It would have been nice to end the film with a; how can we all help? A community approach – all of us doing something maybe a little more than usual, but it didn't get that message across.

What matters now is how we move forward. From an eleven-year-old eyes who asks, 'but I thought we did do things to help stop it?' and in response 'Yes we do, you are doing things everyday to help'. A kinder, more positive outlook without scaremongering an already mentally drained next generation.

I have briefed the Council and Neighbourhood Plan (NP) working group regarding the film and thus parts of he NP have been revised to not only reflect climate change but also to remind our community what they can do, or already maybe doing to help be a proactive community against climate change.

Moving forward, let's work with kindness, small steps, support ad learning to achieve. This is not about blame. It is about co-operation, practical action and protecting the future we share.

Many thanks to all our parish groups for helping keep this wonderful space we share so special.

Cllr Lisa Staddon
Chair to Lympstone Parish Council

Appendix 4:

Finance Report – For LPC meeting 1/6/26

1. Reserves Schedule – Discuss/Agree subject to NP costs being covered by CIL monies

2. Completed since 31/3/26

- Year End Accounts
- Internal Audit
- Annual Governance and Accountability Returns
- CIL Schedule for EDDC completed (but not submitted)
- EDDC have advised that total CIL monies due to EDDC on Strawberry Hill/Meeting Lane development (25/1070) is £936,642 of which 25% (£233k) will be due to LPC over development period.

3. Future work

- Complete all financial submissions and load onto website
- Resolve issues with EdF on Candys Field unmetered supply for lights
- Complete Data Protection (DP) Policy along with IT Policy (to incorporate current email policy) – by end of September
- Look at using Procurement module (PO's) in EdgeIT accounting system to better control project costs.

Cllr Andy Roberts

1/6/26

26/47.9) Correspondence received - Proposal for Resident Parking Area / Demolition of Underutilised Garages at Glebe Close, Lympstone.

30th June 2026

Dear Lucy,
I am writing to you as a resident and council tenant at Glebe Close, Lympstone to formally request the Parish Council's support in resolving a severe, ongoing residential parking crisis on our street.
A significant number of council tenants on this row do not have private driveways or any physical means of installing them. The parking situation has now reached a breaking point where residents are routinely unable to park anywhere near their own homes on Glebe Close.
This issue is being severely compounded by the behaviour of private, non-council homeowners on the road. Despite many of these properties possessing private driveways, these individuals consistently choose to park their vehicles on the public highway instead. While they are legally permitted to do so, it leaves council tenants with zero alternative parking options completely stranded. The road is frequently choked with vehicles, raising serious concerns regarding safety, accessibility, and potential obstructions for emergency service vehicles like ambulances and fire engines.
We have identified a practical, long-term solution on council-owned land right on our street. There is an existing block of garages on Glebe Close that is currently completely underutilised. Crucially, these garages are **not** being used for parking cars. Built decades ago, they are simply too small to fit modern-day vehicles. Instead, they are being used purely for general household storage, which entirely defeats the original object and purpose for which they were built. Furthermore, there is strong evidence to suggest that these spaces are being rented out to individuals who do not even live on Glebe Close, regularly I see people at these garages that are not residents of the area? worsening our local parking issues.
We would like to formally request that Lympstone Parish Council champions an **Estate Improvement Scheme** to be submitted to East Devon District Council (EDDC). We propose that EDDC demolishes this obsolete garage block and replaces it with a designated, tarmac parking area strictly reserved for local residents. Unlocking this asset would immediately clear the congested highway, safely accommodate the tenants who lack driveways, and resolve a major neighborhood friction point.
I and other affected residents are currently getting together to launch a formal petition to demonstrate the widespread community demand for this project. We will present this petition to you as soon as it is complete to show the unified strength of our neighborhood's support.
In the meantime, could you please advise if this matter can be added to the agenda for the next Parish Council meeting, or referred to the Planning and Transport Committee for consideration?
Additionally, as the landlord, EDDC holds the tenancy records for these units. Could the Parish Council request that EDDC's housing team audit the current tenancy list for the Glebe Close garage block? Specifically, we would like to establish the anonymous statistical breakdown of exactly how many of these garages are currently rented to actual Glebe Close residents versus non-residents.
I would also welcome the opportunity to meet with a local Ward Councillor on-site during peak evening hours so they can witness the extent of the parking congestion firsthand.
Thank you for your time, support, and assistance with this matter. I look forward to hearing from you.

