MINUTES OF A LYMPSTONE PARISH COUNCIL ASSET AND AMENITIES COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 7.00PM ON MONDAY 13TH JULY 2026.

PRESENT:	
Councillors	D Atkins (DGA), P Carlisle (PRC), S Francis (SF), K Hill (KH), A Robert (AR) and L Staddon (LS) (LPC Chair)
Clerk	Miss L Tyrrell
County Councillors	None
District Councillors	None
Public	2 members

AAC 26/12 Apologies

Cllr Coleman, Gale-Hasleham, Lowery and Payne due to other commitments.

RESOLVED that the apologies were accepted.
LS proposed. PRC seconded. Unan.

AAC 26/13 To receive any Declarations of Interest

None.

AAC 26/14 Lead to advise on outstanding matters –

26/14.1 Weeds around the village.

DGA shared concerns about the amount of weeds growing around the village. He highlighted Shepherds Path and the base of the Church wall up School Hill. He queried whether Wild About Lympstone could deal with this issue. LS explained that unless volunteers were Chapter 8 trained then they could not work along a Highway. DGA felt DCC were responsible. LS pointed out that brambles growing out from the Yew trees in the Churchyard were an issue to users along School Hill. She felt EDDC should be made aware as they looked after the graveyard for the Church.

ACTION that the vegetation was reported online to DCC and write a letter to the Church to raise with EDDC maintenance team.

26/14.2 Items from previous minutes in respect of front meadow/nursery field.

DGA recapped previous minutes regarding Front Meadow held between RBL, the Church and LPC. He listed actions that had not been completed. KH suggested that next time the management company met, they invited a representative from the PC to attend. SF pointed out that patches of wildflowers in the Wild meadow area were now more evident. DGA felt the footpaths had not been maintained twice a year and suggested that the working party cleared the growth encroaching along the stoney parts of the paths. SF added that small signage needed to be added to explain that the footpaths were only permissive. DGA felt the ditch at the bottom corner of the site was the responsibility of the management company. Residents from Charles Court were present and explained that this was not on their deeds, the management company was only responsible for the attenuation pond. KH explained that this had been a verbal agreement with the embryo management company. DGA added that he was not sure of the location of all the drain covers and who was

responsible for the drainage. The residents shared concerns about the land not being registered and the fact that the attenuation pond had been transferred in 2023. KH explained that Ashford's had completed the pond transfer. The land registry and Vine Orchards had been waiting for a deed of covenant required for the Front meadow site from Ashfords. The resident added that the drains responsibility must be identified as the management company were not aware of this.
AR explained that Himalayan Balsam growing along the Brook bank could be snapped off and left to rot down. DGA wanted to know who owned the bank along the Brook.

ACTION that KH would identify the ownership of the Brook bank.

AAC 26/15 MUGA repair and paint

The Clerk explained that she had provided DGA with a work spec for the necessary work. DGA explained that he had one contractor to complete the specialist welding work and two other contractors were quoting for the painting.

AAC 26/16 Tree planting

The Clerk reported that she had met with the PC contractor and walked Front Meadow and Candy's Field (see Appendix 1).

ACTION Front Meadow: Two trees to be planted along the fence by the brook bank. One to replace the snapped tree by the hedge. One to replace the dying tree at the top of the area.
ACTION Candys Field: Up to three trees along far boundary hedge (breed size dependent) and one tree by the old tree scrambler.
ACTION Candys Field: Clerk to source a quote from PC contractor for removing and clearing boulders and gate post from the top ditch. LS to source a quote for the same work from Shift It.
ACTION Candys Field: Clerk to write to CTCRM to remind tenants not to dump garden waste over their garden fence into Candys Field. It should also be noted that each time a tenant changes occupation a new letter was written.
ACTION Cliff Field: All remaining trees to be planted along Cliff edge.

LS thanked the PC contractor for his time and advice given to the PC.
DGA felt the two hedges alongside the house in Front Meadow should be left to grow together and be dealt as one hedge in the future.

AAC 26/17 Memorial seat bench

The Clerk explained that a resident had requested a memorial bench at Sowden End. All costs for purchase and installation would be covered by the resident. DGA explained there was room for an additional bench. LS felt that the area did not need more benches and suggested replacing an old bench with a new one.

RESOLVED that a new bench replaced an old one in situ.
LS proposed. SF seconded. AR, PRC supported. DGA objected. KH abstained.

AAC 26/18 PC property

DGA explained that there were three old benches residing at Potters House. Two could be repaired and re-used.

DGA felt that ply board could be used to cover the damaged bench at the area behind the village green. Cllrs felt it should be replaced. DGA would take another look at the damage and report back.

AAC 26/19 Cemetery updates

26/19.1 Health and Safety matters.

DGA reminded all that the sunken graves needed to be levelled. The PC contractor had advised using topsoil to fill and grass seed spread. Some headstones still needed straightening but did not pose any immediate danger.

26/19.2 Southern boundary hedge.

DGA highlighted the fact that the tall trees needed reducing in height.

AAC 26/20 Church event – to be held on Front meadow in September

KH explained that no vehicles were allowed on any grassy areas and the Church must be mindful of the neighbouring properties. The PC unanimously agreed to allow the Church to use the area for their event. The Clerk would ask for their risk assessment and copy of public liability insurance.

ACTION Clerk to write to the Church to confirm permission and request the necessary documents.

AAC 26/21 To set a policy of assets

DGA felt an annual maintenance plan must be considered to be implemented by the PC regarding assets.

Public session

Nothing to report.

AAC 26/22 Items for the next Agenda

None at this time.

Meeting closed: **8.15pm**

Chairman: Date:

Appendix 1

Notes from a site meeting with the Clerk and PC Contractor 9th July 2026 at 2.30pm.

Front Meadow

- Recommend only one or two trees planted along by the fence at the Brook bank.
- Recommend replacing dying tree at the top of the site.

Additional Health & Safety points:

- Ditch at bottom corner – needs clearing – who is responsible for doing this?
- Willow tree split tree branch identified and noted, limb will be removed.
- Same Willow tree along footpath, crown needs raising and will be done once main footpath is reopened.
- Hand pulled ragwort.
- Car park area will be strimmed to cut down all the docks growing all across the area.

Candys Field

- Recommend two to three trees along far boundary.
- Recommend one tree in the center line between the large Horse Chestnut and Lime tree (by the tree scrambler).

Additional Health & Safety points:

- Dumped in ditch, large boulders and gate post.
- Stones still being spread around field.
- Grass and hedge trimmings still being dumped over fences from houses to Field.
- Buddleia will be cut flush with pre school fence. Once the plant has finished flowering then it will be cut down to create a smaller bush.
- Viewed necessary repairs in MUGA fencing.
- Play area fence and preschool fence to be strimmed to remove weeds and thistles.
- Hand pulled ragwort.

JM explained that when considering space for a tree, view the surrounding tree height/size to give an idea of the space required.
Ensure trees chosen for Cliff Field are able to cope with salt water/air.

L. Tyrrell
13/7/26