Yours sincerely,
Dominique Sweeney, Glebe Close, Lympstone.

26/47.11) Finance – May and June 2026 Payments / Financial summary / Budget report

MAY 2026

Bank Account Reconciled Statement

Current Account

Statement Number	38	Bank Statement No.	38
Statement Opening Balance	£20,129.42	Opening Date	01/05/26
Statement Closing Balance	£16,272.93	Closing Date	31/05/26
True/ Cashbook Closing Balance	£16,272.93		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
05/05/26	5/5/26	Employment	204.97	0.00	19,924.45
06/05/26	6/5/26	Herald printing	46.82	0.00	19,877.63
06/05/26	6/5/26 LVHCIO	Lympstone Village Hall CIO	29.75	0.00	19,847.88
07/05/26	7/5/26 Drains	Exmouth Drain Clearance	95.00	0.00	19,752.88
07/05/26	7/5/26 Edgelt	Edge IT Systems Ltd	764.40	0.00	18,988.48
07/05/26	7/5/26 JC	Cleaner for public toilets	600.00	0.00	18,388.48
12/05/26	DS 12/05/26	Burial fee	0.00	650.00	19,038.48
13/05/26	13/5/26 LL	Reimburse LNP	13.98	0.00	19,024.50
13/05/26	13/5/26 LS	Chair allowance	200.00	0.00	18,824.50
15/05/26	15/5/26	Bagwells Ltd public toilets	170.87	0.00	18,653.63
18/05/26	18/5/26 AW	Website	50.00	0.00	18,603.63
18/05/26	18/5/26	Herald Advert	0.00	63.00	18,666.63
21/05/26	21/5/26 Miller	Miller Signs	154.00	0.00	18,512.63
21/05/26	21/5/26 OM	Burial Fee	0.00	45.00	18,557.63
22/05/26	22/5/26	Herald Advert	0.00	5.00	18,562.63
22/05/26	22/5/26 TSB	TSB	0.00	50.00	18,612.63
26/05/26	26/5/26	Herald Advert	0.00	7.00	18,619.63
26/05/26	26/5/26	Employment	845.88	0.00	17,773.75
26/05/26	26/5/26	Employment	249.69	0.00	17,524.06
26/05/26	26/5/26	Employment	2,194.13	0.00	15,329.93
26/05/26	26/5/26	Herald Advert	0.00	25.00	15,354.93
29/05/26	29/05/26	Herald Advert	0.00	900.00	16,254.93
29/05/26	29/5/26	Herald Advert	0.00	25.00	16,279.93
31/05/26	31/5/26 UT	Unity Trust Bank service fee	7.00	0.00	16,272.93

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	5626.49	1770

Reconciled by Lucy Tyrrell

Bank Account Reconciled Statement

Savings Account

Statement Number	7	Bank Statement No.	7
Statement Opening Balance	£206,996.02	Opening Date	01/05/26
Statement Closing Balance	£206,996.02	Closing Date	31/05/26
True/ Cashbook Closing Balance	£206,996.02		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	206,996.02

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	0	0

Reconciled by Lucy Tyrrell

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 31/05/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts	
Current Account	£76,379.83
Short Term Investment Accounts	
Savings Account	£130,996.02
Total	£207,375.85

RECEIPTS	Net	Vat	Gross
Council	£33,878.77	£0.00	£33,878.77
Total Receipts	£33,878.77	£0.00	£33,878.77

PAYMENTS	Net	Vat	Gross
Council	£16,647.71	£1,337.96	£17,985.67
Total Payments	£16,647.71	£1,337.96	£17,985.67

Closing Balances at 31/05/26

Ordinary Accounts	
Current Account	£16,272.93
Short Term Investment Accounts	
Savings Account	£206,996.02
Total	£223,268.95

JUNE 2026 – *to be added*

26/47.11) Clerk and LPC's Action List including master correspondence list

Lympstone Parish Council Resolutions/actions:				
Meeting/date	Min ref:	Agreed resolution/action	Actioned by:	Actioned d
Jun-26				
Site meet 8/6	Cliff F	ACTION PC contractor to provide a quote for removing dead elm in the hedge behind the scout hut.	LT	
Site meet 8/6	Cliff F	ACTION seek a quote from the PC contractor to angle grind the exposed metal in the cliff edge trees.	LT	
Site meet 8/6	Candys F	ACTION LFC mark out and cut the grass length to 2" for two mini pitches alongside the MUGA for their presentation day	LT	Jun-26
Site meet 8/6	Candys F	ACTION advice from the PC contractor would be sought regarding the suitable type of trees to be planted and suggested spacing.	LT	
Site meet 8/6	Front M	ACTION identify the ownership of the ditch in the boggy corner of the meadow alongside the Brook	LPC	
Site meet 8/6	Front M	ACTION advice from the PC contractor would be sought regarding the suitable type of trees to be planted and suggested spacing.	LT	
Site meet 8/6	Front M	ACTION tree marked with a question mark would require further advice from the PC contractor	LT	
LPC 1/6/26	26/51.4	ACTION that PRC would speak to LFRG regarding water run-off from Underhill.	PRC	Jun-26
LPC 1/6/26	26/51.4	ACTION that PRC would ask Kier if they could deliver woodchip to the entrance of Aveune Field for the PC.	PRC	Jun-26
LPC 1/6/26	26/51.2	RESOLVED that a bug hotel could be erected in the far bottom corner of Front Meadow.	LS	Jun-26
LPC 1/6/26	26/49.3	26/0888/VAR - Support	LT	Jun-26
LPC 1/6/26	26/49.2	26/0967/PDQ - Object	LT	Jun-26
LPC 1/6/26	26/49.1	26/0619/OUT - Object	LT	Jun-26
LPC 1/6/26	26/47.9	ACTION that the Clerk write to EDDC planning and legal team regarding a footpath along Nutwell Road and 20mph scheme in the Parish when negotiating benefits to Lympstone with housing developers.	LT	Jun-26
LPC 1/6/26	26/47.5	RESOLVED that the Gulliford Joint Committee terms of reference and financial regulations were approved by the PC.	LT	Jun-26
LPC 1/6/26	26/42.4	RESOLVED that the Clerk publish the Notice of public rights and add to the website from 2nd June 2025.	LT	Jun-26
LPC 1/6/26	26/42.3	RESOLVED that the accounting statements was agreed, signed and dated by the Chair and Clerk/RFO.	LT	Jun-26
LPC 1/6/26	26/42.2	RESOLVED that the governance statement items 1-8 were satisfactory and was agreed, signed and dated by the Chairman and Clerk/RFO.	LT	Jun-26
May-26				
LPC 11/5/26	26/42.3	ACTION that the Clerk would investigate support options from the internal auditor's recommendations.	LT	Jun-26
LPC 11/5/26	26/42.2.3	ACTION that the Clerk add the current good practice recommendations for posting notices on telegraph poles to the website.	LT	May-26
LPC 11/5/26	26/42.2.2	ACTION that the Clerk contact the Church to ask if permission could be granted to use their porch as a collection base for Herald distributors.	LT	May-26
LPC 11/5/26	26/42.1.3	ACTION that a Monday date in June at 6.30pm would be circulated to all Cllrs for the Clerk to arrange a site meeting.	LT	Jun-26
LPC 11/5/26	26/42.1.2	RESOLVED that the location of the pitch would be from the humps at the top of Candys field to the N-W corner of the field.	LPC	
LPC 11/5/26	26/42.1.2	RESOLVED that £2,000 would be earmarked for the project vired from the cemetery budget.	LPC	Jun-26
LPC 11/5/26	26/42.1.1	RESOLVED that the Clerk and DGA produce a work specification and seek three contractors to quote for the MUGA remedial work.	LT/DGA	
LPC 11/5/26	26/40.2	26/0395/FUL - Support in principle	LT	May-26
LPC 11/5/26	26/40.1	26/0816/TCA - Support	LT	May-26
LPC 11/5/26	26/38.3	ACTION that KH would contact the management company of Charles Court for contact details to pass on to Lympstone Band.	KH	Jun-26
LPC 11/5/26	26/38.2	RESOLVED LPC's CIL report 2025/26 for EDDC was approved send to EDDC by 30th June	LT	Jun-26
LPC 11/5/26	Public sess	ACTION Concerns of the blockage of the public footpath to the Mill field.	LPC	

Apr-26					
LPC 13/4/26	26/30.1.2	RESOLVED that a letter of thanks would be written to the PC maintenance contractor from LPC.		LT	Apr-26
LPC 13/4/26	26/27	ACTION that the PC added the link from GJ report to the public consultation on the website and Facebook page for residents to access.		LT/SF	Apr-26
LPC 13/4/26	26/26.3	RESOLVED that £120 grant was awarded to Lympstone Lads from LPC.		LT	Apr-26
LPC 13/4/26	26/26.2	RESOLVED that LPC meeting dates for May 2026 – May 2027 was approved.		LT	Apr-26
LPC 13/4/26	26/26.1	RESOLVED that the reviewed Asset register policy and Asset Register, Financial Regulations, Freedom of Information, Quotes and Tenders, Cllr expenses and Email usage Policies was approved.		LT	Apr-26
P&T 9/4/26	26/5	RESOLVED that SF would register and represent LPC to object to the proposed application at the hearing.		SF	Apr-26
P&T 9/4/26	26/4	25/0078/MOUT - strongly object, 26/0445/FUL and 26/0540/VAR - support, 26/0090/FUL - object		LT	Apr-26
P&T 9/4/26	26/1	RESOLVED that the PC would send a letter of thanks to Susie Culhane.		LT	Apr-26
Mar-26					
LPC 31/3	26/22/2	ACTION that AR would work with the Clerk to submit draft points so solicitors could draft lease for LPC to review and agree.		LT/AR	Apr-26
LPC 31/3	26/22.1	RESOLVED that LPC write to 3West with EDDC planning officers and DCC Highways copied in regarding a 20mph speed limit for the Parish of Lympstone and a footpath along Nutwell Road.		LT	
	26/8	ACTION the Clerk would recirculate via email the draft signs for the car park at Front Meadow and Cliff field for all Cllrs to agree.		LT	Apr-26
F&A/A&A 31/3	26/6.2	RESOLVED that the amendments to the current PC asset register were agreed.		LT	Apr-26
F&A/A&A 31/3	26/3	RESOLVED that the proposed DCT quote received on the 30th March would be accepted.		LT	Apr-26
F&A/A&A 31/3	26/3.1	RESOLVED that AR would work with the Clerk to produce a list of allocated reserves for projects in the Parish.		LT/AR	
LPC 2/3/26	26/18.3	RESOLVED SC to contact DCT to arrange and organise 2nd public consultation in May.		SC	Mar-26
LPC 2/3/26	26/16.3	25/2600/FUL and 25/2601/LBC - Support		LT	Mar-26
LPC 2/3/26	26/16.2	26/0090/FUL - Object		LT	Mar-26
LPC 2/3/26	26/14.5	RESOLVED that the TSB bank account would be closed by end of March 2026.		LT/KH/DGA/SF	Mar-26
LPC 2/3/26	26/14.3.1	RESOLVED that LPC ratified the new appointment of a Heathfield Allotment Trustee.		LT	Mar-26
LPC 2/3/26	26/14.2	RESOLVED that the reviewed Risk Assessments: The Avenue, Cliff Field, Candys Field, Cemetery, Front Meadow, Gulliford Burial Ground, The Green, The Rag and the Public toilets were approved.		LT	Mar-26
LPC 2/3/26	26/14.1	RESOLVED that the reviewed Report on Review of Internal Controls, Risk Management, Child Protection, Contracts, Equality, Grant Awarding, H&S Statement, Memorial benches and Risk Management Policy and Risk Register was approved.		LT	Mar-26

Feb-26					
A&A 10/2/26	AAC 26/7	RESOLVED that the quote from Enerveo was accepted.		LT	Feb-26
A&A 10/2/26	AAC 26/6	RESOLVED that a seed swap project was set up in the telephone box in The Strand.		LT	Feb-26
A&A 10/2/26	AAC 26/5	RESOLVED that the following trees and locations would be:Front Meadow - three replacement trees, an additional Aspen (near other two in situ)		LPC	
		and an Alder in the boggy corner of Front Meadow. Cliff field - Ten low growing juniper trees planted along the cliff edge.			
A&A 10/2/26	26/4.2	RESOLVED that low growing juniper trees would be planted along the Cliff edge to create a natural barrier and help stabilise the Cliff edge.		LPC	
A&A 10/2/26	26/3.3	RESOLVED that SC and RGH wrote a management plan for the future of the area.		SC/RGH	
A&A 10/2/26	26/3.3	RESOLVED that JP proposed a new landscape scheme improving the biodiversity of the area for long term aspirations was created.		SC	
A&A 10/2/26	26/3.3	RESOLVED that the wildflower meadow area would be cut to a minimum of 4inches regularly and area reviewed in March 2027.		LPC	Mar-26
A&A 10/2/26	26/3.2	RESOLVED that a A4 sign was erected at the top of the car park access drive stating 'This car park is intended for use of those visiting and using the Church. No overnight stay.'		LT	
A&A 10/2/26	26/3.2	ACTION that RGH would source a couple of additional contractors for additional advice and to quote for a resurfacing of the car park.		RGH	Feb-26
A&A 10/2/26	26/3.1	ACTION that the Clerk would respond to the resident answering the issues raised.		LT	Feb-26
LPC 2/2/26	26/8.4	RESOLVED that a new quote from Devon Communities Together would be sought.		LPC	Mar-26
LPC 2/2/26	26/8.2.1	ACTION that JP would produce an online survey monkey to assess the Herald's effectiveness in the public domain.		JP	Feb-26
LPC 2/2/26	26/8.1	RESOLVED that new signage would be erected on all three entrances to Cliff field to warn users of the cliff edge and no cycling in the field.		LT	
LPC 2/2/26	26/4.3	ACTION that the Clerk contact Parish Online to request an in-person training session with Cllrs to troubleshoot issues ref new gov.uk emails.		LT	Feb-26
Jan-26					
LPC 5/1/26	25/127.3	RESOLVED that SF would begin editing and updating the Neighbourhood plan.		SF	Jan-26

26/58 Planning decisions

Date	Planning Application	LPC	EDDC
27/4 expires 21/5	**26/0816/TCA -** G1: Western Red Cedars (x5) - 35% canopy reduction to approximately 1m below insulated power service cable. Cherry - fell (dead cherry tree next to the conifers) at Bronte House North Wotton Lane	14/5 Support (after bird nesting season)	1/6 TPO not required
15/4 expires 8/5	**26/0645/FUL -** Creation of a new two storey detached dwelling at Abbotsford.	7/5 Object	10/6 APPROVED